

**MINUTES**  
**INFRASTRUCTURE AND DEVELOPMENT/**  
**SOCIAL AND HEALTH SERVICES COMMITTEE**

**October 20, 2004**

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair Wm. Bilton, Warden Todd Case. Members: J. Dedecker, M. Bradley, J. Burns, P. Davidson, C. Ivey, D. Kirkland and J. Foubister. Also Mr. J. Kutuba, General Manager, Infrastructure and Development Services; Mr. K. Dick, General Manager, Social and Health Services; Ms. S. O'Brien, Manager, Children's Services; Ms. L. Kerrigan, Social Planner; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.  
Absent: None.

**SOCIAL AND HEALTH SERVICES DIVISION**

**COMMUNITY HEALTH SERVICES DEPARTMENT**

**Part B, Item 3 – Items of Committee Interest – Smoke-Free Lambton**

- (A) #1: Bradley/Case: That the Province move to implement a Province-wide ban on indoor smoking in workplaces as quickly as possible, so that there are standardized rules regarding smoking and enforcement across the entire Province. Carried.

**Part B, Item 4 – General Manager's Report**

- (A) #2: Davidson/Kirkland: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

**Part C, Item 1 a) to d) – Correspondence 11-5-04, 11-6-04, 11-7-04 and 11-8-04**

#3: Ivey/Dedecker: That correspondence 11-5-04, 11-6-04, 11-7-04 and 11-8-04 be noted and filed. Carried.

**Part C, Item 2 – West Nile Virus Project – Surveillance Summary dated October 20, 2004**

- (A) #4: Foubister/Burns: That the West Nile Virus – Surveillance Report be accepted as presented. Carried.

**Part C, Item 3 – Memorandum dated October 20, 2004 Regarding Youth Tobacco Prevention**

- (A) #5: Case/Burns: That the Youth Tobacco Prevention Report be accepted as presented. Carried.

Part C, Item 4 – Memorandum dated October 12, 2004 Regarding the Local Health Integration Networks

- (A) \* #6: Bradley/Case: That the two (2) local M.P.P.s and representatives from the Ministry of Health and Long-Term Care be invited to attend County Council, to speak regarding the proposed Local Health Integration Networks (LHINs). Carried.
- (A) #7: Davison/Foubister: That staff work with the Ministry of Health and Long-Term Care providers in Lambton County to ensure that the creation of the Local Health Integration Networks (LHINs) does not impact unfavourably on the health and wellbeing of the residents of Lambton County. Carried.

**SOCIAL SERVICES DEPARTMENT**

Part B, Item 4 – General Manager’s Report

- (A) #8: Davidson/Ivey: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 11-9-04 and 11-10-04

#9: Ivey/Bradley: That correspondence 11-9-04 and 11-10-04 be noted and filed. Carried.

Part C, Item 2 – Lambton Shared Services Centre – New Partner

- (A) #10: Foubister/Ivey: That County Council authorize staff to engage the services of a space  
(F) planner for the purposes of redesigning the lobby of the Lambton Shared Services Centre to accommodate the needs of a new Partner, as well as the existing Partners; and further,

That staff be authorized to access the Lambton Shared Services Centre reserve account to fund this part of the project to an upset maximum of \$12,000.00. Carried.

Part C, Item 3 – Children’s Services Department – Purchase of Service Review

- (A) #11: Dedecker/Case: That County Council receive the Child Care Purchase of Service Subsidy Program Review Report as information; and further,

That the appropriate Manager be directed to review the identified findings and develop an action plan with recommendations. Carried.

\* Amend motion #6 to add “**and that they be asked to speak regarding the current proposal to close hospital beds in the region, as well as speak of hospital funding in general**” – see Council November 3, 2004, mot. #22.

In-Camera

#12: Burns/Kirkland: That the Chair declare the Committee go in-camera to discuss a matter concerning the proposed or pending acquisition of land by the municipality, as well as a matter concerning labour relations and employee negotiations. Carried.

#13: (Motion dealt with in the Lambton County Council (CLOSED SESSION) minutes dated November 3, 2004.)

#14: (Motion dealt with in the Lambton County Council (CLOSED SESSION) minutes dated November 3, 2004.)

Declaration of Pecuniary Interest

Mr. Jim Foubister, Councillor of the City of Sarnia, declared a pecuniary interest concerning the Special Needs Resource Delivery – Request for Proposal. A family member is employed by one of the bidders. Mr. Foubister left the meeting while the issue was being discussed.

Memorandum dated October 20, 2004 Regarding the Special Needs Resource Service Delivery – Request for Proposal

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- (A) #15: Davidson/Kirkland: That the Committee recommend to County Council that the County of  
(F) Lambton award the Purchase of Service Agreement for the provision of Special Needs Resource  
(2) Service to Pathways Health Centre for Children for a three (3) year period with an option to  
2005/02/02 extend for an additional two (2) year period;

That staff be directed to negotiate a transition plan and budget with the successful proponent;

That staff be directed to notify the three (3) proponents of the outcome of the Request for Proposal process; and further,

That the decision of Council to award the Request for Proposal to Pathways Health Centre, remain in-camera until the agencies and their respective staff are notified and the matter is reported out of Council. Carried.

Open Meeting

The Chair declared that the Committee go back into open meeting.

This portion of the meeting adjourned.

Time: 10:00 a.m.

**INFRASTRUCTURE AND DEVELOPMENT SERVICES**

**PUBLIC WORKS**

Part B, Item 4 – General Manager’s Report

- (A) #16: Davidson/Ivey: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 11-2-04

- (A) \* #17: Dedecker/Foubister: That engine brake signs be installed on London Line (County Road  
#22) in the area of Reece’s Corners; and further,  
That staff review and \* approve future requests for installation of engine brake signs on the  
County Road System.

Part C, Item 2 – Memorandum dated October 20, 2004 Regarding the Disposal Quantities of  
Charitable Organizations

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- (A) #18: Dedecker/Davidson: That the County continue to provide free tipping at County owned  
(F) landfills to approved charities; and further,  
That the Public Works Department continue to monitor disposal quantities received from County  
charities and report to the Infrastructure and Development Committee bi-annually. Carried.

\* Amend motion #17 of the Infrastructure and Development/Social and Health Services  
Committee minutes dated October 20, 2004 by inserting after the phrase **“That staff review  
and”** the words **“have the authority to approve”** – see Council November 3, 2004, mot. #19.

Part C, Item 3 – Memorandum dated September 20, 2004 Regarding the Depot Allocation Study

- (A) \* #19: Case/Burns: That capital funds be allocated in the 2005 Budget to undertake  
(F) \*\* improvements (replace steel siding/roof on the existing building, install a wash bay in the  
(B) existing building, construct a new five (5) bay building and other related work at an estimated cost of \$297,000.00) to the Oil City Depot;

That capital funds be allocated in the 2005 Budget to undertake improvements (installation of two (2) overhead doors on north face of building to improve access to the storage area and repair of the salt dome at an estimated cost of \$50,000.00) to the Petrolia Depot;

That capital funds be allocated in the 2005 Budget to undertake improvements (construction of a four (4) bay building and the replacement of the existing fabric-covered salt dome with a traditional wood-framed asphalt-shingled dome and other related work at an estimated cost of \$380,000.00) to the Forest Depot;

That the Alvinston Depot be deemed surplus to the County's needs and disposed of in accordance with the restrictive covenants placed on the original transfer (February 15, 2001) from the Ministry of Transportation;

That the County retain the Warwick Depot until such time as the restrictive covenants placed on the original transfer (February 15, 2001) from the Ministry of Transportation expires in 2011; and further,

That all proposed budget allocations be subject to County Council approval as part of the 2005 Budget process. Carried.

- \* Table motion #19 of the Infrastructure and Development/Social and Health Services Committee minutes dated October 20, 2004, until the next regular meeting of County Council – see Council November 3, 2004, mot. #20.
- \*\* That the Committee support the general directions within the Depot Allocation Report and that the same be referred to the Capital Budget process for consideration – see Infrastructure and Development/Social and Health Services Committee November 17, 2004, mot. #4.

**NEW BUSINESS**

Correspondence

11-11-04 A letter from Patty Snake, Family Support Worker, Chippewas of Sarnia Band Council on behalf of the Diabetes Awareness Wampum Belt Committee, dated October 19, 2004, requesting permission to post signs along the “walk” route for the Wampum Belt Walk to be held on October 21<sup>st</sup> - 23<sup>rd</sup>, 2004. The signs have either motivational sayings or messages about diabetes prevention. The walk will move the Wampum Belt from the Chippewas of Sarnia to the Kettle/Stony Point First Nations.

The Committee was brought up to date regarding the proposed Wampum Belt Walk.

**PLANNING AND DEVELOPMENT AND BUILDING SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #20: Davidson/Kirkland: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 2 – Town of Plympton-Wyoming Agreement for the Enforcement of the Building Code Act

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- (A) #21: Dedecker/Kirkland: That an agreement with the Town of Plympton-Wyoming for the enforcement of the Building Code Act be approved;

That the Warden and Clerk be authorized to execute the agreement; and further,

That a By-Law be presented to County Council for its consideration. Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 11:00 a.m.

William Bilton  
Chair

Ronald G. Van Horne  
Secretary

**SOCIAL & HEALTH SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

October 20, 2004

**SOCIAL SERVICES DEPARTMENT**

**PART A**      **Follow-up from Previous Month(s)**

1.      No matters to report at this time.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Total for the month of September \$2,204,394.47

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over Budget?             | No  |
| ii)  | Are there any items significantly under Budget?            | No  |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv)  | Are there any items that were not in the Budget?           | No  |

2.      Revenue and Verification

Revenues received during the month of September \$4,088,941.00

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

3.      Items of Committee Interest

- a)      Social Services Department - Ontario Works Service Plan 2004-2006

Ontario Works Service Planning for 2004 -2006 has been completed with the assistance of the Social Planning and Program Support team.

The *Service Plan* was submitted to the Ministry of Community & Social Services Program Supervisor on September 17, 2004 for approval. A copy of the 2004-2006 Service Plan is attached for Committee's information.

**PART B**      **Monthly Activities (continued)**3.      Items of Committee Interestb)      Social Services Department - Ontario Works Computer Disposal

Committee will recall that the transition to municipal self-management of the Service Delivery Model Technology (SDMT) infrastructure created a surplus of equipment used previously to deliver the Ontario Works program of which the Province requested the County to dispose. At the June 16 Committee meeting, Committee approved a disposal plan which resulted in the following agencies receiving surplus computers in September:

	<i>Agency</i>	<i># of Computers</i>
1.	St. Vincent de Paul Society	10
2.	Sarnia-Lambton YMCA	20
3.	The Inn of the Good Shepherd	8
4.	Huron House Boys Residential Home	4
5.	Community Girls Home	6
6.	Women's Interval Home	3
7.	Lambton College of Applied Arts & Technology	32
	<b>Total</b>	<b>83</b>

c)      Social Services Department – Program Reviews

To date, the Program Review and Compliance Officers have completed twenty individual operational reviews of program and service Agreements within the Social & Health Services Division. The results and findings of each individual review are provided to the appropriate Manager, who in turn shares the findings with the community agency and addresses any concerns or issues identified during the reviews.

There are currently ten other program reviews in progress at this time.

**PART B**      **Monthly Activities (continued)**

d) Lambton Shared Services Centre - Provincial Minister visits

The Honourable Jim Watson, Minister of Consumer & Business Services visited the Lambton Shared Services Centre on Wednesday, September 22, 2004. The Minister toured the entire facility and commented on how impressed he was with the operations.

Minister Wilson stated that Lambton Shared Service Centre “*is an example of multi-jurisdictional co-operation worth considering as a model for other centres to follow*” (see attached news article).

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1. Correspondence

- a) 11-09-04 Correspondence from the Ministry of Community & Social Services regarding funding for Eligibility Review Officers (ERO.)
- b) 11-10-04 Correspondence from the Cochrane District Social Services Administrators Board regarding a critical funding shortfall from downloaded provincial costs for community social & health services.

Recommendation

That correspondence 11-09-04 and correspondence 11-10-04 be noted and filed.

2. Lambton Shared Services Centre – New Partner

Committee Members will recall that staff, along with the existing Lambton Shared Service Centre Partners established an internal working group to identify potential solutions to the identified pressures in the front lobby of the facility.

**PART C**      **Other Matters Requiring a Motion (continued)**

Committee will also recall that staff has commenced negotiations with a new Partner to be added to the facility. Due to established policies and procedures as well as disclosure issues around relocating staff the new Partner has asked not to be publicly identified at this time. The addition of a new Partner will result in the need for additional lobby space. To minimize the cost associated with each initiative staff are recommending combining the projects into one. This should result in cost efficiencies by simultaneously reviewing the needs of both the new and existing Partners. Due to the unique operational needs of the Partners (existing and new) as well as the timelines associated with this project (the new Partner must be in place by mid February 2005) staff is requesting that a space planner be hired to assist in the redesign and expansion of the Lambton Shared Services Centre lobby. The funds to hire the space planner are available in the Lambton Shared Services Centre reserve account.

**Recommendation**

That County Council authorize staff to engage the services of a space planner for the purposes of redesigning the lobby of the Lambton Shared Services Centre to accommodate the needs of a new Partner, as well as the existing Partners; and further, that staff be authorized to access the Lambton Shared Services Centre reserve account to fund this part of the project to an upset maximum of \$12,000.

3.      **Children's Services Department – Purchase of Service Review**

Program Review and Compliance staff recently completed audits of seventeen childcare agencies receiving subsidy funding. Each individual review concluded with a specific recommendation for each agency. After examining these individual reviews and the fee subsidy program as a whole with the Children's Services Department Manager and the Ontario Works Manager, a number of general findings were identified. The general recommendations support the goals and objectives of the current County of Lambton – Child Care Service Plan.

**Recommendation**

That County Council receive the Child Care Purchase of Service Subsidy Program Review Report as information, and further, that the appropriate Manager be directed to review the identified findings and develop an action plan with recommendations.



**PART B**      **Monthly Activities (continued)**

Food Safety - Information provided to Churches, Service Clubs, etc

(Dr. Christopher Greensmith, Medical Officer of Health, will be present to speak to this report.)

There have been a number of outbreaks in Ontario where the food implicated was from a meal prepared by a service club, church group or fraternal organization. As the need to raise funds increases, more food related events occur and, therefore, the potential for food borne illness increases.

Many volunteers in the County of Lambton from these organizations have attended various food safety education sessions including the Food Handler Certification Course. These participants are commended for taking this initiative.

The Mandatory Health Programs and Service Guidelines require the board of health to provide food safety information annually to all non-profit community groups. To satisfy this directive the Community Health Services Department provided the attached package to approximately 160 community and service groups throughout the County of Lambton (November 2003). The package includes:

- Letter regarding exemptions, requirements and request for notification;
- Food Safety Tips: Keeping Your Congregation Healthy;
- Copy of the Food Premises Regulation;
- Information on the Safe Food Handler Certification course offered by Community Health Services Department;
- Safe Food Handling Pamphlet;
- Wash Your Hands sign;
- Special Events Notification Form.

The Community Health Services Department is currently in the process of reminding these organizations of their responsibilities and how the Ontario Food Premises Regulations applies to them. As indicated in the attached package, if an organization is preparing and serving meals to their members, personally invited guests, or if conducting bake sales, they are exempt from the requirements. Regardless, the concern for safe food handling does not disappear. The Department continues to provide information and review practices in an ongoing effort to minimize the potential for a food borne outbreak.

**PART B**      **Monthly Activities (continued)****Safe Water**

A Boil Water Advisory was issued to a group home in the Township of Dawn-Euphemia as a result of unsatisfactory water samples. To date, there have been no reports of illness to the Community Health Services Department. The Boil Water Advisory will remain in effect until the Department is confident the water is safe for human consumption.

The beach sampling and monitoring program has ended for the 2004 summer season. Sampling was conducted between June and September at seven area beaches. A total of seven postings were issued as follows:

Area Beaches	Postings Issued
Grand Bend	1
Ipperwash Main Beach	1
Highland Glen	2
Brights Grove	1
Canatara Park	2

**Smoke Free Lambton**

More than 225 compliance inspections have been conducted at business and workplaces throughout the County. Overall, compliance is reported to be good as no charges have been laid under County of Lambton By-Law #10 of 2004. An educational approach to initial complaints has proven to be an effective approach. Calls to the tobacco hotline are decreasing however the Community Health Services Department continues to receive a few calls daily. Some of the “side-effects” of the By-Law continue to be complaints about people smoking too close to entranceways, and cigarette butts littering the ground.

Enforcement staff laid two charges under the Tobacco Control Act for the selling of tobacco to underage persons. One charge was laid in Sarnia and the second in Lambton Shores.

**Health Hazard**

As the result of a manure spill in Huron County immediately east of Grand Bend, a *Precautionary Posting* of the Grand Bend beach was issued. The local office of the Ministry of the Environment anticipates that the nutrient rich water from the spill may impact the Ausable River and the near shore waters at Grand Bend beach.

**PART B**      **Monthly Activities (continued)**

Water sampling is being conducted at the beach on a weekly basis to monitor any potential impact. Inspection staff have been kept busy as a result of alerts of elevated levels of perchlorethelyne and carbon tetrachloride in the St. Clair River. These alerts are the result of dredging of contaminants in the near-shore area of the St. Clair River in front of Dow Chemical. Ministry of Environment sampling down-river indicates no impact to water supplies. These alerts are expected to continue.

**Sexual Health**

Staff gave two presentations on Sexuality and Birth Control/Sexually Transmitted Infections. Forty-seven persons attended the two presentations. Birth Control Clinics continue to be busy with 736 clients presenting for service during the month of September.

**Communicable Disease /Outbreak Control**

Funded 100% by the Ministry of Health and Long Term Care, an additional 1.5 FTE public health nurses have been hired to assist with the communicable disease program. This initiative will expand the nucleus of staff with specialized training in communicable disease, and will enable this team of public health nurses and public health inspectors to better respond to outbreaks of communicable disease within the community.

The State of Michigan is currently reporting an increased incidence of whooping cough (pertussis) in their adolescent population. It should be noted, that commencing last spring and to be continued annually, the Community Health Services Department has been providing pertussis immunization to adolescents combined with the tetanus and diphtheria booster in high school clinics. Not only does this reduce the incidence of disease in the adolescent and young adult population but also prevents the spread of whooping cough to young infants.

**Vaccine Preventable Diseases**

As of September 1, 2004, the Ministry of Health and Long Term Care is now providing Varicella (chicken pox) vaccine and Meningococcal (meningitis) vaccine to those children born on or after September 1, 2003 (on or shortly after their first birthday). Further expansion of the ministry-provided vaccine program will be rolled out in January, 2005. Fifty physicians' office staff and other health care providers attended a workshop at Community Health Services Department to

**PART B**      **Monthly Activities (continued)**

learn about these new vaccines as well as this year's influenza vaccination program. Information packages have been provided to local family physicians and pediatricians.

Flu season is upon us! This year, there has been special emphasis on the immunization of infants aged 6 months to 23 months, and also poultry workers who might be dealing with the possibility of avian flu this season. Consent forms for the flu shot are being distributed to each elementary and secondary school student in Lambton County. Influenza vaccination clinics will be provided in each school in the County during the month of October.

Public clinics will commence October 7, 2004 at the Community Health Services Department facility in Point Edward, Ontario. Schedules for public influenza vaccination clinics throughout the County of Lambton will be published both in the local media and on the website [www.lambtonhealth.on.ca](http://www.lambtonhealth.on.ca).

Rabies

The number of reported incidents of animal bites is gradually starting to decrease, as it usually does each fall. However, as of September 23, there have been twenty-two reports of animal bites in Lambton. Only one individual required post-exposure rabies vaccine.

The southwest region health department/units are collaborating in an effort to minimize wastage of rabies vaccine. Staff are communicating with one another in order to use the vaccine that is closest to its expiry date. The nation-wide shortage of this important vaccine continues to be a concern, and is being monitored closely.

Nutrition

The Lambton Diabetes Prevention Project has been funded by Health Canada for one additional year (2004/2005) for \$70,770.00. This funding will continue to support the Healthy Lifestyle Series and the ongoing social marketing campaign targeting the prevention of Type 2 Diabetes.

Injury Prevention

A *Medication Clean-Up Campaign* was launched the week of September 13, 2004. Ten participating pharmacies in Lambton County are accepting expired or old medications for disposal.

**PART B**      **Monthly Activities (continued)**

Physical Activity

Community Active Living Lambton is partnering with Information Sarnia Lambton to create a Recreation and Sport Directory for Lambton. This will also be supported by Healthy Living Lambton.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      11-5-04 'A 10-Year Plan to Strengthen Health Care' was issued from The First Minister's Health Conference held in September.
- b)      11-6-04 Information newsletter from the Association of Local Public Health Agencies.
- c)      11-7-04 Information regarding the Ontario Public Health Association's Annual Conference – November 23 & 24, 2004 in Toronto, Ontario. Keynote speakers include George Smitherman, Minister of Health & Long-Term Care as well as Dr. Sheila Basrur, Chief Medical Officer of Health.
- d)      11-8-04 Activity report from the Lambton Seniors Association.

Recommendation

That correspondence 11-5-04, correspondence 11-6-04, correspondence 11-7-04 and correspondence 11-8-04 be noted and filed.

**PART C**      **Other Matters Requiring a Motion (continued)**

2.      West Nile Virus – Surveillance Report

The *West Nile Virus-Surveillance Report* is a summary of findings from the West Nile virus program conducted in the County of Lambton through early September 2004 involving adult mosquito surveillance, dead bird surveillance, catch basin larviciding applications and stagnant water complaints. The attached report is provided for Committee's information.

Recommendation

That the West Nile Virus-Surveillance Report be accepted as presented.

3.      Youth Tobacco Prevention

The attached report is provided for Committee's information.

Recommendation

That the Youth Tobacco Prevention report be accepted as presented.

4.      Local Health Integration Networks

The attached report is provided for Committee's information.

Recommendation

That staff work with the Ministry of Health & Long-Term Care providers in Lambton County to ensure that the creation of the LHINs does not impact unfavorably on the health and wellbeing of the residents of Lambton County.



**PART B**      **Monthly Activities (continued)**

The government will be cracking down on the dumping of hazardous waste by introducing rules that will address the problem. The proposed regulation will require hazardous waste - including corrosive manufacturing waste and toxic sludges containing heavy metals – to be treated. All toxic pollutants will be neutralized, immobilized or eliminated before disposal. These new rules will put Ontario on par with the United States and rest of Canada. I have talked to Dean Edwardson of Clean Harbors to get their view of the draft regulation and the impact on the local facility. They are in the process of analyzing the regulation but did indicate that there are options for them to provide the pre-treatment required at the site if it makes sense from a business perspective. I would like to report back at a future meeting as the regulation progresses.

b)      Provision of Leaf and Yard Waste Composting Services

We have been informed that Try Recycling Inc. (TRY) of Arva, Ontario (just outside the municipal boundary of the City of London) has capacity available to assist municipalities with fall leaf and yard waste composting programs as well as longer term composting strategies. Leaf and yard wastes can be accepted loose, in kraft paper bags and in plastic bags.

c)      Facilities Services Report

Attached are reports from the Coordinator of Facilities Services for the months of August and September.

4.      General Manager's ReportRecommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**1.      Correspondence

- a) 11-2-04 Letter dated September 30, 2004 from resident Paul Arseneault regarding truck noise resulting from engine brake usage on County Road #22 (London Line) approaching Reece's Corners. Mr. Arseneault is requesting a sign be installed for eastbound trucks to avoid the use of engine brakes as they begin their deceleration towards the traffic lights.

**PART C**      **Other Matters Requiring a Motion (continued)**

Staff have reviewed a half-dozen requests from residents in various parts of the County over the last 2 or 3 years. These requests are reviewed and signs are installed if staff think it may assist those impacted. I would propose that staff review and approve future installations. Residents would still have the option of approaching committee if they are at odds with the staff recommendation.

Recommendation

That engine brake signs be installed on County Road #22 (London Line) in the area of Reece's Corners; and further,

That staff review and approve future requests for the installation of engine brake signs on the County Road System.

2.      Disposal Quantities of Charitable Organizations

Staff memo regarding free tipping provided for charities at County-owned landfills is attached for the Committee's consideration.

Recommendation

That the County continue to provide free tipping at County owned landfills to approved charities, and further;

That the Public Works Department continue to monitor disposal quantities received from County charities and report to the Infrastructure and Development Committee bi-annually.

3.      Depot Allocation Study

Staff memo is attached. The memo addresses the 5 road maintenance depots that the County has with recommendations on reorganizing operations. Winter control operations are the key service provision utilized in the analysis to determine which depots should be utilized.

**PART C**      **Other Matters Requiring a Motion** (continued)

Recommendation

That capital funds be allocated in the 2005 budget to undertake improvements (replace steel siding/roof on the existing building, install a wash bay in the existing building, construct a new five bay building, and other related work at an estimated cost of \$297,000) to the Oil City Depot;

That capital funds be allocated in the 2005 budget to undertake improvements (installation of two overhead doors on north face of building to improve access to the storage area and repair of the salt dome at an estimated cost of \$50,000) to the Petrolia Depot;

That capital funds be allocated in the 2005 budget to undertake improvements (construction of a four bay building and the replacement of the existing fabric-covered salt dome with a traditional wood-framed asphalt-shingled dome and other related work at an estimated cost of \$380,000) to the Forest Depot;

That the Alvinston Depot be deemed surplus to the County's needs and disposed of in accordance with the restrictive covenants placed on the original transfer (February 15, 2001) from the Ministry of Transportation;

That the County retain the Warwick Depot until such time as the restrictive covenants placed on the original transfer (February 15, 2001) from the Ministry of Transportation expires in 2011; and further

That all proposed budget allocations be subject to County Council approval as part of the 2005 budget process.

**INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

October 20, 2004

**PLANNING & DEVELOPMENT and BUILDING SERVICES**

**PART A**      **Follow-up from Previous Month(s)**

No matters to report at this time.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Total for the month of September:

Planning & Development	\$ 3,686.94
Emergency Services	\$ 295.38
Building Services	\$ 10,388.38

A listing of the accounts will be available at the meeting.

- |   |     |
|---|-----|
| i)    Are there any items significantly over Budget?            | No  |
| ii)  Are there any items significantly under Budget?            | No  |
| iii) Were all items purchased in accordance with County Policy? | Yes |
| iv)  Are there any items that were not in the Budget?           | No  |

2.      Revenue and Verification

Revenues received during the month of September:

Planning & Development	\$ 141,244.00
Emergency Services	\$ 39,503.00
Building Services	\$ 120,934.00

- |  |    |
|--|----|
| i)    Were any receipts not included in the current year's budget? | No |
| ii)  Were any receipts significantly less than budgeted?           | No |
| iii) Were any receipts significantly more than budgeted?           | No |

3.      Items of Committee Interest

a)      Work in Progress

Township of Enniskillen Official Plan

Enniskillen is waiting for Ministry of Municipal Affairs and Housing comments to incorporate into their final plan. Both the Enniskillen Clerk and Planner have contacted The Ministry of Municipal Affairs for their comments.

**PART B**      **Monthly Activities (continued)**

Village of Point Edward Official Plan and Zoning By-law

Council is still awaiting the submission of a proposal from a private landowner for possible inclusion in the new Official Plan. In the meantime, other matters have come to light which may merit waiting to include them in the new Plan as well. These issues and timing will be discussed with Village Council.

Town of Plympton-Wyoming Comprehensive Zoning By law

Council will hold a public meeting on October 18, 2004, regarding zoning regulations in the Blue Point Area. Council is proposing the same zoning in this area as generally applies to other areas along the lake within the Shoreline Management Area.

Village of Oil Springs Official Plan

The Mayor has requested that Council review the Official Plan one more time. A Public Meeting and Open House notice will go to the local newspapers the week of October 12<sup>th</sup>.

Township of St. Clair Parking Study

A Public Meeting was held on Monday, September 20<sup>th</sup>, in the St. Clair Township Council Chambers to discuss the Downtown Corunna Parking Study's Final Recommendations. Following the presentation, Council heard the concerns of the 22 members of the public in attendance. The Planner was directed to report back to St. Clair's Committee of the Whole and Council on the list of concerns and potential solutions, if any, that would address said concerns. The summary of concerns and additional recommendations will be presented to St. Clair's Committee of the Whole on October 13<sup>th</sup>.

b) Senior Planner

We are pleased to welcome Patti Scherer to the department as a Senior Planner. Although the Committee was advised of Patti's hiring at the last meeting, she officially started work on October 4 and has begun working with Lambton Shores on various planning matters.

**PART B**      **Monthly Activities (continued)**

c)    Building Services Statistics

Attached are quarterly statistics from the Building Services Department.

4.    General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.    Correspondence

None at this time.

2.    Town of Plympton-Wyoming Agreement for the Enforcement of the Building Code Act.

The Town of Plympton-Wyoming has requested a new agreement to reflect a change in the way Building Permit applications are processed. At present, they are submitted to the Town for approval and then on to the County Building Inspector. Council is requesting that the Building Permit Applications go directly to the County Building Inspector for approval and issuance.

Recommendation

That an agreement with the Town of Plympton-Wyoming for the Enforcement of the Building Code Act be approved; and further,

That the Warden and Clerk be authorized to execute the agreement; and further,

That a By-Law be presented to County Council for its consideration.

**MINUTES**  
**COMMUNITY SERVICES/**  
**INFORMATION TECHNOLOGY COMMITTEE**

**October 20, 2004**

A meeting was held at the County Building at 1:00 p.m. on the above date.

Present: Chair Dave Boushy, Warden Todd Case. Members: C. Jamieson, S. Arnold, B. MacDougall, B. McManaman, D. McGugan, J. Murray and G. Perry. Ms. C. Clarke, Ms. S. Murray and Mr. W. Petryschuk attended for Libraries, Museums and Gallery Lambton matters. Also Ms. C. Thayer, General Manager, Community Services; Mr. R. Wilks, Corporate Manager, Information Technology Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.

Absent: None.

**COMMUNITY SERVICES DIVISION**

**LIBRARIES**

**Part B, Item 4 – General Manager’s Report**

- (A) #1: Arnold/Petryschuk: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

**Part C, Item 2 – Donations**

- (A) #2: Perry/MacDougall: That the donations be gratefully accepted and that thank you letters be  
(F) sent in accordance with the County’s Recognition Policy. Carried.

**MUSEUMS**

**Part B, Item 4 – General Manager’s Report**

- (A) #3: S. Murray/McGugan: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

**Part C, Item 1 – Collections Management**

- (A) #4: Perry/Clarke: That the donations be gratefully accepted and that thank you letters be sent in  
(F) accordance with the County’s Recognition Policy. Carried.

Part C, Item 2 – Ontario Visual Heritage Project

- (A) #5: MacDougall/Jamieson: That we endorse the Ontario Visual Heritage Project: Lambton, in  
(B) principle, and refer the County contribution to the 2005 Committee for further discussion at  
Budget time. Carried.

**GALLERY LAMBTON**

Part B, Item 4 – General Manager's Report

- (A) #6: J. Murray/Petryschuk: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 2 – Collections Management Report

- (A) #7: MacDougall/Jamieson: That we accept sixteen (16) original prints by Jane Burns and three  
(F) (3) paintings by Jean Hay, as listed, into the permanent art collection of Gallery Lambton and  
that thank you letters be sent in accordance with the County's Recognition Policy. Carried.

In-Camera

#8: Jamieson/McManaman: That the Chair declare the Committee go in-camera to discuss a  
matter concerning the proposed or pending acquisition/disposition of land by the municipality.  
Carried.

#9: (Motion dealt with in the Lambton County Council (CLOSED SESSION) minutes dated  
November 3, 2004.)

Open Meeting

The Chair declared that the Committee go back into open meeting.

**HOUSING SERVICES**

Part B, Item 4 – General Manager's Report

- (A) #10: Perry/McManaman: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 – Capital Project 118 – Roofing and Rainwear

- (A) #11: Jamieson/McGugan: that the surplus of \$50,113.70 be placed in a reserve account for the  
(F) continuation of row housing roof replacement on Kathleen Avenue in Sarnia in 2005. Carried.

**SENIOR SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #12: Case/Arnold: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 – Correspondence 11-4-04

#13: Jamieson/McGugan: That correspondence 11-4-04 be received and filed. Carried.

Part C, Item 2 – Local Health Integration Networks (LHINs)

- (A) \* #14: McManaman/MacDougall: That staff work with the Ministry of Health and Long-Term  
Care and other health care providers in Lambton County to ensure that the creation of the LHINs  
does not negatively impact on the health and well being of the residents of Lambton County; and  
further,

That the two (2) local M.P.P.s and representatives from the Ministry of Health and Long-Term  
Care be invited to attend County Council, to speak regarding the proposed Local Health  
Integration Networks (LHINs).\*

Carried.

**EMERGENCY MEDICAL SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #15: Arnold/McManaman: That the General Manager's Report as set out in Part A and Part B  
(F) be accepted as presented. Carried.

\* Amend motion #14 of the Community Services/Information Technology Committee minutes dated October 20, 2004, by adding at the end of the second paragraph the phrase **“and that they also be asked to speak regarding the current proposal to close hospital beds in the region, as well as to speak of hospital funding in general”** – see Council November 3, 2004, mot. #22.

**CORPORATE SERVICES DIVISION**

**INFORMATION TECHNOLOGY**

Part B, Item 4 – General Manager’s Report

- (A) #16: Arnold/Jamieson: That the General Manager's Report as set out in Part A and Part B  
(F) be accepted as presented. Carried.

Part C, Item 1 – County Supplied Internet Access for Councillors

- (A) #17: Arnold/Case: That the Committee approve providing County paid internet access to each  
(F) County Councillor’s home. Carried.

Part C, Item 2 – Geographic Information System Orthophotography Renewal

- (A) \* #18: Arnold/J. Murray: That the Committee approve the renewal of orthophotography every  
(F) three (3) years for urban and nine (9) years for rural \* and that funding be provided as described  
in the summary \*; and further,

That staff be directed to explore other funding options, whether they be through grants or  
through partnerships with other organizations. Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 2:25 p.m.

\_\_\_\_\_  
Dave Boushy  
Chair

\_\_\_\_\_  
Ronald G. Van Horne  
Secretary

\* Delete in motion #18 of the Community Services/Information Technology Committee minutes dated October 20, 2004 the phrase **“and that funding be provided as described in the summary”**, so that Municipal costs of any such flyover be paid for off the County levy system – see Council November 3, 2004, mot. #23.



**PART B**      **Monthly Activities (continued)**

- Three new material collections were made available through grants from the Ontario Trillium Foundation. The three collections include DVD's, Books on CD and the Ojibwe language material collection. An open house at Library Headquarters is scheduled Thursday, October 21<sup>st</sup> at 1:00 pm to officially launch the collections. A second open house at the Aamjiwannng Library will be held to further celebrate the launch of the Ojibwe collection. Entertainment and refreshments will be available.
- The Grand Opening of Wyoming's new library will be held on Saturday, October 23. The program includes tours, refreshments, live entertainment and a ribbon cutting ceremony at 3:00 p.m.

b) SOLS

Wyoming Library will be the site for this fall's Trustee Council #1 (St. Thomas area) meeting on October 16. Stephanie Murray represents Lambton County Library on the Trustee Council and the new Wyoming Library is pleased to have the opportunity to show off their new facility.

- c) Lt. Governor James Bartleman's program to bring books to communities in Ontario's isolated north was a resounding success. Over one million books were distributed, with over a thousand coming from Lambton County libraries. Participating branch libraries contacted their OPP branches and gave both used books and donations of new books from the community, on an individual basis.
- d) Forest Library has submitted a grant application to the Forest Community Foundation to restart a "Homework Help" program in the community. With the hiring of a student coordinator and with the assistance of volunteers, this program is projected to aid elementary students with their homework three afternoons a week from November – May.
- e) Lambton County Library has submitted a grant for \$1,500.00 to ABC Canada, a literacy foundation, to supplement our children's French book collection. Funded by Coca Coal Ltd., the "Des Histoires à Partager" program supports family reading initiatives and is available to libraries with at least 25 participants in its French story hours.
- f) Inwood Library was featured in Brooke Telecom's September newsletter. A photo and article on the "Safari Jeff" visit this past summer was highlighted. Brooke Telecom volunteered their shop location for the library program which was attended by nearly 300 people.

**PART B**      **Monthly Activities (continued)**

Also included in the feature were words of encouragement to their customers to make full use of the Inwood library.

g)      Theford Library fire update

We continue to await repair of the structural damage to the wall that was common to the library and former hotel. At this point, library staff still have not been permitted entrance into the damaged facility to assess damage or recover salvageable material.

Lambton County Library's Bookmobile Service will continue providing book selection services temporarily to the Theford Community in the absence of a library building. It is scheduled for Saturday, October 9, 16 and 23, from 1:00 – 4:00 p.m. As winter approaches, the Bookmobile becomes a less viable option.

The Community Complex is also the temporary location for the many services. Patrons can pick up "holds" or material requests from other branches on Wednesdays from 6:00 - 9:00 p.m., Thursdays from 3:00 – 5:00 p.m. and Fridays from 10:00 a.m. – 12:00 p.m. Story Hour, for children ages 3 to 8, is held on Wednesdays at 6:00 p.m. and the preschool program, Tales for Tots, is held on Fridays at 10:00 a.m. Kid's Korner, for children ages 8 and up, is available on Saturday, November 6, at 10:30 a.m. The "Book Return box" is located outside the complex.

However, currently we have not been able to provide Internet access but we are looking at different options available to us, nor are we able to provide patrons with access to browsing the collection. The Community Complex is not a viable option for either of these activities. There has been no indication from Lambton Shores regarding their intention either to restore the old location or provide a permanent alternate site.

## h)      Statistics

4.      General Manager's ReportRecommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      Donations

- \$25.70 for reference materials at Sarnia Branch from Barry Beals, San Jose, CA.
- \$5.00 for reference materials at Sarnia Branch from Mark Thorburn, Delta, B.C.
- \$10.00 from Brigden donation box
- \$10 from Bright's Grove donation box
- \$12 from Mallroad donation box
- \$35.50 from Watford's donation box

Sale of used books: \$290.33

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

**Additional Items Attached for Information Purposes Only**

Adult Programs Calendar September 2004

Children's Programs Calendar September 2004



**PART B**      **Monthly Activities (continued)**

c)      Lambton Fall Colour Craft Sale

This is the annual fundraiser which draws over 6,000 paid visitors to two locations, with over 100 professional craftspeople participating. Museum volunteers and Council members staff the food booth. The event runs October 16 & 17<sup>th</sup>, 10-5 PM. Several community partners are dependent on our event for successful fundraisers of their own: the Port Franks Art & Studio Tour, Thedford Firemen, Thedford Scouts Canada, Thedford Figure-Skating and others.

Other fall activities under preparation include the advance promotion phase of the Christmas school tours, which are popular at both museums, the unhangng of the Keep Me Warm One Night in Lambton Quiltshow, and advance selection for the Toys on Parade exhibition highlight for 2005.

d)      Volunteer Appreciation Evening

Museum volunteers were invited to an evening event that began with the official opening of the Lambton Garden, a new project that incorporates welded sculptures and fossil rocks into a garden setting, to acquaint visitors to the area with the highlights of Lambton County. Ron Van Horne assisted with presentation of pins and certificates to each of 35 volunteers.

e)      Community Outreach and Partnership

The Oil Museum of Canada set up a display of Oil Heritage books and videos in downtown Oil Springs, and mounted a promotional display at the Bluewater Tourist Information Centre.

Lambton Heritage Museum loaned a heritage projector and associated artifacts to Gallery Lambton's forthcoming film industry exhibition.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Collections Management

Lambton Heritage Museum

**Artifacts Recommended for Acceptance:**

- “Corn stooks”, folk painting by Edwin Johnson, from Bill Heinsohn, Sarnia.
- Stamped and painted wooden block set, 1920’s, for Toys on Parade, from Marjorie Miniely, London.

**Artifacts Recommended for Deaccessioning:**

- A large assortment of wine and vinegar bottles or liquid product containers are surplus to our needs. Many of these are 20<sup>th</sup> C bottles; all are of limited use in an exhibit sense; those of the local area have been set aside to be kept. For disposal: green bottles 976.2610; .2607; .2602; 2592 & .2591; clear bottles 976.2542; .2546; .2544; .690 & .2511; brown bottles 976.2557; .2619; .2601; 2567; .2567; .2560 7 .645.

**Artifacts Recommended for Refusal:**

- 2 Buckeye incubators (duplicate existing collection)

Lambton Room Donations

- Belden’s Illustrated Historical Atlas of the County of Lambton (Original Copy), 2 ledgers from the Alvinston Brick & Tile Company circa 1914-1928, Miscellaneous papers and scrapbooks, donated by Alvinston Branch Library, Alvinston, Ontario.
- Maple Leaf Women’s Institute Cash Book 1989-1994, Tweedsmuir History, donated by Maple Leaf Women’s Institute, Sarnia, Ontario.
- Photocopy of Beaver Hose Division 1, Sarnia Minute Book 1883-1889, donated by John Rochon, Sarnia, Ontario.
- Carter and Isaac Photo # 5388, donated by Bill Coristine, London, Ontario.
- Miscellaneous Papers pertaining to St. John’s Anglican Church, Alvinston, Ontario, donated by Rev. George Hamilton, Glencoe, Ontario.

**PART C**      **Other Matters Requiring a Motion (continued)**

- Belden's Historical Atlas of the County of Lambton (Reprint), A Century Christ Anglican Church, Camlachie, Ontario and Our Heritage 1877-1977, Wyoming: The Hub of Lambton County, Historical Records of Elementary Schools in Plympton Township & Wyoming Village, Canada West's Last Frontier, A History of Community Action in Lambton County, Canada's Bluewater Country: Lower Lake Huron Sarnia and Lambton County, The Wardens, Councillors, Parliamentary Representatives, Judicial Officers and County Officials of the County of Lambton for 100 Years from 1849 to 1949, C.E.E. Hospital Addition Official Opening Programme 1976, donated by Marion Smith, Wyoming, Ontario.
- \$74.77 from used book sales
- \$70.29 from donation box

**Recommendation**

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

**2. Ontario Visual Heritage Project**

Local hosting of the Ontario Visual Heritage Project has been confirmed as the major 2005 initiative for Heritage Sarnia-Lambton museums. A not-for-profit organization, Ontario Visual Heritage has researched, scripted and enacted broadcast-quality multimedia histories of six Counties, utilizing Trillium grants to underwrite a major portion of project costs. The history videos are then produced to DVD and distributed to every school, library, museum, gallery and tourist information centre as part of the overall project. Ontario Visual Heritage has agreed to lend its successful funding formula and considerable production skills to Kent and Lambton Counties as its next focus.

Funding for the project is dependent on \$30,000 in Trillium funds and \$20,000 local support of both cash and an in-kind nature. Levels of meaningful community contribution range from cash funding to assignment of publishing rights, access for on-site filming, copying, costume rentals, billets and lunches. Cash contributors are named in the Trillium grant provisions to share copyright access to use of the end product for educational, interpretive or promotional purposes.

**PART C**      **Other Matters Requiring a Motion (continued)**

The Oil Museum of Canada hosted an information meeting October 8<sup>th</sup> for Lambton County with over 30 groups and corporations represented. Early public and corporate interest in this project is enthusiastic. Our goal is to produce a successful product which the County can utilize for tourism promotion, heritage awareness, economic development communications, and enhancement of community identity and pride.

Participants in the community partnership must soon be confirmed to make application to Trillium Foundation for the November 1 deadline. The County is being asked to provide management and fiscal reporting of the project, access to archival and artifact holdings, research time for storyline development, and financial support as a 2005 capital project.

**Recommendation**

That we endorse the Ontario Visual Heritage Project: Lambton in principle and refer the County contribution to the 2005 Committee for further discussion at budget time.



**PART B**      **Monthly Activities (continued)**

b)      Exhibitions

*Representing Cinema: The Art of the Film Poster*, October 16 to November 20, 2004 (Main Gallery). Organized and circulated by the Thames Art Gallery, Chatham, this exhibition features 32 movie posters from 1932 to 1974 and from 9 countries including Sweden, Japan, Italy, France and the USSR.

In conjunction with this exhibition, there will be five screenings on Wednesday evenings on October 6 and 13, and November 3 and 10 at 7:00 pm at the Sarnia Library Theatre. The films will be from France, Italy, Sweden, Mexico and the U.S.A. All screenings are open to the public and free of charge and Darryl Latawiec will provide a brief introduction prior to each screening.

*Dreams and Nightmares: The Drawings of Joseph Platzer*, October 16 to November 20, 2004 (Sadie A. Knowles Gallery). Alvinston artist Joseph Platzer is best known for his three-dimensional wood and metal sculptures and his low relief wood paintings. Apart from a few graphite drawings shown previously, this will be the first exhibition devoted entirely to this medium.

c)      Exhibitions: Upcoming

*Tom Benner: Cruising the Margins*, November 27, 2004 to January 8, 2005 (Main Gallery). Originated and circulated by the McIntosh Gallery, University of Western Ontario, this exhibition features three reconstructed cars of the late 1950s by London artist Tom Benner. The names of these cars were appropriated by the auto makers from the First Nations: Pontiac, de Soto and Apache.

*Jane Austin: Constructions Titillating and Otherwise*, November 27, 2004 to January 8, 2005 (Sadie A. Knowles Gallery). Petrolia artist, Jane Austin has previously shown her paintings of the southwestern Ontario landscape. This exhibition focuses on her small constructions that are witty plays on certain parts of the human anatomy.

**PART B**      **Monthly Activities (continued)**

d)    Programs

Children's Art Classes

A full program of children's art classes are being offered throughout the Fall from Creative Wigglers (ages 2 to 5 years) to programs for ages 6 to 8 and 9 to 13. Thus far, the first two Creative Wigglers classes were almost full at 10 and 11 participants along with a care giver. The other children's art classes have 5 and 4 registrants respectively. The other classes are beginning to have registrants.

Adult Art Classes

Exhibiting artist Johnnene Maddison presented a workshop, *Creative Surfaces* on Saturday, September 25<sup>th</sup> and this was full at 12 registrants.

Cathleen Earle's watercolour art class in the East Room at the Sarnia Library beginning September 21 and ending on October 12, has 5 participants.

Public Lectures

Exhibiting artist, Johnnene Maddison, gave a walking tour to approximately 50 enthusiastic participants on Saturday, September 25<sup>th</sup>.

Curator David G. Taylor gave a talk on the gallery and the Johnnene Maddison exhibition: *Over Here: Women, Work and WW II*, on Tuesday, September 28<sup>th</sup> to 45 members of the University Women's Club.

Alvinston artist, Joseph Platzer will give a walking tour of his exhibition on Saturday, October 30, 2004 at 3:00pm.

Curator Otto Buj will present a walking tour of the exhibition, *Representing Cinema*, on Saturday, November 6, 2004 at 3:00pm.

Hidden Treasures Appraisal Day

Approximately 40 people had their treasures appraised by Jens Thielsen for fine art and Marvin Post for books on Saturday September 18th. This event raised approximately \$600.00 and the appraisers will donate back their fees.

**PART B**      **Monthly Activities (continued)**

e)      Permanent Collection Loans

The Edmonton Art Gallery has borrowed Lawren Harris' *Winter Evening* and this will be returned in April 2005 following the exhibition at the McMichael Canadian Collection (December 4, 2004 to February 14, 2005).

David Morris' *Sumac #2* is currently on loan to the St. Thomas-Elgin Art Centre, St. Thomas for an exhibition on St. Thomas sculptor David Morris from September 4 to October 24, 2004.

The Montreal Museum of Fine Arts is organizing a traveling exhibition, *Edwin Holgate: Master of the Human Figure* that will be a major retrospective. This is due to open at the MMFA on June 9, 2005. They have requested the loan of Gallery Lambton's *The Lumberjack, 1924*, for this show.

f)      Grant applications

Two grant applications have been made to the Canada Council for Project Assistance. The first is for a publication for Sarnia artist, Ian McLean, in the amount of \$9,300 and the second is to assist with Sarnia artist, Shawn McKnight's exhibition, *Energy Exchange* in the amount of \$5,000. Both exhibitions will be shown from January 15 to February 19, 2005.

g)      Statistics

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

Nothing at this time.

**PART C      Other Matters Requiring a Motion (continued)**

2.      Collections Management Report

Toronto artist Jane Burns wishes to donate 16 original prints to Gallery Lambton. Thus far, Jane Burns is not represented in the collection. Each is signed, titled and dated, and the artist has provided information on the techniques and media used.

<i>Ancient Coin</i> , 1996	<i>Elevation</i> , 2002
<i>Oceanic</i> , 2002	<i>Strata</i> , 2002
<i>Shattered</i> , 2004	<i>Mountain Series (Spring)</i> , 2003
<i>Hot Flash 1</i> , 2002	<i>Mountain Series (Summer)</i> , 2003
<i>Hot Flash 2</i> , 2002	<i>Mountain Series (Fall)</i> , 2003
<i>Hot Flash 3</i> , 2002	<i>Mountain</i> , 2004
<i>Whitewater</i> , 2003	<i>Red Sky</i> , 2000 (framed)
<i>The Long Fall</i> , 2000 (Wall hanging)	<i>Dormant Volcano</i> , 2000 (framed)

Two other prints by Burns are not recommended for acquisition.

London Artist, Jean Hay (born 1911), wishes to donate three paintings on canvas to Gallery Lambton's permanent art collection. The subject matter is of the Canadian Arctic. Thus far, Jean Hay is not represented in the collection.

- i) *Rivers of Ice*, 2002. 39 x 56 in.
- ii) *Nowadays no-one even collects pennies*, 1994. 36 x 60in.
- iii) *Phytoplankton – lichen – maple leaves*, 1998. 2 pieces 54 x 47 in and 33 ½ x 14 in.

The Curator selected these three paintings during a visit to the artist's studio in July 2004 with the Curator of the McIntosh Art Gallery, University of Western Ontario. If accepted they will be displayed in the spring in an exhibition of selections from the Regional Collection of Gallery Lambton.

A painting by Evelyn Scott of Industrial buildings is not recommended for acquisition.

**Recommendation**

That we accept sixteen original prints by Jane Burns and three paintings by Jean Hay, as listed above, into the permanent art collection of Gallery Lambton and that thank you letters be sent in accordance with the recognition policy.



**PART B**      **Monthly Activities (continued)**

Based on the preliminary benchmarks an annual increase in subsidies of \$43,000.00 is anticipated. The benchmark based funding model will become effective in January 2006.

c)      Insurance

The Social Housing Reform Act (SHRA) requires Housing Providers to participate in a group insurance plan established through the Social Housing Service Corporation (SHSC). As the County of Lambton has taken direct ownership of the public housing stock, it is preferred that the County's normal insurance provider, Frank Cowan Company, also insure Housing Services. The County has arranged coverage through Cowan's and has requested permission from the Ministry to withdraw from the Social Housing Service Corporation's policy.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Capital Project 118 – Roofing and Rainware

Capital Project 118 for the replacement of roofing and rainwear on Kathleen Avenue, Cardiff Acres, 124 Queen Street, Sarnia; 436 Greenfield St., Petrolia and 3548 St. Clair Pkwy., Sombra has an approved budget of \$265,000. The actual cost of this project was \$214,886.30.

Recommendation

That the surplus of \$50,113.70 be placed in a reserve account for the continuation of row housing roof replacement on Kathleen Avenue in Sarnia in 2005.



**PART B**      **Monthly Activities (continued)**

b)      LTC Public Reporting Data Verification

The Ministry of Health and Long-Term Care is developing a “Public Report for Long-Term Care” that will be available to the general public on the Ministry web site. This report will be based on data that the Ministry maintains in a database about each LTC Home. Information available includes reports on Home inspection findings with dates of the inspection(s) and any unmet standards, as well as a “score card” showing the number of unmet standards for the particular Home, compared to the average for all homes. The information contained on the site does not specify what the exact nature of the unmet standard is nor the exact complaint. The information is sorted into general categories.

After consultation with the Long Term Care operators, the Ministry is now including a link to each Facility’s own web page. This link will allow facilities to post their own information related to the unmet standard, including the Ministry approved compliance plan, the exact nature of the problem, and any additional relevant information. This should allow the public to access as much information as possible in order to determine the impact the unmet standard might have on the quality of resident care.

Attached is the information that will be posted on the Public Report Web Site for the County’s three facilities.

4.      General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      11-4-04 Letter dated October 1, 2004 from the Ministry of Health and Long-Term Care, announcing funding enhancements.

**PART C**      **Other Matters Requiring a Motion (continued)**

Effective October 1, 2004, the Homes will receive \$2.83 per resident per day (before an adjustment is made for the CMI). Effective April 1, 2005, the Homes will receive an additional \$0.75 per resident per day (before an adjustment is made for the CMI).

In addition to the funding envelope adjustments, the Ministry will also be providing equalization adjustments for pay equity to a maximum of \$3.25 per resident per day and an additional structural compliance premium adjustment for previous Class A facilities that were not receiving the full \$3.00 per resident per day.

The Ministry's expectations relating to this new funding are that by January 1, 2005, LTC Homes will:

- increase Registered Nursing and Registered Practical Nursing staff to provide net new nursing time per resident;
- ensure that a Registered Nurse is on site and on duty 24 hours a day, seven days a week (The County is already meeting this standard at all three homes);
- ensure each resident is bathed twice a week by the method of his or her choice;
- increase full-time and part-time Personal Support Workers (PSW) and other direct care staffing, and;
- ensure that Resident menu plans and menu cycles will be signed by Registered Dietitians.

The County's three facilities will receive an estimated additional \$194,000 for the period October 1, to December 31, 2004 based on our current CMI's. Staff is in the process of reviewing the Ministry's expectations related to the funding and will report on potential staffing increases as part of the 2005 budget process.

**Recommendation**

That correspondence 11-4-04 be received and filed.

2.      **Donations**

The following memorial donations have been received:  
Marshall Gowland Manor - total of \$415.00

**PART C**      **Other Matters Requiring a Motion (continued)**

Recommendation

That these donations be gratefully accepted and that a thank you letter be sent in accordance with the County's recognition policy.

3.      Local Health Integration Networks (LHINs)

Recommendation

That staff work with the MoHLTC and other health care providers in Lambton County to ensure that the creation of the LHINs does not negatively impact on the health and well being of the residents of Lambton County.



**PART B**      **Monthly Activities (continued)**

b)    Station Enhancement Staffing

Lambton EMS has now added 24 hour staffing to the Corunna and Thedford stations with Grand Bend on target for December 1, 2004. Although recruitment of full time employees is progressing well, ensuring a full compliment of part time employees is proving more difficult.

Many previous part timers have moved to full time work. Staff are reviewing alternate solutions for vacation/sick leave coverage.

c) Staff attended a meeting with Lambton College officials regarding the implementation of a Paramedic Program at their facility. The discussion included the benefits of providing a part time program, and program for skill enhancements, as well as the local need for paramedics. Current programs require two to three years to complete and the County's expanded service will be completed by the end of this year. Our requirement for paramedics will be substantially reduced in 2005, with the exception of part time employees. Staff will continue to work with the College, whatever the nature of the program.

4.    General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.    Correspondence

None at this time.



**PART B**      **Monthly Activities (continued)**

b)    Paperless Council Meeting

Negotiations have been completed with ClearFrame Solutions for the purchase of electronic agenda software (eGenda). IT is currently working with the vendor to schedule some minor customizations and work out the implementation plan and schedule. Initial estimates by the vendor indicate a 6 to 8 week implementation which includes training for Councillors and staff. It is anticipated that the training will commence in December.

c)    County Internet/Intranet

An initial prioritized task list has been developed that includes many new features for the County web site. Some projects include replacement of the Budget Minutes software using web technology, hosting and supporting lower tier municipality web sites, investigating eBusiness applications for Planning/Public Works/Galleries, and posting and tracking of purchasing and tender opportunities on the web.

4.    Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.    County Supplied Internet Access for Councillors

IT has investigated supplying Councillors with internet access from home for County business. A wide array of methods are used by other municipalities to provide this service. For example, in the municipalities of Halifax, North Vancouver, Chatham-Kent and Kawartha Lakes, internet access is provided to Councillors and is fully paid for by the municipality. Some communities such as Timmins have Councillors pay their own internet access. In the County of Simcoe, Councillors receive 50% of the cost of high speed internet access to a maximum of \$25.00. Installation costs have not been covered.

**PART C**      **Other Matters Requiring a Motion (continued)****County Supplied Internet Access for Councillors (continued)**

As the County realizes a cost savings from the use of electronic agenda technology, it is appropriate that part of those savings be applied to the cost of internet access for Councillors to receive Council and Committee packages via the internet.

Through information gathered earlier in the eGenda project, there are a number of different technologies used at various Councillors' residences to gain access to the internet. It is for that reason, each individual Councillor will be provided with the appropriate technology to allow them access to the internet for County business on an individual basis. Some may require wireless high-speed connections; others may require an additional phone line be put in, while others may require cable modems. Additional equipment may also be necessary such as wireless routers. In most cases, the monthly charges will be less than \$50.00 per month per Councillor, and the equipment may range from \$0 to \$200.00 per installation, depending upon the technology required at each residence and what technology already exists there.

**Recommendation**

That Committee approves providing County paid internet access to each County Councillor's home.

2.      **Geographic Information System Orthophotography Renewal****Background**

One of the areas that will need to be addressed in the coming year is the need to renew the orthophotography that was initially completed in 2003. Most organizations that acquire orthophotography plan to renew it on a regular basis. Urban areas tend to renew more frequently than rural areas with less development. For instance, London renews every year while the GTA does so every other year. Chatham-Kent is planning to renew its 2001 photos in 2006 while the Essex Region Conservation Authority (ERCA) shot photos in 2000 and 2004. Some ERCA municipalities (Windsor, Tecumseh, LaSalle) took high resolution images in 2002. Although renewal frequency varies dramatically by an organization depending upon its size and uses, two aspects are clear; orthophotography must be renewed at some point and the needs of rural versus urban differ.

**PART C**      **Other Matters Requiring a Motion (continued)****Geographic Information System Orthophotography Renewal (continued)**

The main reason to renew orthophotography is to have a current snapshot of landscape to ensure accurate decisions can be made. Accurate decisions depend on geographical accuracy. Having new pictures makes it possible to compare changes over time, for example, municipal employees can monitor changes in buildings, woodlots, roads, and many other features. This could help with bylaw enforcement, planning, works, etc.

The frequency of renewal is not the only issue that needs to be considered. Some applications require more accurate pictures of landscape in order to make more informed decisions. This is particularly true in urban areas for planners. Increasing the accuracy of photography from 30 cm (our current accuracy) to 10 cm pixel size allows more detail to be seen. In general, an object needs to be at least 2.5 pixels across to be clearly visible on the photography. Thus the 2003 photography allows one to detect items 75 cm or more across, which means that they do not reliably display manholes. 10 cm photography makes smaller features visible and more clearly delineates areas. However the price is substantially more and must be considered when defining what areas will be flown at a higher resolution.

To overcome the invisibility of some features, the County used GPS units to collect the location of small features. Many of these features (such as water valves) may still be invisible on 10 cm photography. Although this technique helps, the GPS features are only available in the road allowances, whereas photography covers the entire area.

One common way to reduce costs of obtaining higher definition orthophotography is to mix the shooting of urban areas (or other areas of interest) at a higher resolution with lower resolution in rural areas. The premise for this is that rural areas typically do not change as frequently as urban, thus, does not have to be renewed as often. It is also possible to do areas of interest alone, as happened in Essex in 2002. Either option would cut costs. What needs to be defined by local municipalities is what areas would be considered “urban”.

Another method of cutting costs is by working with partners to split costs. Much of the cost of obtaining orthophotography is the cost of getting the airplane off the ground. Working with partners who are already scheduled to do a flight reduces costs by sharing in the cost of getting the plane off the ground.

**PART C      Other Matters Requiring a Motion (continued)**

Geographic Information System Orthophotography Renewal (continued)

Cost sharing worked very well in the past utilizing members of the Lambton Mapping Group as was done in 2003. Potential partners could include:

- the Conservation Authorities, which are investigating taking high resolution photographs of the Lake Huron shore and are also mandated to improve their drainage models;
- local municipalities;
- First Nations (land and environmental issues around Kettle and Stony Point have resulted in several requests for higher resolution images);
- Chatham-Kent;
- the petrochemical industry, members of which regularly take high resolution photography of their sites.

In 2003, the province provided half of the funding; this is now less likely, but they might provide some funds, particularly for the lakeshore portion. The cost of the orthophotography in 2003 was roughly \$250,000 for 3,000 sq. km. The cost of renewal at the same resolution would be lower, since we would not have to re-create a DEM (Digital Elevation Model) as this is required only one per resolution.

In the spring of 2004, we got a very rough estimate of \$200-\$250 per square kilometer (or \$650,000 to \$800,000 for the entire County) for 10 cm pixel size. As it is not a huge benefit to have high resolution images of rural areas, it would be prudent to define urban areas that require more frequent renewal and 10 cm resolution to reduce costs. Based on some **very** general estimates on required area the following shows an approximate cost for doing some urban areas at 10 cm resolution and also shows for comparison, a revised 30 cm cost. An RFP process will be required to get a more accurate estimate.

<b>Urban Guesstimates - Municipality</b>	<b>Town</b>	<b>Photo Area Estimate</b>	<b>\$250/sq km (10cm)</b>	<b>Photo Area (30 cm)</b>	<b>\$50/sq km (30 cm)</b>
Brooke-Alvinston	Inwood	1.5	\$375	4	\$200
Brooke-Alvinston	Alvinston	3.5	875	4	200
Dawn-Euphemia	Florence	1	250	4	200
Dawn-Euphemia	Rutherford	1	250	4	200
Dawn-Euphemia	Shetland	1	250	4	200
Enniskillen	Oil City	1	250	4	200
Lambton Shores	Lakeshore communities	35	8,750	45	2,250

**PART C      Other Matters Requiring a Motion (continued)****Geographic Information System Orthophotography Renewal (continued)**

<b>Urban Guesstimates - Municipality</b>	<b>Town</b>	<b>Photo Area Estimate</b>	<b>\$250/sq km (10cm)</b>	<b>Photo Area (30 cm)</b>	<b>\$50/sq km (30 cm)</b>
Lambton Shores	Arkona	2.5	625	4	200
Lambton Shores	Forest	9	2,250	9	450
Lambton Shores	Grand Bend	5	1,250	6	300
Lambton Shores	Theford	3.5	875	4	200
Oil Springs	Oil Springs	9	2,250	9	450
Petrolia	Petrolia	18	4,500	20	1,000
Plympton- Wyoming	Camlachie	2	500	4	200
Plympton- Wyoming	Lakeshore communities	15	3,750	25	1,250
Plympton- Wyoming	Wyoming	6	1,500	6	300
Point Edward	Point Edward	3.5	875	4	200
Sarnia	Sarnia	180	45,000	180	9,000
St. Clair	Brigden	1.5	375	4	200
St. Clair	Corunna	7	1,750	8	400
St. Clair	Riverfront	50	12,500	60	3,000
St. Clair	Wilkesport	1	250	4	200
Warwick	Warwick	2.5	625	4	200
Warwick	Watford	3.5	875	4	200
<b>Setup Charge</b>			<b>10,000</b>		<b>10,000</b>
<b>Totals</b>		<b>363</b>	<b>\$100,750</b>	<b>424</b>	<b>\$31,200</b>
<b>Whole County</b>		<b>3,100</b>	<b>\$775,000</b>	<b>3,500</b>	<b>\$175,000</b>

In order to ensure the photography is kept current, a mechanism to renew the orthophotography is required. For those areas requiring a shorter renewal period, likely urban areas or areas of interest, every three years seems to be the norm. A renewal period of every six years for all other areas seems the norm. It is common to schedule regular orthophotography renewal and it is a technique used by most other organizations in Ontario to ensure accurate pictures while keeping costs respectable. Planning regular orthophotography renewal also makes budgeting easier.

**PART C**      **Other Matters Requiring a Motion (continued)****Geographic Information System Orthophotography Renewal (continued)**

There are a number of local entities currently looking at renewing orthophotography in 2006 including a group looking at shoreline photography in Lambton. Chatham-Kent is also flying in 2006 and may be interested in partnering with us. It would be most economical if the orthophotography was renewed at 10 cm resolution for urban areas at that time.

**Summary**

In summary, a recommendation is required to define a renewal policy that will ensure that orthophotography remains accurate throughout Lambton County and that the appropriate resolution be flown for municipalities requiring higher resolution. In order to do this, a definition is required for urban versus rural. The Provincial Geomatics Services Centre Natural Resources Management Branch distinguishes urban versus rural a number of ways based on buildings per metre of road or buildings per hectare, however, utilizing these calculations may not accomplish what local municipalities desire. Staff recommends that individual municipalities define which areas they feel are urban and which areas they desire to be included in higher resolution orthophotography.

Funding for 10 cm resolution versus 30 cm resolution must also be determined. As there is some advantage to the County property getting 10 cm resolution, it is recommended that the County pay the cost every third year at the 30 cm rate which will help defer some of the cost of the 10 cm resolution. For those municipalities wishing to get higher resolution ortho, the local municipality will pay the difference. Also, the County will fund the flying of 30 cm resolution every six years, with the prospect of scheduling flyovers with other partners also wanting to renew at that time.

Municipalities that are deemed urban are not required to participate in obtaining higher resolution orthophotography if they do not need it and alternatively, if rural areas would like to participate in the purchase of higher resolution orthophotography, they may under the same costing formula.

**Recommendation**

That Committee approve renewal of orthophotography every three years for urban and every six years for rural and that funding be provided as described in the summary above; and further, that staff be directed to explore other funding options, whether they be through grants or through partnerships with other organizations.