

MINUTES
INFRASTRUCTURE AND DEVELOPMENT/
SOCIAL AND HEALTH SERVICES COMMITTEE

June 18, 2003

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair J. Foubister, Warden Todd Case. Members: Wm. Bilton, C. Jamieson, P. Davidson, K. Hart, J. Kowalyshyn, D. Kirkland and J. Dedecker. Also Mr. J. Kutyba, General Manager, Infrastructure and Development Services; Mr. K. Dick, General Manager, Social and Health Services and Mr. R. G. Van Horne, C.A.O./General Manager, Corporate Services.
Absent: None.

COMMUNITY HEALTH SERVICES DEPARTMENT

Part C, Item 3 – Smoking By-Law

Mr. Kevin Churchill, Manager, Health Promotion and Program Support and Dr. Christopher Greensmith, Acting Medical Officer of Health, were present to discuss the report prepared by staff regarding the proposed Smoking By-Law.

- (A) * **#1:** Jamieson/Hart: That the County of Lambton direct staff to immediately engage in a public consultation process to educate stakeholders and measure public support for the creation and implementation of a County-wide By-Law that would create 100% Smoke-Free public places and workplaces in Lambton County. Carried.

- * Amend motion #1 by deleting the word **“immediately”**, adding the word **“Smoking”** after **“County-wide”** and adding after the word **“process”** the phrase **“in late August in the North Lambton area and in September in the remainder of Lambton County”**, so that the motion reads as follows:

“That the County of Lambton direct staff to engage in a public consultation process in late August in the North Lambton area and in September in the remainder of Lambton County, to educate stakeholders and measure public support for the creation and implementation of a County-wide Smoking By-Law that would create 100% Smoke-Free public places and workplaces in Lambton County.”

- see Council July 2, 2003, mot. #6.

Part B, Item 4 – General Manager’s Report

- (A) #2: Bilton/Davidson: That the General Manager’s Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 (a) to (g) – Correspondence 7-9-03, 7-8-03, 7-6-03, 7-5-03, 6-5-03, 7-18-03 and 7-22-03

- (A) #3: Dedecker/Hart: That correspondence 7-9-03 be endorsed; and further;
That correspondence 7-8-03, 7-6-03, 7-5-03, 6-5-03, 7-18-03 and 7-22-03 be referred to the
public consultation process regarding the 100% Smoke-Free County of Lambton By-Law.
Carried.

Part C, Item 2 - Health, Work and Wellness Conference

- (A) #4: Jamieson/Kowalyshyn: That the Committee approve the attendance of a Health Promotion
(F) Officer at the National Conference on Health, Work and Wellness, September 29 and 30, 2003 in
Gatineau, Quebec, at a cost of \$1,300.00. Carried.

SOCIAL SERVICES

Part B, Item 4 – General Manager’s Report

- (A) #5: Davidson/Dedecker: That the General Manager’s Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 (a), (b) and (c) – Correspondence 7-3-03, 7-4-03 and 7-7-03

- (A) #6: Kowalyshyn/Jamieson: That correspondence 7-3-03 and 7-7-03 be received and filed and
that correspondence 7-4-03 be endorsed and the Regional Municipality of Durham and the
Premier of Ontario, be so notified. Carried.

Part C, Item 2 – Social Planning – Ontario Disabilities Act

- (A) #7: Davidson/Jamieson: That the Committee recommend to County Council that the County of
(F) Lambton Accessibility Advisory Committee be authorized to provide advice to lower tier
Municipalities, if requested, and further that staff enter into cost sharing agreements which
include the above noted conditions. Carried.

Part C, Item 3 – Social Services Department – Ontario Works Service Plan

- (A) #8: Dedecker/Kirkland: That the County of Lambton endorse the Ontario Works Service Plan
(F) 2003 – 2005, subject to annual budget deliberations, and forward the attached document to the
Ministry of Community, Family and Children’s Services. Carried.

In-Camera

- #9: Davidson/Hart: That the Chair declare the Committee go in-camera to discuss a personal
matter concerning an identifiable individual. Carried.

Open Meeting

The Chair declared that the Committee go back into open meeting.

This portion of the meeting adjourned.

Time: 10:35 a.m.

PLANNING AND DEVELOPMENT AND BUILDING SERVICES

Part C, Item 3 – Memorandum dated June 6, 2003 Regarding Building Services and Planning
and Development Department Reviews

Mr. Dave Posliff, Manager, Planning and Development Services and Mr. Bob Hexter, Manager,
Building Services, were present to discuss the above report.

- (A) #10: Jamieson/Davidson: That the Manager of Building Services proceed with the staffing plan
proposed to reflect current needs as well as to provide for succession needs; and further,

That the Manager of Planning and Development Services proceed with the staffing plan
proposed to reflect current needs as well as to provide for succession needs. Carried.

Part B, Item 4 – General Manager’s Report

- (A) #11: Hart/Kirkland: That the General Manager’s Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 2 – Proposed Woodlands Conservation By-Law

- (A) * #12: Dedecker/Jamieson: That the Woodlands Conservation By-Law, as presented, be passed
** by County Council;

That the County canvass its local Municipalities to determine their interest in the County enforcing the provision of the By-Law on their behalf; and further,

That if local Municipalities are interested, the County is willing to do so as per the provisions of Section 135(10) of the Municipal Act 2001. Carried.

OTHER BUSINESS

Mr. Joseph Dedecker, Mayor of the Township of St. Clair, thanked staff from the Planning and Development Department for the fine work they did on the new Official Plan for the Municipality.

PUBLIC WORKS

Part B, Item 4 – General Manager’s Report

- (A) #13: Jamieson/Kowalyshyn: That the General Manager’s Report as set out in Part A and Part B
(F) be accepted as presented. Carried.

Part C, Item 1 – Correspondence 7-10-03

- (A) #14: Davidson/Bilton: That the County install a suitable sign indicating the way to Highway 402 on London Line (County Road #22), on either side of Blackwell Sideroad to assist the motoring public and particularly trucks. Carried.

* Table motion #12 of the Infrastructure and Development/Social and Health Services Committee minutes dated June 18, 2003, regarding the Woodlands Conservation By-Law, to the next regular meeting of County Council September 3, 2003 – see Council July 2, 2003, mot. #8.

** Lift from the table motion #12 of the Infrastructure and Development/Social and Health Services Committee minutes dated June 18, 2003 addressing the Woodlands Conservation By-Law, and that it be deferred until the September meeting so that all changes/refinements are presented to the Committee in a final draft – see Infrastructure and Development/Social and Health Services Committee August 13, 2003, mot. 10.

Part C, Item 2 – Road Widening and Dedications – Cedarview Subdivision on Lakeshore Road (County Road #7), former Township of Bosanquet

- (A) #15: Jamieson/Hart: That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate By-Law be presented to County Council for its consideration:

Plan RD-184: Parts 8, 9 and 10 of Part Lot 76, Lake Road West Concession, in the former Township of Bosanquet, County of Lambton. Carried.

Part C, Item 3 – Disposal of Real Property – Former Canadian National Railway Lands Along Lakeshore Road (County Road #7) east of Mandaumin Road (County Road #26)

- (T) * #16: Davidson/Jamieson: That we table this matter so that it can be considered by the Town of Plympton-Wyoming. Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 11:40 a.m.

Jim Foubister
Chair

Ronald G. Van Horne
Secretary

- * Lift from the table motion #16 of the Infrastructure and Development/Social and Health Services Committee minutes dated June 18, 2003;
That the County retain a 7' widening and appropriate daylighting from Parts of Lots 1 through 9, Front Concession, in the former Township of Plympton for road widening purposes;
That the remainder of the former CNR lands be deemed surplus to the County's needs and made available to public goodies as per County policy;
That County staff prepare the necessary reference plan and legal documents; and further,
That the appropriate By-Law be presented to County Council for its consideration – see Infrastructure and Development/Social and Health Services Committee August 13, 2003, mot. #2.

SOCIAL & HEALTH SERVICES DIVISION
GENERAL MANAGER'S REPORT

June 18, 2003

COMMUNITY HEALTH SERVICES DEPARTMENT

PART A **Follow-up from Previous Month(s)**

No matters to report at this time.

PART B **Monthly Activities**

1. Accounts

A listing of accounts (\$60, 044.65) will be available at the meeting.

2. Accounts Verification

- | | | |
|------|------------------------------------------------------------|------------|
| i) | Are there any items significantly over budget? | No |
| ii) | Are there any items significantly under budget? | No |
| iii) | Are there any items that were not in the budget? | Yes |
| iv) | Were all items purchased in accordance with County policy? | Yes |

Extraordinary and incremental costs associated with SARS totaling \$13,000.00 have been incurred. Claims have been submitted to MoHLTC for funding.

3. Items of Committee Interest

a) Environmental Health & Prevention Services

West Nile Virus

Public education activities continue throughout Lambton County, including 13 information sessions to various workplaces, First Nation Communities, and municipalities. The West Nile virus “display” was set-up at the Seniors Information Fair, the Community Awareness Emergency Response (CAER) Health Fair (held at the Clearwater Arena for all grade 7 and 8 students) and at the Lambton Mall. The Acting Medical Officer of Health attended a Sarnia City Council meeting to answer questions regarding larviciding and a by-law to enforce the reduction of standing water on private property.

During May, there were 66 reports of dead birds, including 8 crows. None of these crows was suitable for testing.

PART B **Monthly Activities (continued)**

There have been 38 reports/complaints of standing water on private or municipal property and nearly 100 additional calls related to the West Nile virus including topics such as larviciding, insect repellent, and education requests. Negotiations are underway with a qualified pest control company to conduct mosquito control activities in the County of Lambton.

PCO Services Incorporated has been hired to provide larval surveillance training for nine staff and three representatives of the First Nation Communities.

Communicable Disease/Outbreak Control

Severe Acute Respiratory Syndrome (SARS) has once again resurfaced in the Toronto area, and concerns have been expressed locally regarding travel to Toronto sites. Currently, nine Lambton County residents are home quarantined. These individuals are well, and all but 2 will complete their quarantine period by the end of May.

At the request of the Toronto Public Health Unit, the County of Lambton agreed to provide the services of the Community Health Services Department (CHSD) Epidemiologist, to assist with the on-going SARS issue in the Toronto area for a two week period.

There has been the usual seasonal increase in the number of dog bites that staff has investigated, and several animals have been sent for rabies testing. There have been no recent positive rabies identified in Lambton County except for bats. However, each situation does need to be carefully followed up to ensure the safety of the victim.

Vaccine Preventable

Four hundred and forty-two (442) Lambton County students were suspended from school for lack of up-to-date immunizations. Drop-in clinics were held in Point Edward on May 28 and also in Forest and Petrolia on May 29, 2003 to enable parents to bring in suspended students for the necessary immunizations. Most of the suspended students will be back in school by early June.

PART B **Monthly Activities (continued)**

Grade 7 students have now received their second and final dose of Hepatitis 'B' vaccine. Clinics will be available in the fall for those students who were missed in the spring.

Sexually Transmitted Diseases

Five staff recently received training in venipuncture at a laboratory in London. This skill will enable nurses to draw blood for testing at the Community Health Services Department clinics, enhancing the service for residents and negating the need for the resident to make another trip to a hospital laboratory. Not only is it more efficient, but more importantly, it will help to ensure confidentiality for the resident.

Food Safety

A 'Food Handlers' course was conducted in May, at which fifteen food handlers became certified. To date, 84 food handlers have become certified through the program.

Water Quality

The Community Health Services Department (CHSD) and the local office of the Ministry of the Environment (MOE) are in the planning stages of a one-day educational water conference. The conference will be offered to the owners and operators of regulated water systems. The intent will be to provide relevant information to the attendees on the current requirements and roles under the new legislation. This will hopefully provide a framework for establishing consistent responses throughout the County of Lambton. The date and location will be determined after a questionnaire has been circulated to garner information on the potential topics that people would like to see addressed.

Health Hazard Investigation

A tick submitted for identification has been identified as a deer tick. The submitter was contacted and provided with information regarding deer ticks and Lyme Disease.

PART B **Monthly Activities (continued)**

Tobacco Control

Thirty-one smoking notices have been issued to students for holding lighted tobacco on school property. Two tickets were issued under Section 9(1) of the Tobacco Control Act.

b) Health Promotion & Program Support

Nutrition

A supermarket tour was held for 'Job Start' participants and a supermarket presentation was provided for 'Job Ready' participants. A presentation was given to eighty grade 12 and OAC students in Lambton County secondary schools on 'Eating Well in University/College.'

Transit shelter ads promoting the 'Good Food Box' have been displayed at 21 locations. Additional media support includes budgeted radio ads targeted for the middle of the 8-week campaign (mid June).

Injury Prevention

The 'Construction Zone Safety' event was held at the Sarnia Service Centre in early May, with 300 people participating. The 'Sober Driving' event was held May 20 at the Petrolia high school with 100 students participating in interactive displays. The Risk Watch 'Safety Fair' was recently held with over 460 students attending.

Substance Abuse Prevention

Three 'Smart Serve' training sessions were held, one in Grand Bend and two in Sarnia with over eighty people from various service clubs attending. Meetings are ongoing with the Village of Point Edward as they move toward implementing a municipal alcohol policy. Plans have been set for the public consultation process.

PART B **Monthly Activities (continued)**

Worksites and Schools

The application for the Healthy Workplace Awards Program is now available on the Community Health Services Department web site. The launch of the awards program will take place September 30, 2003 at the Village Inn, Point Edward.

The 'Wellness Leadership' workshop was held in early May with six area secondary schools participating; and the workshop for elementary school students was held May 23 with thirteen schools participating.

Facility Update

Community Health Services Department staff was invited to attend an information session regarding the proposed redesign of the facility.

Space constraints continue to present challenges, and off-site storage and the re-location of two staff to the Lambton Shared Services Centre are temporary solutions.

Website

Community Health Services Department (CHSD) web site functionality continues to improve. The website now has the capacity to display a scrolling marquee to highlight emerging issues or breaking news such as Severe Acute Respiratory Syndrome (SARS). Also in development is an on-line Body Mass Index calculator which would give instant feedback regarding healthy weights.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- (a) #7-9-03 Correspondence and accompanying resolution from the Thunder Bay District Health Unit requesting the Ministry of Health & Long Term Care to fund the costs of regular on-call service provisions, as well as emerging/emergency response activities, provide-wide and on a local level on a 100% provincial funded basis.
- (b) #7-8-03 Correspondence from the Heart & Stroke Foundation of Ontario urging the implementation of a smoke-free by law in Lambton County.
- (c) #7-6-03 Correspondence from Dr. M. Patodia, as President of the Medical Staff of the Lambton Hospitals Group, supporting by-law changes to ensure that all of Lambton County is 100% smoke-free public and work places.
- (d) #7-5-03 Correspondence from the Sarnia-Lambton Lung Association expressing support for a 100% smoke-free County of Lambton.
- (e) #6-5-03 Correspondence from Health Risk Navigation Inc. regarding the West Nile Action Plan and the Chemically Sensitive Individual.
- (f) #7-18-03 Correspondence from Lambton Pro Health expressing support for a 100% smoke free bylaw.
- (g) #7-22-03 Correspondence from Lambton Heart Health expressing support for a 100% smoke free bylaw.

Recommendation

That correspondence item 1(a) be endorsed; and further,

That correspondence items 1 (b), (c), (d), (e), (f) and (g) be referred to the public consultation process regarding the 100% smoke-free County of Lambton by-law.

PART C **Other Matters Requiring a Motion (continued)**

2. Health, Work and Wellness Conference

The National Conference on ‘Health, Work, and Wellness’ will be held September 29 & 30, 2003 in Gatineau, Quebec. This conference is a good opportunity to gain additional skills as well as the latest research, which would be useful in the design of a County Employee Wellness Program. There are sufficient funds within the Heart Health and Health Promotion & Program Support budget to accommodate this expense of approximately \$1,300.00.

Recommendation

That Committee approve the attendance of a Health Promotion Officer at the National Conference on Health, Work and Wellness, September 29 and 30, 2003 in Gatineau, Quebec, at a cost of \$1,300.00.

3. Smoking By-Law

Please see attached report and recommendation.

PART B **Monthly Activities (continued)**

Total Exits (Children) in May

Age Group	Age	# of Children May 2002	# of Children May 2003
Infant	0 – 17 months	5	3
Toddler	18 – 31 months	24	20
Preschool	32 months – 5 yr.	12	39
Kindergarten	5 – 6 years	7	4
School Age	6 – 9 years	8	17
Other	Over 9 years	2	7
TOTAL		58	90

b) Children's Services Department – Ontario Early Years Plan, Resource Centres

The Minister of Community, Family and Children's Services approved the inclusion of the existing resource centres as part of the community plan, noting "*The St Clair Child and Youth Centre will remain as a 'unique centre' continuing to be funded by the Province of Ontario and the County of Lambton. All other resources will be funded through Purchase of Service Agreements with the Early Years Centre.*"

The County of Lambton Child Care Business plan identified the service models for Resource Centres as being sound, however it was determined through a community forum that there was a need for a coordinated/co-operative model. The Children's Services Department was involved in a planning process with the resource centres in determining how the programs would operate under one administration, prior to the approval of the Early Years Centres.

It was identified to the Ministry of Community, Family and Children's Services that the approval is not consistent with the County of Lambton's Child Care Business Plan. The Children's Services Department will review the implications of the Ontario Early Years Plan and determine next steps to be implemented with respect to the unique Resource Centre.

The approved business plan for the Ontario Early Years Centre (OEYC) identifies the development of two lead agencies governing and operating and/or purchasing service from three of the resource centres. These child care resource centres will have their funding redirected to the Ontario Early Years Centre lead agencies Centres.

PART B **Monthly Activities (continued)**

These agencies may or may not continue to operate and may become linked to the OEYC through a Purchase of Service Agreement. This will be determined by the Ontario Early Year Centre Lead agencies.

The fourth Resource Centre, which was designated unique, will retain their funding relationship and governance with the municipality. It is hoped it will be linked with the Ontario Early Years Centre through a Memorandum of Understanding.

c) Social Services Department – Statistical Report

The attached statistical report is for the month of May 2003. The increase of 33 cases represents an increase of 2.07% over the previous month.

Year-to-date, the caseload has increased by 6.26% with the average caseload at 108.7 cases per caseworker. The average cost per case, on average to April 2003, has decreased \$2.11 from the 2002 average.

Month Month	Budget Estimate	Actual
December, 2001		1,770
December, 2002	1,651	1,534
January, 2003	1,488	1,588
February, 2003	1,488	1,604
March, 2003	1,488	1,591
April, 2003	1,488	1,597
May, 2003	1,488	1630
June, 2003	1,488	

4. General Manager's ReportRecommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- (a) #7-3-03 Correspondence from the Ministry of Community, Family and Children’s Services regarding County Council’s resolution of June 5, 2002, concerning the shared responsibility for the delivery of social assistance programs.
- (b) #7-4-03 Correspondence from The Regional Municipality of Durham concerning the Coroner’s Jury Verdict – regarding The Death of Kimberly Rogers¹ and the Province of Ontario’s ‘Zero Tolerance’ Policy.
- (c) #7-7-03 Correspondence from Association of Municipal Managers, Clerks, and Treasurers of Ontario offering a two day workshop – “Preparing a Municipal Accessibility Plan.”

Recommendation

That correspondence item #1(a) and (c) be received and filed; and further, that correspondence 1(b) be endorsed and the Regional Municipality of Durham, and the Premier of Ontario, be so notified.

2. Social Planning – Ontario Disabilities Act

Committee members will recall that the Ontario Disabilities Act, 2001 requires the County of Lambton to create and maintain an annual accessibility plan. This plan is being prepared by a staff working-group with the advice of an Accessibility Advisory Committee that was appointed by County Council in November, 2002. Committee will also recall that the working-group and the advisory committee had both determined that there may be areas within the plan that could be done in partnership or in a coordinated fashion with the lower tier municipalities that also must have a plan. This issue was referred to the Lambton County Municipal Clerks & Treasurers Association.

Since being referred to the Municipal Clerks & Treasures Association an inquiry has been received from one of the municipalities requesting that the County’s Accessibility Advisory Committee also act as theirs.

¹ “Kimberly Rogers died while confined to her apartment after cheating the welfare system”

PART C **Other Matters Requiring a Motion (continued)**

The members of the County of Lambton Accessibility Advisory Committee are willing to do so with the condition that meetings be coordinated with their existing scheduled advisory committee meetings (ie... a portion of the meeting day would be used to deal with the lower tier municipality plan).

In addition to the above, an Agreement between the County of Lambton and the lower tier municipality needs to address the following issues:

1. The lower tier municipality would be responsible for its own working group that writes the local plan;
2. The Accessibility Advisory Committee's role would be to provide advice on the local plan, only;
3. The costs associated with the Accessibility Advisory Committee would be expensed to the lower tier municipality on a prorated basis. (ie.. one quarter of the costs if one quarter of the length of the total meeting is spent on the lower tier municipality's plan.)

Recommendation

That Committee recommend to County Council, that the County of Lambton *Accessibility Advisory Committee* be authorized to provide advice to lower tier municipalities, if requested, and further that staff enter into cost sharing Agreements which include the above noted conditions.

2. Social Services Department - Ontario Works Service Plan

In response to the Ministry of Community, Family and Children's Services request the attached Ontario Works Service Plan 2003 - 2005 has been prepared. The initiatives in the plan outline the Social Services Department's planned activities over the next several years to meet the needs of Lambton residents and the government's stated objectives for the Ontario Works program.

Recommendation

That the County of Lambton endorse the Ontario Works Services Plan 2003 – 2005, subject to annual budget deliberations, and forward the attached document to the Ministry of Community, Family and Children's Services.

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION
GENERAL MANAGER'S REPORT

June 18, 2003

PLANNING & DEVELOPMENT and BUILDING SERVICES

PART A **Follow-up from Previous Month**

1. Motion #3, May 13, 2003: *Re: Correspondence from the Ontario Woodlot Association regarding the Managed Forest Tax Incentive Program.* Letters have been sent under the Warden's signature to the Minister of Finance and the Minister of Natural Resources objecting to the new tax rates that will apply to managed forest properties as this will result in higher property taxes.

PART B **Monthly Activities**

1. Accounts

Totals for the month of May:

Planning & Development	\$2,040.28
Emergency Services	\$0.00
Building Services	\$2,069.27

A listing of accounts will be available at the meeting.

2. Accounts Verification

- | | |
|--------------------------------------------------------------------|-----|
| i) Are there any items significantly over Budget? | No |
| ii) Are there any items significantly under Budget? | No |
| iii) Are there any items that were not in the Budget? | No |
| iv) Were all items purchased in accordance with County Policy? | Yes |

3. Items of Committee Interest:

- a) Work in Progress

Enniskillen Official Plan

Two meetings have been held to discuss mapping as well as changes in designation. Another meeting will be held in the near future.

PART B **Monthly Activities (continued)**

Lambton Shores Comprehensive Zoning By-law

Lambton Shores approved their new zoning by-law on February 3, 2003. The Ontario Municipal Board approved the use of the new zoning by-law, with the exception of those parts that have been appealed.

St. Clair Comprehensive Zoning By-law

The St. Clair Township Comprehensive Zoning By-law is now in force and effect. No appeals were received.

Village of Point Edward Official Plan and Zoning By-law

Monthly planning meetings are continuing with Point Edward Council with a view to developing a new official plan and zoning by-law.

Plympton-Wyoming Comprehensive Zoning By-law

The by-law is finished with the exception of a few administrative items. An Open House has been scheduled for July 22, 2003 and a Public Meeting for July 29, 2003.

Village of Oil Springs

Work on the text of a draft official plan has been started.

b) Premier Ranked Tourism Destination Project

D. Posliff has been invited by Tourism Sarnia-Lambton to sit on the Steering Committee of the above noted project. The first meeting was held on June 9, 2003. The Premier Ranked Tourist Destination program, developed by the Ministry of Tourism and Recreation, undertakes an audit and analysis of the area's tourism products, performance and future growth potential. The process begins with a resource audit that inventories the destination's asset base, the resources contributing to its current market penetration and the geographic markets from which it is reasonable to expect future visitation to occur.

PART B **Monthly Activities (continued)**

c) Lambton Shores Official Plan Amendment # 3

Official Plan Amendment #3 was passed by the Municipality of Lambton Shores Council on May 5, 2003 by By-law 21 of 2003 and was received by The Corporation of the County of Lambton on May 14, 2003.

The purpose of this amendment is to change the land use designation of certain lands from “Commercial” to “Residential”. The current land use designation reflects the commercial character and historical use of the area. The lands that are subject to the Official Plan Amendment are part of a larger lot, which extends to the east side of the Walker Drain, which bisects the property. The land on the east side of the drain is also proposed for residential development. A motel, catering primarily to the seasonal tourist trade, was located on the subject lands for many years. The motel has since closed.

The appeal period on Official Plan Amendment #3 will end on June 16, 2003, although no appeals have been received as of this date.

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Proposed Woodlands Conservation By-law

A draft copy of the proposed Woodlands Conservation By-law is attached. The County by-law, as drafted and in accordance with Section 135 of the *Municipal Act 2001*, will only apply to woodlots that are larger than 1 hectare.

PART C **Other Matters Requiring a Motion (continued)**

Woodlots greater than 1 hectare are defined as “woodlands” and parallel the definition in the *Forestry Act*. The powers in the *Municipal Act 2001* require a change in direction from the prior by-law passed under the provisions of the old *Municipal Act*. Local municipalities now have responsibility for those woodlots less than 1 hectare in size. It makes sense, from a continuity and consistency basis, to have the County continue to enforce the Woodlands Conservation By-Law for all woodlots regardless of the size. In order to do so, local municipalities will need to “delegate all or part of its power to pass a by-law respecting the destruction or injuring of trees” to the County.

I would propose that the County canvass local municipalities to determine their interest in the County enforcing the provisions of the by-law on their behalf.

Recommendation

That the Woodlands Conservation By-Law, as presented, be passed by County Council; and further,

That the County canvass its local municipalities to determine their interest in the County enforcing the provisions of the by-law on their behalf; and further,

If local municipalities are interested, that the County is willing to do so as per the provisions of Section 135(10).

3. **Building Services and Planning and Development Department Reviews**

Please see the attached staff report on the proposed re-alignment of the above departments to account for local municipal workloads as well as succession planning.

Recommendation

That the Manager of Building Services proceed with the staffing plan proposed to reflect current needs as well as to provide for succession needs; and further,

That the Manager of Planning and Development Services proceed with the staffing plan proposed to reflect current needs as well as to provide for succession needs.

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION
GENERAL MANAGER'S REPORT

June 18, 2003

PUBLIC WORKS

PART A **Follow-up from Previous Month(s)**

None at this time.

PART B **Monthly Activities**

1. Accounts

Totals for the month of May:

Roads	\$ 211,420.94
Waste Management	\$ 73,044.39
County Building	\$ 9,229.28

A listing of accounts will be available at the meeting.

2. Accounts Verification

i) Are there any items significantly over Budget?	No
ii) Are there any items significantly under Budget?	No
iii) Are there any items that were not in the Budget?	No
iv) Were all items purchased in accordance with County Policy?	Yes

3. Items of Committee Interest

Adopt a Road Program

Roadside clean-ups were undertaken in May by the following groups:

- Dupont Retirees – County Road 22 (London Line) from Waterworks Road to Fairweather Road.
- Watford Rotary – County Road 79 (Nauvoo Road) from Watford to County Road 35 (LaSalle Line).
- Cassia Lodge, Thedford – County Road 6 (Thomson Line) from County Road 79 to Lambton/Middlesex Boundary.
- Watford Community Policing Association – County Road 79 (Nauvoo Road) from the north limit of Watford to Hwy 402.

PART B **Monthly Activities (continued)**

Canadian Waste Service Inc. Response to Citizen Liaison Committee re: funding for Peer Review, Legal Council and Committee Functions

The Petrolia Landfill Citizen Liaison Committee (CLC) requested peer review funding be provided for the independent review of engineering documents currently before the Director of the Ministry of Environment (MOE). Canadian Waste Services Inc. (CWS) is rejecting the request based on the following:

The four documents are required by conditions within the Certificate of Approval (No. A030303) for the site and are not documents submitted in support of an application to amend an existing Certificate of Approval.

CWS Inc. believes that funding would undermine the entire Certificate of Approval application, review and approval process. The committee can contact the MOE if there are any concerns with the submitted documents.

CWS Inc. does not deem it necessary to provide funding for independent legal review of the Terms of Reference for the CLC. Also, they believe that additional funding for the Committee is not necessary.

Shipments of Toronto Waste to the U.S. (letter to Hon. Chris Stockwell from Toronto Councillor Brad Duguid, Chair of the Works Committee)

This letter outlines initiatives that Toronto has taken and is taking with regards to its municipal solid waste and that they are far from being “utterly incompetent” as stated in Mr. Stockwell’s recent comments. The city is in the process of putting forward a Request for Expressions of Interest regarding new and emerging technologies that will allow the city to manage their own waste in their own backyard. They have met with municipalities and communities across South Western Ontario and all were unanimous in suggesting that the Province’s lack of interest and leadership in assisting municipalities in addressing one of this Province’s most crucial issues has been sorely lacking. Toronto is extending, once again, an invitation to Mr. Stockwell to meet and discuss Toronto’s waste diversion efforts and their efforts to research, develop, and implement new and emerging technologies, as well as discuss how the province can assist in that effort.

PART B **Monthly Activities (continued)**

Ontario Vows to Take Control of 12,000 Bridges

Article stating that, if re-elected, Premier Ernie Eves promised to assume responsibility for 1,000 municipal bridges per year for the next 12 years, a promise that would cost billions of dollars. The 12,000 bridges are worth more than \$4 billion and the net cost to the province the first year alone would be about \$41 million. The takeover would begin with those bridges most in need of repair. (Not only would it be interesting to see how this might be implemented but perhaps municipalities should stop repairing their bridges in anticipation of this legislation!)

2003 Tender Update

See attached staff report.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

Item #7-10-03 dated May 27, 2003 from Ann Tuplin, City Manager, City of Sarnia regarding a sign in the London Line and Blackwell Road area stating "No Access to Highway 402" due to the fact that trucks that are not familiar with the area seem to think there is an access to 402 off Blackwell Road and have great difficulty getting back out on to London Road.

Discussion: Rather than the suggested sign wording, I would suggest that the same message could be conveyed with a sign on C.R. #22 (London Line) that would have the King's Highway crown symbol containing the number 402 with an arrow indicating that the access to Hwy. #402 is straight ahead. This type of sign is a more common direction sign.

PART C **Other Matters Requiring a Motion (continued)**

Recommendation

That the County install a suitable sign indicating the way to Highway 402 on County Road #22 (London Line) on either side of Blackwell Sideroad to assist the motoring public and particularly trucks.

2. Road Widening and Dedications

As per conditions of approval for consents granted:

Road widening at Cedarview Subdivision on County Road #7 (Lakeshore Road) was deeded but never dedicated (December 12, 1969).

Recommendation

That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate By-law be presented to County Council for its consideration:

Plan RD-184: Parts 8, 9 and 10 of Part Lot 76, Lake Road West Concession, in the former Township of Bosanquet, County of Lambton.

3. Disposal of Real Property – Former Canadian National Railway Lands Along County Road 7 (Lakeshore Road) east of C.R. #26 (Mandaumin Road)

See attached staff report. Lambton Wildlife Inc. no longer has an interest in managing the abandoned rail corridor between C.R. #26 and Camlachie. The County is not in the parks business and proposes to transfer the property to the Town of Plympton-Wyoming (if they are agreeable) for continued use as part of their trail system. I would hope to have a letter of interest from the Town for our meeting.

Recommendation

That the County retain a 7' widening and appropriate daylighting from Part of Lots 1 through 9, Front Concession, in the former Township of Plympton for road widening purposes; and further;

That the remainder of the former CNR lands be deemed surplus to the County's needs and made available to public bodies as per County policy; and further;

PART C **Other Matters Requiring a Motion** (continued)

That County staff prepare the necessary reference plan and legal documents; and further;

That the appropriate By-Law be presented to County Council for its consideration.

MINUTES
COMMUNITY SERVICES/
INFORMATION TECHNOLOGY COMMITTEE

June 18, 2003

A meeting was held at the County Building at 1:00 p.m. on the above date.

Present: Vice-Chair D. McGugan, Warden Todd Case. Members: A. Khan, R. Brown, A. Pole and A. Syer. Also Mr. N. Cottle, Corporate Manager, Information Technology Services; Ms. C. Thayer, General Manager, Community Services and Mr. R. G. Van Horne, C.A.O./General Manager, Corporate Services.

Absent: C. Ivey and R. O'Hara.

LIBRARIES

Part B, Item 4 – General Manager's Report

- (A) **#1:** Brown/Petryschuk: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 2 – Lambton Room Donations

- (A) **#2:** Murray/Clarke: That the Lambton Room donations be gratefully accepted and that thank
you letters be sent in accordance with the Recognition Policy. Carried.

MUSEUMS

Part B, Item 4 – General Manager's Report

- (A) **#3:** Syer/Pole: That the General Manager's Report as set out in Part A and Part B be accepted as
(F) presented. Carried.

Part C, Item 1 a) – Correspondence 7-17-03

- (A) **#4:** Pole/Brown: That correspondence 7-17-03 be received and filed. Carried.

Part C, Item 2 – Donations

- (A) **#5:** Khan/Clarke: That these donations be gratefully accepted and that thank you letters be sent
(F) in accordance with the Recognition Policy. Carried.

Part C, Item 3 – Collections Management

- (A) #6: Khan/Brown: That these donations be gratefully accepted and that thank you letters be sent in accordance with the Recognition Policy. Carried.

OTHER BUSINESS

Heritage Designation – Oil Museum of Canada

- (A) #7: Syer/Petryschuk: That the County support the heritage designation of the Oil Springs Train Station and the Langbank Post Office. Carried.

GALLERY LAMBTON

Part B, Item 4 – General Manager’s Report

- (A) #8: Brown/Pole: That the General Manager’s Report as set out in Part A and Part B be accepted
(F) as presented. Carried.

OTHER BUSINESS

The Committee was brought up to date regarding the status of the Gallery Lambton Advisory Committee.

HOUSING SERVICES

Part B, Item 4 – General Manager’s Report

- (A) #9: Case/Pole: That the General Manager’s Report as set out in Part A and Part B be accepted
(F) as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 7-1-03 and 7-27-03

- #10: Khan/Brown: That correspondence 7-1-03 and 7-27-03 be received and filed. Carried.

SENIOR SERVICES

Part B, Item 3 b) – Ministry Review at Lambton Meadowview Villa

- (A) Staff was congratulated regarding the recent annual compliance review at Lambton Meadowview Villa, commending them for their hard work and dedication in achieving the successful review, indicating there were no unmet standards.

Part B, Item 4 – General Manager’s Report

- (A) #11: Pole/Syer: That the General Manager’s Report as set out in Part A and Part B be accepted
(F) as presented. Carried.

Part C, Item 1 a) – Correspondence 7-16-03

#12: Pole/Case: That correspondence 7-16-03 be received and filed. Carried.

Part C, Item 2 – Donations

- (A) #13: Brown/Pole: That these donations be gratefully accepted and that thank you letters be sent
(F) in accordance with the Recognition Policy. Carried.

EMERGENCY MEDICAL SERVICES

Part B, Item 4 – General Manager’s Report

- (A) #14: Khan/Pole: That the General Manager’s Report as set out in Part A and Part B be accepted
(F) as presented. Carried.

INFORMATION TECHNOLOGY

In-Camera

#15: Brown/Khan: That the Vice-Chair declare the Committee go in-camera to discuss a matter subject to solicitor-client privilege. Carried.

Open Meeting

The Vice-Chair declared that the Committee go back into open meeting.

Part B, Item 4 – Corporate Manager’s Report

- (A) #16: Pole/Syer: That the Corporate Manager’s Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 – Vadim Computer Management Systems Conference in October 2003

- (A) #17: Khan/Brown: That, in accordance with County Policy for out of Province travel, the
(F) Corporate Managers of Information Technology and Finance be approved to travel to Kelowna,
British Columbia, to attend the Vadim Computer Management Systems Conference in October
2003. Carried.

OTHER BUSINESS

- (A) #18: Brown/Pole: That staff prepare a report for Committee in August regarding the proposed
plan to move the meetings of Standing Committees and County Council to a “less paper” format.
Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 3:30 p.m.

Don McGugan
Vice-Chair

Ronald G. Van Horne
Secretary

PART B **Monthly Activities (continued)**

Point Edward	3 hrs	total of 25 hrs
Watford	6 hrs	total of 40 hrs
Wyoming	5 hrs	total of 28 hrs

4. General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Donations

Lambton Room

- a) The DeGurse Family History.
- b) Catalogue of Books for Public Libraries, Ontario 1895, donated by Pat McLean, Sarnia.
- c) Binder of Biographies of 100 Lambton People who were featured in Gallery Lambton's "Face to Face" exhibit in 2002.
- d) Extracts from the Dresden Times 1888-1922 (including births, marriages and deaths of people from South Lambton), donated by Lynn Clark, Chatham, Ontario.
- e) 15 Binders of News clippings pertaining to the County of Lambton 1992-2003.

Recommendation

That the Lambton Room donations be gratefully accepted and that thank you letters be sent in accordance with the Recognition Policy.

PART B **Monthly Activities (continued)**

c) Oil Museum of Canada

Staff is proceeding with applications for heritage designation of the Oil Springs Train Station, and the Langbank Post Office structures. This work is being completed in conjunction with the Oil Museum of Canada Foundation, in anticipation of some future opportunity to qualify for restoration or maintenance grants which may be announced.

Staff is pricing and co-ordinating a new summer feature for the Oil Museum. The new feature would offer a horse-drawn interpreted tour through the historic Fairbank oilfields to view the Shaw gusher, jerker lines, and the Tripp Brother's eastern gumbel. The development costs for the tour are being generously sponsored by Fairbank Oil Properties.

d) Statistics

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) Item # 7-17-03, copy of a letter Caroline Di Cocco has written to the Minister of Culture outlining her concerns related to the decrease in the funding level of local museums and to the implementation of the new Standards for Community Museums. The letter indicates that the lack of government funding makes it difficult for museums to maintain professional standards. In addition, the lack of a Provincial Conservation Advisor is also causing difficulties.

Recommendation

That correspondence item # 7-17-03 be received and filed.

PART C Other Matters Requiring a Motion (continued)

2. Donations

The following cash donations were received:

Cynthia Young, Burlington - \$10.00
 Robert Turnbull, Grand Bend - \$80.00

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

3. Collections Management

Lambton Heritage Museum

Artifacts Recommended for Acceptance:

i) 8 mounted reproduction photos of Ipperwash for exhibit.	Doug Ovens, Lucan
ii) 3 pioneer jugs attributed to the Monger Pottery at Widder, possibly the only Monger pots known to survive.	Ed Lamont, London
iii) Malcolm Cameron's lap desk, mourning veil, 3 Sarnia pocket watches.	Maxine Smith, Bright's Grove
iv) Tavern puzzles, muff for programme use	Dawn Crabe, Grand Bend

PART C Other Matters Requiring a Motion (continued)

Artifacts Recommended for Refusal:

i) Egg grader, mechanical belt type (duplicate), from Arkona, 1940's.	Charles Hotke
ii) Fanning mill (duplicate)	Elsie DeVet
iii) Watford cutting box (duplicate)	Wm. Jackson, Wyoming
iv) Planet Jr. seeders (2 duplicates)	Kevin Huctwith, Warwick
v) 1920's Britannica Encyclopaedia	Don Hunter
vi) Newfoundland Sealskin Coat	Judy Burley, Pt Franks
vii) 1903 barnraising on the Crawford Farm at Pinehill	Alan McLean, Parkhill
viii) Log house for relocation	Irene Penfound, Grand Bend

Artifacts Recommended for Deaccessioning:

- i) 989.7.3 Planet Jr. seeder/planter (broken handles)

Oil Museum of Canada

Artifacts Recommended for Acceptance:

- i) Book – International Petroleum Encyclopedia Jack Heron,
Marthaville

- ii) Head Hunter axe, postcards, photos, victrola needles, glass negatives, wood vases & monogrammed seal - all items belonged to Wm. Gillespie, foreign driller. Kathleen Gillespie.
Petrolia

PART C **Other Matters Requiring a Motion** (continued)

iii) Yellow dog lantern, drilling rig photos

Bill Kiser,
Sarnia

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

PART B **Monthly Activities (continued)**

c) Current Exhibitions

The Water Project: Selections from the Permanent Collection, June 14 to August 30, 2003 (Main Gallery). During July a number of public art galleries in Ontario, including Gallery Lambton, will present exhibitions on the theme of water. This project has been initiated by the Ontario Society of Artists to highlight this precious resource and all galleries will participate in a province wide publicity campaign.

The Art of Water Colour: Selections from the Permanent Collection, June 14 to August 30, 2003 (Sadie A. Knowles Gallery). Partly to coincide with the water exhibition in the Main Gallery and partly directed to all the amateur artists in the County, this exhibition will feature a selection of watercolours from the permanent collection by some of Canada's best exponents of the medium. Some new acquisitions and others that have not been seen previously will be included.

d) Loans from the Permanent Collection

Several requests for loans have recently been agreed to:

- Tom Thomson's *Chill November* is currently on a national tour in the Thomson exhibition.
- Holgate's *The Lumberjack* will be included in the exhibition, *Soundtracks*, organized and circulated nationally by the Edmonton Art Gallery, June 2003 to May 2004.
- Lawren Harris' *Winter Evening* will be included in the exhibition, *The Other Landscape*, again organized and circulated by the Edmonton Art Gallery, 2003-2005.

e) Statistics

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

No correspondence at this time.

2. Donations

No donations at this time.

PART B **Monthly Activities (continued)**

c) Social Housing Provider Training

Lambton and Chatham-Kent Housing Divisions provided a joint training session for Social Housing Providers in Wallaceburg on June 17, 2003.

d) Housing Program Partnership

The Housing Department is working with The Inn of the Good Shepherd, the Ministry of Community Family and Children's Services, and Ontario Works to provide a Co-Ed Housing Program with a Preparation for Independence component for residents that are 16 to 24 years old. The program would be housed in two 3-bedroom units owned by the County of Lambton in Sarnia. The program would house six youths in each of the units and all participants would be expected to participate in regular school or an acceptable alternative or participate in the Ontario Workfare Program while living in the residence. The rent charged for the units would be based on a per diem rent of \$4.97 per occupant and would be paid by the Inn through their Ministry funding, Emergency Hostel funding and Ontario Works subsidies. The Inn will also use volunteer labour and materials to convert the unfinished basements to activity rooms and in exchange, the Housing Department will install an access door between the two units. Staff have obtained Sarnia Fire Department approval for the door.

4. General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) Item #7-1-03, Watford Rotary Club requesting the County's assistance in supplying them with any information available regarding grants or funding to assist in building a seniors' apartment complex in Watford.

PART C **Other Matters Requiring a Motion (continued)**

Staff have provided information related to the CMHC 's Seed Funding initiative as well as the information related to the Affordable Housing Program available through the province. Staff will continue to provide information and assistance, where possible, to the project.

- b) Item # 7-27-03, Federation of Canadian Municipalities (FCM), requesting support in the form of a 1.5 cent per capita contribution, or any other amount, to assist in funding the work of the FCM National Housing Policy Options Team. This Team works with stakeholders to overcome barriers to the implementation of the federal housing program.

Recommendation

That correspondence items #7-1-03 & #7-27-03 be received and filed.

PART B **Monthly Activities (continued)**

b) Ministry Review

The Ministry of Health and Long-Term Care completed the annual compliance review at Lambton Meadowview Villa May 20-23, 2003, and there were no unmet standards. A copy of the report is available for review.

4. General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) Item # 7-16-03, Ministry of Health and Long-Term Care, providing notice of the annual adjustment to long-term care facility resident co-payment accommodation rates effective July 1, 2003. Co-payment rates will increase by \$1.16 per day. This adjustment reflects a decrease from the previous announced rate of \$2.00 per day. The decrease will result in less revenue than projected in the current budgets by roughly \$53,000. Should no additional funding be announced by the Ministry, steps will be taken to reduce costs to avoid a deficit.

Recommendation

That correspondence item # 7-16-03 be received and filed.

2. Donations

The following memorial donations have been received:

Lambton Meadowview Villa - donations totaling \$622.80.

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

PART B **Monthly Activities (continued)**

- d) The Western Wardens hosted a meeting on June 6, 2003 to discuss and review a number of ambulance issues. The meeting was well attended and need for additional funding and a resolution to the cross border billing issue was made clear to the Ministry representative. Presentations were made relating to the current paramedic wage rates, implementation of non-emergency transfer policies and level of care programs.
- e) Lambton EMS has signed agreements with Stokley Entertainment to provide ambulance coverage to the Tall Ships and Bayfest events to be held in July and August this year.

4. **General Manager's Report**

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. **Correspondence**

None at this time.

INFORMATION TECHNOLOGY
CORPORATE MANAGER'S REPORT

June 18th, 2003

INFORMATION TECHNOLOGY

PART A **Follow-up from Previous Month/Meeting(s)**

None.

PART B **Monthly Activities**

1. Accounts

A listing of accounts will be available at the meeting.
Total for the month of May

\$396,787.25

2. Accounts Verification

- | | |
|--------------------------------------------------------------|-----|
| v) Are there any items significantly over Budget? | No |
| vi) Are there any items significantly under Budget? | No |
| vii) Are there any items that were not in the Budget? | No |
| viii) Were items purchased in accordance with County Policy? | Yes |

3. Items of Committee Interest

a) Financial Information System

Payroll and HR staff are continuing to enter payroll related data. Discussions are continuing to plan for specific dates for task completion. Various system users are jointly co-operating to enhance HR system functions in the coming weeks.

b) County Wide Area Network (WAN)

All sites are now using the County Wide Area Network (WAN). There are some ongoing adjustments still being made to the network.

c) Process Technology Reviews

The Accounts/Payable report completed by Vadim is still under consideration by Finance.

PART B **Monthly Activities (continued)**

d) Lambton Shared Services Centre (LSSC) and Community Health Services

The new Integrated Networks Program (INP) is ongoing. There may be some issues regarding the currently shared use of computer equipment between Ontario Works and Ontario Disability Service Program staff. The Province has directed that these networks be entirely separate. County staff are discussing these issues and potential options with Ministry INP project staff and awaiting a resolution from the Ministry.

e) Connect Ontario-Geosmart & CLEAR Fund Applications

Geo-smart and County of Lambton Economic and Agricultural Revitalization (CLEAR) funding applications are still under review. However, the Geosmart program review panel met in early March and should announce its findings shortly. The Corporate Manager IT and Quintin Lang were invited to Queens Park recently to review the County Geosmart application details with Ministry of Natural Resources staff.

The County has submitted an application to the Connect Ontario Broadband and Rural Access (COBRA) fund. Initial application response is expected in the near future.

f) Library Services

No major items to report at this time.

g) Miscellaneous Items

The County website (Lambtononline.ca) Intranet is being developed in the near future with the Web development team members. Specific priority tasks are being reviewed with General and Corporate Managers.

Connestoga Rovers & Associates' (CRA) draft Geographic Information Systems (GIS) report has been submitted to the County for review.

The Lambton Mapping Group will meet again on June 16th, 2003 to review Geographic Information Systems (GIS) and related items status and review the next steps.

PART B **Monthly Activities (continued)**

The GIS request for proposal (RFP) review team has concluded that none of the submitted respondents' proposals met the County specified criteria and so all were rejected. The GIS RFP team has commenced a new process and expects to release a new GIS RFP document in the near future.

The County has been approved by HRDC for the recent funding application of two programs, both involving hiring additional temporary staff (the GPS and the Emerald Ash borer beetle projects).

County IT staff has commenced the new joint PC training and deployment project. The project is proceeding very well to date with approximately 120 staff trained and converted to the new systems.

The County continues its direction towards a "less paper" organization. County IT staff will have laptop computers available later this year in preparation for deployment to Councillors in early 2004. IT staff will be surveying all Councillors regarding their readiness and will provide a report to Council in August 2003.

4. Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Overview

Vadim Computer Management systems hold an annual conference for all system users in Kelowna, B.C. The conference (in October) is used as a forum to release new software enhancements, discuss system items, provide training and update sessions, and provide joint communication sessions between all users and Vadim technical staff. Two County staff attended in 2002.

PART B **Other Matters Requiring a Motion** (continued)

Recommendation

That, in accordance with County policy for out of province travel, the Corporate Managers of IT and Finance be approved to travel to Kelowna, B.C., to attend the Vadim Computer Management systems conference in October 2003.