

**MINUTES**  
**INFRASTRUCTURE AND DEVELOPMENT/**  
**SOCIAL AND HEALTH SERVICES COMMITTEE**

**October 15, 2003**

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair J. Foubister, Warden Todd Case. Members: Wm. Bilton, C. Jamieson, P. Davidson, K. Hart, D. Kirkland and J. Dedecker. Also Mr. J. Kutyba, General Manager, Infrastructure and Development Services; Mr. K. Dick, General Manager, Social and Health Services and Mr. R. G. Van Horne, C.A.O.

Absent: J. Kowalyshyn.

**PUBLIC WORKS**

Part A, Item 1 – Motion #7 of the Infrastructure and Development/Social and Health Services Committee Minutes dated August 13, 2003, Regarding the Warwick Landfill – Environmental Assessment

---

- (A) #1: Dedecker/Bilton: That a Sub-Committee comprised of the Warden or Deputy Warden, Committee Chair plus staff, be established to carry forward the negotiations for the terms of compensation for the County's consent for the proposed expansion of the CWS Warwick Landfill; and further,

That the final compensation package be brought to County Council for ratification. Carried.

Part B, Item 4 – General Manager's Report

- (A) #2: Davidson/Kirkland: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 2 – Lease of the Warwick Depot to the Delcan Corporation

- (A) #3: Jamieson/Hart: That staff prepare an appropriate lease agreement; and further,

(F) That the Warden and Clerk be authorized to enter into said agreement with the Delcan Corporation for the use of the north portion of the Warwick Depot (office, lunch room, bathroom, and storage room) as a satellite office during the reconstruction of King's Highway 402; and further,

That Delcan compensate the County in the amount of \$500.00 per month plus the costs of electricity and water usage commencing October 1, 2003 and terminating towards the end of 2005 at the completion of the reconstruction of King's Highway No. 402. Carried.

**PLANNING AND DEVELOPMENT AND BUILDING SERVICES**

Part A, Item 1 c) – Proposed Woodlands Conservation By-Law

- (A) \* #4: Dedecker/Bilton: That the Woodlands Conservation By-Law, as presented, be passed by County Council; and further,

That the County canvass its local Municipalities to determine their interest in the County enforcing the provisions of the By-Law on their behalf; and further,

That if local Municipalities are interested, the County is willing to do so as per the provisions of Section 135(10) of the Municipal Act. Carried.

Part B, Item 4 – General Manager’s Report

- (A) #5: Davidson/Kirkland: That the General Manager’s Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

This portion of the meeting adjourned.

Time: 10:05 a.m.

**SOCIAL SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #6: Bilton/Jamieson: That the General Manager’s Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

- \* That Black Oak be removed from Species A and kept with Species B and that By-Law No. 45 of 2003 be amended accordingly – see Council November 5, 2003, mot. #11.

**COMMUNITY HEALTH SERVICES DEPARTMENT**

Part B, Item 4 – General Manager’s Report

- (A) #7: Davidson/Dedecker: That the General Manager’s Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 11-8-03 and 11-7-03

- (A) #8: Jamieson/Case: That the General Manager write to the Ministry of Health and Long-Term  
Care indicating that this 100% funding grant should be given to the County for a minimum time  
period of three years and that the FTE allocation for Lambton County should be based on  
population and not on the number of hospital beds within the region (correspondence 11-7-03);  
and further,

That correspondence 11-8-03 be noted and filed. Carried.

**OTHER BUSINESS**

Re: Workshop in Aylmer, Québec Concerning Tobacco Use Reduction Programmes for Youth.  
It is a free workshop offered by the Federal Government.

- (A) #9: Jamieson/Kirkland: That staff be permitted to attend the conference in Aylmer, Québec  
(F) concerning Tobacco Use Reduction Programmes for Youth. Carried.

Correspondence

11-9-03 A letter from the Town of Plympton-Wyoming, dated October 10, 2003, advising of its  
motion concerning the proposed County of Lambton Smoke-Free By-Law, stating that the  
Council of the Town of Plympton-Wyoming recommends that consideration of the proposed  
Smoke-Free By-Law be deferred at this time, and no further action be taken by the County until  
the Provincial Government has clarified its stand on the said issue.

#10: Davidson/Kirkland: That the Committee endorse the Town of Plympton-Wyoming’s  
motion to defer any further consideration of a Smoke-Free By-Law until the Provincial  
Government has clarified its stand on the issue. Defeated.

- (A) #11: Dedecker/Jamieson: That correspondence 11-9-03 be referred to the meeting of County  
Council to be held early in 2004, during which time Council will consider any proposed By-Law  
regulating smoking. Carried.

In-Camera

#12: Davidson/Bilton: That the Chair declare the Committee go in-camera to discuss matters concerning the pending acquisition or disposition of an interest in land. Carried.

(Item dealt with in the Lambton County Council (CLOSED SESSION) minutes dated November 5, 2003.)

Open Meeting

The Chair declared that the Committee go back into open meeting.

Adjournment

The Chair declared the meeting adjourned.

Time: 11:15 a.m.

\_\_\_\_\_  
Jim Foubister  
Chair

\_\_\_\_\_  
Ronald G. Van Horne  
Secretary

**INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

October 15, 2003

**PUBLIC WORKS**

**PART A**      **Follow-up from Previous Month(s)**

1. County Council at its meeting September 3, 2003 accepted the following motion of the Infrastructure & Development Services Committee:

*Dedecker/Kirkland: That staff move forward with the development of a position to be submitted to Canadian Waste Services as the compensation for County Council's consent for the proposed expansion of the Warwick Landfill Site;*

*That the resources of the County's outside legal consultant be utilized in the preparation of the County's position; and further,*

*That the cost of negotiations be funded from the Waste Management Reserve Fund.*

Discussion: When the long term waste management agreement was negotiated in 1995 staff undertook the majority of detail discussions with the waste company but relied on a small negotiating committee established by County Council to provide input and guidance through the process. I would suggest that a similar sub-committee be established for the development of the compensation package for the Warwick expansion. There are a couple of models that could be utilized:

- Warden, Committee Chair plus staff; or
- 2 Councillors from I & DS Committee, Committee Chair plus staff; or
- some other combination of political representatives plus staff.

The model used for the 1995 negotiations was the first above.

**Recommendation**

That a sub-committee comprised of the Warden or Deputy Warden, Committee Chair plus staff be established to carry forward the negotiations for the terms of compensation for the County's consent for the proposed expansion of the CWS Warwick Landfill; and further,

That the final compensation package be brought to County Council for ratification.



**PART B**      **Monthly Activities (continued)**

- Royal Polymers alerted the Ministry of the Environment as soon as it was understood cooling water had been contaminated with vinyl chloride monomer and that the amount of vinyl chloride monomer could have exceeded allowable limits.
- Subsequent analyses concluded that the Drinking Water Standard had not been exceeded.
- It has always been our objective to operate with vinyl chloride monomer discharges as close to zero as possible.

Royal Polymers Limited is anxious to rebuild our trust in them. Since the incident, they have attended the Bi-National Public Advisory Committee's recent public meeting on Walpole Island and have continued to meet with the area residents to discuss their concerns. They will also be participating in a community forum on October 7<sup>th</sup> in Wallaceburg.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      Lease of the Warwick Depot to the Delcan Corporation

See attached staff report. Delcan Corporation would like to utilize the County's Warwick Depot as a satellite office in administering the reconstruction of King's Highway No. 402, on behalf of the Ministry of Transportation. This would be for the period commencing October 2003 until the expected completion date near the end of 2005.

Recommendation

That staff prepare an appropriate lease agreement; and further,

**PART C**      **Other Matters Requiring a Motion (continued)**

That the Warden and Clerk be authorized to enter into said agreement with the Delcan Corporation for the use of the north portion of the Warwick Depot (office, lunch room, bathroom, and storage room) as a satellite office during the reconstruction of King's Highway 402; and further

That Delcan compensate the County in the amount of \$500 per month plus the costs of electricity and water usage commencing October 1, 2003 and terminating towards the end of 2005 at the completion of the reconstruction of King's Highway No. 402.

**INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

October 15, 2003

**PLANNING & DEVELOPMENT and BUILDING SERVICES**

**PART A**      **Follow-up from Previous Month**

1.      a)      Motion #16, IDSHS Committee, September 17, 2003 Correspondence Item #10-16-03

*Jamieson/Hart: That the County support the CAER letter and that where new development proposals (plans of subdivision or condominium) extend beyond the existing siren coverage area, that the County require developers to contribute toward the cost of extending the early warning siren system; and further,*

*That a copy of this resolution be sent to the Township of St. Clair.*

On October 1, 2003, County Council passed the following motion:

*Bradley/Dedecker: That motion #16 of the Infrastructure and Development/ Social and Health Services Committee minutes dated September 17, 2003, be referred back to staff to allow time to meet with City Planning Department staff, industry representatives and any other interested parties to discuss the issues raised.*

Discussion: Staff will review the CAER letter dated August 22, 2003, with City and St. Clair Planning and Administrative staff, Emergency Planning staff and representatives from the CAER organization. A report should be available for the November meeting of Infrastructure and Development Services Committee.

- b)      Central Emergency Reporting Bureau (CERB) – Requests for Proposals Motion #13, IDSHS Committee, August 13, 2003

*Dedecker/Kowalyshyn: That staff prepare and issue a Request for Proposal for call answering for the County of Lambton 9-1-1 system (CERB – Central Emergency Reporting Bureau) with a view to having the contracted service in place beginning January 1, 2004; and further,*

**PART A**      **Follow-up from Previous Month** (continued)

*That staff proceed with the preparation of a new agreement for 9-1-1 services with the Aamjiwnaang First Nations and Kettle and Stony Point First Nations.*

A Request for Proposals for call answering of the County of Lambton 9-1-1 system (CERB – Central Emergency Reporting Bureau) has been advertised in the Sarnia Observer and the London Free Press with a closing date for proposals being Friday, October 14<sup>th</sup> at 12:00 p.m. (noon). I hope to report to the November 19 committee meeting on the results.

Staff is reviewing the documents for the Aamijwnaang First Nations and the Kettle and Stony Point First Nations and they will then go to the Solicitor/Clerk for final review.

c)      Proposed Woodlands Conservation By-law

Motion #10, IDSHS Committee, August 13, 2003:

*Davidson/Bilton: That motion #12 of the Infrastructure and Development/ Social and Health Services Committee minutes dated June 18, 2003 addressing the Woodlands Conservation By-law be lifted from the table, and further, that it be deferred until the September meeting so that all changes/refinements are presented to the Committee in a final draft.*

A final draft of the Woodlands Conservation By-law is attached for your review. The By-law has been reviewed by the Solicitor/Clerk.

Recommendation

That the Woodlands Conservation By-Law, as presented, be passed by County Council; and further,

That the County canvass its local municipalities to determine their interest in the County enforcing the provisions of the by-law on their behalf; and further

If local municipalities are interested, that the County is willing to do so as per the provisions of Section 135(10) of the Municipal Act.



**PART B**      **Monthly Activities (continued)**

Township of St. Clair Parking Study

Staff is working on the second phase of the Parking Study which should be completed by year end. The second phase includes a community survey and public meeting.

b) City of Sarnia Official Plan Amendment #10

This Official Plan Amendment was adopted by the City Council on September 8 by By-law 94 of 2003 and was received by the County of Lambton on September 19, 2003 and approved on September 30, 2003.

The purpose of this amendment is to permit the subject property to be developed for a range of commercial, institutional and residential uses. The amendment will permit those uses previously allowed by the former Official Plan for the City of Sarnia and Zoning By-law. The property is municipally known as 158 Nelson Street and 191 Water Street.

A concurrent amendment to By-law 85 of 2002 has also been approved by City Council to:

- amend the zoning for 191 Water Street by changing it from ‘Urban Residential 5’ to a “General Commercial Site Zone” which will permit both residential and commercial land uses; and,
- amend the “General Commercial 3-4” site zoning for 158 Nelson Street to allow a range of commercial uses as well as residential uses permitted in the “Urban Residential 5 Zone”.

c) Hydro Corridor Lands

On December 31, 2002, about 50,000 acres of transmission corridor lands previously owned by Hydro One were transferred to the government of Ontario. The Ontario government wants to ensure that the transfer of the corridor lands from Hydro One is a smooth one. Hydro One will maintain all current secondary-use agreements until they expire, at which time they will come under the government’s Provincial Secondary Land Use Program (PSLUP).

**PART B**      **Monthly Activities (continued)**

Under this program, the province will consult with municipalities before extending existing lease arrangements beyond five years or considering any new ones.

The Ontario Realty Corporation (ORC), as an agent of the province, will manage PSLUP and the disposition of surplus hydro corridor lands. For a transitional period during 2003, Hydro One real estate staff will assist the ORC with this new responsibility. Hydro One will continue to be responsible for the maintenance and management of all lands within the transmission corridors, except where there is a tenant.

The Ontario government will continue to ensure the safe transmission of electricity to the people of Ontario by Hydro One, and that the hydro corridor lands are prioritized for public uses. It is on this basis that the government will evaluate secondary-use applications for these lands. This will serve to protect the land for the people of Ontario in many different ways. One example would be giving priority to a road running along a corridor over a commercial parking lot across the corridor.

Municipalities will have two years to identify new potential public uses along the corridor lands. During this period, the Ontario government will consider new applications – especially those that provide critical transportation and infrastructure, such as road crossings and storm water systems. All new uses will require approval at both the provincial and the municipal levels

New recreational uses with little or no chance of generating revenue will continue to be charged a nominal rate of \$1.00 rent per year plus property tax and maintenance costs. Examples of this would be a playground or a hiking trail. The rent for other public and private uses will be calculated at market value.

The Department would be available to assist municipalities in assessing proposals and opportunities in these matters if requested.

- d) Statistics – Building Services Report, July – September 2003

**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.



**PART B**      **Monthly Activities** (continued)

## Total Exits (Children) in September

Age Group	Age	# of Children September 30, 2002	# of Children September 30, 2003
Infant	0 – 17 months	5	5
Toddler	18 – 31 months	21	6
Preschool	32 months – 5 yr.	26	28
Kindergarten	5 – 6 years	7	10
School Age	6 – 9 years	22	18
Other	Over 9 years	11	12
<b>TOTAL</b>		<b>92</b>	<b>79</b>

b) Social Services Department – Statistical Report

The attached Ontario Works statistical report is for the month of August, 2003. The increase of 3 cases represents an increase of 0.19% over the previous month. Year-to-date, the caseload has increased by 2.74% with the average caseload at 105.1 cases per caseworker.

Month	Budget Estimate	Actual
December, 2001		1,770
December, 2002	1,651	1,534
January, 2003	1,488	1,588
February, 2003	1,488	1,604
March, 2003	1,488	1,591
April, 2003	1,488	1,597
May, 2003	1,488	1630
June, 2003	1,488	1,590
July, 2003	1,488	1,573
August	1,488	1,576

c) Social Services Department – Advanced Caseworker Training Initiative

The Ontario Works - *Supporting Employment in Casework* training commences in October 2003 and will be completed by December 2004. The training is funded by the Ministry of Community, Family, and Children's Services and is provided under contract by three vendors of record. Lambton is partnering with Chatham-Kent and training will be offered in Sarnia.

**PART B**      **Monthly Activities (continued)**

The training involves two supervisory modules (5 days) and five Case Management Modules (8 days). Several sessions will be offered on a monthly basis throughout the year, with training being suspended during the summer months.

Staff will be scheduled to attend modules that relate to their Ontario Works responsibilities, with all staff attending the Case Management Fundamentals Module (2.5 days) as it supports working with participants with multiple barriers.

d)      Social Services Department - Homelessness

Staff continues to work with key stakeholders in the community in implementing the County of Lambton - Homelessness Plan (2003-2005).

The Inn of the Good Shepherd and the Kitchener-Waterloo food bank recently signed an Agreement that would allow 'excess food' from the Kitchener-Waterloo area to be re-directed to Lambton County. Social Planning staff is in the process of determining how the local food banks will access this food using a local food distribution system.

The Social Services Department recently learned the hours of operation for the 'soup kitchen' operated by Inn of the Good Shepherd, changed September 15, 2003. This operational change should not have a negative impact on the services provided to those most in need.

e)      Social Services Department - Lambton Shared Services Centre (LSSC)

Staff recently reviewed the province-wide hydro outage (August 14, 2003) with the Lambton Shared Services Centre Partners. The Operations Committee reported that policies and procedures established for the facility were effective in dealing with the situation and staff responded well during this incident. Communication among the Partners on a local level was extremely good.

It was identified that decisions made at a higher level by both the Provincial and Federal governments lacked consideration for the unique partnership within the Lambton Shared Services Centre facility.

**PART B**      **Monthly Activities (continued)**

As an 'energy conservation' measure, the Provincial and Federal governments ordered their staff to stay home. The facilities Provincial partner did not provide any 'emergency information' for their clients until Wednesday, August 20, 2003. This caused substantial pressure on County staff who had to deal with the clientele from various partners. The local Provincial and Federal managers are sending this information up through their appropriate channels.

The Ministry of Community, Family and Children's Services have advised staff of a program restructuring initiative involving Probation. Effective April 1, 2004, Probation will be renamed *Youth Justice Services* and will no longer report to the Ministry of Community, Family, and Children's Services.

It is anticipated this should have little impact on the operations of the Lambton Shared Services Centre (LSSC) as the local Ontario Disability Support Program Manager will act as the on-site manager for some items. The anticipated changes will be in the area of operational billings. For example, Youth Justice Services would receive their own telephone bill beginning April 2004.

f)      **Social Services Department - National Child Benefit**

As a component of the National Child Benefit (NCB) program, the County of Lambton is required to develop an annual reinvestment plan for the municipal Ontario Works savings. Committee will recall the 2003 planned expenditures were based on the Ministry of Community, Family and Children's Services' forecast of savings for the year. On September 15, 2003 staff received the Ministry's report on the municipality's "actual savings" up to the end of the second quarter. This report indicates that the savings will be approximately \$30,000.00 lower than originally forecasted. To accommodate the lowered forecast, staff plan not to implement the *Community Grant Program* component of the NCB plan, nor any further community education programs this year.

Committee will recall that the Youth Recreation & Sports Program (YRSP) is based on research conducted by Dr. Gina Browne. The research focuses on addressing the mental health of parents (on social assistance) and their children's recreational needs as a means of increasing the exit rate from social assistance.

**PART B**      **Monthly Activities (continued)**

The YRSP program is delivered by the YMCA and continues to be successful in meeting this end goal evidenced by the fact there have been over 400 children involved in the program the first three quarters of this year and that fifty-six families involved in the program have exited Ontario Works during the same time period. Based on an average cost of \$12,000.00 per year for every family on assistance, the early exits of 56 families result in an annual gross savings of \$672,000.00.

During the first two years of YRSP program most sports and recreation organizations allowed participants from the program to be added to a team or activity at no (or minimal) cost based on the organizations' philosophy of not denying the sport or activity to those who can not afford it or of the families lack of financial means. However, significant increases to the rates charged to YRSP participants by Petrolia, Point Edward and Sarnia Girl's Hockey leagues this year combined with the large number of participants in the YRSP program overall is impacting on the sustainability of the program. Because of these two factors it is anticipated the program will run out of funds before year end. Staff will be working with YMCA staff to explore potential alternative funding sources for handling the success of the program and examining the criteria for utilization of sport/recreation providers for the program.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

No correspondence matters to report at this time.

**SOCIAL & HEALTH SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

October 15, 2003

**COMMUNITY HEALTH SERVICES DEPARTMENT**

**PART A**      **Follow-up from Previous Month(s)**

1.      West Nile virus

In total, seven birds have tested positive for West Nile virus in Lambton County. Mosquito traps continue to be set up every other week throughout Lambton municipalities. To date, we have not identified any positive mosquito pools.

Since West Nile virus activity is presently high in our area, advertisements were placed in The Sarnia Observer and four Lambton County weekly newspapers for 4 weeks - urging the public to continue to protect themselves from mosquito bites.

Although a number of Lambton County residents have been tested for West Nile Virus, we have had no probable or confirmed cases.

**PART B**      **Monthly Activities**

1.      Accounts

A listing of accounts \$109,600.19 will be available at the meeting.

2.      Accounts Verification

- |      |  |     |
|------|--|-----|
| i.   | Are there any items significantly over budget?             | No  |
| ii.  | Are there any items significantly under budget?            | No  |
| iii. | Are there any items that were not in the budget?           | No  |
| iv.  | Were all items purchased in accordance with County policy? | Yes |

3.      Items of Committee Interest

a)      Environmental Health & Prevention Services

Food Safety

As a result of the Province wide Aylmer Meat product recall, Public Health Inspectors were busy contacting retail food outlets.

**PART B**      **Monthly Activities (continued)**

Staff spent a great deal of time attending teleconferences on the subject. No meat from this source was identified in Lambton County.

A total of 164 food service workers successfully completed the Food Handlers Course. This includes 119 in-class participants, 41 home study and 4 on-line candidates.

A number of food booths were inspected at the Wyoming, Petrolia, and Forest Fall Fairs. Overall, food handling activities were observed to be good.

A food safety presentation was conducted for 30 high school students in Petrolia. Topics discussed were safe food protection, preparation, handling, storage, food allergies and cross-contamination.

Water Quality

In conjunction with the Ministry of Environment, Community Health Services Department is hosting a drinking water information session for systems covered under Ontario Regulation 170. The tentative date has been set for November 20, 2003.

Responses to the letters and questionnaires sent to municipalities, municipal water plants, water operators, and other regulated systems operators has been favorable. The meeting will include a variety of topics relating to the ever changing field of drinking water systems and the protection of public health.

As a result of an adverse water report a *Boil Water Advisory* was issued to the operator of a communal water system in St. Clair Township. To date, there has been no illness reported to the Community Health Services Department. The boil water advisory will remain in effect until the Acting Medical Officer of Health is confident that the water is safe for consumption.

The beach sampling program has concluded for the 2003 summer season. Sampling was conducted between June and September at seven (7) area beaches. This year, a total of three postings were issued: one at Canatara Park and two at Centennial Park.

**PART B**      **Monthly Activities (continued)**

Sexual Health

Staff conducted a parenting class for 23 grade eleven students at a Sarnia area high school. Topics included: birth control, sexually transmitted diseases in relation to protection and fertility.

Two Public Health Nurses attended the Southwestern Ontario Regional Sexual Health meeting in London, Ontario. This group meets 2-3 times each year to discuss clinical issues and share information and resources.

Tobacco Control

A public health inspector conducted a presentation at high schools in Petrolia and Sarnia on tobacco enforcement on school property. In September, 20 smoking notices have been received from school officials reporting students smoking on school property.

Vaccine Preventable Diseases

Flu clinics are about to begin in Lambton County. Over 24,000 information packages for parents were distributed to Lambton County schools, containing fact sheets about the vaccine, correspondence advising parents that clinics would be held in each school, and consents for their signatures.

Close to 50 people attended a meeting for the senior volunteers who help with the flu clinics. Currently 76 individuals have indicated that they are interested in volunteering again this year. Last year, over 785 volunteer hours were documented during the eight weeks of clinics. The Community Health Services Department clinics operate very efficiently with the help of this dedicated group of volunteers.

As a result of the power failure in August, vaccines valued at \$1,933.00 were returned from local clinics and physicians' offices. These vaccines were assessed as being unsafe to use, due to prolonged exposure to temperatures outside the recommended storage range of +2C to +8C and were returned to the Ontario Government Pharmacy.

**PART B**      **Monthly Activities (continued)**

Rabies

The number of biting incidents and bat exposures has decreased this month. No rabies vaccine was released.

b) Health Promotion & Program Support

Heart Health

The coalition is in the process of broadening the message and identity of the project beyond heart health, to incorporate a broader chronic disease prevention approach. Risk factors for heart disease, adult-onset diabetes and many cancers are the same (diet, physical activity, and tobacco use), so the trend both nationally and provincially is to focus more on changing the risk factors and less on the “disease.”

Nutrition

The Breakfast Program-Resource Manual is complete and was presented to Breakfast Coordinators at a Network meeting. Presentations about packing healthy lunches for the “*balanced day*” were given to parents at two Elementary Schools. The Lambton Diabetes Prevention Project sponsored a low fat recipe contest at Nova Chemicals and fifty-six recipes were analyzed. The Diabetes Project also sponsored an “Adventure in Wellness” weekend at Lambton United Church Camp. Forty-two women participated in the weekend and learned about healthy living choices.

Injury Prevention

A *Car Seat Clinic* was held at MacFarlane Chev-Olds dealership in Petrolia and nineteen car seats were checked.

Physical Activity

A pedometer clinic was held at Bayside Mall and thirty people participated.

Substance Abuse

A public consultation meeting concerning a municipal alcohol policy was held for the Village of Point Edward on September 25, 2003.

**PART B**      **Monthly Activities (continued)**

Worksites and Schools

The Healthy Workplace Awards Program was launched with forty people in attendance. The deadline for submissions was September 30, 2003. The Industrial Accident Prevention Association, the Chamber of Commerce and Lambton Heart Health are partners in this project. The County of Lambton Healthy Workplace Program had its initial meeting and a core committee has been established.

Fourteen schools are participating in Wellness Week activities from September 29 to October 3, 2003. The purpose of the week is to promote the importance of school health.

Community Health Services - Facility Update

Maintenance work on the HVAC system continues, and the problems that led to the flooding last winter have been corrected. Capital repairs to the exterior panels and skylight are scheduled for completion this fall.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- (a) #11-8-03      Information summary concerning the Provincial Health Ministers' conference.
  
- (b) #11-7-03      Correspondence from the Ministry of Health & Long Term Care advising of a 100% grant (\$28,855.00) as an initial allocation for staffing to increase the Community Health Services Departments ability to monitor and respond to infectious diseases, including surges in activity related to outbreaks of diseases.

**PART C**      **Other Matters Requiring a Motion (continued)**

As part of the provincial commitment to improve the capacity of all public health units in Ontario to monitor and control outbreaks of communicable diseases, the Community Health Services Department received a 100% funding grant of \$28,855.00 as an initial allocation to increase staffing by 1.5 (F.T.E.). The funds are to be used solely for monitoring and control of infectious diseases and dealing with surges in activity related to outbreak of diseases. Administrative details, including conditions relating to this new funding will be provided by separate communication from Corporate Liaison & Resource Service, Public Health Division.

Staff understands that this amount is for a three month period only. The Ministry indicates that another three months of funding is very likely, but that there are no guarantees beyond the initial six months. It is likely that this program will be 50/50 cost-shared after the six month period.

The predicament is that although the Ministry has approved hiring 1.5 FTEs, they have only provided funding for three months with no written guarantee after that time. Lambton County could sign the agreement and hire the 1.5 FTEs but there is no assurance of 100% funding after the six month period.

Given the uncertainties of long-term 100% provincial funding for this initiative, it is recommended that Council authorize the General Manager to write to the Ministry of Health & Long-Term Care indicating that this 100% funding grant should be given to the County for a minimum time period of three years and that the FTE allocation for Lambton County should be based on population and not on the number of hospital beds within the region.

**Recommendation**

That the General Manager write to the Ministry of Health & Long-Term Care indicating that this 100% funding grant should be given to the County for a minimum time period of three years and that the FTE allocation for Lambton County should be based on population and not on the number of hospital beds within the region; and further,

That correspondence 1a) be noted and filed.

**MINUTES**  
**COMMUNITY SERVICES/**  
**INFORMATION TECHNOLOGY COMMITTEE**

**October 15, 2003**

A meeting was held at the County Building at 1:00 p.m. on the above date.

Present: Chair C. Ivey, Warden Todd Case. Members: D. McGugan, A. Khan, R. Brown, R. O'Hara, A. Pole and A. Syer. Ms. C. Clarke, Ms. S. Murray and Mr. W. Petryschuk attended for Libraries, Museums and Gallery Lambton matters. Also Ms. L. Ross, General Manager, Corporate Services; Ms. C. Thayer, General Manager, Community Services and Mr. R. G. Van Horne, C.A.O.  
Absent: None.

**LIBRARIES**

**Part B, Item 4 – General Manager's Report**

- (A) #1: Brown/Syer: That the General Manager's Report as set out in Part A and Part B be accepted  
(F) as presented. Carried.

**Part C, Item 2 – Library and Lambton Room Donations**

- (A) #2: Khan/Petryschuk: That the Library and Lambton Room donations be gratefully accepted  
(F) and that thank you letters be sent in accordance with the County's Recognition Policy. Carried.

**MUSEUMS**

**Part B, Item 4 – General Manager's Report**

- (A) #3: Case/Clarke: That the General Manager's Report as set out in Part A and Part B be accepted  
(F) as presented. Carried.

**Part C, Item 2 – Collections Management**

- (A) #4: Syer/Case: That the donations be gratefully accepted and that thank you letters be sent in  
(F) accordance with the County's Recognition Policy. Carried.

**GALLERY LAMBTON**

**Part B, Item 4 – General Manager's Report**

- (A) #5: Pole/Syer: That the General Manager's Report as set out in Part A and Part B be accepted as  
(F) presented. Carried.

Part C, Item 2 – Donation by Richard Corso of Verdun, Québec of a Painting by Canadian Artist Joseph Drapell, Titled *Yukon*, 1993

---

- (A) #6: Pole/Petryschuk: That we accept the painting by Canadian artist Joseph Drapell into the  
(F) collection of Gallery Lambton and that a thank you letter be sent to the donor in accordance with  
the County's Recognition Policy. Carried.

**OTHER BUSINESS**

Gallery Lambton Advisory Committee Minutes dated July 14, 2003

- (A) #7: Brown/O'Hara: That the Gallery Lambton Advisory Committee minutes dated July 14,  
(F) 2003 be accepted as presented. Carried.

**HOUSING SERVICES**

Part B, Item 4 – General Manager's Report

- (A) #8: Khan/Pole: That the General Manager's Report as set out in Part A and Part B be accepted  
(F) as presented. Carried.

Part C, Item 1 a) – Correspondence 11-2-03

- (A) #9: Brown/Case: That the request be approved and staff be directed to obtain an additional  
(F) seven rent supplement units in a community demonstrating need, in order to meet the service  
level standards set by the Ministry of Municipal Affairs and Housing. Carried.

Part C, Item 1 b) – Correspondence 11-3-03

- (A) #10: Khan/McGugan: That the County of Lambton support the Lambton Senior Citizens Home  
(F) Corporation in its endeavour to obtain private financing and to terminate its operating agreement;  
and further,

That, should the Lambton Senior Citizens Home Corporation not succeed in its efforts, the  
County of Lambton pay for the completion of the Capital Reserve Funding study in the amount  
of \$4,387.00. Carried.

Part C, Item 2 – Capital Project H034 – Upgrading of Playgrounds

- (A) #11: Khan/Pole: That the budgeted amount of \$81,200.00 from Project H034 be placed in a  
(F) Housing Capital Reserve to be used for completion of this work in 2004. Carried.

Part C, Item 3 – Capital Project H008 – Installation of Domestic Hot Water Heaters

- (A) #12: McGugan/Case: That the work be awarded to Saucier Heating & Plumbing for the  
(F) installation of a tankless water heater at 3548 St. Clair Parkway, Sombra, in the amount of  
(B) \$14,900.00 plus tax and that the replacement of the domestic hot water heater located at 475  
Ontario Street, Watford, be deferred to the 2004 budget process. Carried.

**SENIOR SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #13: Brown/Syer: That the General Manager’s Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 – Correspondence 11-5-03

- (A) #14: McGugan/Case: That the County enter into a one-year agreement with Lambton Rural  
(F) Child Care at the proposed rate of \$1,200.00 per month. Carried.

Part C, Item 2 – Memorial Donations to Lambton Meadowview Villa and Marshall Gowland Manor

- (A) #15: Brown/O’Hara: That the donations be gratefully accepted and that thank you letters be sent  
(F) in accordance with the County’s Recognition Policy. Carried.

**INFORMATION TECHNOLOGY**

Part B, Item 4 – Corporate Manager’s Report

- (A) #16: Brown/O’Hara: That the Corporate Manager’s Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

**EMERGENCY MEDICAL SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #17: Pole/Brown: That the General Manager’s Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 11-6-03

- (A) #18: McGugan/Syer: That the County graciously accept the donation of the memorial tree and  
that the donor be thanked according to the County’s Recognition Policy. Carried.

Part C, Item 1 b) – Correspondence 11-4-03

- (A) #19: Khan/Case: That the second unused ambulance be donated to the Sarnia Lambton County  
(F) St. John Ambulance Service, should they still wish it after verifying its condition. Carried.

In-Camera

#20: Brown/Pole: That the Chair declare the Committee go in-camera to discuss matters  
concerning the pending acquisition or disposition of an interest in land. Carried.

(Item dealt with in the Lambton County Council (CLOSED SESSION) minute dated November  
5, 2003.)

Open Meeting

The Chair declared that the Committee go back into open meeting.

**OTHER BUSINESS**

Re: Non-Elected Members to the Community Services/Information Technology Committee and  
the Citizen Appointees to the Gallery Lambton Advisory Committee

---

- (A) #21: Khan/Syer: That the three (3) non-elected members to the Community Services/  
Information Technology Committee and the members of the Gallery Lambton Advisory  
Committee be asked to sit for an additional three (3) year term. Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 2:30 p.m.

\_\_\_\_\_  
Cam Ivey  
Chair

\_\_\_\_\_  
Ronald G. Van Horne  
Secretary



**PART B**      **Monthly Activities (continued)**

- c) Lambton County Library is celebrating Ontario Public Library Week, October 20-26, 2003 with the theme “Communities Alive @ your library”™. This week recognizes the important contribution Ontario libraries make to the economic health and quality of life in our communities through our many and varied roles in those communities.

4.      General Manager’s Report

Recommendation

That the General Manager’s report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

No correspondence at this time.

2.      Donations

Library Donations

- i) One year subscription to Canadian Geographic magazine for the Grand Bend library from Helenjeane Galpin of Grand Bend.
- ii) \$50 from Jane Cudmore, Hamilton, ON for the Grand Bend Library.
- iii) \$40 from the Tetreault Family, Petrolia, ON in memory of Gladys Rose.
- iv) \$25 from Sid Rose, Petrolia, ON in memory of Gladys Rose.
- v) \$25 from Roy Rose, Nova Scotia in memory of Gladys Rose.
- vi) \$25 from Library HQ staff Committee in memory of Graham Leckie.
- vii) \$100 from the St. Clair Masonic Lodge, Sombra for the summer reading program in Port Lambton.
- viii) \$5 from Mary Heffron, Sarnia, ON for reference material.
- ix) \$25 from Robert McLelland, Port Rowan, ON for reference material.
- x) \$20 from Cathie Locke, Owen Sound, ON for reference material.
- xi) \$20 from Barb Purdy, Sarnia, ON for reference material.

**PART C**      **Other Matters Requiring a Motion (continued)**

- xii) \$25 from George Radul for Audio-visual cassettes.
- xiii) St. Clair Masonic Lodge #425, Sombra, ON for the summer reading program in Sombra.
- xiv) \$150 from Evelyn Griffiths, Vineland, ON for use in the Lambton Room.
- xv) \$27.33 from Bob and Diane Whelan, Tennessee for use in the Lambton Room.
- xvi) \$20 from Bright's Grove Branch's donation box.
- xvii) \$15 from Mallroad Branch's donation box.
- xviii) \$130.66 from Sarnia Branch's donation box.

Sale of Used Books: \$632.55.

Lambton Room Donations

- i) A County Parish: Wyoming Baptist Church Centennial, A Brief Review of the Settlement of Upper Canada, A Family Record of Pioneer Scottish Families in Lanark County and their Descendants, The Forest Free Press Index of Births, Marriages, Deaths 1898-1907, Arkona Through The Years, A History of Blackwell Church and Community 100 Years 1880-1980, Oil Springs Cemetery Con 3 Lot 13 Enniskillen Township, Lambton County, donated by Evelyn Griffiths, Vineland, ON.
- ii) Some Adventures of the Boys: Enniskillen Township's Foreign Drillers, Imperialism and Colonial Discourse 1873-1923, donated by Christina Burr, Windsor, ON.
- iii) Watford: Our Village History in Pictures, donated by Jack Rogers, Watford, ON.
- iv) Deed of Land dated January 5, 1889 from Jacob Wellsie to the Trustees of School Section Number 3, Bosanquet, donated by Regional Municipality of York, Newmarket, ON.
- v) Burns-Mooreline United Church/Mandaumin United Church 1995 Pastoral Charge Pictorial Directory, donated by Carol Leckie, Petrolia, ON.
- vi) The Gaborko Family: As Told by John Gaborko The Younger, March 2003, The John Zimmerman Family: As Told By Betty Gaborko-Zimmerman, donated by Steve Janicek, Alvinston, ON.

**PART C**      **Other Matters Requiring a Motion** (continued)

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.



**PART B**      **Monthly Activities (continued)**

d)      Canadian Drill Rig Restoration

Union Gas has been most generous with donation of crew time and expertise to replace the heavy working beam that is a key part of the Canadian Drill rig restoration, now nearing completion.

e)      Main Hall Exhibit

Changes include making the Winnet foreign drilling diary accessible to the public, and the production of an exhibit book celebrating the history of Main Street, Oil Springs.

f)      Special Events

The 3<sup>rd</sup> Annual Hard Oil Run was held on Sept. 27<sup>th</sup>, with the 16 km. distance beginning from the Museum. The race is an effort to promote awareness of central Lambton's oil heritage. This partnership resulted in a share of the proceeds in 2002.

The museum presented certificates and thanks at the annual wine & cheese event to acknowledge the support of our 200 active community volunteers, with 52 key volunteers in attendance. The Warden and Carolyn Jamieson officiated. Volunteers are particularly crucial to the success of our key fundraising and interpretive events, such as the Haunted Halloween Tours and the Lambton Fall Colour Craftsale, coming October 18 & 19th.

g)      World Heritage Site Designation

An informative meeting was held with Charles Fairbank and Dr. Emory Kemp of the University of West Virginia, regarding the Oil Heritage District's case being forwarded for designation as a World Heritage Site. This process requires ongoing research, fieldwork and publishing efforts on the part of Dr. Kemp, who is very enthused about proceeding with application to the federal government to be on the list for consideration. Letters of support will be required. Dr. Kemp is to advise on wording and timing, in the coming weeks.

**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      Collections Management

Lambton Heritage Museum

**Artifacts Recommended for Acceptance:**

- i)      1910 photo Camlachie Blacksmith Shop; Orange Day parade ribbons & hankie;  
        6 Geo. Coultis rubber stamps; letterhead; Blanche Coultis, Alberta.
- ii)     fir wainscotting from schoolhouse; Scott MacGregor, R.R.# 2 Grand Bend.

**Artifacts Recommended for Disposal:**

- i)      Broken and glued kettle, in exchange for Ipperwash one dated 1897.
- ii)     1940's piecework ledger soiled with extensive chemical residues; of limited interest.
- iii)    E977.4393 broken wooden spoon
- iv)     Glass cane, broken 989.39.30
- v)      Bowler hat, mouldy.
- vi)     Scatter rug, unraveled 979.12.8
- vii)    Chipped bowl W976.938
- viii)   Sugar bowl, missing lid W.973
- ix)     Cracked sugar bowls W939; W.941; W.943; W.963

**PART C      Other Matters Requiring a Motion (continued)**

- x)    Teapots, missing lids W.966; W.967; W.946; W.965
- xi)   Cup with no handle W.971

Proceeds of earlier-authorized dispositions from the collection were \$142.55, at public auction.

**Artifacts Recommended for Purchase:**

- i)    Primitive cabbage-cutter stand with leg treddle from Watford. Dale's Antiques, Grand Bend. \$100.

**Artifacts Recommended for Referral to Heritage Partners:**

- i)    Box of Huron County Battalion Records; refer to Huron County Museum.
- ii)   Alvinston Chemical Co. pay records; refer to Lambton History Room.
- iii)  Closing records of Thedford Fair Board; refer to Lambton History Room.
- iv)   Apple press, electric (duplicate) refer to Forest Lambton Museum.

**Oil Museum of Canada**

**Artifacts Recommended for Acceptance:**

- i)    Booklet about foreign driller Ross Dyke; Doris Coupland, London, ON
- ii)   Book for Morse Code; Phil Morningstar, Oil Springs, ON
- iii)  4 Railroad lanterns; Doug Kelso, Welland, ON
- iv)   Sewing booklet, Child's type set; Neil Miner, Petrolia, ON
- v)    Model of Oil Tank Wagon (half scale); Jim Kershaw, Sarnia, ON
- vi)   3 photos of foreign driller; Arthur Lather Jim & Glenda Eberle, Blenheim, ON
- vii)  Sand pumpcup (oil tool); Phil Morningstar, Oil Springs, ON.

**PART C**      **Other Matters Requiring a Motion (continued)**

Cash Donations

Port Franks Seniors	\$100.00
Stephanie Donaldson	\$250.00
Mitchell Auction Service	\$35.00

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.



**PART B**      **Monthly Activities (continued)**

This exhibition by Caledon artist (formerly of Sarnia and Point Edward), is a series of abstract paintings and collages that is based on the Requiem Mass by French composer Gabriel Fauré. This is a good example of the mix between visual art and music. On October 18<sup>th</sup>, the artist will present a walking tour at 3:00 p.m. and this will be followed by a performance of Fauré's beautiful music, performed by Sarnia's Clarion Symphony and Chorus in the Gallery, under the direction of Henry Janzen.

Jane Hunter: Entrances and Exits: The Civilizations of Turkey, October 11 to November 5, 2003 (Sadie Knowles Gallery). This exhibition will feature watercolours of well known Sarnia artist Jane Hunter, who was inspired by a trip that she made to Turkey in the spring of 2001. She was fascinated by the great wealth and variety of art and architecture from so many different civilizations scattered throughout that beautiful and captivating country. An opening reception will be held on Friday, October 10, 2003 at 7:00 p.m. and she will present a walking tour on Saturday, October 25, 2003 at 3:00 p.m.

d)      Upcoming Exhibitions

*Lynn Worte: Thesis Work*, November 29, 2003 to January 3, 2004 (Main Gallery). Former Sarnia resident, Lynn Worte has just completed her Masters of Fine Art at the University of Calgary. For this exhibition, she has designed her installation work to reflect the shape of the Main Gallery. The show will appear at three different locations: "Stride's + 15 Gallery" in the Epcor Centre, University of Alberta; The Nickel Arts Museum, Calgary; and Gallery Lambton.

Secondary School Students' Curated Exhibition (Title to be decided), Sadie A. Knowles Gallery, November 22, 2003 to January 3, 2004. Using works of art from the Gallery's permanent art collection, the secondary school art students will curate an exhibition as a learning exercise from initial concept to exhibiting the work. The students will discover how an exhibition is produced, installed and promoted while developing an appreciation for the permanent collection.

e)      Loans from the Permanent Collection

Tom Thomson's *Chill November* is on the last leg of its national tour, organized and circulated by the National Gallery of Canada. It will be at Winnipeg Art Gallery from September 29 to December 7, 2003.

**PART B**      **Monthly Activities (continued)**

Edwin Holgate's *The Lumberjack* has been lent to the Edmonton Art Gallery for a national tour of its exhibition, *Soundtracks*, June 2003 to May 2004.

Lawren Harris' *Winter Evening* is being circulated nationally in the exhibition, *The Other Landscape* by the Edmonton Art Gallery, 2003-05.

f)      Statistics

g)      Gallery Lambton Advisory Committee Minutes – July 14, 2003

4.      **General Manager's Report**

**Recommendation**

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      **Correspondence**

None at this time.

2.      **Donations**

Richard Corso of Verdun, Quebec (through Claude Laberge, Montreal) wishes to donate a major painting, *Yukon*, 1993, by Canadian artist Joseph Drapell. It is an acrylic on canvas, measuring 48 x 60 inches. There are currently no works by this artist in the collection that is represented in such major institutions as the National Gallery of Canada and the Solomon R. Guggenheim Museum, New York.

**Recommendation**

That we accept the painting by Canadian artist Joseph Drapell into the collection of Gallery Lambton and that a thank you letter be sent to the donor in accordance with the recognition policy.



**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      Item #11-2-03 from the Lambton Senior Citizens Home Corporation requesting the number of Rent Geared to Income Units in Lambtonian Apartments and Forestview Villa Apartments be reduced from 50 to 43, 20 in Lambtonian and 23 in Forestview.

Recommendation

That the above request be approved and staff be directed to obtain an additional seven rent supplement units in a community demonstrating need, in order to meet the service level standards set by the Ministry of Municipal Affairs and Housing.

- b)      Item #11-3-03 from the Lambton Senior Citizens Home Corporation advising that they are seeking refinancing and requesting consideration of paying for the completion of their Capital Reserve funding study. If the Lambton Senior Citizens Home Corporation is successful in refinancing and receive approval from the Ministry of Municipal Affairs and Housing to terminate their operating agreement, the County of Lambton will have no further legal or financial obligations for this Housing Provider. The Lambton Senior Citizen Home Corporation will continue to provide Rent Geared to Income assistance through the Rent Supplement Program.

Recommendation

That the County of Lambton support the Lambton Senior Citizens Home Corporation in their endeavour to obtain private financing and to terminate their operating agreement and further should they not succeed in their efforts, the County of Lambton pay for the completion of the Capital Reserve Funding study in the amount of \$4,387.00.

2.      Capital Project H034

Capital Project H034 for the Upgrading of Playgrounds was approved for completion in 2003. Due to a lack of respondents to the initial RFQ, the St. Clair Parks Commission was contacted to prepare recommendations and specifications for the completion of this work. Due to approaching winter conditions, this work will not be completed until the Spring of 2004.

**PART C**      **Other Matters Requiring a Motion (continued)**

Recommendation

That the budgeted amount of \$81,200.00 from Project H034 be placed in a Housing Capital Reserve to be used for completion of this work in 2004.

3.      Capital Project H008

Capital Project H008 for the installation of domestic hot water heaters located at 3548 St. Clair Parkway, Sombra and 475 Ontario Street, Watford was approved in the amount of \$16,000. The Co-ordinator of Facilities Services recommended that the domestic hot water heaters be replaced with tankless water heaters, which have been successfully installed in the County of Lambton's long-term care facilities.

Bids received were from the following:

Saucier Heating & Plumbing	\$29,800.00
Custom Plumbing	\$30,400.00

Recommendation

That the work be awarded to Saucier Heating & Plumbing for the installation of a tankless water heater at 3548 St. Clair Parkway, Sombra in the amount of \$14,900.00 plus tax and that the replacement of the domestic hot water heater located at 475 Ontario Street, Watford, be deferred to the 2004 budget process.



**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

Item # 11-5-03 dated September 23, 2003, from Lambton Rural Child Care (LRCC) regarding rental of office space at Lambton Meadowview Villa. A one-year agreement for rental of four offices was entered into in September 2002. Rental of this space was a requirement for LRCC's application for increased childcare programs and funding. The group was not successful in securing the additional funding, but would like to continue to occupy the office space at a lower rate. Currently LRCC pays \$2,000 per month for the space.

Recommendation

That the County enter into a one-year rental agreement with Lambton Rural Child Care at the proposed rate of \$1200 per month.

2.      Donations

The following memorial donations have been received:

Lambton Meadowview Villa	- donations totaling \$680.00
Marshall Gowland Manor	- donations totaling \$ 90.00

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

**Additional Information for the General Manager of Community Services**

1. Emergency Purchase

As part of the North Lambton Rebuild project, a bedpan flusher was to be removed from the “C” wing and re-installed after construction. While being removed, it was found that there are many parts that require replacement before it can be re-installed. The bedpan flusher is 11 years old and the cost of repairing it is estimated to be \$4,400. A new bedpan flusher can be purchased for \$9,365.00.

Recommendation

That a new bedpan flusher be purchased at a cost of \$9,365.00 and that existing funds be found within the current rebuild furnishings and equipment budget to cover this expense.

**INFORMATION TECHNOLOGY**  
**CORPORATE MANAGER'S REPORT**

October 15, 2003

**INFORMATION TECHNOLOGY**

**PART A**      **Follow-up from Previous Month/Meeting(s)**

None.

**PART B**      **Monthly Activities**

1.      Accounts

A listing of accounts will be available at the meeting.  
Total for the month of September

\$138,779.51

2.      Accounts Verification

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over Budget?         | No  |
| ii)  | Are there any items significantly under Budget?        | No  |
| iii) | Are there any items that were not in the Budget?       | No  |
| iv)  | Were items purchased in accordance with County Policy? | Yes |

3.      Items of Committee Interest

a)      Community Access Program (CAP)

The County of Lambton has completed its obligation under the CAP agreement and responsibility has been transferred to the Organization for Literacy in Lambton (OLL). OLL has contacted all CAP sites including Lambton Mall about providing maintenance and support for those sites. The Information Technology will work with OLL on this transfer. Due to some ongoing issues of inappropriate use of equipment by the public and downtime, reallocation of equipment between CAP sites is a possibility, which will be determined by the Organization of Literacy in Lambton in consultation with the CAP sites.

b)      Lambton Shared Services Centre (LSSC)

Ontario Works and Information Technology Staff successfully completed the External Network Access (ENA) of the Integrated Network Project (INP). Completion of INP will be complete by October 14<sup>th</sup> with the installation of the Connect Direct Equipment.

**PART B**      **Monthly Activities (continued)**

c)      Geo-smart, BRAND, COBRA Fund Applications

The County as part of the BRAND Application issued a Request for Proposal for improved telecommunications on September 15<sup>th</sup> with a closing of October 10<sup>th</sup>. A recommendation of a respondent will be complete by October 27<sup>th</sup>. This program promotes public institutions' access to Broadband services.

The County will be preparing a business case using the information supplied by the successful respondent. The County will submit this business case, which will include a funding request to Industry Canada's Broadband for Rural and Northern Development (BRAND) by November 20<sup>th</sup>. It is anticipated that will complete their review of the business case by February 2004.

The same information may be used to prepare a submission to the Connect Ontario Broadband rural Access (COBRA) PROGRAM. Unfortunately this program is currently on hold due to the provincial election.

The Ministry of Natural Resources under the Geo-Smart program had hoped to have a finalized agreement in place by September 30<sup>th</sup>. But due to Ministry delays the County is waiting the release of the contract wording before signing the agreement.

d)      Senior Services

Information Technology and Senior Services are in the process of upgrading the resident management software. This upgrade will allow for the use of pre-authorized payments by residents.

IT is also working closely with Senior Services and MGM staff on moving to the new MGM this November to facilitate the smooth move for staff to the new facility.

e)      Miscellaneous Items

The County website (Lambtononline.ca) Intranet (for internal County staff access only) is now being developed by the Web development team members in association with MIAD Systems.

**PART B**      **Monthly Activities (continued)**

The GPS units are in use by the GPS team with large areas being completed (i.e. Wyoming, Forest, parts of Sarnia). By the end of September 60,000 readings had be taken.

The readings are of 39 different types of infrastructure from hydrants to and catch basins to utility poles and playground equipment. The EAB team has progressed well with the initial public communication/promotion phase. The Ash tree location identification and review phase is set to be completed by October 10<sup>th</sup>. The results of the survey will be contained in a report to be delivered at the end of October.

4.      **Corporate Manager's Report**

**Recommendation**

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

None.



**PART B**      **Monthly Activities (continued)**

c)    Students

2 students from area secondary schools are on a co-op work term with EMS.

Lambton EMS has been asked to act as a preceptor service for second year college students doing their consolidation for Paramedic training. Currently there are 2 students interested in attending our service.

Lambton EMS has been invited to Fanshawe College to be introduced to the Paramedic students as sort of a meet and greet for prospective employers. The students will be presenting research papers and meeting with the service providers in attendance.

4.    General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.    Correspondence

a)    Item # 11-6-03 from The Municipality of Lambton Shores, enclosing a request from an area resident wishing to plant a memorial tree on the lawn of the Grand Bend Ambulance Station. Lambton Shores has no objection to the request; however, the County owns the land and would have to commit to the ongoing maintenance of the tree.

Recommendation

That the County graciously accept the donation of the memorial tree and that the donor be thanked according to the County's recognition policy.

b)    Item # 11-4-03 from Sarnia Lambton County St. John Ambulance Community Service Division requesting the donation of an unused ambulance.

**PART C**      **Other Matters Requiring a Motion** (continued)

Currently EMS has two older ambulances, (a 1992 in Corunna and a 1995 in Forest). The Sarnia Fire Rescue Services has expressed an interest in purchasing the better of the two and the other would normally be sold at auction as per the County Policy.

**Recommendation**

That the second unused ambulance be donated to the Sarnia Lambton County St. John Ambulance Service, should they still wish it after verifying its condition.