

**AGENDA**

**LAMBTON COUNTY COUNCIL**

**Wednesday, October 6, 2004, 12:30 p.m.**

**Council Chambers, Wyoming**

1. Silent Reflection.
2. Roll Call.
  
- A. **IN-CAMERA SESSION - 12:30 P.M.**
- B. **OPEN SESSION**
  1. Regular meeting called to order at 12:45 p.m. (tentative)
  2. Disclosures of Pecuniary Interest: If any.
  3. Rise and Report motions of the In-Camera Session.
  4. Delegations: If any.
  5. Reading and adoption of the Minutes of Council (Open Session) and (Closed Session) dated September 1, 2004 and September 16, 2004.
  6. Correspondence for Council
    - a) 10-11-04 A letter from the Municipality of Lambton Shores, dated September 14, 2004, enclosing a copy of a letter from Mrs. Ethel Whittington advising that Mrs. Whittington received her tax bill for her property in Port Franks, showing an expense for the hospital project. She has no interest in supporting this expense as her permanent home is in London and does not feel that she should be responsible for the development and cost.

**Recommendation**

That correspondence 10-11-04 be received and filed.

7. Reports to Council (PART II in Council Booklet)

Page No.

- a) Human Resources Services Report ..... 7 – 9
- b) Finance Department Report .....10 – 20
- c) P.O.A. Report .....21 – 25
- d) Legal Services/Clerk Report
  - i) Memo dated Sept. 27, 2004 re: Revenue Development Information Report.....26 – 30
- e) C.A.O. Report
  - i) Memo dated Sept. 28, 2004 reL Strategic Plan Update - Research Park .....31
  - ii) Memo dated Sept. 28, 2004 re: Television (Cogeco) Coverage ....32 – 33
  - iii) General Managers’ Updates – Aug. 31 & Sept. 21, 2004 .....34 – 41

8. Committee Reports (PARTS III & IV in Council Booklet)

Page No.

- a) Infrastructure & Development/Social and Health Services Committee.....42 – 89
- b) Community Services/Information Technology Committee .....90 – 128

9. Items tabled from previous meetings: If any.

10. Notice of Motions

Mr. Mike Bradley, Mayor of the City of Sarnia, gave Notice of Motions for consideration at the October 6<sup>th</sup>, 2004 Council Session:

**a) Election of the Warden and Deputy Warden**

**WHEREAS** the County of Huron has adopted a process of electing their Warden in public session with recorded votes; and,

**WHEREAS** such a process brings accountability and transparency to the election of the key Official with the County of Lambton and its budget of over \$130 million;

**THEREFORE**, that the Procedure Manual be changed so that Section 3.2 as it relates to the Warden selection and 3.4 as it relates to the Deputy Warden selection would read:

3.2 (a) The Warden shall be elected by a recorded standing vote in public session at the first meeting of County Council.

3.4 (a) The Deputy Warden shall be elected by a recorded standing vote in public session at the first meeting of County Council.

**b) Council Participation on the Performance Appraisal for the Position of Chief Administrative Officer**

**WHEREAS** County Council at the present time has no input into the Chief Administrative Officer's performance review; and,

**WHEREAS** the Chief Administrative Officer is the sole employee of County Council, is responsible for all other employees of the County and the County's \$130 million budget;

**THEREFORE**, that the County of Lambton adopt a performance appraisal system that allows individual Council input and is a positive exercise for giving guidance to the employee and the overall direction of Council from the County Councillors, and further recommend that County Council adopt the new performance review process for the year 2005 which would involve input from all County Councillors in a manner similar to the process currently used by the City of Sarnia; and further,

**THAT** a committee composed of the present Warden, the Past Warden, the two Heads of Committee and a Member-at-Large from County Council be the Performance Review Committee. The process would consist of an initial meeting with the C.A.O. and all of County Council to review the goals and objectives of the C.A.O. for the year ahead, followed by a performance review sheet being sent to each County Councillor to complete and return to the Committee who would then be mandated to complete the review process and make salary recommendations to County Council.

**c) All In-Camera Matters to be Addressed in Writing**

**WHEREAS** there have been numerous occasions where verbal reports have been given in-camera which are often subject to dispute as to the nature of the report and which leaves no record for present and future Councillors; and,

**WHEREAS** numerous government reports and inquiries have recommended verbal culture in-camera be eliminated with as much dependence on written form as possible;

**THEREFORE**, that Lambton County Council add to their Procedure Manual that whenever possible, all reports on in-camera matters as described in the Municipal Act of any significance, be in writing and that all Offers to Purchase for the sale of land, either initiated or received by the County of Lambton, be in writing and presented to Council. In situations where new information or an emergency exists, a simple majority of County Council could override this clause to deal with that situation.

11. Other business.

12. Notice of By-Laws

- a) #48 of 2004 – A By-Law to Dedicate Land as Part of County Road #26 (Mandaumin Road, South ½ of Lot 30, Concession 12, St. Clair Township, shown as Parts 1 and 3 on Plan 25R-8851 (Instrument #30505)).
- b) #49 of 2004 – A By-Law to Amend By-Law No. 9 of 2004 being a By-Law to Appoint Members to Various Boards and Commissions (re: Tourism Sarnia-Lambton and Community Development Corporation).
- c) #50 of 2004 – A By-Law to Authorize an Agreement with General Chemical Canada Ltd. (pipeline crossing agreement).
- d) #51 of 2004 – A By-Law to Establish an Education and Interpretation Policy for the Lambton Heritage Museum and Oil Museum of Canada.
- e) #52 of 2004 – A By-Law to Establish an Exhibition Policy of the County of Lambton for the Lambton Heritage Museum and Oil Museum of Canada.
- f) #53 of 2004 – A By-Law to Authorize Bank Borrowings of a fixed term by the County of Lambton to a maximum of \$11,000,000.00.
- g) #54 of 2004 – A By-Law to Revise the Speed Limit on County Road No. 26 (Mandaumin Road).
- h) #55 of 2004 – A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including October 6, 2004.

13. First and second reading of By-Laws #48 to #55 of 2004.

14. Motion that By-Laws #48 to #55 of 2004 be taken as read a third time and finally passed.

15. Motion to adjourn.

16. O Canada!

**NOTE:** 1. **The Warden, Deputy Warden and the Committee Chairs will meet with the media in Committee Room #1 immediately after the Council meeting to discuss Committee reports and information.**