

MINUTES
INFRASTRUCTURE AND DEVELOPMENT/
SOCIAL AND HEALTH SERVICES COMMITTEE

August 18, 2004

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair Wm. Bilton. Members: J. Dedecker, M. Bradley, J. Burns, P. Davidson, C. Ivey, D. Kirkland and J. Foubister. Also Mr. J. Kutyba, General Manager, Infrastructure and Development Services; Mr. K. Dick, General Manager, Social and Health Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.
Absent: Warden Todd Case.

SOCIAL AND HEALTH SERVICES DIVISION

SOCIAL SERVICES DEPARTMENT

Part A, Item 1 – Motion #7 of the Infrastructure and Development/Social and Health Services Committee Minutes dated June 16, 2004 Regarding Coronation Park Day Nursery – Occupancy Rates

- (A) #1: Foubister/Burns: That Council approve the proposed per diem rates and direct staff to implement the marketing strategy as presented; and further,

That staff be directed to monitor the occupancy rate and report quarterly to Council. Carried.

Part B, Item 4 – General Manager’s Report

- (A) #2: Dedecker/Davidson: That the General Manager's Report as set out in Part A and Part B be accepted as presented. Carried.

Part C, Item 1 a) – h) – Correspondence 9-15-04, 9-16-04, 9-17-04, 9-18-04, 9-19-04, 9-20-04, 9-21-04 and 9-22-04

#3: Ivey/Davidson: That the above correspondence items be noted and filed. Carried.

Part C, Item 2 – Social Services Department – Employment Funding Potential Shortfall

- (A) #4: Dedecker/Kirkland: That Council direct staff to petition the Ministry of Community and Social Services to reinstate Lambton’s Employment Assistance funding at the 2003 level. Carried.

COMMUNITY HEALTH SERVICES DEPARTMENT

Part B, Item 4 – General Manager’s Report

- (A) #5: Dedecker/Ivey: That the General Manager's Report as set out in Part A and Part B be accepted as presented. Carried.

Part C, Item 1 a) to c) – Correspondence 9-25-04, 9-26-04 and 9-27-04

- (A) #6: Davidson/Burns: That correspondence 9-25-04 and 9-27-04 be noted and filed; and further, That Council support correspondence 9-26-04 concerning the universal child dental program. Carried.

Part C, Item 2- Smoke Free By-Law Implementation – Education Plan

- (A) #7: Ivey/Foubister: That the Smoke Free Lambton – Education Plan Update, be accepted as presented. Carried.

Part C, Item 3 – Memorandum dated August 18, 2004 Regarding the Summary of the Canadian Community Health Survey Release – Lambton Findings

- #8: Ivey/Dedecker: That the report – Summary of the Canadian Community Health Survey Release – Lambton Findings, be received and filed. Carried.

OTHER BUSINESS

In-Camera

- #9: Davidson/Burns: That the Chair declare the Committee go in-camera to discuss a personal matter about an identifiable individual. Carried.

(Item dealt with in the Lambton County Council (CLOSED SESSION) minutes dated September 1, 2004 .)

Open Meeting

The Chair declared that the Committee go back into open meeting.

This portion of the meeting adjourned.

Time: 10:00 a.m.

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION

PUBLIC WORKS AND FACILITIES SERVICES

Part B, Item 4 – General Manager’s Report

- (A) #10: Ivey/Burns: That the General Manager's Report as set out in Part A and Part B be accepted
(F) as presented. Carried.

Part C, Item 1 a) – Correspondence 9-12-04

- (A) #11: Davidson/Dedecker: That this matter be referred to staff and a report be brought back to the Committee as soon as the necessary analysis can be completed. Carried.

Part C, Item 2 – Road Widening and Dedications – 1465 Mandaumin Road, Tupperville, ON (County Road #26)

- (A) #12: Burns/Ivey: That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate By-Law be presented to County Council for its consideration:

- a) South ½ of Lot 30, Concession 12, St. Clair Township, shown as Part 6 on Plan 25R-8393, County of Lambton (Instrument #30505). Carried.

Part C, Item 3 – General Chemical Canada Ltd. – Pipeline Crossing Agreement

- (A) #13: Foubister/Burns: That the Warden and Clerk be authorized to enter into a pipeline crossing agreement with General Chemical Canada Ltd., to allow the installation of a 12 inch high density polyethylene (HDPE) pipeline to transport salt brine across County lands in accordance with the submitted plans; and further,

That the appropriate By-Law be presented to County Council for its consideration. Carried.

OTHER BUSINESS

The Committee was brought up to date regarding a proposal to collect and utilize methane gas at the Sarnia Landfill Site.

- (A) * #14: Bradley/Foubister: That staff report back on the cost of assessing the amount of methane available at the Sarnia Landfill Site, as well as what, if any, available funding there is from senior levels of government for such proposals. Carried.

- * That the County proceed with an application (Intent to Apply) to the Green Municipal Fund (GMF) for a feasibility study (\$30,000.00) that will review the quantity and quality of landfill gas at the Sarnia Landfill; and further,

That staff move forward with the Conestoga-Rovers & Associate's proposal to assess landfill gas at the Sarnia Landfill when GMF funding of 50% has been approved and committed; and further,

That the County's share of the project (\$15,000.00) be funded from the Waste Management Reserve – see Infrastructure and Development/Social and Health Services Committee September 15, 2004, mot. #1.

PLANNING AND DEVELOPMENT AND BUILDING SERVICES

Part B, Item 4 – General Manager’s Report

- (A) #15: Foubister/Ivey: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 9-23-04

- (A) #16: Kirkland/Bradley: That the donation of \$234.00 in plumbing fees for construction of a
(F) new residence in Forest by Habitat for Humanity be denied. Carried.

Part C, Item 2 – Revised Department Signature Listing for Building Services, Planning and
Development Services and Facilities Services

- (A) #17: Davidson/Foubister: That the revised Department Signature Listing for the Building
Services, Planning and Development Services and Facilities Services be accepted as per County
policy; and further,

That the revised Department Signature Listing supercede all previous signing authorities. Carried.

Part C, Item 3 – Non-Disclosure Agreements – Emergency Planning Data

- (A) #18: Davidson/Ivey: That the Warden and Clerk be authorized to execute non-disclosure
agreements, as necessary, with parties whose data will form part of the County’s critical
infrastructure database utilized in the preparation of an Emergency Plan; and further,

That all non-disclosure agreements will be reviewed and approved by the County’s Legal
Department prior to the Warden and Clerk executing the same. Carried.

OTHER BUSINESS

Mr. Cam Ivey, Mayor of the Municipality of Lambton Shores, spoke to the Committee regarding
the Municipality’s concerns of the lack of planning staff available to Lambton Shores.

Adjournment

The Chair declared the meeting adjourned.

Time: 10:45 a.m.

William Bilton
Chair

Ronald G. Van Horne
Secretary

PART B **Monthly Activities (continued)**

Active production will be maintained at the site's three other manufacturing units. The project will be in full compliance with all applicable regulations. The work involves the removal of outdoor equipment, piping and storage tanks, the removal of process equipment inside the manufacturing building, and partial removal and renovation of the manufacturing building shell to properly house the utilities that serve other parts of the site. The majority of the materials removed will be recycled after a thorough cleaning and before leaving the site. Questions and inquiries should be directed to Gord Wilson or David Yeung at 862-1411.

b) Highway 402 Planning and Preliminary Design Study

Information regarding the Hwy. 402 Planning and Preliminary Design Study has been received from URS Canada Inc. URS has been retained by the Ontario Ministry of Transportation (MTO) to undertake this study for Highway 402 from the Bluewater Bridge Plaza easterly for 16 km. to County Road 26 (Mandaumin Road). The purpose of the study is to address the need for improvements related to capacity and safety on this section of road, as truck queues in the westbound lanes result in congestion at the border and impact local access at the interchanges. Three Public Information Centres are proposed and the public is invited to provide input to the project team. Notices of the Public Information Centres will be published in local newspapers. The County will continue to receive notices of project activities and information as this study progresses. Note: This work flows from the Canada-Ontario Border Infrastructure funding (~\$100M) that was approved last year and is the first step in moving the projects forward.

c) Notice of Intent to supply a Salt Management Plan

On April 3, 2004, Environment Canada published the Code of Practice for the Environmental Management of Road Salts. The development of salt management plans, to reduce environmental harm caused by road salt, remains non-regulatory. Municipalities using 500 tonnes or more of road salt are strongly urged to submit a Letter of Intent to Environment Canada by Oct. 3, 2004 identifying actions they will take to improve their road salt management practices in salt storage, general salt use on roads, and snow disposal. See Letter of Intent Sample 1, which is attached. For municipalities that currently have a salt management plan, a letter of intent should still be sent to Environment Canada indicating that the plan exists.

PART B **Monthly Activities (continued)**

See Letter of Intent – Sample 2, also attached. A Salt Management Plan should be prepared by April 3, 2005. To assist municipalities in preparing their salt management plans, Ontario Good Roads Association (OGRA) plans to post completed salt management plans on their website (www.ogra.org). It should be noted that TAC and OGRA's efforts to have municipalities submit voluntary salt management plans is a much better alternative than the initial move by Environment Canada to designate salt a hazardous material.

d) Contract 2004-16 – Operations of Moore Landfill Site

See attached staff memo dated July 30, 2004.

e) Adopt a Road Program

Roadside clean-ups were undertaken in the month of June by the following groups:

- Watford Fire Dept. – County Road #22 (London Line) from First School to Zion Line.
- Royal Canadian Navy Association & Sea Cadets – County Road #22 (London Line) from Blackwell Road to Brigden Road.

No roadside clean-ups were undertaken in July.

f) Facilities Services Report

Attached are reports from the Coordinator of Facilities Services for the months of June & July 2004.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 9-12-04 Letter, dated July 20, 2004 from St. Clair Township regarding a motion passed at their recent Council meeting. Motion reads: “That the County of Lambton be requested to do a traffic count and study on Hill Street particularly in the vicinity of Colborne Street to determine if the area merits consideration for traffic signals.”

Recommendation

That this matter be referred to staff and a report be brought back to this committee as soon as the necessary analysis can be completed.

2. Road Widenings & Dedications

As per conditions of approval for consents granted:
Purchase of a road widening at 1465 Mandaumin Road (County Road #26). The widening will allow for the phased improvements (starting with ditch move-off) to this graveled piece of County road.

Recommendation

That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate Bylaw be presented to County Council for its consideration:
South ½ of Lot 30, Concession 12, St. Clair Township, shown as Part 6 on Plan 25R-8393, County of Lambton (Instrument # 30505).

3. General Chemical – Pipeline Crossing Agreement

See attached staff memo dated August 4, 2004.

Recommendation

That the Warden and Clerk be authorized to enter into a pipeline crossing agreement with General Chemical Canada Ltd. to allow the installation of a 12 inch high density polyethylene (HDPE) pipeline to transport salt brine across County lands in accordance with the submitted plans, and further;

That the appropriate By-Law be presented to County Council for its consideration.

PART B **Monthly Activities (continued)**

2. Revenue and Verification

Revenues received during the months of June & July:

Planning & Development	\$ 141,551.00
Emergency Services	\$ 40,493.00
Building Services	\$ 159,903.00

- i) Were any receipts not included in the current year's budget? No
- ii) Were any receipts significantly less than budgeted? No
- iii) Were any receipts significantly more than budgeted? No

3. Items of Committee Interest

a) Work in Progress

Township of Enniskillen Official Plan

The required Public Meeting was held on July 27, 2004. Some issues were raised at the meeting which will be sent to council for their direction. The Ministry of Municipal Affairs have been contacted for their comments. Council will meet again on August 16th to consider updates.

Village of Point Edward Official Plan and Zoning By-law

The next scheduled meeting with Council is August 10, 2004. Council may be discussing whether to finalize the Official Plan or continue to wait for a proposal and supporting background information from a property owner to determine if it can be included in the new official plan.

Town of Plympton-Wyoming Comprehensive Zoning By-law

By-law 97 of 2003 is in full force and effect save and except for Section 26.2.1 which has been appealed to the Ontario Municipal Board (OMB). Letters have been sent to the OMB as to how to amend the Zoning By-law to satisfy the appeals. We are waiting for a reply from the OMB regarding a meeting to confirm that all parties are in agreement with the modifications.

PART B **Monthly Activities (continued)**

Village of Oil Springs Official Plan and Zoning By-law

A preliminary draft plan was presented to Council for review. We are waiting for Council to schedule another meeting.

Township of St. Clair Parking Study

Approximately 85% of the final Master Plan mapping is complete. The mapping will visually illustrate all proposed recommendations from the Report on Phases 1 and 3 of the Downtown Corunna Parking Study as well as the on-street parking currently available. Once the Master Plan is completed, it will be presented to both the Council of St. Clair Township and the public for comment. It is anticipated that the work will be completed sometime in August.

b) Official Plan Amendment No. 2 to the Township of Warwick Official Plan

This amendment was passed by the Township of Warwick Council on April 21, 2004 by By-law 35 of 2004 and was received by the County of Lambton on May 6, 2004.

The purpose of this amendment is to recognize the former Warwick Public Elementary School site (known municipally as 6199 First School Road) as a location within the "Rural-Agricultural" designation where uses not otherwise permitted in the designation will be allowed. These uses would include those presently permitted by the "Institutional Zone" of Zoning By-law 53 of 2000 as well as the additional permitted use of a multiple dwelling for seniors.

A concurrent zoning by-law amendment would be a site specific rezoning to add a "Multiple Dwelling" to the uses currently permitted on the property.

c) Official Plan Amendment No. 3 to the Township of Warwick Official Plan

This amendment was passed by the Township of Warwick Council on April 21, 2004 by By-law 42 of 2004 and was received by the County of Lambton on May 6, 2004.

PART B **Monthly Activities (continued)**

The purpose of this amendment is to recognize the former Watford Public Elementary School site as a location within the “Residential” designation where uses not otherwise permitted in the designation will be allowed. A limited range of commercial uses including commercial storage would be permitted. This amendment would be limited to the east half of the lands on which the school is located.

A concurrent zoning by-law amendment was submitted to rezone the entire property to “Residential” with a site-specific zoning on the east half of the property to permit commercial uses within the existing school building.

The zoning amendment would define specifically what commercial uses would be permitted in addition to the primary intended use of commercial storage.

d) Official Plan Amendment No. 9 to the Township of Enniskillen Official Plan

This Official Plan Amendment was adopted by the Council of the Township of Enniskillen on June 22, 2004 by By-law 46 of 2004 and was received by the County of Lambton on July 14, 2004.

The purpose of this amendment is to address approximately 4.8 hectares/12 acres of land. The lands affected by this redesignation are described as Concession 3, West Part Lot 14 & Plan 11 ½ Part Lots 1 to 5, RP 25R3029, Part 1, Township of Enniskillen, and municipally known as 4360 South Plank Road. The change in designation does not apply to lands currently designated “Hazard Lands”. The change in designation does not apply to the remainder of the lands owned by the proponent and currently designated “Agriculture”. The designation on the lands affected will change from “Agriculture” to “Open Space”.

A concurrent amendment to By-law 47 of 2004 has also been approved by Township Council by changing the designation from “Agriculture (A.1) Zone” to “Open Space (OS.1) Zone” on those lands as described above. This will allow the development of the lands to a recreational golf course use. Specifically, the amendment will permit a driving range and parking lot to compliment the adjoining golf course facility.

PART B **Monthly Activities (continued)**

e) Official Plan Amendment No. 5 to the Municipality of Lambton Shores Official Plan

This amendment was passed by The Municipality of Lambton Shores Council on June 21, 2004 by By-law 48 of 2004 and was received by the County of Lambton on June 30, 2004.

The purpose of this amendment is to change the land use designation of the lands shown on Schedule "A" attached hereto from "Residential" to "Highway Commercial". The lands affected by this amendment are presently designated "Residential" as shown on Schedule "A-8" of the Municipality of Lambton Shores Official Plan. The lands are largely vacant. The owner is requesting the designation be changed to allow for the eventual commercial development of the property. The lands are abutting existing commercial uses to the east and across Townsend Line to the south. They are bounded on the west by one residential dwelling and active recreational uses on lands owned by the Municipality of Lambton Shores. This would be seen as a logical change and would result in a larger supply of highway commercial lands in the community of Forest.

Concurrent zoning by-law amendments to change the zoning from "Commercial 2" and "Residential 1" to "Site-specific "Commercial 2" with additional permitted uses of "bank" and "commercial use" have also been approved by the municipality.

f) Final Approval of Phase 3, Stage 2 of Glenview Estates Plan of Subdivision – File No. 38T-89010

The above Plan of Subdivision which consists of 12 lots and 1 block received final approval on the 6th day of April, 2004.

g) Farmland Preservation Conference

Barry Uitvlugt attended the Farmland Preservation Conference in June at the University of Guelph to discuss Farmland Preservation in its numerous aspects. A report is attached for the Committee's perusal.

h) Planning and Development Services Statistics

A statistical report for Planning and Development Services is attached.

PART B **Monthly Activities (continued)**

i) Building Services Statistics

A statistical report for the Building Services from April to June 2004 is attached.

j) Emergency Services – Fire Coordinators Update of Activities from January

A report was received, via email, from Richard Boyes, Fire Chief, Sarnia Fire Rescue. I have asked Richard to prepare a report from time-to-time on his activities as the County Fire Coordinator so that Committee/Council can understand the responsibilities/duties that flow from the job. Mr. Boyes states that these are a few of the items that have been dealt with within the last six months as follows:

- i) Various calls from CACC (Wallaceburg) about fire department responses.
- ii) 402 accidents involving county fire departments.
- iii) Wyoming/Camlachie/Watford Fire departments concerning the 402 and the closure and construction.
- iv) Organize the Incident Management Course for the county fire departments. Twenty-eight firefighters interested.
- v) Call, recall and call again to the fire departments to see if they are attending the course. Eight firefighters attending.
- vi) Obtain site for course, course materials and equipment.
- vii) Attend County Emergency Planning control group meetings.
- viii) Attend County Fire Chief's meetings.
- ix) Provide advice to county fire department about Haz Mat Response.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 9-23-04 Letter dated July 6, 2004, from the Municipality of Lambton Shores regarding reimbursement of the funds paid for a plumbing permit for the “Habitat for Humanity” house being built in Forest. The Municipality is requesting that the County of Lambton provide a donation to the organization in the amount of \$234.00.

A prior motion regarding plumbing permit fees from minutes of September 24, 1985 as well as an article from The Forest Standard is attached. The County has typically not provided rebates on fees based on the 1985 motion.

Recommendation

That the donation of \$234.00 in plumbing fees for construction of a new residence in Forest by Habitat for Humanity be denied.

2. Signing Authorizations

With the appointment of Jeff Jilek as Manager, Building Services, and Barry Uitvlugt as Senior Planner, the Department Signature Listing has been updated. The revised Department Signature Listing has been reviewed by the General Manager, in accordance with County Policy, and is attached for the Committee’s consideration and approval.

Recommendation

That the revised Department Signature Listing for the Building Services and Planning and Development Services Department be accepted, as per County Policy; and further,

That the revised Department Signature Listing supercede all previous signing authorities.

3. As part of the County’s emergency planning, Mark Wetering, Emergency Management Coordinator, has been assembling data from public and private sources with respect to critical infrastructure. As part of this data gathering, some private service providers require a non-disclosure agreement with the County to ensure their data is treated with the necessary confidentiality.

PART C **Other Matters Requiring a Motion** (continued)

This is currently the case with cellular telephone providers. Mark is working with Rogers and Bell Mobility to acquire information on cell sites as well as coverage areas for each tower. Rather than bringing each non-disclosure agreement to committee, I am proposing that the Warden and Clerk be authorized to execute non-disclosure agreements with any party that may require same for information to be utilized in the preparation of the County's emergency planning database. Of course, all non-disclosure agreements will be reviewed by County legal staff prior to forwarding same to the Warden and Clerk for execution.

Recommendation

That the Warden and Clerk be authorized to execute non-disclosure agreements, as necessary, with parties whose data will form part of the County's critical infrastructure database utilized in the preparation of an Emergency Plan; and further

That all non-disclosure agreements will be reviewed and approved by the County legal department prior to the Warden and Clerk executing same.

SOCIAL & HEALTH SERVICES DIVISION
GENERAL MANAGER'S REPORT

August 18, 2004

SOCIAL SERVICES DEPARTMENT

PART A **Follow-up from Previous Month(s)**

1. Motion #7 of the Infrastructure & Development/Social & Health Services Committee meeting dated June 16, 2004. *Bradley/Case: That Council approve a 3% increase and that staff bring back a further report at the next regular meeting of the Committee, which contains a plan which looks at occupancy rates and moving to full cost recovery by December, 2005.*

Please refer to the attached memorandum in reference to the above noted report.

PART B **Monthly Activities**

1. Accounts and Verification

Total for the month of June \$2,516,640.82

- i) Are there any items significantly over Budget? *Yes
- ii) Are there any items significantly under Budget? No
- iii) Were all items purchased in accordance with County Policy? Yes
- iv) Are there any items that were not in the Budget? No

**Monthly client benefit expenditures and monthly Provincial billings for the Ontario Disability Support Program are greater than budgeted. A full analysis is being undertaken and will be reported on through the approved variance report process, in September 2004.*

2. Revenue and Verification

Revenues received during the month of June \$7,150,466.00

- i) Were any receipts not included in the current year's budget? No
- ii) Were any receipts significantly less than budgeted? *No
- iii) Were any receipts significantly more than budgeted? No

**Revenue was not decreased during the specific reporting period, however, please refer to Part C, Other Matters Requiring a Motion (Item#2) regarding employment assistance funding reduction anticipated in 2004. Further details will be reported on through the approved variance report process in September 2004. Additionally staff has been informed of a new claim process for equipment rental (computer leasing). Sufficient detail is not yet available to fully determine the amount of any additional revenue.*

PART B **Monthly Activities (continued)**3. Items of Committee Interesta) Children's Services Department – Statistical Report

Number of Children, by Age Groups

Age Group	Age	# of Children July 30, 2003	# of Children July 30, 2004
Infant	0 – 17 months	45	34
Toddler	18 – 31 months	101	67
Preschool	32 months – 5 yr.	289	243
Kindergarten	5 – 6 years	119	101
School Age	6 – 9 years	163	175
Other	Over 9 years	84	76
TOTAL		801	696

Total Exits (Children) in July

Age Group	Age	# of Children July 30, 2003	# of Children July 30, 2004
Infant	0 – 17 months	9	1
Toddler	18 – 31 months	20	6
Preschool	32 months – 5 yr.	21	20
Kindergarten	5 – 6 years	5	6
School Age	6 – 9 years	15	17
Other	Over 9 years	6	8
TOTAL		76	58

b) Ontario Works Assistance - Pregnancy Nutritional Allowance

Regulation amendments have been made effective June 25, 2004 to restore a pregnancy nutritional allowance of \$40.00 month or \$50.00 month (non-dairy) for pregnant women in receipt of social assistance for the duration of the pregnancy. This nutritional allowance is anticipated to have a minimal impact on the 2004/2005 budget.

PART B **Monthly Activities (continued)**c) Social Services Department – Statistical Report

The attached Ontario Works statistical report is for the month of July 2004. The decrease of 8 cases represents a decrease of 0.47% over the previous month. Year-to-date, the caseload has increased by 10.35% with the average caseload at 113.0 cases per caseworker.

Month	Budget Estimate	Actual
December, 2001		1,770
December, 2002		1,534
December 2003	1,536	1,536
January 2004	1,536	1,577
February 2004	1,536	1,582
March 2004	1,536	1,640
April 2004	1,536	1,640
May 2004	1,536	1,672
June 2004	1,536	1,703
July 2004	1,536	

d) Social Services Department - Ontario Works Compliance Review

Last month, Committee was advised of a potential employment assistance funding issue identified by provincial Program Review Officers (PRO) conducting a follow-up to the 2001/2002 Ontario Works annual *Compliance Review*. Committee was informed that if the PRO recommendations were implemented that the financial impact to the Social Services Department could be as high as \$220,000.00 gross or \$44,000.00 net. Staff were to wait for the formal results of the audit and report back to Committee with recommendations.

The final audit report was received on July 15, 2004 and as expected it contained recommendations for employment placement reporting that if implemented would reduce performance based service level funding. However, the announcement in June that Ontario Works will transition to outcomes based funding versus service level funding in 2004 appears to have eliminated the concern. The ministry has verbally advised that there should be no retroactive recovery.

Staff will forward a response to the Ministry regarding a plan of action for the audit recommendations that reflects the move to an outcome-based funding framework.

PART B **Monthly Activities (continued)**

e) Social Services Department - Ontario Works Assistance, Rate Increase

Last month, Committee was advised that the Ontario budget announcement included a 3% rate increase in basic needs and shelter for Ontario Works and Ontario Disability Support Program (ODSP) recipients and that there would be an implementation delay due to Service Delivery Model Technology (SDMT) programming difficulties.

The Ministry has advised that the 2004 3% increase will be accomplished through two lump sum payments that will be made in October and December 2004 to Ontario Works recipients, and in September and November for ODSP recipients. It is anticipated that the rate increase will be fully implemented in SDMT with the February 28, 2005 ODSP and March 1, 2005 Ontario Works payments. The lump sum payments will be fully funded by the province in 2004, with regular 80:20 provincial/municipal cost sharing on the rate increase commencing March 2005.

f) Social Services Department - Pay It Forward Lambton

The Pay It Forward Lambton steering committee began January 16, 2004 when representatives from several local agencies traveled to Chatham to listen to Maureen Geddes speak about Capacity Building and Pay It Forward.

“To “*Pay It Forward*” is to do a service for someone, and ask that person to pay the kindness forward instead of paying it back. If each person pays it forward to three people, and they paid it forward to three more, it keeps growing. Together we can make a difference.”

This project involves numerous local agencies such as Youth Start, Board of Education, Sarnia-Lambton Training Board, United Way, and local volunteers. Social Planning and Program staff have been invited to participate. The steering committee will be launching “*Pay It Forward Lambton*” week, October 18-22, 2004. The steering committee has a number of activities planned to involve residents throughout Lambton County.

PART B **Monthly Activities (continued)**

A Trillium Grant Proposal requesting three year funding has been applied for to support this project. A web site www.payitforwardlambton.com is up and running.

As the Kick Off to “*Pay It Forward Lambton*” Week the steering committee would like to approach both County and City Council in October to engage Council’s endorsement in support of this community capacity building endeavor.

g) Social Services Department – Program Reviews

A recent article (attached) in The Association of Day Care Operations of Ontario (ADCO) magazine discussed a Program Review/Audit the author’s childcare agency recently went through with the County. The County was praised in the article first for conducting such a review but then also for how the review was conducted by allowing “opportunity for dialogue.”

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 9-15-04 Association of Municipalities of Ontario – July 15, 2004 “Alert” regarding the McGuinty Government announcement concerning the release of \$58.2 million Federal Child Care Transfer Funds.
- b) 9-16-04 OMSSA July 14, 2004 letter to Minister Papatello, Minister of Community & Social Services and accompanying report entitled *Simplification of Ontario Works* containing 13 recommendations for simplifying the Ontario Works program.

PART C **Other Matters Requiring a Motion (continued)**

- c) 9-17-04 Correspondence from the Ministry of Community & Social Services dated July 6, 2004 regarding upcoming changes in the Social Assistance system.
- d) 9-18-04 Ministry of Community & Social Services 'Bulletin 2004-06 Revised June 30, 2004' regarding Emergency Hostel Per Diem Rate Increase, advising that the maximum per diem payable to emergency hostel operators will increase by 3%. Agreements are in place and will only be amended on the request of the current providers.
- e) 9-19-04 OMSSA June 30, 2004 letter to Kevin Constante, Deputy Minister, Ministry of Community & Social Services regarding recent Ontario Works initiatives.
- f) 9-20-04 OMSSA June 25, 2004 letter to Minister Papatello, Minister of Community & Social Services regarding recent initiatives undertaken in the Ontario Works program, including employment outcome measures and funding.
- g) 9-21-04 Human Resources and Skills Development Canada 'Labour Market Bulletin, April-June, 2004' noting the unemployment rate in the Sarnia-Windsor area edged up to 8.3% reaching a two year high.
- h) 9-22-04 OMSSA Zone 1 presents '*Communicating in a Diverse World*' seminar, October 6 & 7, 2004.

Recommendation

That correspondence 9-15-04, correspondence 9-16-04, correspondence 9-17-04, correspondence 9-18-04, correspondence 9-19-04, correspondence 9-20-04, correspondence 9-21-04, and correspondence 9-22-04 be noted and filed.

2. **Social Services Department - Employment Funding Potential Shortfall**

The Department was advised June 22, 2004 that the Ministry has capped employment assistance funding at 80% of the 2003 gross expenditures (\$1,634,113.00 x 80%) or \$1,307,290. This is down from 2003 funding of \$1,524,249.

PART C **Other Matters Requiring a Motion (continued)**

The 2004 revenue in the County budget was forecasted at \$1,533,456. The capped amount represents a shortfall of \$226,166.00 in provincial revenue which will impact the year end surplus/deficit position.

The Department continues to institute improvements in the Ontario Works employment program and had the funding formula remained constant an estimated \$1,700,000.00 in revenue would have been generated based on the 1st quarter claim.

In addition, the Ministry has advised that employment assistance funding will change from a performance based service level approach to an outcomes based funding model. In 2004, municipalities will be required to work towards negotiated targets focusing on one specific outcome – increased employment earnings. The ministry has indicated they will consult with local service system managers on further developing the use of outcome measures in Ontario Works. In 2004, funding has been capped and is not tied to meeting the increased employment earnings outcome measure or service level performance.

Staff attended an emergency meeting of the Southwest Region Strategic Management Group on June 30, 2004 in London, Ontario and a series of 28 questions have been forwarded to the Ontario Works Branch for clarification. The message delivered at this meeting as well as the June Ontario Works Forum held in Toronto was one of restraint, not reduction. It appears that the intent of the funding cap was to maintain funding at 2003 levels. However municipalities, including Lambton, that were working towards maximizing the available employment service level planning envelope, were negatively impacted.

The lack of consultation regarding the capped funding and the mid year decision runs counter to the agreement that the Government of Ontario has with the municipal sector via the Memorandum of Understanding and the recently introduced legislation. Staff met with the Program Supervisor in July regarding the reduction in 2004 employment assistance funding and further meetings are scheduled in August.

Recommendation

That Council direct staff to petition the Ministry to reinstate Lambton's Employment Assistance funding at the 2003 level.

SOCIAL & HEALTH SERVICES DIVISION
GENERAL MANAGER'S REPORT

August 18, 2004

COMMUNITY HEALTH SERVICES DEPARTMENT

PART A **Follow-up from Previous Month(s)**

1. No matters to report at this time.

PART B **Monthly Activities**

1. Accounts and Verification

Total for the month of July \$168,461.91

A listing of the accounts will be available at the meeting.

- | | | |
|------|--|-----|
| i) | Are there any items significantly over Budget? | No |
| ii) | Are there any items significantly under Budget? | No |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv) | Are there any items that were not in the Budget? | No |

2. Revenue and Verification

Revenues received during the month of July \$608,204.00

- | | | |
|------|--|------|
| i) | Were any receipts not included in the current year's budget? | No |
| ii) | Were any receipts significantly less than budgeted? | *Yes |
| iii) | Were any receipts significantly more than budgeted? | No |

**The Ministry of Health & Long-Term Care (MOHLTC) committed \$100 million over 5 years for West Nile virus prevention and control. An additional \$13 million was added during the 2003 season. The 2004 provincial budget remains fixed at \$20 million. In order to achieve the provincial budget of \$20 million, budget allocations to each health unit/department have been reduced by 22%. On June 30, 2004, 80% of the funding will be flowed. The remaining 20% will be flowed on an "as-needed basis" in September following an August report. Individual budget issues will be handled on a case by case basis. In light of the reduced funding, staff has adjusted the 2004 activities to reflect the MoHLTC approval. Barring unforeseen issues or the need to apply a third application to catch basins a levy surplus of \$18,000.00 is anticipated.*

PART B **Monthly Activities (continued)**

WNV -COST BY ACTIVITY January to December 2004	Total Submission	269,507 Approved	Estimated Actual
Planning for Control Measures (includes Training)	22,481	15,000	15,000
Mapping	5,000	5,000	5,000
External WNV Contracts			
Larviciding	95,000	95,000	95,000
Surveillance			
Avian	17,000	17,000	17,000
Larval	37,927	25,000	25,000
Adult Mosquito	50,000	42,889	42,889
Human	10,000	10,000	10,000
Public Education (please specify)	1,364	59,618	59,618
Other Costs (list)			
TOTAL	308,772	269,507	269,507

3. Items of Committee InterestFood Safety

Food vendors at the Canada Day Celebrations, Ribfest, and Bayfest were inspected. Over 50 inspections were conducted during these events. Generally, conditions at food booths were satisfactory.

Five food handlers were certified after completing the Home Study Course.

Communicable Disease /Outbreak Control

This month, there have been two reported cases of E. Coli 0157.H7, both in the same family, and at least seven cases of other food-borne illnesses.

One case of typhoid fever in a traveler was identified and contained.

PART B **Monthly Activities (continued)**

Summer is the time for barbecues and picnics, but also unfortunately the season for more frequent food-borne illnesses. Frequently, there is not enough care in food preparation and/or storage, to prevent contamination and to keep foods at appropriate temperatures to prevent infection. Food borne illnesses can be serious, particularly in the very young, the elderly, and those who are already medically at high risk.

Safe Water

A Boil Water Advisory was issued to an area seasonal trailer park and remains in effect.

Smoke Free Lambton Implementation Plan - Enforcement

Recruitment of the Enforcement Officers has been completed. Training of the officers is underway and they received a detailed training manual which outlines duties, procedures and forms for use during the course of their work. Training in upcoming weeks will include visits to other municipalities to job shadow their enforcement staff as well as familiarization with the County's By-Law and training manuals.

The approved Smoke Free By-Law Implementation Plan involves a three phase approach to enforcement. *Phase 1- Education*, includes distribution of Education packages to 10% of workplace/public places in Lambton County, has been completed. At this stage, any questions/enquiries pertaining to enforcement of the By-Law will be answered. *Phase 2-Education/Warning* involves enforcement officers being visible in the community conducting inspections, and assessing premises for compliance. Written warnings will be issued at this time if infractions are observed. *Phase 3-Active Enforcement* entails enforcement staff conducting follow up inspections for non-compliance and encouraging a zero tolerance to premises issued warning/tickets.

West Nile Virus

Two group information sessions were held during the month of July at Union Gas (Dawn Operations Centre) and Clean Harbours.

The public information sessions held in the rural communities had greater attendance than the larger urban communities. Six sessions were held for eight municipalities. The municipalities that agreed to host these events included

PART B **Monthly Activities (continued)**

Lambton Shores, Brooke-Alvinston, Dawn-Euphemia, Enniskillen, Oil Springs, Plympton-Wyoming, Sarnia and St. Clair Township.

There were forty-seven reports of dead bird sightings in July, bringing the total dead bird sightings to 240. Nineteen birds have been submitted for testing in 2004. To date, one bird has tested positive for West Nile virus.

Adult mosquito trapping was conducted once a week for the month of July across the County. Approximately 20 different mosquito species have been identified thus far. No positive mosquito pools have been identified.

St. Clair Parks Commission began the second application of larvicide (methoprene) to approximately 13,500 catch basins on July 21, 2004. A larvicide efficacy study has begun to find out how long methoprene is active.

There have been 30 stagnant water complaints on private property and 14 municipal stagnant water complaints received between May 25th and July 23rd. The local municipal office is contacted when complaints involving municipal property are received. Department staff work closely with municipal staff to rectify the problem.

Sexual Health

Three presentations on birth control were given by sexual health nurses. Clients took part in discussions and had many worthwhile questions.

A total of 853 clients presented at clinics held in all three offices; 586 clients attended nursing clinics and 267 clients attended physician clinics.

Vaccine Preventable Diseases

Travel clinics continue to be very busy, with residents planning trips to various locations.

In preparation for the 2004 flu clinic season, a list of proposed clinic sites was sent to all municipal clerks to ask for their input into any additional suggestions for clinic sites, and to follow-up on a meeting with the clerks in the late fall of 2003.

PART B **Monthly Activities (continued)**

Rabies

Thirty-five reports of animal bites in Lambton were investigated and one individual received post-exposure rabies vaccine having been bitten by a stray animal that was not available for rabies testing.

A media release was issued regarding rabies risk from infected bats.

5. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 9-25-04 News Release dated July 15, 2004 from the Ministry of Health and Long-Term Care regarding the Muskoka-Parry Sound Board of Health.
- b) 9-26-04 Correspondence from the Sudbury & District Health Unit advocating to the Premier of Ontario for the need to develop public policies to eliminate child poverty and related health effects by creating a universal child dental program.
- c) 9-27--04 Correspondence from the Sudbury & District Health Unit asserting the Premier and the Minister of Health & Long-Term Care include core public health functions (health promotion, injury prevention, and family health) be included in the mandate of the new Health Protection and Promotion Agency.

Recommendation

That correspondence 9-25-04 and correspondence 9-27-04, be noted and filed, and further, that Council support correspondence 9-26-04 concerning the universal child dental program.

PART C **Other Matters Requiring a Motion (continued)**

2. Smoke Free By-Law Implementation- Education Plan

The following is an update to the June 2004 Committee report regarding the Education Plan for the Smoke Free By-Law.

Education

- 3,400 education packages were delivered to all businesses, public places and workplaces in the County. Of these, approximately 300 were hand-delivered by health inspectors to food premises such as restaurants, bars and pubs. The rest were sent by mail. The mail-out included churches and halls. Copies of the kits were also sent to each municipality. Response to the packages has been good, as detailed below.
- Four public meetings were held to inform business owners about the By-Law. Attendance was small but interested. It may be partly due to the fact that the business owners had already received their packages and felt they had sufficient information.
- A separate voice mail box has been established and over 140 telephone calls have been received to date. Typical telephone inquiries have been questions about the Designated Outdoor Smoking Area Guidelines, requests for extra signage, and clarification questions.

A section of the www.lambtonhealth.on.ca web site has been dedicated to the By-Law. This has proved to be an efficient means of sharing detailed information, and in the month of June, the following statistics were recorded: over 2000 visits were made to the By-Law section, an average of 66 per day. 330 copies of the Technical Report were downloaded, 200 copies of the by-law, 115 copies of the complete Education Kit, as well as 86 copies of the Designated Outdoor Smoking Area Policy Guidelines.

In addition to good coverage by local media on the By-Law, the above numbers demonstrate that information about the By-Law is available in a variety of formats, and that there is considerable interest. The vast majority of people inquiring have a sincere desire to prepare for the By-Law and have indicated that they wish to be in compliance. Staff has been working diligently to provide this information in a professional and timely manner.

PART C **Other Matters Requiring a Motion (continued)**

Recommendation

That the Smoke Free Lambton – Education Plan Update, be accepted as presented.

3. Summary of the Canadian Community Health Survey Release

The Canadian Community Health Survey (CCHS) is a survey which is done by Statistics Canada on a two year cycle providing regular and timely information of health determinants, health status, and health system utilization for Canada. Random household residents from all provinces and territories are asked questions on many issues and the results are extrapolated to the population.

The attached memorandum references Lambton's findings.

Recommendation

That the report – Summary of the Canadian Community Health Survey Release – Lambton Findings be received and filed.

MINUTES
COMMUNITY SERVICES/
INFORMATION TECHNOLOGY COMMITTEE

August 18, 2004

A meeting was held at the Brigden Branch Library at 1:00 p.m. on the above date.

Present: Chair Dave Boushy. Members: C. Jamieson, S. Arnold, B. MacDougall, B. McManaman, J. Murray and G. Perry. Ms. C. Clarke, Ms. S. Murray and Mr. W. Petryschuk attended for Libraries, Museums and Gallery Lambton matters. Also Ms. C. Thayer, General Manager, Community Services; Mr. R. Wilks, Corporate Manager, Information Technology Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.
Absent: Warden Todd Case and D. McGugan.

Audit Committee

- (A) #1: Arnold/Jamieson: That staff investigate the feasibility of establishing a sub-committee of
(F) the Standing Committee, to form the Audit Committee. Carried.

COMMUNITY SERVICES DIVISION

LIBRARIES

Part B, Item 4 – General Manager’s Report

- (A) #2: Arnold/Perry: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 9-9-04

- (A) #3: MacDougall/McManaman: That a letter of appreciation be sent to The Honourable Madeleine Meilleur, Minister of Culture, for ensuring the timely receipt of this year’s Libraries operating grant. Carried.

Part C, Item 1 b) – Correspondence 9-10-04

- (A) #4: Arnold/Jamieson: That a letter of appreciation be sent to The Honourable Madeleine Meilleur, Minister of Culture, for ensuring the timely receipt of this year’s Chippewas of Sarnia First Nation Library operating grant. Carried.

Part C, Item 1 c) – Correspondence 9-14-04

- (A) #5: Arnold/Petryschuk: That a receipt be issued and a letter of appreciation be sent to cinéSARNIA for including the theatre as a partner in their Trillium grant application. Carried.

Part C, Item 2 – Donations

- (A) #6: S. Murray/Petryschuk: That the donations be gratefully accepted and that thank you letters
(F) be sent in accordance with the County's Recognition Policy. Carried.

MUSEUMS

Part B, Item 4 – General Manager's Report

- (A) #7: Arnold/Perry: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 9-3-04

- (A) #8: Arnold/MacDougall: That a discussion be opened with Glenn Phillips regarding the
possibility of purchasing those items identified as unique and of interest so that these items
remain in Sarnia-Lambton. Carried.

Part C, Item 1 b) – Correspondence 9-6-04

- (A) #9: Arnold/MacDougall: That the County offer to pay 50% of the cost of the Oil Heritage
(F) District Route signs since they are promoting a County facility. Carried.

Part C, Item 2 – Collections Management

- (A) #10: Arnold/MacDougall: That the donations be gratefully accepted and that thank you letters
be sent in accordance with the County's Recognition Policy. Carried.

GALLERY LAMBTON

Part B, Item 4 – General Manager's Report

- (A) #11: MacDougall/McManaman: That the General Manager's Report as set out in Part A and
(F) Part B be accepted as presented. Carried.

HOUSING SERVICES

Part B, Item 4 – General Manager's Report

- (A) #12: Jamieson/J. Murray: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 9-7-04 and 9-13-04

#13: Jamieson/MacDougall: That correspondence 9-7-04 and 9-13-04 be received and filed.
Carried.

Part C, Item 1 c) – Correspondence 9-29-04

(A) #14: Jamieson/MacDougall: That we endorse the resolution from the Association of Municipalities of Ontario to transfer the mortgage renewal responsibilities to the Social Housing Services Corporate (SHSC).
Carried.

Part C, Item 2 – Replacement Make-Up Air – Capital Project #C-HGS-130

(A) #15: Arnold/Perry: That the replacement of the Air Make-Up system at 125 Euphemia Street,
(F) Sarnia, be postponed and the remaining \$16,689.06 be used to conduct an energy audit of 125 Euphemia Street and 700 Cathcart Boulevard, in Sarnia.
Carried.

Part C, Item 3 – Housing Analysis and Recommended Strategies Report

#16: Jamieson/MacDougall: That the Housing Analysis and Recommended Strategies Report be awarded to Tim Welch Consulting in the amount of \$39,191.00, and that the appraisal of the County owned housing units be cancelled and included in the 2005 Budget request. Defeated.

(A) * #17: Jamieson/MacDougall: That the General Manager, Community Services, undertake to bring back a further report for the Committee at its next regular meeting regarding the background information.
Carried.

SENIOR SERVICES

Part B, Item 4 – General Manager’s Report

(A) #18: McManaman/Arnold: That the General Manager's Report as set out in Part A and Part B
(F) be accepted as presented.
Carried.

* That the project be retendered in January 2005, and further, that the amount of \$30,000.00 which is currently in the budget, be placed in reserve for 2005 – see Community Services/Information Technology Committee September 15, 2004, mot. #8.

Part C, Item 1 a) and b) – Correspondence 9-5-04 and 9-24-04

#19: Jamieson/Perry: That correspondence 9-5-04 and 9-24-04 be received and filed. Carried.

Part C, Item 1 c) – Correspondence 9-4-04

- (A) #20: Jamieson/McManaman: That the Adult Day Program pay the Lambton Senior Citizens
(F) Home Corporate for rental of the program space. Carried.

Part C, Item 2 – Donations

- (A) #21: Arnold/MacDougall: That the donations be gratefully accepted and that thank you letters
(F) be sent in accordance with the County's Recognition Policy. Carried.

Part C, Item 3 – Disposal of Obsolete Equipment

- (A) #22: Arnold/J. Murray: That the obsolete dental equipment currently in the Homes be donated
(F) to ERDO (Emergency Relief and Development Overseas) for distribution to a third world
country. Carried.

EMERGENCY MEDICAL SERVICES

Part B, Item 4 – General Manager's Report

- (A) #23: McManaman/Arnold: That the General Manager's Report as set out in Part A and Part B
(F) be accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 9-8-04

- (A) #24: Jamieson/MacDougall: That correspondence 9-8-04 be received and filed. Carried.

Part C, Item 2 – Department Signature Listings – Emergency Medical Services

- (A) #25: Arnold/J. Murray: That the Department Signature Listing and Signing Authorization
Listing be accepted, as per County policy, and that these positions and signatures supercede all
previous signing authorities. Carried.

CORPORATE SERVICES DIVISION

INFORMATION TECHNOLOGY

Part B, Item 4 – General Manager’s Report

- (A) #26: Arnold/Perry: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 3:00 p.m.

Dave Boushy
Chair

Ronald G. Van Horne
Secretary

PART B **Monthly Activities (continued)**

c) Partnerships

Healthy Living Lambton and Lambton County Library have teamed up to help county residents stay active and healthy. The “Step-count your way into health” program is offering step-counters (pedometers) to help motivate residents to walk more, more often. Step-counters are now available for loan at all local library branches along with many resources on how to get active.

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 9-9-04, copy of a letter from the Hon. Madeleine Meilleur, Minister of Culture, approving Lambton County Library’s 2004/05 operating grant for \$283,948.

Recommendation

That a letter of appreciation be sent to the Hon. Meilleur for ensuring the timely receipt of this year’s operating grant.

- b) 9-10-04, copy of a letter from the Hon. Madeleine Meilleur, Minister of Culture, approving Chippewas of Sarnia First Nation Library’s 2004/05 operating grant for \$2,495.

Recommendation

That a letter of appreciation be sent to the Hon. Meilleur for ensuring the timely receipt of this year’s operating grant.

PART C **Other Matters Requiring a Motion (continued)**

- c) #9-14-04, copy of a letter from John Callaghan, President of cinéSARNIA, reimbursing Lambton County Library \$5700 to cover the cost of the projector screen installed in the Sarnia Library theatre. The cinéSARNIA money is the result of a successful application for Trillium Grant funding. This money has been earmarked to help offset costs for new dimmer board equipment in the theatre.

Recommendation

That a receipt be issued and a letter of appreciation be sent to cinéSARNIA for including the theatre as a partner in their Trillium grant application.

2. Donations

- \$9 for use in the Port Franks Library
- \$100 for the purchase of reference material from E.A. Hamlin, Sarnia
- \$1000 for the purchase of a wooden reading table for the new Wyoming Library, from the Wyoming Lioness Club
- \$40 from the Bright's Grove donation box
- \$19 from the Corunna donation box
- \$20 from the Courtright donation box
- \$71 from the Grand Bend donation box
- \$40 from the Mallroad donation box
- \$11.55 from the Thedford donation box

Sale of used books: \$702.93

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

Additional Items Attached for Information Purposes Only

Adult Programs Calendar August 2004
Children's Programs Calendar August 2004

PART B **Monthly Activities (continued)**c) The Lambton County Garden

Prominently situated at the front of the main building, this garden profiles the geography and built structures of Lambton County. It is an interpretive garden in that it orients the visitor to the primary earth features of the County, as well as some of the key historical features across Lambton. The garden is planted with perennials interspersed with fabricated metal sculptures created by our talented Nova retiree, Terry Atkin.

d) Participation in Canadian Heritage Inventory Survey

The Lambton Heritage Museum was selected to participate in a nation-wide survey of museum audiences and their advance use of the Internet in pre-visit planning. This is especially timely for our museum in light of the extensive Heritage Sarnia-Lambton television ad campaign currently underway and the prominent use of the www.timewellspent.ca website to drive audience visits. Canadian Heritage Inventory has compensated the museum for completing the survey work. A summary of results and comparison with other museums will be available in the fall.

e) Oil Heritage Day

This July 18th event was the season opener for horse-drawn wagon rides through the historic Fairbank Oil Properties. First introduced last year, the rides are popular with family groups and seniors. Blacksmithing demonstrations and the opening of a new gas well display are added activities this year.

f) Ohio Motorcoach Marketplace Promotion

In collaboration with Tourism Sarnia-Lambton and Hiawatha, 200 group tour coordinators visited the museums on a personal farm tour. Hopefully these key individuals will enjoy the County's offerings and book a group motorcoach trip in the following months.

g) Ongoing Partnership with Union Gas

The Oil Museum has enjoyed a valuable partnership over the past year with Union Gas. Union Gas crews replaced timbers, belts and boards and graveled the engine room of the Canadian Drill Rig; this structure was, at one time, closed to the public due to structural deterioration.

PART B **Monthly Activities (continued)**

In addition Union Gas installed a new gas well head display, and fabricated a new display rack for the drill tools they donated previously from Port Alma. The museum's windmill was also painted by Union Gas.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 9-3-04 Letter dated July 12, 2004 from Sarnia Mayor Mike Bradley requesting that the Committee undertake serious discussions with Glen Phillips regarding the sale of his Sarnia Historical Collection.

Upon learning of the availability of this significant collection, a search of county holdings in the museum, library and Lambton Room collections was conducted. While the Phillips' collection is extensive and includes numerous quality and scarce items, the search established that there exists considerable duplication of holdings already owned by the County. However, about two dozen items were identified as being of interest and difficult to obtain from other sources.

Recommendation

That a discussion be opened with Glenn Phillips regarding the possibility of purchasing those items identified as unique and of interest so that these items remain in Sarnia-Lambton.

- b) 9-6-04 Letter dated July 12, 2004 from the Town of Petrolia requesting that the County shares in the cost of the Oil Heritage District Route Signage. The total cost of the signage for the Oil Museum and the Petrolia Discovery has previously been paid by the Town of Petrolia.

The signs are located at the Hwy 21/402 off ramp and on Hwy 402 west. The total annual cost is \$642.00

PART C Other Matters Requiring a Motion (continued)

Recommendation

That the County offer to pay 50% of the cost of the signs since they are promoting a County facility.

2. Collections Management

Lambton Heritage Museum

Artifacts Recommended for Acceptance:

- Dutch heritage items, corset, Cunningham Meats items from Petrolia, (plus Wallaceburg souvenirs for referral to Wallaceburg Museum), all from Elizabeth Tenhoeve, Plympton
- Chippewa white ash basket, from Nelson LaPorte, Grand Bend
- 8 x 10 Pinery photo, 1898; (plus Jos. Senior photo frames and beakers, trays and salts, for Huron County Museum.) from Pat DeVries, Exeter
- Androck screen fly swatter, 1930's, from Frank Fuller, Watford
- Yo-Yo Quilt from Forest, by Karen Bruton, Petrolia
- R. Vidal's flag, first Union Jack to fly over Sarnia; portrait of Malcolm Cameron of Sarnia; from Ed Phelps, London
- Box of significant photos, 1920's cottage photos by Senior, from Walker Hills & Oakwood Inn, from Phillip Walker estate, Grand Bend
- Hat, Boer War certificate, pipes, and an early oil portrait of Mrs. Faithhorne by Talfourd, Sarnia. All items pertain to the history of the Pardee family, arriving Sarnia in 1864, donated by Jane (Pardee) Lesaux
- Octagonal-legged primitive highchair; exceptional fretsaw miniature washstand, from Forest; rare Edwardian fern stand sold by Swift Bros. of Watford; small kitchen work table in green paint; art photograph of Lake Huron by WA Couse, Sarnia, all from Ron Van Horne, Forest

Artifacts Recommended for Refusal:

- Guelph cook stove (out of area) Robb McCann
- Parlour organ (duplicate) Oakwood Inn, Grand Bend
- Crosscut saws, shoe last; M. Needham, Sarnia
- 1930's electric motor, 25 cycle; F. Sniderhan, Pt Franks
- 1st Baptist Church Pew, (duplicate) Colleen Crisp, Sarnia
- Niagara Falls prints, (out of area); B. Haslip, Sarnia
- Girl Guide outfit, 1940's, London (out of area); stamped roofing tin, from Linda Koolen, Arkona

PART C Other Matters Requiring a Motion (continued)

- Ditching machine for two teams; 1900 cement mixer, from L. Yeo, Bayfield. (out of County, too large & of limited use for the story)
- Medical casts, shortwave shock treatment panel, farm rake, all from Dr. MacDonald of Thedford. (refer to Moore Museum which has a medical display and this family doctor practiced in that community prior to 1915)
- Square grand piano (we have one), N. Fortine, Sarnia
- Houseload of parquet teak flooring, Horst, Kerwood

Oil Museum of Canada

Artifacts Recommended for Acceptance:

- Caloroptic (used to measure heat value in natural gas); Gravitometer (used to measure specific gravity of natural gas); three gas drilling soil sample bags stamped with address, from Al Stuart, Windsor
- Framed portrait of Howard & Lawrence Hartley; Wedding photo of Howard & Alice Hartle, merchants of Oil Springs, from Deb McKinley, Oil Springs

Lambton Room Donations

- Omeme: Mississauga Camp Site to Ontario Village, Arkona Through The Years, donated by Ciel Clarke, Inwood, Ontario
- Lambton North District Women's Institute Tweedsmuir History Books 1 & 2 on microfilm (positive and negative copies), donated by Lambton North District Women's Institute, Warwick, Ontario
- Anglican Church Registers of the Watford Area 1879-1921 on microfilm (positive and negative copies), donated by St. James Brooke Cemetery and Chapel Board, Watford, Ontario
- Family of Walter Jardine and Elizabeth Simpson 1808-2003, donated by Dorothy Johnson, Petrolia, Ontario
- Farrells of Ontario and Wisconsin: From Cahir, Tipperary, Ireland to Lambton County, Ontario, Canada and Pine Bluff, Wisconsin, U.S.A. 1840-1849, donated by Ray Farrell, London, Ontario
- Transcription of the Rokeby Farmers Club and The Rokeby Literary Society Club Journal 1914-1946, donated by Janie Vafiades, Strathroy, Ontario
- Walnut United Church Women's Records including Treasurer's Book 1956-1979 and 1980-1982; Minute Book 1968-1970 and 1973-1977; Bank Book 1981-1982, 1976 Annual Report Lambton Presbyterial U.C.W., donated by Shirley Edgar, Alvinston, Ontario

PART C **Other Matters Requiring a Motion (continued)**

- General Register of S.S. # 17 Enniskillen 1934-1944, donated by Dorothy McAuslan, Wyoming, Ontario
- 17th Annual Report of the Lambton Health Unit 1962, donated by Jean Thomson, Toronto, Ontario
- More Dating Old Photographs 1840-1929, Ontario Genealogical Society 2004 Syllabus, donated by Alan Campbell, Sarnia, Ontario
- Cable-Hagle-Hobbs Family Charts, donated by Sherilyn Gertz, Dearborn, Michigan
- Brooke Women's Institute Minute Book 1987-2000, Brooke Women's Institute, Alvinston, Ontario
- Official Opening Programme Hanna Memorial School February 11, 1947, 2 Centennial Day 1967 Editions of the Sarnia Gazette, donated by Suzanne Whyte, Sarnia, Ontario
- Mellen Family Photo (laser copy), donated by Morley Mellon, Kitchener, Ontario
- \$66.22 from Beverly Silver, Las Vegas, Nevada
- \$109.34 from used book sales

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

PART B **Monthly Activities (continued)**

b) Exhibitions: Current

The exhibition *The Human Condition: Selections from the Permanent Collection* in the Main Gallery focuses on the figure and portraiture and how the artist reveals the innermost natures of our being. The show continues until August 28, 2004.

Canadian Painting 1914-1925: Selections from the Permanent Collection June 12 – August 28. This exhibition, in the Sadie A. Knowles Gallery, focuses on the crucial years 1914-25 that saw the rise, development and eventual success of The Group of Seven. The period also saw the first purchases of The Sarnia Women's Conservation Art Association beginning in March 1920

c) Exhibitions: Upcoming

Over Here: Women, Work and World War II: London, Ontario Fibre artist Johnene Maddison introduces us to the role played by women on the home front during World War II. Main Gallery from September 4 to October 9, 2004. Opening Reception, Saturday, September 4, 2004 at 3:00pm.

Skot MacDougall: Daydreamscapes: Sarnia artist and muralist, Skot MacDougall features an exhibition of dream-like landscape paintings at Sadie A. Knowles Gallery from September 4 to October 9, 2004. The Opening Reception will be held on Saturday, September 4, 2004 at 3:00pm.

d) Programs

Children's Art Classes

16 children's art classes are being offered from July to the end of August.

Adult Art Classes

No adult classes are being offered during the summer months.

Public Lectures

The curator gave a walking tour of the Permanent Collection Exhibitions on Saturday, August 7, 2004 at 3:00pm to coincide with the Kiwanis International Festival.

Sarnia artist, Skot MacDougall will present a walking tour of his exhibition on Saturday, September 11, 2004 at 3:00pm.

PART B **Monthly Activities (continued)**

London Fibre artist, Johnnene Maddison will present a walking tour of her exhibition on Saturday, September 25, 2004 at 3:00pm. She will also offer a workshop between 9:30am and 2:30pm on the same day.

Hidden Treasures Appraisal Day

Gallery Lambton and the Sarnia Library Branch are co-sponsoring an Art and Book appraisal day for Saturday, September 18, 2004 between 10:00am and 4:00pm at Gallery Lambton. Jens Thielsen of the Thielsen Galleries, London, will do the art and Marvin Post of Attic Books will do the books. Proceeds will go to benefit Gallery Lambton and Sarnia Library Branch.

e) Permanent Collection Loans

The Edmonton Art Gallery has returned Edwin Holgate's *The Lumberjack* from its national tour in the exhibition, "Soundtracks." The same Gallery has Lawren Harris' *Winter Evening* and this will be returned in April 2005 following the exhibition at The McMichael Canadian Collection (December 4, 2004 to February 14, 2005). The McMichael Canadian Collection has returned Joanne Tod's *Identification/Defacement* that had been in the exhibition, *Identities, Canadian Portraits* from February 28 to June 13, 2004.

f) Statistics

g) Gallery Lambton Advisory Committee Minutes

May 10, 2004 meeting.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time

PART B **Monthly Activities (continued)**

c) Strong Communities Rent Supplement Program

The Ministry has provided the Fixed Funding amount for committed supportive Rent Supplement Units. Based on current rents there will be an annual surplus of \$2,011.00, which will be used to offset rent increases requested by rent supplement landlords.

There is still an opportunity to receive additional fixed funding for uncommitted supportive housing units, however, the Ministry of Health and Long Term Care and the Ministry of Community and Social Services have yet to decide how to reallocate remaining supportive housing funds.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

a) 9-7-04 A letter, dated June 4, 2004, from the City of Kingston regarding the Rent Bank and Rent Supplement Programs. Since the Province has confirmed that the programs will be 100% funded by the Province and that an additional 10% will be funded to cover administration costs, the City is now expressing its support for these programs.

b) 9-13-04 A letter dated June 25, 2004 from the Regional Municipality of Halton to the Minister of Municipal Affairs regarding the Strong Communities Rent Supplement Program. Halton Region is requesting that full funding for their 115 regular committed rent supplement units be provided and that they be allowed to retain unspent rent supplement funding.

Recommendation

That correspondence 9-7-04 and 9-13-04 be received and filed.

PART C **Other Matters Requiring a Motion (continued)**

- c) 9-29-04 AMO resolution related to the transfer of mortgage renewal responsibilities to the Social Housing Services Corporation. Currently, the process is controlled by the Province and AMO is requesting endorsement of their resolution requesting that the Social Housing Services Corporation be given this responsibility, in keeping with the “say for pay” principal.

Recommendation

That the AMO resolution be endorsed.

2. Replacement Make-up Air – Capital Project #C-HGS-130

The above project was approved for the replacement of the Make-up Air systems at 230 Capel Street and 125 Euphemia Street, Sarnia. The work at 230 Capel Street is completed and the remaining funds total \$16,689.06.

Facilities Services have recommended that the replacement of the Make-up Air system at Euphemia Street be postponed and the funds be used instead for the completion of an energy audit at both Euphemia Street and Cathcart Blvd. Both buildings utilize hydro for heat and under the Kyoto Accord, potential upgrades or alterations may be partially funded by Nation Resources Canada. The energy audit is a requirement for obtaining National Resource funding

Recommendation

That the replacement of the Air Make up system at 125 Euphemia Street, Sarnia be postponed and the remaining \$16,689.06 be used to conduct an energy audit of 125 Euphemia Street and 700 Cathcart Blvd. in Sarnia.

3. Housing Analysis and Recommended Strategies Report

The request for Proposal for the Housing Analysis and Recommended Strategies Report closed July 26, 2004. Notice of the Request for Quotations was sent to 12 vendors and an ad was placed in the newspaper. Four vendors requested the documentation and two quotes were received. The lowest quote was \$39,179 and the approved budget for this work was \$30,000. As the bid amount exceeds the budget it is recommended that the appraisals of the owned properties be cancelled and the \$10,000 approved for the completion of the appraisals be used to complete the Housing Analysis and Recommended Strategies Report.

PART C **Other Matters Requiring a Motion** (continued)

Recommendation

That the Housing Analysis and Recommended Strategies Report be awarded to Tim Welch Consulting in the amount of \$39,191.00, and that the appraisal of the County owned housing units be cancelled and included in the 2005 Budget Request.

PART B **Monthly Activities (continued)**

b) Complaint Investigation – North Lambton Rest Home

On June 16 and 22 the MOH compliance advisor visited NLRH following up on a complaint investigation with respect to food temperatures and timing of meal service. The dietary aide job routine has been since changed to ensure beverages are set out no earlier than 15 minutes prior to meal service, and an audit incorporated. Staff have been reinstructed and recording of temperatures will be monitored daily. A number of steps have been taken to ensure that adequate staff are available to assist with meal services; job routines have been reviewed and revised accordingly.

c) Statistics

Occupancy Report for June 2004 is attached.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

a) 9-5-04 Memorandum dated June 16, 2004 from Ministry of Health and Long-Term Care advising that the per diem rates for Nursing and Personal Care and Support Services will be increased by a total of \$0.97 retroactive to April 1, 2004.

b) The 2004 budgets were based on receiving a per diem increase as of April 1 and therefore this announcement will have no impact on the budget.

Recommendation

That correspondence 9-5-04 be received and filed.

PART C **Other Matters Requiring a Motion (continued)**

- b) 9-24-04 Letter from the Ministry of Health and Long-Term Care advising of additional funding for the community support programs. The County's share includes \$13,344 in new base funding and \$3,000 in one time funding.

Recommendation

That correspondence 9-24-04 be received and filed.

- c) 9-4-04 Letter from Lambton Senior Citizens Home Corporation and their invoice for \$2,400 for the period November 2002 to June 2004 for the use of space in the Forest Apartment Building.

In November 2002, the County wrote to the Home Corporation to request the use of space in the Forest Apartment building for the Adult Day Program, during the Phase 2 of the construction project at North Lambton. The Day Program required space two days a week plus some storage area. There was a verbal agreement with the SCHC that the space would be made available free of charge for the County. Due to the construction delays, the County has been using this space for more than 1 ½ years; the Resident Manager has had numerous conversations with SCHC over the past year to discuss the project's progress and the continued need for the apartment space. At no time was there any mention of a rental charge, nor is there any signed rental agreement.

The North Lambton Outreach program is 100% funded by the Province and normally would pay the North Lambton Rest Home for use of space. They have not been paying North Lambton for space since using the space in the Forest Apartment Building but continue to be funded for the rental expense. The payment of rent to the Seniors Home Corp would have no budget impact and any savings that has been achieved by not paying the North Lambton rent would have to be returned to the Province.

Recommendation

That the Adult Day Program pay the Lambton Senior Citizens Home Corporation for rental of the program space.

PART C **Other Matters Requiring a Motion (continued)**

2. Donations

The following donations were received by the Homes:

- A broda chair donated to LMV by P. White.
- A geri chair donated to NLRH by C. Chapman.

In addition, the following cash donations have been received:

- LMV Therapeutic Garden: total of \$4,420
- AAEC: total of \$500

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

3. Disposal of Obsolete Equipment

There is a collection of dental equipment in all three Homes that has not been used for some time, in some cases several years; the current value of this equipment is unknown. Some of this equipment was previously used at MGM by Dr. Shingles, the volunteer dentist. Provisions for a dentist were not made in the new facility as Dr. Shingles chose to retire at that time and her desire was to have her equipment donated to a third world country. A list of equipment in all three Homes was shared with a number of local dentists to determine what value the equipment holds and no interest was initiated, or value determined, through these contacts. ERDO has indicated an interest in having this equipment donated, for distribution to a third world country.

ERDO (Emergency Relief and Development Overseas) is the humanitarian arm of the Pentecostal Assemblies of Canada. Their mandate is to collect virtually anything that they can and ship it, by sea container, to missionaries in the developing countries for free distribution to the needy. This organization has shipped approximately 125 sea containers to developing countries throughout the world since 2000.

Recommendation

That the obsolete dental equipment currently in the Homes be donated to ERDO for distribution to a third world country.

PART B **Monthly Activities (continued)**

- b) Lambton EMS has received their draft report from the Service Review performed by the Ministry of Health and Long Term Care in February. A number of issues were identified in this draft and they relate primarily to issues internal in nature, such as management of human resource files. There were no concerns identified relating to patient care. A meeting was held July 29, 2004 with the South Western Ontario Field Office to discuss the draft. Once our response to the recommendations is forwarded to the Ministry and reviewed, a final report and our new certification will be issued by the Ministry. A further report to committee will be made at that time.
- c) Lambton EMS provided coverage again this year to the Bay Fest event held in Sarnia on July 16-18, 2004. This was a Special Events coverage agreement and will be paid by the Stokley Entertainment Group. The event went very well from an EMS prospective with approximately 12 patients transported to hospital.
- d) Lambton EMS will also be providing event coverage for the Unlimited Hydroplane races to be held on the St. Clair river on August 20-22, 2004. Lambton EMS has been attending the race organization meetings and working with the St. Clair Fire Department and OPP on preparing plans for the event. Lambton EMS will be providing one EMS unit dedicated to the race event as well as a duty vehicle when available. It is unsure at this time as to the magnitude of the crowd expected.

4. **General Manager's Report**

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. **Correspondence**

- a) 9-8-04 Letter dated June 11, 2004 from the Ministry of Health and Long-Term Care announcing a \$50,511 increase to the Land Ambulance Services Grant.

PART C **Other Matters Requiring a Motion (continued)**

This funding was an increase to the Base Budget for Lambton EMS for increases to the wage and salary lines based on Ministry of Health and Long Term Care approved costs.

Recommendation

That correspondence 9-8-04 be received and filed.

2. Signing Authorization Listings

A Department Signature Listing and Signing Authorization Listing is attached. The appropriate changes have been made to recognize the new organizational structure and to match the County's purchasing policy.

Recommendation

That the Department Signature Listing and Signing Authorization Listing be accepted, as per County Policy, and that these positions and signatures supercede all previous signing authorities.

PART B **Monthly Activities (continued)**

b) Paperless Council Meeting

IT is progressing with the Paperless Council Meeting Project. The majority of County Councillors have received their laptops and have been trained on their operation. An RFP to supply an electronic agenda system to the County was issued August 7. A recommendation on the electronic agenda software will be presented at the September 15 Committee meeting. Although this is behind schedule, it is anticipated that overall implementation of an electronic agenda system can be completed by the end of the year as per the schedule.

c) County Internet/Intranet

Both the County Internet site and Intranet site have been moved to County servers in a test environment. Once testing is completed in early August and the new hardware has been configured and tested, we will complete the cutover. This new environment will increase security and will provide much needed flexibility in enhancing our web services.

Preliminary discussions have taken place with some of the local municipalities to provide web services. Discussion focused on the types of services that could be provided by the County which may include hosting as well as web development. Such support could be provided on a cost recovery basis.

d) Geographic Information System

On July 28, the County launched its new Geographic Information System (GIS), which will assist municipal governments, businesses and organizations as well as the County in enhancing their daily operations. This project will open the door to many new technologies and provide opportunities to improve how the County delivers its services.

Late July an announcement was received that a new round of Geosmart funding is available. Geosmart, a Ministry of Natural Resources initiative contributed \$400,000 towards our current GIS project. A meeting was held August 5 with local municipalities, conservation authorities, and County staff to identify potential projects and to determine the feasibility of applying for additional funding from Geosmart. The County cannot apply for this funding as it received funding during the last round, however, it can be a partner and use its expertise to help with the application process.

PART B **Monthly Activities (continued)**

This new funding could help local municipalities in their efforts to expand their use of GIS.

Preliminary discussions have also taken place with some local municipalities to provide GIS services. For municipalities that do not have the in-house expertise or the resources to get their GIS up and running, County staff could assist on a cost recovery basis.

e) Financial Information System

Work continues with IT staff, Howard Lucas and Vadim (the County's Financial Information System (FIS) software vendor) on improving the inventory and purchasing modules. Many modifications and enhancements have been identified and prioritized with work scheduled to begin in the fall.

f) CKLAG IT Committee (WAN)

Over the past several months, County IT staff has been working as part of the CKLAG IT Committee on an RFP to replace the current Wide Area Network (WAN) contract that expires at the end of 2005. CKLAG (Chatham-Kent Lambton Administrators' Group), a consortium of ten major public sector institutions in the County of Lambton and the Municipality of Chatham-Kent, are participating in a joint RFP with the intention of enhancing the broadband interconnectivity of sites and providing Internet services. Although all CKLAG partners will share the same WAN (Wide Area Network) core, each CKLAG organization will maintain its own independent, private network.

The majority of the CKLAG partners currently share networking services provided through a previous joint RFP (1999). A five-year agreement with Bell Advanced Communications was signed in 2000, and will conclude on December 31, 2005. The infrastructure contains a variety of technologies including:

- ✓ ATM backbone
- ✓ 10 and 100Mb/s fibre connections
- ✓ xDSL (HDSL or ADSL) copper connections
- ✓ Wireless (Shared 10Mb/s)

PART B **Monthly Activities (continued)**

To address current and future requirements, CKLAG is looking for a solution that will meet or exceed the minimum requirements stated for each of the locations. For the majority of CKLAG, a fibre solution is strongly preferred and therefore it is expected that the proponent's primary proposal be a solution that brings fibre into each of their required sites.

It is expected that by bringing Fibre to the majority of CKLAG sites, there could be an opportunity for private sector businesses to take advantage of the fibre availability. This could present economic development opportunities to the County as many of the sites that will require servicing by fibre as part of the CKLAG initiative will be in municipalities that currently are not served by fibre.

Over the next several months, the CKLAG IT Committee expects to select a preferred vendor and will present a recommendation to the CKLAG Executive Committee for approval. Once approved in late September, a detailed report and recommendation will be presented to County Council for approval.

4. Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

None.