

**MINUTES**  
**INFRASTRUCTURE AND DEVELOPMENT/**  
**SOCIAL AND HEALTH SERVICES COMMITTEE**

**May 19, 2004**

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair Wm. Bilton, Warden Todd Case. Members: J. Dedecker, M. Bradley, J. Burns, P. Davidson, C. Ivey, D. Kirkland and J. Foubister. Also Mr. J. Kutya, General Manager, Infrastructure and Development Services; Mr. K. Dick, General Manager, Social and Health Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.  
Absent: None.

**INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION**

**PLANNING AND DEVELOPMENT AND BUILDING SERVICES**

Part A, Item 1 – Proposed Red Cross Contract

- (A) #1: Ivey/Case: That the Red Cross be invited to speak to the Committee concerning the proposed Red Cross contract. Carried.
- (T) #2: Kirkland/Case: That the County of Lambton enter into a three (3) year service contract with the Red Cross, Sarnia Lambton Branch, to coordinate and manage reception centres on a County-wide basis, at a cost of \$27,000.00 for the first year (with an increase of 1% for each additional year of the contract); and further,
- That Section 9.0 of the County's Interim Emergency Response Plan (Coordination of Evacuation Centres) as approved by By-Law No. 21 of 2003, be amended to designate the Red Cross as having responsibility for reception centre management in Lambton County and that all references made to the Rotary Club in the County's Emergency Response Plan be removed. Tabled.
- (A) #3: Davidson/Foubister: That the recommendation by staff to enter into a three (3) year contract with the Red Cross be tabled until the Infrastructure and Development/Social and Health Services Committee meeting in June, to allow local Municipalities/First Nations to confirm their interest in the County executing a contract that would provide for reception centre management for all local Municipalities as and when required during a declared emergency. Carried.
- (A) #4: Bradley/Foubister: That the Red Cross, Sarnia Lambton Branch, be asked for an extension of the existing contract until the July 7<sup>th</sup> County Council meeting. Carried.
- (F)

Part B, Item 4 – General Manager's Report

- (A) #5: Ivey/Davidson: That the General Manager's Report as set out in Part A and Part B be accepted as presented. Carried.
- (F)

Part C, Item 2 – A By-Law to Appoint a Chief Building Official and Inspectors

- (A) #6: Ivey/Burns: That a By-Law to appoint a Chief Building Official and Inspectors for the County of Lambton, be submitted to County Council for its consideration. Carried.

**PUBLIC WORKS**

Part A, Item 1 – Motion #9 of the Infrastructure and Development/Social and Health Services Committee Minutes dated September 17, 2003 Regarding the Review of Changing Traffic Patterns in the County

- (A) #7: Dedecker/Burns: That the posted speed of County Road #2 (Bentpath Line), excluding those portions of the roadway located in the Hamlets of Sombra and Oakdale and in the vicinity of the Union Gas Development in the Township of Dawn-Euphemia, be increased to 90 km/h given the recent improvements completed along this roadway;

That the posted speed of County Road #8 (Inwood Rd) between County Road #2 (Bentpath Line) and County Road #80 (Courtright Line) be increased to 90 km/h given the recent roadway improvements completed in this area;

That 70 km/h transition zones be provided in the following locations in accordance with County Policy:

County Road #2 (Bentpath Line)	East of the Hamlet of Sombra and west and east of the Hamlet of Oakdale.
County Road #4 (Petrolia Line)	East of the Town of Petrolia.
County Road #8 (Inwood Rd)	South and north of the Hamlet of Inwood.
County Road #15 (Dawn Mills Rd)	South of the Hamlet of Rutherford.
County Road #22 (London Line/ Egremont Rd)	East and west of the Hamlet of Warwick.
County Road #26 (Mandaumin Rd)	South and north of the Hamlet of Mandaumin.

That the speed limit on County Road #4 (Petrolia Line) east and west of the intersection of County Road #31 (Kimball Rd) be increased from 60 km/h to 70 km/h to reduce the potential for speed differential collisions and violations of the prescribed rate of speed;

That the limits of the existing 70 km/h zones described below be extended to encompass adjacent development or poor geometric features:

County Road #21 (Oil Heritage Rd) South of the Village of Wyoming and the Hamlet of  
Reece's Corners;

That the existing 60 km/h zones located on County Road #22 (London Line/Egremont Rd) at the east and west limits of the Hamlet of Warwick be eliminated coincident with the creation of the 70 km/h zones described above. Furthermore, that the west limit of the existing 50 km/h zone located in the Hamlet of Warwick be extended to encompass adjacent development, currently posted at 60 km/h;

That the amended by-laws be submitted to County Council for its consideration. Carried.

#8: Foubister/Case: That a transition zone be set up on Mandaumin Road (County Road #26) for the intersection approaching Lakeshore Road (County Road #7). Defeated.

Part B, Item 4 – General Manager's Report

- (A) #9: Dedecker/Burns: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 6-2-04

- (A) #10: Davidson/Burns: That the County of Lambton support the March 29, 2004 resolution of the City of Vaughan with respect to long term funding of transportation infrastructure repair and replacement; and further,

That the County support continued dialogue on a fair and equitable distribution of GST, PST and gas tax revenues with Municipalities. Carried.

Part C, Item 1 b) – Correspondence 6-9-04

- (A) #11: Burns/Ivey: That the County of Lambton support the resolution of the Regional Municipality of Niagara requesting Provincial action in the areas of Diversion and Environmental Assessment. Carried.

Part C, Item 2 – Fence Replacement – County Forest

- (A) #12: Davidson/Foubister: That the County proceed with the shared replacement of the farm  
(F) fence separating the County Forest from the property owned by Tom Laird at a total cost of approximately \$20,000.00; and further,

That the County's share (approximately \$10,000.00) be funded from the Planning and Development Part VIII (Environmental Protection Act) Reserve. Carried.

This portion of the meeting adjourned.

Time: 10:55 a.m.

**SOCIAL AND HEALTH SERVICES DIVISION**

**SOCIAL SERVICES DEPARTMENT**

Part B, Item 4 – General Manager’s Report

- (A) #13: Ivey/Davidson: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) to h) – Correspondence 6-3-04, 6-5-04, 6-11-04, 6-12-04, 6-13-04, 3-24-04, 3-25-04  
and 3-26-04

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- (A) #14: Foubister/Burns: That correspondence 3-24-04, 3-25-04, 3-26-04, 6-5-04, 6-11-04, 6-12-04  
and 6-13-04 be noted and filed; and further,

That correspondence 6-3-04 be noted and filed pending receipt of the external consultant’s  
findings. Carried.

Part C, Item 2 – Social Services Department – Child Care Subsidy Discretionary Maximums

- (A) #15: Ivey/Case: That Council approve an increase in the monthly budgetary need maximums  
(F) paid for the determination of child care subsidy, effective July 1, 2004, to \$800.00 for shelter;  
\$25.00 for telephone; \$350.00 for debt payments and \$130.00 for travel expenses. Carried.

Part C, Item 3 – Social Services Department – Special Needs Resourcing Services – April 2004  
Status Report

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- (A) #16: Burns/Ivey: That Council approve the Special Needs Resourcing Services – April 2004  
Status Report, and direct staff to proceed to implement the identified next steps of the report.  
Carried.

**COMMUNITY HEALTH SERVICES DEPARTMENT**

Part B, Item 5 – General Manager’s Report

- (A) #17: Davidson/Ivey: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) – l) – Correspondence 3-19-04, 3-20-04, 6-4-04, 6-1-04, 6-14-04, 6-15-04, 6-16-04,  
6-17-04, 6-18-04, 6-19-04, 6-20-04 and 6-21-04

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- #18: Burns/Foubister: That the above correspondence items be noted and filed. Carried.

Part C, Item 2 – Hepatitis C Project

- (A) #19: Foubister/Ivey: That the report on Hepatitis C be received as information. Carried.

Part C, Item 3 – Colorectal Cancer Screening Project

- (A) #20: Dedecker/Case: That the Community Health Services Department staff be directed to  
(F) proceed with the implementation of the Colorectal Cancer Screening Project for a one (1) year  
period, at a cost of \$105,000.00 (100% funded). Carried.

Part C, Item 4 – Publicly Funded Vaccines

- (A) #21: Davidson/Dedecker: That a letter be written to the Minister of Health to urge the  
Government of Ontario to include meningococcal conjugate vaccine, pneumococcal conjugate  
and varicella vaccine to the publicly funded childhood immunization schedule. Carried.

Part C, Item 5 – Lambton Breakfast Program Network

- (A) #22: Case/Dedecker: That the Province of Ontario be urged to fund the Canadian Living  
Foundation Breakfast for Learning – Nutrition Program grant. Carried.

In-Camera

- #23: Dedecker/Foubister: That the Chair declare the Committee go in-camera to discuss a  
matter concerning the acquisition of property, as well as a matter concerning labour relations and  
employee negotiations. Carried.

#24: (Motion dealt with in the Lambton County Council (CLOSED SESSION) minutes dated  
June 2, 2004.)

(Item dealt with in the Lambton County Council (CLOSED SESSION) minutes dated June 2, 2004.)

Open Meeting

The Chair declared that the Committee go back into open meeting.

Adjournment

The Chair declared the meeting adjourned. The next meeting will be held on Wednesday, June 16, 2004 at 9:00 a.m.

Time: 11:45 a.m.

William Bilton  
Chair

Ronald G. Van Horne  
Secretary

**INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**PUBLIC WORKS**

**PART A**      **Follow-up from Previous Month(s)**

a)      Motion # 9, IDSHS Committee, September 17, 2003

*Davidson/Kowalyshyn: That given the changing traffic patterns in the County, the entire road system be reviewed and re-evaluated regarding the appropriate safe speed limits.*

A staff report on the review of speed limits within the County road system is attached.

Recommendation

That the posted speed of County Rd 2 (Bentpath Line), excluding those portions of the roadway located in the Hamlets of Sombra and Oakdale and in the vicinity of the Union Gas Development in the Township of Dawn-Euphemia, be increased to 90 km/h given the recent improvements completed along this roadway;

That the posted speed of County Rd 8 (Inwood Rd) between County Rd 2 (Bentpath Line) and County Rd 80 (Courtright Line) be increased to 90 km/h given the recent roadway improvements completed in this area;

That 70 km/h transition zones be provided in the following locations in accordance with County Policy:

County Rd 2 (Bentpath Line) east of	East of the Hamlet of Sombra and west and the Hamlet of Oakdale.
County Rd 4 (Petrolia Line)	East of the Town of Petrolia.
County Rd 8 (Inwood Rd)	South and north of the Hamlet of Inwood.
County Rd 15 (Dawn Mills Rd)	South of the Hamlet of Rutherford.
County Rd 22 (London Line/ Egremont Rd)	East and west of the Hamlet of Warwick.
County Rd 26 (Mandaumin Rd)	South and north of the Hamlet of Mandaumin.

**PART A**      **Follow-up from Previous Month(s) (cont'd)**

That the speed limit on County Rd 4 (Petrolia Line) east and west of the intersection of County Rd 31 (Kimball Rd) be increased from 60 km/h to 70 km/h to reduce the potential for speed differential collisions and violations of the prescribed rate of speed;

That the limits of the existing 70 km/h zones described below be extended to encompass adjacent development or poor geometric features:

County Rd 21 (Oil Heritage Rd)    South of the Village of Wyoming and the Hamlet of Reece's Corners;

That the existing 60 km/h zones located on County Rd 22 (London Line/Egremont Rd) at the east and west limits of the Hamlet of Warwick be eliminated coincident with the creation of the 70 km/h zones described above. Furthermore, that the west limit of the existing 50 km/h zone located in the Hamlet of Warwick be extended to encompass adjacent development, currently posted at 60 km/h;

That the amended by-laws be submitted to County Council for its consideration.

b)    Upcoming Conferences

The Solid Waste Association of North America (SWANA) Annual Conference (WASTECON 2004) is to be held in Phoenix, Arizona, September 21-23. Proposed Topics: Single Stream Recycling; Bioreactors and Landfill Management; Electronics Recycling; Landfill Gas Control and Utilization; Waste Reduction and Recycling; Composting Technologies; MSW Collection; Solid Waste Trends and Challenges; Transfer Station Design and Operation; Special Waste Management; Waste-to-Energy: Past, Present, & Future; C&D Debris Management; MSW Health and Safety Issues; Solid Waste Communications & Public Relations; Greenhouse Gas Emissions Credit Trading; Household Hazardous Waste.

TAC (Transportation Association of Canada) 2004 Annual Conference and Exhibition is being held in Quebec City, Quebec, September 19-22. The theme this year is Transportation Innovation – Accelerating the Pace. More information is available on their website at [www.tac-atc.ca](http://www.tac-atc.ca).

**PART A**      **Follow-up from Previous Month(s) (cont'd)**

Councillors interested in attending either of the above should contact Jan Lembke at 845-0801 ext. 344 as soon as possible so that arrangements can begin. We will need to know by May 20 in order to book rooms and get a handle on transportation, registration, etc.

c) 9-1-1 Call Taking – O.P.P. Orillia

The Committee arranged a tour of the O.P.P. Orillia 9-1-1 Operations Centre for Thursday, May 20, 2004. We will leave at **7:30 a.m.** (rather than 8:00 a.m. as originally planned) from the County Administration Building in Wyoming. County Councillors not on the Committee are also invited to attend. Please let Jan Lembke (845-0801 ext. 344) know if you intend to go.

**PART B**      **Monthly Activities**1. Accounts and Verification

Totals for the months of April:

Roads	\$ 174,192.87
Waste Management	\$ 184,573.40
Facilities Services (County Building)	\$ 18,045.65

A listing of accounts will be available at the meeting.

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|--|-----|
| i) Are there any items significantly over budget?              | No  |
| ii) Are there any items significantly under budget?            | No  |
| iii) Are there any items that were not in the budget?          | No  |
| iv) Were all items purchased in accordance with County Policy? | Yes |

2. Revenue and Verification

Revenues received during the months of April:

Roads	\$ 93,119.00
Waste Management	\$ 33,639.00
Facilities Services (County Building)	\$ 0

- |   |    |
|---|----|
| i) Were any receipts not included in the current year's budget? | No |
| ii) Were any receipts significantly less than budgeted?         | No |
| iii) Were any receipts significantly more than budgeted?        | No |

**PART B**      **Monthly Activities (cont'd)**

3.      Items of Committee Interest

None at this time.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters requiring a Motion**

1.      Correspondence

a)      6-2-04 Letter dated April 2, 2004 from City of Vaughan recognizing the recent G.S.T. rebate to municipalities and suggesting further long term funding from the Provincial and Federal governments for transportation infrastructure repair and replacement. Suggestions include:

- a 5% share of Provincial and Federal gas tax revenues;
- fully exempt municipalities from the Provincial Sales Tax;
- a share of Provincial Sales Tax revenues; and,
- a further share of the Goods and Services Tax revenues.

Recommendation

That the County of Lambton support the March 29, 2004 resolution of the City of Vaughan with respect to long term funding of transportation infrastructure repair and replacement; and further,

That the County supports continued dialogue on a fair and equitable distribution of GST, PST and gas tax revenues with municipalities.

b)      6-9-04 Letter dated May 5, 2004 from The Regional Municipality of Niagara regarding the Niagara-Hamilton WastePlan and requesting consideration of their resolution of Provincial Action in the areas of waste diversion and the Environmental Assessment Act.

**PART C**      **Other Matters requiring a Motion**

The actions proposed in this resolution will assist Ontario municipalities (especially those in the GTA) address the pressures being brought to bear in respect of the waste shipments to the United States.

Recommendation

That the County of Lambton support the resolution of the Regional Municipality of Niagara requesting Provincial action in the areas of Diversion and Environmental Assessment

2.      Fence Replacement – County Forest

The County has received a request from an adjacent property owner to share in the replacement of an existing farm fence. It is obvious that the existing fence has been there a long time. The project would be phased to reflect the timing of the property owner's livestock operation but completed in total by the end of the year. There is approximately 850 metres of fence to be replaced. It is estimated the total project cost to be shared equally would be approximately \$20,000. Included is the removal of the existing fabric, clearing the fenceline, installing new posts and fabric, etc. It is recommended that the County's share be funded from the P. & D. EPA (Environmental Protection Act) Part VIII Reserve which is utilized to fund costs of enforcement and prosecution of septic system issues. The Reserve has a healthy balance (\$34,526.95 as of Dec. 31, 2003) that would not be negatively impacted by this action.

Recommendation

That the County proceed with the shared replacement of the farm fence separating the County Forest from the property owned by Tom Laird at a total cost of approximately \$20,000; and further,

That the County's share (approximately \$10,000) be funded from the P. & D. Part VIII (Environmental Protection Act) Reserve.

**INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**PLANNING & DEVELOPMENT and BUILDING SERVICES**

**PART A**      **Follow-up from Previous Month**

1.      **Proposed Red Cross Contract**

Council May 5, 2004, motion #16: *Refer motion #21 of the Infrastructure and Development/Social and Health Services Committee minutes dated April 21, 2004 back to the Committee in order to explore more options.*

Please see attached report on the issue.

**Recommendation**

That the County of Lambton enter into a three year service contract with the Red Cross, Sarnia Lambton Branch, to co-ordinate and manage reception centres on a County-wide basis at a cost of \$27,000 for the first year (with an increase of 1% for each additional year of the contract); and further,

That Section 9.0 of the County's Interim Emergency Response Plan (Co-ordination of Evacuation Centres) as approved by By-Law 21 of 2003, be amended to designate the Red Cross as having responsibility for reception centre management in Lambton County and that all references made to the Rotary Club in the County's Emergency Response Plan be removed.

**PART B**      **Monthly Activities**

1.      **Accounts and Verification**

Totals for the month of April	
Planning & Development	\$1,535.13
Emergency Services	\$0.00
Building Services	\$7,755.98

A listing of the accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over Budget?             | No  |
| ii)  | Are there any items significantly under Budget?            | No  |
| iii) | Are there any items that were not in the Budget?           | No  |
| iv)  | Were all items purchased in accordance with County Policy? | Yes |

**PART B**      **Monthly Activities (continued)**

2.      Revenue and Verification

Revenues received during the months of February and March:

Planning & Development	\$7,081.00
Emergency Services	\$0.00
Building Services	\$18,014.00

- i)      Were any receipts not included in the current year's budget?                      No
- ii)     Were any receipts significantly less than budgeted?                                      No
- iii)    Were any receipts significantly more than budgeted?                                      No

3.      Items of Committee Interest

a)      Work in Progress

Township of Enniskillen Official Plan

We are still in the process of contacting some of the property owners in the Marthaville area to get their input regarding re-designation. Landowners on Centre Street have expressed an interest in having their properties re-designated to Residential. We are still awaiting formal request from the landowners to Township Council. There is an interest in developing policies to designate an area within the township for Greenhouse Use. This will require a change in both the text and mapping in the O.P.

Village of Point Edward Official Plan and Zoning By-Law

A final draft has been presented to Village Council. We are waiting for a proposal and supporting background information from a property owner to determine if it can be included in the new official plan prior to finalizing and circulating the document. It is our understanding that a submission will be made early in June and an evaluation will be made at that time.

Town of Plympton-Wyoming Comprehensive Zoning By-Law

By-Law 97 of 2003 is in full force and effect, save and except Section 26.2.1 which has been appealed to the Ontario Municipal Board (OMB). Letters have been sent to the OMB suggesting appropriate amendments to the Zoning By-Law to address and satisfy the appeals.

**PART B**      **Monthly Activities (continued)**

Village of Oil Springs Official Plan and Zoning By-Law

A preliminary draft has been presented to Village Council for review. A further meeting will be held at Council's request (tentatively, at end of may or early June).

Township of St. Clair Parking Study

The Report on Phases 2 and 3 of the Study was presented to the St. Clair Township Committee of the Whole on April 14<sup>th</sup>. The Committee reviewed the report and directed staff to continue to Phase 4 of the Study. Staff was directed to establish a Planning Committee to review the recommendations and determine the parameters for Phase 4 of the Study.

The recommendations from the report included the provision of both additional on-street parking and a municipal parking lot. Also listed in the general recommendations was the need for clear signage; permitting or prohibiting parking; the clear delineation of parking spaces; barrier-free parking and a listing of area where parking should, or should not, be permitted.

The Planning Committee, comprised of Township and County staff, met on April 27<sup>th</sup> to review the proposed recommendations listed in the report. It was decided that the County would prepare a Master Plan to visually illustrate all proposed recommendations from the Report on Phases 2 and 3 of the Downtown Corunna Parking Study as well as the on-street parking currently available. Once the Master Plan is completed, it will be presented to both the County of St. Clair Township and the public for comment.

Work on the Master Plan is currently underway and it is anticipated that the work will be completed sometime in July, 2004.

Bluewater Tourism Evaluation Project

Dave Posliff, Manager, Planning & Development Services Department, has been a member of the Steering Committee working on this project since last fall. The consultant has completed a draft report which is being reviewed by staff and Steering Committee members. A final report will be presented to Tourism Sarnia-Lambton's funding partners in the near future.

**PART B**      **Monthly Activities (continued)**

b)      Official Plan Amendment No. 12 of the City of Sarnia Official Plan

This Official Plan Amendment was adopted by City Council on March 22, 2004, by By-Law 31 of 2004 and was received by the County of Lambton on April 6, 2004.

Official Plan Amendment No. 12 amend Section 2.2.19 by adding a new area and site specific policy to permit the existing vacant lot of record described as Part Lot 4, Registrar's Compiled Plan 648 and further described as Parts 1, 2, 3, 4, 5 and 6 on Plan 25R-8317, to be severed into two additional non-farm dwelling lots. The subject lands were previously acquired by the Ministry of Transportation at the time lands were assembled for the construction of Highway 402. Following the completion of Highway 402, the Ministry determined that the lands were surplus to their needs and in 1987 applied to the former Township of Sarnia for a rezoning to permit the lands to be recognized as an existing lot of record for the purpose of permitting a single detached non-farm dwelling on the property.

A concurrent amendment to By-Law 85 of 2002 has also been approved by City Council to change the RR1-4 site zone (Rural Residential 1-4), as it affects the subject property, for the purpose of permitting two additional non-farm residential dwellings. The existing RR1-4 zoning permits a maximum of one non-farm residential dwelling on the property having a maximum area of 84 m<sup>2</sup>.

c)      Plan of Subdivision Final Approval

On April 6, 2004, final approval was given to Phase 3, Stage 2 of Glenview Estates in the Town of Petrolia.

d)      Farmers in Violation of Fisheries Act – Update From Bryan Boyle

This has become a large issue for producers who pasture livestock close to watercourses in Lambton. Here is a brief outline of what has happened around this issue.

Summer and Fall of 2002. Three areas were targeted for visits by Environmental Canada inspectors in watersheds where there was deemed to be considerable potential for improvement of water quality. The targeted areas were: Sydenham River in the Middlesex and Lambton Counties (192 visits); Parkhill Creek (45 visits); and the South Maitland River (40 visits).

**PART B**      **Monthly Activities (continued)**

Summer 2003. Several re-visits were made by Environment Canada inspectors to document any fencing erected.

November 2003. Warning letters were sent out indicating the potential for large fines based on alleged violations to the Fisheries Act (i.e. for allowing the deposit of deleterious substances of any type in water frequented by fish).

February 20, 2004. M.P.s Rose-Marie Ur and Paul Steckle organized meetings for key stakeholders and the interested public at Wyoming. Environment Canada and Department of Fisheries and Oceans staff presented their perspective as did the Ontario Cattlemen and other interested parties. Environment Canada advocated total exclusion of livestock from the watercourses, and Ontario Cattlemen advocated a risk-based compromise.

March 11, 2004. Rose-Marie Ur convened a meeting with the local committee that had been established at an earlier meeting (February 20<sup>th</sup>, 2004). She outlined progress made during her discussions with three cabinet ministers, the standing committee on agriculture, Environment Canada and Department of Fisheries and Oceans.

April 28, 2004. Letters were sent out by Environment Canada to all those who had previously received warning letters. It spoke of the development of the Buffer Strips-Best Management Practices manual and indicated a willingness to work together to implement practices set out in the manual. This should reduce the likelihood of complaints, and enable farmers that currently allow livestock-accessed waterways to move closer to compliance with the Fisheries Act.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      By-Law to Appoint Chief Building Official and Inspectors

The Building Services Department has hired a Manager (Jeff Jilek) to replace Bob Hexter who is retiring. A By-Law appointing Jeff as Chief Building Official as well as confirming the appointments of the balance of the staff is required. It is proposed that Jeff assume the duties of CBO effective June 2, 2004. Bob will continue to assist Jeff and also fill in as inspector until Bob's retirement.

Recommendation

That a By-Law to appoint a Chief Building Official and Inspectors for the County of Lambton be submitted to County Council for its consideration.

**SOCIAL & HEALTH SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**SOCIAL SERVICES DEPARTMENT**

**PART A**      **Follow-up from Previous Month(s)**

1.      No matters to report at this time.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Total for the month of April \$1,593,597.96

A listing of the accounts will be available at the meeting.

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|------|--|-----|
| i)   | Are there any items significantly over Budget?             | No  |
| ii)  | Are there any items significantly under Budget?            | No  |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv)  | Are there any items that were not in the Budget?           | No  |

2.      Revenue and Verification

Revenues received during the month of April \$707,932.00

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

3.      Items of Committee Interest

- a)      Children's Services Department – Child Health

Child Health staff conducted a four day facilitator training for the *Nobody's Perfect* program. Community participants included staff from the Ontario Early Years, Learning, Earning & Parenting Program (LEAP) and Kettle Point First Nations. The certification will allow participants to teach the Nobody's Perfect program.

**PART B**     **Monthly Activities (continued)**b)     Children's Services Department – Statistical Report

Number of Children, by Age Groups

Age Group	Age	# of Children April 30, 2003	# of Children April 30, 2004
Infant	0 – 17 months	53	43
Toddler	18 – 31 months	127	94
Preschool	32 months – 5 yr.	325	267
Kindergarten	5 – 6 years	119	130
School Age	6 – 9 years	141	161
Other	Over 9 years	66	74
<b>TOTAL</b>		<b>831</b>	<b>769</b>

Total Exits (Children) in April

Age Group	Age	# of Children April 30, 2003	# of Children April 30, 2004
Infant	0 – 17 months	5	2
Toddler	18 – 31 months	29	12
Preschool	32 months – 5 yr.	22	19
Kindergarten	5 – 6 years	8	10
School Age	6 – 9 years	14	7
Other	Over 9 years	10	8
<b>TOTAL</b>		<b>88</b>	<b>58</b>

c)     Healthy Babies Healthy Children

Young moms prenatal classes have been completed for March, and a new session commenced in April.

Program staff has implemented a waiting list for the Home Visiting Program.

d)     Dental Services – Positive Consent

The St Clair Catholic School Board received a legal opinion that *positive consent* is required for dental screening. Consequently, there has been no dental screening in the Lambton Catholic schools since January 1, 2004 based on a directive to seek positive consent before screening. The Ontario Consent to Treatment Act does not require this. Apparently, the legal firm that gave the legal opinion represents a number of catholic boards in the

**PART B**      **Monthly Activities (continued)**

Province so it is unlikely that the positive consent decision will be isolated to Lambton and Chatham-Kent. It may be that positive consent will be necessary for dental and other health department activities (hearing, vision, dental, immunization) undertaken in schools in an increasing number of jurisdictions in Ontario. The question may be "how best to do it." Regardless of what is done, it will take more time - probably substantially more time.

Options include getting consent upon school entry that would be valid for a student's school career, unless there was notification that permission would cease. This would require an enormous amount of 'tracking' time especially in areas with high mobility. Another option is to have public health units/departments carry out some programs in a non-school setting.

Discussion has taken place with Dr. Sandra Bennett, senior dental consultant for the Ministry of Health and Long-Term Care (MoHLTC) who has also been involved with the issue. It is unlikely that positive consent demands will be confined to the dental area. Dr. Bennett has just recently met with some representatives from the Ministry of Education and the MoHLTC about this issue. Staff will provide further information as new information is received.

e)      Social Services Department – Child Care Special Needs

OMSSA recently submitted important recommendations on special needs resourcing to the Provincial government including the Honourable Marie Bountrogianni, Minister of Children & Youth Services, and the Honourable Sandra Pupatello, Minister of Community & Social Services. The recommendations are contained in the attached report - *Special Needs Resourcing in Ontario - Issues and Recommendations, March 2004*.

The special needs report outlines the key issues and barriers that have been identified by Consolidated Municipal Service Managers (CMSMs) in managing and delivering services to children with special needs. The recommendations are from the perspective of service system management, calling for coordinated planning, adequate and flexible funding models, and an expanded definition of special needs.

**PART B**      **Monthly Activities (continued)**

The findings are similar to the local findings in the area of key issues and barriers for special needs resourcing. The recommendations support Lambton's identified initiative to develop a Service Delivery Model responsive to local needs for special needs resourcing detailed in the *Special Needs Resource Services-Status Report, April 2004*.

f) Social Services Department – Statistical Report

The attached Ontario Works statistical report is for the month of April 2004. The caseload has not increased over the previous month. However, year-to-date, the caseload has increased by 6.77% with the average caseload at 109.3 cases per caseworker.

<b>Month</b>	<b>Budget Estimate</b>	<b>Actual</b>
December, 2001		1,770
December, 2002		1,534
December 2003	1,536	1,536
January 2004	1,536	1,577
February 2004	1,536	1,582
March 2004	1,536	1,640
April 2004	1,536	1,640
May 2004	1,536	
June 2004	1,536	

g) Social Services Department – Provincial Rent Bank Program

Social Planning and Housing Services staff participated in a conference call on March 29, 2004 with the Provincial Government and other Consolidated Municipal Service Managers (CMSMs.) Staff was advised that the Provincial Rent Bank program was being announced by Ministers Gerretsen and Papatello that day. It was explained that under the guidelines for the Provincial Rent Bank program, the Province will allocate funds to 47 municipal service managers province-wide based on 2001 population census data. Service managers may deliver the program directly or they may flow funding to community agencies that operate local rent banks.

The terms and conditions of receiving this one-time funding required staff to send a letter of interest in participating in the program by March 31, 2004 and will require signing a grant agreement with the Province by March 31, 2005. Other conditions of the program included that these dollars can only be used for arrears of rent to prevent rent evictions, payment has to be to the landlord who must agree not to evict, there must be an application process, a maximum of two months arrears can be paid and

**PART B**      **Monthly Activities (continued)**

Ontario Works clients that access this funding are not to have it counted as income.

h)      Social Services Department – Report on 2003 Homelessness Initiatives

Committee will recall that as a result of the Province's Homelessness Initiatives fund staff developed a local plan to address the issue of homelessness and that last year a multi-year plan was approved. The following is intended as an update of the Homelessness Initiatives implemented over the past year in which \$90,000.00 (plus \$100,000.00 from National Child Benefit (NCB) program) was invested and 33,333 people received service.

Homelessness Program

The Inn of The Good Shepherd provides a Homelessness program that includes:

- a process to inform and educate the general public about poverty in general and homelessness in particular in the County of Lambton;
- provision of one-stop access to telephone and printed information about support services for people who are at risk of becoming homeless and for those who are;
- a dedicated staff position that is responsible for the co-ordination of the community's response to homelessness including service provision, advocacy and development (i.e. explore avenues of attaining all recommendations in the Needs Assessment);
- Funds Invested: \$ 50,000.00 (\$40,000.00 from NCB) People Served: 238

Emergency Shelter

This program is provided by The Inn of The Good Shepherd, The Salvation Army and The St. Vincent de Paul for hotel accommodation in emergency situations. It is funded on a per diem basis through the Ontario Works program.

- Funds Invested: 0

People Served: 118

**PART B**      **Monthly Activities (continued)**Food Distribution

A food distribution agreement is in place with The Inn of The Good Shepherd (soup kitchen) to enhance their food distribution programs. A one-time grant was issued this year to assist in the transportation of large quantities of food from the Waterloo Food Bank for distribution to the local food banks in the County of Lambton.

Funds Invested: \$ 20,000.00 (from NCB)                      People Served: 32,791

Rent-Utility Bank

The Inn of The Good Shepherd, The Salvation Army and St. Vincent de Paul deliver the rent-utility bank program. Funds are used to help pay rent and utility bills of families facing eviction.

▪ Funds Invested: \$70,000.00                      Families Served: 156

Housing Worker

The Inn of The Good Shepherd provides a Homelessness program that includes a dedicated staff position responsible to provide assistance to homeless people in securing permanent accommodations and providing support to that person to help with retaining the accommodation.

▪ Funds Invested: \$40,000.00 (from NCB)                      People Served: 30

Common Intake Tool

An Agreement is in place with The Inn of The Good Shepherd as the lead agency in developing a 'common intake tool' that will be used by all agencies that have Agreements with the County to deliver Homelessness Programs, designed to deliver the statistical analysis back to the County to assist with monitoring the local state of homelessness.

▪ Funds Invested: \$10,000.00

i) Social Services Department – Report on 2003 National Child Benefit

Committee will recall that the Federal and Provincial governments introduced the National Child Benefit Program (NCB) in 1998. The program aims to prevent and reduce the depth of child poverty in Canada, promote labour market attachment by ensuring that families will always be better off as a result of working, and reduce overlap and duplication by harmonizing program objectives and benefits across jurisdictions.

**PART B**      **Monthly Activities (continued)**

As a component of the NCB program staff is required to develop a reinvestment plan for the Ontario Works savings annually. The following is a report of NCB initiatives over the past year in which \$418,000.00 was invested and 13,754 people received service.

Families and Schools Together

The Families and Schools Together Program (F.A.S.T.) is delivered by the Family Counselling Centre and involves families in circles of support that empower parents to help their children succeed. There is an intense eight-week program for high-risk children and their families with two years of follow-up.

The project has been expanded to the next level of the F.A.S.T program called BABY F.A.S.T. which targets high risk children that have had babies and brings in a third generation element to the F.A.S.T. program. (\$7,000.00 of the fund was used for the BABY F.A.S.T. program.)

- Funds Invested: \$ 40,000.00      Adults Served: 127      Children Served: 142

Youth Recreation and Sports Program

The Youth Recreation and Sports Program (YRASP) is delivered by the Sarnia-Lambton YMCA and is based on the research of Dr. Gina Browne that focuses on addressing the mental health of mothers and their children's recreational needs to increase the exit rate from social assistance.

- Funds Invested: \$ 73,000.00      Children Served: 871

Peer Nutrition Project

The Community Health Services Department delivers the Peer Nutrition project which focuses on 'training the trainers' that go out in their community to provide basic nutrition information to the needy through cooking classes.

- Funds Invested: \$ 40,000.00      Adults Served: 1,137      Children Served: 2,834

Welcome Basket Cooking Club

This program is delivered by the Community Health Services Department and the funds distributed were used to teach low income mothers to prepare food cost effectively, while learning nutritional information and networking with peers.

- Funds Invested: \$ 25,000.00      Adults Served: 310      Children Served: 462



**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      6-3-04 Correspondence from the Council of the City of Sudbury regarding the inefficiencies of the Intake Screening Process.
- b)      6-5-04 Correspondence from The Inn of The Good Shepherd thanking the County of Lambton for their continuing support of the Inn.
- c)      6-11-04 Correspondence from the City of Kawartha Lakes requesting the Province take immediate steps to permanently reinstate the prohibition on the disconnection of electricity in the winter by Hydro One.
- d)      6-12-04 Toronto Star news article regarding the recent release of a groundbreaking study "Walking on Eggshells: Abused Women's Experiences on Ontario Welfare System."
- e)      6-13-04 Correspondence from the Regional Municipality of York requesting the Provincial government to provide additional funding for the Healthy Babies Healthy Children program.
- f)      3-24-04 Correspondence concerning the City of London Council resolution with respect to federal funding for health and safety in child care centers.
- g)      3-25-04 OMSSA highlights regarding the meeting with Minister Papatello, Ministry of Community & Social Services noting key messages from Consolidated Municipal Service Managers (CMSMs) with respect to services for children and families.

**PART C**      **Other Matters Requiring a Motion**

- h) 3-26-04 Correspondence from AMO President Anne Mulvale to Minister Pupatello regarding issues of concern regarding the delivery of the Ontario Works Program and the Ontario Disability Support Program.

Recommendation

That correspondence 3-24-04, correspondence 3-25-04, correspondence 3-26-04, correspondence 6-5-04, correspondence 6-11-04, correspondence 6-12-04, and correspondence 6-13-04 be noted and filed; and further,

That correspondence 6-3-04 be noted and filed pending receipt of the external consultant’s findings.

2. Social Services Department – Child Care Subsidy Discretionary Maximums

The 2003 Ontario Works *Child Care Subsidy Review* completed by the Ministry recommended that County policies related to maximums allowed for monthly budgetary needs in the determination of eligibility for child care subsidy be reviewed. In particular Provincial Review staff recommended that maximums allowed for telephone, transportation, rent, mortgage and debts be reviewed to ensure that they are in line with actual consumer costs in today’s markets. This review was last completed in 2000.

Staff conducted a telephone survey of the Southwest Region Consolidated Municipal Service Managers (CMSMs) including Windsor, London, Grey, Bruce, Huron, St. Thomas and Stratford. The following chart provides a comparison of the survey average as it relates to Lambton’s current monthly budgetary need maximums, and includes recommended changes for Committee review.

	Shelter	Telephone	Debt Repayment	Travel
Lambton County (Maximum)	\$660.00	\$20.00	\$300.00	\$125.00
Survey Average	\$835.00	N/A (Guidelines require actual)	\$350.00	\$133.00
<b>Recommended Maximum</b>	<b>\$800.00</b>	<b>\$25.00</b>	<b>\$350.00</b>	<b>\$130.00</b>

The budgetary impact is anticipated to be minimal should the new maximums be adopted. Based on a review of the March 2003 applications, it was determined that the annual impact would be approximately \$6,650.00 gross (\$1,330.00 net)

**PART C**      **Other Matters Requiring a Motion (continued)**

Implementation of the changes effective July 1, 2004 could result in additional child care subsidy expenditures of approximately \$3,325.00 which can be accommodated within the current budget allocation.

**Recommendation**

That Council approve an increase in the monthly budgetary need maximums paid for the determination of child care subsidy, effective July 1, 2004, to \$800.00 for shelter; \$25.00 for telephone; \$350.00 for debt payments and \$130.00 for travel expenses.

3.      **Social Services Department - Special Needs Resourcing**

Committee will recall that in recognition of concerns expressed by the child care community regarding the delivery of special needs resourcing services, an internal working group was established to identify the critical elements of an effective and efficient service delivery model for the community. The result and findings of this group's work was to lead to the development of a Request for Proposal for delivery of Special Needs Resourcing that will meet the current and future needs of the County and local First Nation communities. The attached report details the findings and work completed to date, and details the next steps to be taken in this process. A question and answer fact sheet (*FAQ*) is attached that relates to *frequently asked questions* regarding Special Needs Resourcing. Permission is sought from County Council to issue a Request for Proposal (RFP) to the agencies that have successfully met the prequalification requirements. It is anticipated that a successful proposal will be chosen from those candidates who submit proposals.

**Recommendation**

That Council approve the Special Needs Resourcing Services – April 2004 Status Report, and direct staff proceed to implement the identified next steps of the report.

**SOCIAL & HEALTH SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**COMMUNITY HEALTH SERVICES DEPARTMENT**

**PART A**      **Follow-up from Previous Month(s)**

1.      Smoke-Free Lambton

Planning is well underway for the public education campaign for the County-wide Smoke Free By-Law. The campaign will begin in early June and each workplace and business in Lambton County will receive a package including fact sheets and signs. Media advertising and group presentations will also be included. For further information, please reference the attached media release *Lambton County Smoke-Free By-law starts in September*. Additionally, work is progressing on policy directives regarding enforcement and the construction of patios.

The complete text of Minister Smitherman's speech to the Ontario Tobacco Control Conference last week is attached for Committee's convenience. The following key points are summarized for Committee's information.

Key points:

- "We will be introducing legislation this coming fall. And over the course of the next three years, the various components will come into force. We committed to making all public and work place smoke-free within three years. I'd like to beat that target!"
- "During the Legislature's fall session, I will be introducing legislation to bring this smoking ban into effect."
- "I can tell you this: ours will be one of the toughest and most comprehensive smoking bans in the world. And my world includes California, Ireland, New York City, Massachusetts, and Florida".

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Total for the month of April \$128,100.00

A listing of the accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over Budget?             | No  |
| ii)  | Are there any items significantly under Budget?            | No  |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv)  | Are there any items that were not in the Budget?           | No  |



**PART B**      **Monthly Activities (continued)**

c)      Food Safety

Staff from the Canadian Food Inspection Agency conducted a presentation for the Public Health Inspectors. Topics discussed included food manufacturing, labeling, recalls and retail distribution issues.

A complaint regarding a foreign object in food was investigated. Findings suggested that the contamination most likely came from the supplier. The complaint was forwarded to the Canadian Food Inspection Agency for their follow-up and action.

d)      Health Hazard

Staff has been busy completing inspections of housing accommodations for migrant farm workers.

The Community Health Services Department – *Emergency Response Plan* has been completed and distributed to management and all staff. Copies of the plan will be distributed to municipal stakeholders.

e)      Rabies

Public Health Inspectors investigated 23 animal bites but no rabies vaccine needed to be issued.

f)      Tobacco Control

Five charges were laid under the Tobacco Control Act for holding lighted tobacco in a prohibited place. As well, 16 complaints were received concerning students smoking on school property.

g)      Safe Water

Pool ‘opening letters’ have been mailed to all seasonal public swimming pool operators in the County of Lambton. The letter advises public pool operators of their obligation to notify the Community Health Services Department of their intent to operate.

Several inspection staff members attended training in pool chemistry at the Lowry Swimming Pool Course in London, Ontario. Three staff attended level one and five staff attended level two training.

**PART B**      **Monthly Activities (continued)**

h)    Sexual Health

Presentations were given on sexuality issues at Goodwill Industries and on women's health issues at the North Lambton Community Health Centre to the Early Years' Program mothers and caregivers.

In the Family Life Program, twenty-six sessions were taught to students between grades 5 – 11. A total of 435 students received information on topics such as puberty, menstruation, birth control, and sexually transmitted infections.

i)    Methadone Clinic

Committee Members will recall one of the recommendations identified in *Hepatitis C Needs Assessment* is the need to establish a methadone clinic locally. The establishment of a methadone clinic is supported by the needs assessment undertaken as part of the federally funded Hepatitis C project.

The need for a local program has been unanimously supported by the Sarnia Lambton Harm Reduction Committee. Dr. Chris Greensmith, Medical Officer of Health, has added his endorsement.

Currently individuals prescribed methadone travel to London or Toronto to receive treatment depending on the clinics' respective waiting lists. One of the London clinics has recently advised that they can no longer take patients from outside the city. Ontario Works (OW) and Ontario Disability Support Program (ODSP) clients are entitled to a mandatory medical transportation allowance to travel outside the County. The County of Lambton cost shares 20% of the allowance, regardless of the program. The allowance is \$50.00 per visit to London and \$100.00 to Toronto. The estimated annual cost is between \$96,000.00 and \$115,200.00. The cost varies depending on the frequency of the visits and the progress the individual is making.

Three local emergency room physicians are exploring the possibility of establishing a local clinic. The physicians do not currently have office space. They are requesting one-time funding for fit-up costs and the first year's lease costs – estimated at \$42,000.00 Ongoing operating costs, including salaries would be covered by Ontario Health Insurance Plan. (OHIP)

**PART B**      **Monthly Activities (continued)**

Staff is supportive of this request. The need for the establishment of a local methadone clinic has been clearly identified. The one-time investment would reduce OW and ODSP medical transportation costs, remove a potential barrier to treatment, assist all Lambton residents in obtaining medical treatment, including those still employed, and add secondary benefits attributable to families and employers.

▪ Funding Options

As part of the year three Hepatitis C application, staff has requested federal funding to establish a methadone clinic. A decision is anticipated mid June/July. Alternatively, and failing a favourable federal decision, OW and ODSP funds could be redirected. Not only would this reduce future budget requirements but would benefit all Lambton residents with reduced travel costs associated with securing treatment, not just those in receipt of social assistance.

Committee Members will be advised of the outcome of the federal application upon its receipt.

4. Health Promotion & Program Support

a) Nutrition

Presentations on *Healthy Eating and Portion Control* were given to staff at North Lambton Rest Home, Lambton Meadowview Villa, Marshall Gowland Manor and Dupont Canada.

b) Injury Prevention

Seventeen educators participated in the Risk Watch Training that was held April 1, 2004. Three hundred students have registered for the Risk Watch Safety Fair to be held May 7, 2004. Eight schools have registered to participate in Kids CAN-Bike Training.

Eleven people attended a two day training workshop on how to properly install child car seats. Seventeen child car seats were checked at a Car Seat Clinic held at Kinwood School, in Forest.

**PART B**      **Monthly Activities (continued)**

c)    Physical Activity

Community walks were held every evening on local trails led by Community Active Living Lambton members. A presentation on Canada's Physical Activity guide and the use of pedometers was given to a PreHealth Science Class at Lambton College.

d)    Tobacco Use Prevention

Several worksites have contacted the Department regarding assistance with smoking cessation and worksite policies in preparation for the Smoking By-Law implementation. All inquiries will be tracked and responded to in a timely manner.

e)    Substance Abuse Prevention

The report on the Lambton College Alcohol and Drug Use Survey has been completed and given to Lambton College staff for their review. A community media campaign on Alcohol and Pregnancy will be launched on June 1, 2004 in partnership with local licensed establishments and retail outlets.

f)    Worksites and Schools

The *Road to Wellness Committee* has distributed a needs assessment survey to gather input from County of Lambton employees.

g)    Border Health Initiative

Elaine Hector, Epidemiologist continues to participate in the 'border health initiative' teleconferences involving public health officials from Michigan and Ontario to identify infrastructure and protocols for notification of emerging threats to public health.

5.    General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      3-19-04 Correspondence from the Sudbury District Health Unit requesting the Government of Canada totally exempt health units from the Goods & Services Tax or to increase the Goods & Services tax rebate to 100% from 57.14% immediately.
- b)      3-20-04 Correspondence from the Sudbury District Health Unit advocating PST exemption.
- c)      6-4-04 Correspondence from the City of Barrie requesting the Ministry of Health & Long-Term Care to provide 100% provincial funding to ensure all boards of health are able to fully comply with the Mandatory Health Programs and Services Guidelines.
- d)      6-1-04 Correspondence from the City of Peterborough requesting the Province of Ontario to cover 75% of the funding costs for the County-City Health Unit and the municipality cover the remaining 25% funding.
- e)      6-14-04 Correspondence from the Grey Bruce Health Unit urging the Federal Government to reinstate the funding to support the work of the Canadian Task force on Preventive Health Care.
- f)      6-15-04 Correspondence regarding the Breakfast for Learning program grants and changes to the granting policy.
- g)      6-16-04 Correspondence from the County of Simcoe requesting the Ministry of Health provide 100% Provincial funding to ensure that all Boards of Health are able to fully comply with the Mandatory Health Programs and Services Guidelines.
- h)      6-17-04 Correspondence from the Timiskaming Health Unit advocating for an increased government role in funding local public health infrastructure.
- i)      6-18-04 Correspondence from the Sudbury & District Board of Health advocates to the Minister of health and Long-Term Care for accessible, effective smoking cessation treatment for residents of Long-Term Care Facilities and Rest and Retirement homes.

**PART C**      **Other Matters Requiring a Motion (continued)**

- j) 6-19-04 Correspondence from the Regional Municipality of York, requesting the Province continue to provide 100% funding for the FTE positions awarded by the Province for the purposes of monitoring and controlling infectious diseases.
- k) 6-20-04 Correspondence from Health Canada regarding the Hepatitis C Program, and the anticipated delays in funding this program.
- l) 6-21-04 Correspondence from the Ministry of Health & Long-Term Care regarding the release of the interim report from Mr. Justice Archie Campbell, on the investigation into the outbreak of Severe Acute Respiratory Syndrome (SARS) in Ontario.

Recommendation

That all correspondence be noted and filed.

2. Hepatitis C Project

Hepatitis C is a contagious, viral infection that attacks the liver with 80% of the infections leading to chronic condition and permanent liver damage. Seventy percent of Hepatitis C carriers display no visible symptoms and are unaware that they carry the virus, innocently transmit it to others. As previously reported the most common means of acquiring Hepatitis C virus is the sharing of needles for street drug injections. Other means of transmission include blood transfusions, tattooing, body piercing, manicures, pedicures, and the sharing of tooth brushes, razors or nail clippers.

Health Canada provided funds for a Hepatitis C project to conduct a needs assessment, provide public education, and provide harm reduction programs such as needle exchange. During the project 46 presentations were given to 1,124 individuals. A Community Harm Reduction Committee was struck and there were 15 networking meetings. Three main themes identified by the needs assessment were lack of education, lack of health services and a stigma attached to the disease because of the association with injection drug use.

Education on prevention is primary. Youth need to know about risky behaviour so that they can make the right choices.

**PART C**      **Other Matters Requiring a Motion (continued)**

Since the knowledge about Hepatitis C is complex and is changing rapidly, health professionals must be kept up to date with the current information and resources. Individuals with Hepatitis C must be informed of methods of transmission, treatment options, beating fatigue, proper nutrition, and ways to keep healthy.

An increase in health services and resources must be developed. Injection drug users need support in beating their addictions. Local, accessible, hassle free services such as a methadone clinic would reduce the number using street injection drugs. Outreach needle exchange for those who can't quit would reduce the risk of transmission of not only Hepatitis C but also HIV.

Health Canada will extend the funding of this project for another year in order that the needs that were identified may be addressed. A work plan and budget have been prepared and submitted for Health Canada's consideration.

Recommendation

The proceeding report on Hepatitis C be received as information.

3.      Colorectal Cancer Screening Project

Colorectal cancer is the second leading cause of cancer deaths in Ontario. Having a simple screening test (fecal occult blood test) is a proven way to reduce the risk of colorectal cancer or find cancer when treatment is most effective.

The colorectal Cancer Screening project is a pilot project funded by Cancer Care Ontario. Twelve Ontario counties/municipalities are participating in the pilot, six counties in the 'public health arm' with support from the public health department, and six counties in the 'usual care arm.' In the 'public health arm' colorectal cancer screening will be promoted by the public health unit and in the 'usual care arm' screening will be promoted by physicians.

The goal of the project is to measure screening uptake in both 'arms' and to determine barriers to screening, overall increase in uptake of screening, and which method of promotion is most successful. If successful, Cancer Care Ontario hopes to introduce a universal screening program for colorectal cancer, similar to the Ontario Breast Screening Program (OBSP.)

**PART C**      **Other Matters Requiring a Motion (continued)**

The Colorectal Cancer Screening Project Coordinator will be responsible for the development and implementation of a communication plan targeting health professionals and the population eligible for screening (men/women over age 50.)

Recommendation

That Community Health Services Department staff be directed to proceed with the implementation of the Colorectal Cancer Screening Project for a one year period, at a cost of \$105,000.00 (100% funded.)

4.      Publicly Funded Vaccines

Although the Ontario Government has publicly funded a significant number of vaccines for decades there are currently three relatively new vaccines, specifically meningococcal conjugate, varicella and pneumococcal conjugate which are approved for use in Canada but are not currently publicly funded.

These vaccines prevent illness and death in children but only when parents are financially able to afford the vaccines. The number of doses required depends on the age of the child. Menjugate prevents meningitis and costs \$70 per dose for up to 3 doses. Varilrix prevents chickenpox and the complications of meningitis, pneumonia and skin infections and costs \$60 per dose for up to 2 doses. Prevnar prevents pneumococcal infections such as meningitis and pneumonia and costs \$80 per dose for up to 3 doses. For example, the cost of these vaccines in 1 year for a child who begins immunization at 2 months would be \$590.

The National Advisory Committee on Immunization (NACI) has recommended that:

- all infants receive meningococcal conjugate vaccine as part of their routine immunization (October 15, 2001)
- all children 23 months of age receive pneumococcal conjugate vaccine as part of their routine immunization (January 15, 2002)
- all children between 12 and 18 months of age receive varicella vaccine as part of their routine immunization (February 15, 2002).

Recommendation

It is recommended that a letter be written to the Minister of Health to urge the Government of Ontario to include meningococcal conjugate vaccine, pneumococcal conjugate and varicella vaccine to the publicly funded childhood immunization schedule.

**PART C**      **Other Matters Requiring a Motion (continued)**5.      Lambton Breakfast Program Network

In 2000, the County of Lambton Community Health Services Department (CHSD) applied for and received a Community Partners grant from the Canadian Living Foundation Breakfast for Learning. The funding is used to hire a part time coordinator to develop and support a network of community agencies which have an interest in school nutrition programs, and to mobilize the school communities to embrace such programs. As the lead agency, CHSD has re-applied for grant funding four times for a total of \$100,000.00 received to date. The CHSD also administers a United Way Venture Grant which provides new programs with bridge funding for implementation, while other sources of funds are secured

The breakfast and snack programs in Lambton are funded separately also through the Canadian Living Foundation Breakfast for Learning – Nutrition Program grant. Each program is responsible for applying for funding and the money has historically been used as start up funding and also provides some funding on an annual basis. It is expected that programs find matching donations, in-kind support from the community and organize fundraisers to support their programs. Donations may be made directly to the programs and are also collected at the CHSD to be re-directed to programs in need of funding.

- Lambton Breakfast Program Network facts:
  - Programs are universal in nature meaning that all children, regardless of need, are fed.
  - A breakfast program costs \$ 0.85 per child per day, while a snack programs costs \$ 0.55 per child per day.
  - Over a million meals are served a year to 5000 students in Lambton.
  - There are 12 breakfast programs, 12 snack programs and 6 breakfast and snack programs.
- The programs could not be successful without the contributions of over 250 volunteers.

**PART C      Other Matters Requiring a Motion (continued)**

Alexander McKenzie School	Johnson Memorial School
Bosanquet Central School	Lambton Central Centennial School
Bright's Grove Public School	London Road School
Confederation Central School	Riverview Central School
Devine Street School	St. Margaret's School
East Lambton Secondary School	St. Benedict's School
Friendship House	St. Peter's School
Kettle & Stony Point Hillside School	Our House at Valley View
High Park School	Walpole Island First Nations School
House by the Side of the Road	Ecole Les Rapides/St. Thomas d'Aquin
Hanna Memorial School	Ecole Secondaire St. Francois Xavier
The Inn of The Good Shepherd	Grand Bend Area Community Health Centre
Lansdowne School	Queen Elizabeth II Public School

Canadian Living Foundation Breakfast for Learning receives funding from the provincial government and while needs have increased (i.e. number of schools participating) there has not been a corresponding increase in funding from the government. In the past month notice has been received that local funding will be reduced (see attached letter).

Funding for existing breakfast and snack programs has been cut from 30% of program funding to between 9% and 12%. Many schools are struggling to deal with this shortfall while trying to raise funds to maintain program operation. New programs are no longer eligible for Canadian Living Foundation Breakfast for Learning funding and will therefore be 100% responsible for raising their own funds.

The United Way grants were flowed to new programs on the condition that an application for grant funds was made to the Canadian Living Foundation – this practice will need to be reconsidered.

Community groups and people wishing to make donations are encouraged to donate directly to a school with a new or existing program.

**Recommendation**

That the Province of Ontario be urged to fund the Canadian Living Foundation Breakfast for Learning – Nutrition Program grant.

**MINUTES**  
**COMMUNITY SERVICES/**  
**INFORMATION TECHNOLOGY COMMITTEE**

**May 19, 2004**

A meeting was held at the Oil Museum of Canada at 1:00 p.m. on the above date.

Present: Chair Dave Boushy, Warden Todd Case. Members: C. Jamieson, S. Arnold, B. MacDougall, B. McManaman, D. McGugan, J. Murray and G. Perry. Ms. C. Clarke, and Ms. S. Murray attended for Libraries, Museums and Gallery Lambton matters. Also Ms. C. Thayer, General Manager, Community Services; Mr. R. Wilks, Corporate Manager, Information Technology Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.  
Absent: W. Petryschuk.

**COMMUNITY SERVICES DIVISION**

**LIBRARIES**

**Part B, Item 4 – General Manager’s Report**

- (A) #1: Arnold/Perry: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

**Part C, Item 2 – Donations**

- (A) #2: J. Murray/McGugan: That the donations be gratefully accepted and that thank you letters be  
(F) sent in accordance with the County’s Recognition Policy. Carried.

**MUSEUMS**

**Part B, Item 4 – General Manager’s Report**

- (A) #3: Jamieson/McManaman: That the General Manager's Report as set out in Part A and Part B  
(F) be accepted as presented. Carried.

**Part C, Item 2 – Collections Management Report**

- (A) #4: McManaman/J. Murray: That the donations be gratefully accepted and that thank you letters  
(F) be sent in accordance with the County’s Recognition Policy. Carried.

**GALLERY LAMBTON**

Part B, Item 4 – General Manager’s Report

- (A) #5: MacDougall/Clarke: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

**HOUSING SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #6: Arnold/Jamieson: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 6-22-04

- #7: McManaman/Arnold: That correspondence 6-22-04 be received and filed. Carried.

Part C, Item 1 b) – Correspondence 6-23-04

- (A) #8: McGugan/McManaman: That Caroline Jamieson be nominated to sit as a Councillor on the  
Social Housing Services Board of Directors. Carried.
- (A) #9: Perry/J. Murray: That Lola Dudley, Manager, Housing Services, be nominated to sit as the  
staff person on the Social Housing Services Board of Directors. Carried.

Part C, Item 2 – Strong Communities Rent Supplement Program

- (A) #10: Jamieson/J. Murray: That once the funding allocation is known, staff be directed to  
complete a unit take up plan, addressing current needs for rent-geared-to-income assistance,  
utilizing the full funding allocation for the Strong Communities Rent Supplement Program.  
Carried.

**SENIOR SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #11: Case/McManaman: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 6-8-04 and 6-7-04

#12: Jamieson/McGugan: That correspondence 6-8-04 and 6-7-04 be received and filed.

Carried.

Part C, Item 1 c) – Correspondence 6-24-04

- (A) #13: Perry/Arnold: That the monthly cable rate to residents at Lambton Meadowview Villa  
(F) increase from \$11.50 to \$12.00 per month, effective August 1, 2004, and that residents be given  
written notice of such increase. Carried.

**EMERGENCY MEDICAL SERVICES**

Part B, Item 4 – General Manager’s Report

- (A) #14: MacDougall/Arnold: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 6-6-04 and 6-25-04

#15: Arnold/McManaman: That correspondence 6-6-04 and 6-25-04 be received and filed. Carried.

**CORPORATE SERVICES DIVISION**

**INFORMATION TECHNOLOGY**

Part B, Item 4 – General Manager’s Report

- (A) #16: Jamieson/J. Murray: That the General Manager's Report as set out in Part A and Part B be  
(F) accepted as presented. Carried.

In-Camera

#17: McManaman/Jamieson: That the Chair declare the Committee go in-camera to discuss a  
matter concerning the proposed or pending acquisition/disposition of land by the municipality.  
Carried.

(Item dealt with in the Lambton County Council (CLOSED SESSION) minutes dated June 2,  
2004.)

Open Meeting

The Chair declared that the Committee go back into open meeting.

Adjournment

The Chair declared the meeting adjourned. The next meeting will be held on Wednesday, June 16, 2004 at 1:00 p.m. at the Lambton Heritage Museum.

Time: 2:15 p.m.

\_\_\_\_\_  
Dave Boushy  
Chair

\_\_\_\_\_  
Ronald G. Van Horne  
Secretary

**COMMUNITY SERVICES**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**LIBRARIES**

**PART A**      **Follow Up from Previous Month(s)**

1.      Motion #3, County Council dated February 18, 2004. *That library management staff work with Heather Cassidy and the Wyoming branch staff to try to accommodate the Ontario Early Years proposal.*

A meeting with the staff of the Ontario Early Years Centre for Lambton/Kent/Middlesex took place in March to discuss their proposal and determine how we might form a successful partnership. Management staff met with the Mayor of Plympton-Wyoming in March to discuss the feasibility of the Ontario Early Years staff offering a regular program at the new Wyoming branch partially outside library hours. This developmental program for children up to six years old will be offered to the community with the Wyoming Branch staff providing their story times within the program. The OEYC Manager has agreed to purchase a children's table and chairs to be housed permanently in the branch's program room.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Total for the month of April:      \$ 84,942.56

A listing of the accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over budget?             | No  |
| ii)  | Are there any items significantly under budget?            | No  |
| iii) | Are there any items that were not in the budget?           | No  |
| iv)  | Were all items purchased in accordance with County policy? | Yes |

2.      Revenue and Verification

Revenues received during the month of April:      \$ 1,687.00

- |     |  |    |
|-----|--|----|
| iv) | Were any receipts not included in the current year's budget? | No |
| v)  | Were any receipts significantly less than budgeted?          | No |
| vi) | Were any receipts significantly more than budgeted?          | No |

**PART B**      **Monthly Activities (continued)**3.      Items of Committee Interest

- a)      Statistics
- b)      CineSarnia has received a Trillium Grant that will, among other things, help defer costs for their change of venue to the Sarnia Library Theatre. They will be reimbursing the library for the 2003 cost of purchasing a new screen and have requested that the money be used toward the replacement of the antiquated dimmer panel in the theatre. This will then allow the money approved in the Capital Budget to be used for other projects required in the theatre.
- c)      The library system has recently begun a major upgrade to their GEAC system. In March, the ADVANCE server was replaced. With a higher capacity and faster server, the complicated task of database conversion took place in mid-April, with limited interruption to the public. The new database upgrade has been tested and our technical services department has now begun to implement the new client versions of GEAC software (acquisition, circulation and serials) which will provide better services to the public, save staff time and eliminate duplication of work.
- d)      Partnerships

As part of the Tri-County Need to Read Committee, library staff helped to organize and present the 2004 Need to Read Festival. This is the first time Lambton has participated in this program that began in Chatham-Kent and Essex. Many of the Lambton events were held in library branches including *Genrecon*, a literary convention and *Read On*, an event for teen authors and performers. “Find a Book – Keep a Book” and “Drop Everything and Read (D.E.A.R.)” were events held throughout the tri-county area. Financial assistance for Lambton County events was made possible through a generous donation from the Sarnia Lambton Training Board.

Library staff have also taken an active role in the “Senior’s Fair” held annually in Point Edward. Together, the Library and the Lambton Room promoted their various services to local seniors. It also afforded the Lambton Room the opportunity to have local residents identify nameless county residents in photographs that are part of a Lambton County photograph collection.

**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      Donations

- \$50 in honour of Grace McDonald, donated by Doug and Isabel Jones for use at the Brigden Library
- \$71.50 from Ont. 569 Tops Club for use of Wyoming Library
- \$25 from Brigden donation box
- \$23 from the Mallroad donation box
- \$23.12 from the Petrolia donation box
- \$83.13 from the Sarnia donation box
- \$4.95 from the Thedford donation box

Sale of Used Books: \$233.38

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

**Additional Items Attached for Information Purposes Only**

Adult Programs Calendar 2004  
Children's Programs Calendar 2004

**COMMUNITY SERVICES**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**MUSEUMS**

**PART A**      **Follow-up from Previous Month(s)**

1.      Oil Museum TIC Relocation Project:

At the April 26 meeting of the Oil Museum of Canada Foundation it was decided that the group would begin taking down the TIC building at a work bee on May 10<sup>th</sup>. Building sections will be relocated to the Oil Museum for assembly after the Union Gas corporate picnic in the month of June.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Totals for the months of April:      \$ 9,817.52

A listing of accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over budget?             | No  |
| ii)  | Are there any items significantly under budget?            | No  |
| iii) | Are there any items that were not in the budget?           | No  |
| iv)  | Were all items purchased in accordance with County Policy? | Yes |

2.      Revenue and Verification

Revenues received during the months of April:      \$ 518.00

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

3.      Items of Committee Interest

a)      Statistics

**PART B**      **Monthly Activities (continued)**

b)      Oil Museum of Canada Oilfield Wagon Tours:

After a successful 2003 season, Fairbank Oil Properties is prepared to again donate the costs of offering the wagon tours for the summer months of 2004.

The museum's only cost is to advertise the tours. The tours are available on summer Sunday afternoons and offer the wagon rides through the historic Fairbank oil fields, which include the Tripp Brothers gum beds, the historic Shaw gusher, operating jerker lines, sheep and llamas.

c)      'The Tradition Continues' Quilt Show, April 28- May 2.

This short-duration show featured the work of five accomplished Lambton County quilt makers. The show provided a kick-off to the 2004 feature quilt exhibition. Carolyn Jamieson presented flowers to the sewers to thank them on behalf of the County for the loan of their textiles.

"Keep Me Warm One Night", 2004 Feature Exhibition, April 28-Oct. 11:

This exhibition is composed entirely of quilts from the museum's 25 years of collecting quilts of local significance. These quilts were produced to mark life's turning points such as weddings and anniversaries, to mourn the passing of a beloved monarch, or to further the War efforts of a young nation. They honoured women's clubs; church union; and the work of the 1915 Khaki Girl's Club to help the Red Cross in the Great War. The quilts cover a range of Lambton County communities from Grand Bend to Uttoxeter to Florence. The quilts have never been viewed as a collection in their entirety due to space restrictions.

An exhibition catalogue has been prepared to accompany the exhibition to generate a new source of revenue while the exhibit hangs. Opening night, Ron Van Horne thanked staff for their creative work in mounting the show and producing the exhibition guidebook.

**PART B**      **Monthly Activities (continued)**

d)      Donations in Kind

Richman Galleries of Grand Bend, partner for the Paint the Huron Shores Art Show, has donated \$333.15 of paint to reproduce a set of standing exhibit backdrops on canvas. Lake Smith Conservationists donated the support canvas and sewing fee, expected to cost \$1500.00.

e)      Special Event: Season Opening & Kite Fly, Oil Museum, May 2

In addition to the regular flying contest for families, a special train display was arranged for the garden.

f)      Museum Publicity

Province-wide press releases from the OMA made mention of the fact that the Lambton Heritage included an 'outstanding quilt display'.

Both museums are working on TV ad spots to participate in the 2004 Heritage Sarnia-Lambton television campaign. Due to media matching of all available funds, the museum network now has a combined total of \$55,000 of production and airtime value. This is a rare opportunity for the museums to benefit from available funding and mutual referrals at each site.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

**PART C      Other Matters Requiring a Motion (continued)**

2.      Collections Management

Lambton Heritage Museum

**Artifacts Recommended for Acceptance:**

- His 'n Hers beaded moosehide jackets, gauntlets. Cree/Chippewa motifs, from Bob Armitage, Sarnia
- Canadian Encyclopedia (for reference), from Roberta Walker, Grand Bend
- Lambton Castle, Durham, two postcard views from Audrey Watson, England
- 39 pieces. 1950's promotional photographs at Lakeview Casino from Janet Clark, London
- Significant historical collection of Oakwood Inn photographs, Walker Ski Hill collection, and Grand Bend aerial views, from Phil Walker Estate, Grand Bend
- Tatting samples, from Louise Smith, Watford

**Artifacts Recommended for Refusal:**

- Solid log roller (duplicate) Don Lehrman, Lieury
- Medical Books, Pat Cable, Forest
- 'Miss Supertest' Racing Boat, on loan from Ontario Science Centre
- Hymn Projector for church work, (duplicate), Guthrie Presbyterian Church
- 150 4-inch clay tile made in Parkhill, (out of County), Neil Armstrong
- 20<sup>th</sup> century bank book (too recent) Laurie Smith, Watford
- Wooden tub washer (we have 30 washers), J. Poine, Michigan

**Artifacts Recommended for Disposal:**

- Wooden bedhead (incomplete; feet rotten; duplicate) E977.4628
- Mug (with broken handle), 977.1039
- Soup tureen with missing handle 977.227, broken tray 977.210
- Candle holders 977.996, 997. (poor)
- Insignificant glassware: 977.2232,2229,2231,2230
- Metal rake, poor 977.1975
- Solo glass lid, 977.2493
- Cracked pitcher, 976.195

**PART C**      **Other Matters Requiring a Motion (continued)**

- Small blue pitcher, modern 981.4.1
- Teacup, no saucer 976.2141
- Tea plate, no cups 976.2128
- Blue spoon 977.790

Lambton Room Donations

- 1925 Daily Register for S.S. #19 Enniskillen, 1892 Class Photo, Townline School, Enniskillen, donated by Gail Moore, Petrolia, Ontario
- 31 Deeds and Other Land Documents pertaining to Warwick Township, donated by Murray Marsh, Wyoming, Ontario
- Box of Miscellaneous Material pertaining to Lambton including several photos of the Scarsbrook family, a marriage certificate of Reginald Turner and Letta Walroth August 11, 1925, original copies of local newspapers, bylaws etc., Heritage Museum, Grand Bend, Ontario
- \$25 from Colene Munro of Sarnia for use in the Lambton Room.
- \$194.39 from used book sales
- \$44.98 from donation box

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

**COMMUNITY SERVICES**  
**GENERAL MANAGER'S REPORT**

May 19, 2004

**GALLERY LAMBTON**

**PART A Follow Up from Previous Month(s)**

No matters at this time.

**PART B Monthly Activities**

1. **Accounts and Verification**

Totals for the month of April: \$ 14,336.53  
A listing of accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over budget?             | No  |
| ii)  | Are there any items significantly under budget?            | No  |
| iii) | Are there any items that were not in the budget?           | No  |
| iv)  | Were all items purchased in accordance with County Policy? | Yes |

2. **Revenue and Verification**

Revenues received during the month of April: \$ 1,300.00

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

3. **Items of Committee Interest**

a) **Bus Trips**

A bus trip is being organized to the Royal Botanical Gardens & Kittling Ridge Winery on Saturday, June 12, 2004. This will include a special talk by T.V. personality and gardening expert Kathy Renwald. The cost for this is \$79.00 plus GST for members and \$84.00 plus GST for non members. 32 of a possible 55 have already registered.

A bus trip is being organized to Greenfield Village, Dearborn, Michigan, on Saturday, July 24, 2004. The cost for this is \$60.00 plus GST for members and \$64.00 plus GST for non members.

**PART B**      **Monthly Activities (continued)**

A bus trip is also being organized to the Art Gallery of Ontario, Toronto, on Saturday, August 28, 2004 to see the art exhibition, *Impressionist Visions: Turner, Whistler, Monet*. The cost for this is \$75.00 plus GST for members and \$79.00 plus GST for non members

b)      Art Classes for Children

12 art classes for children are being offered during the summer with local instructors, Dave Dunk ( 2 sessions of “Clayworks”), Susan Perry (“Multi-media Mates,” “Drawing Discovery,” “Adventures in Art,” and “Surreal Deal & Gargoyles Galore”), Beverly Fish (2 sessions of “Pen & Ink”), Erica Mendritzki (“The Magic Pencil,” “The Lost World of Artlantis,” “Animal Crackers,” and “Time Travelers”), David Moore (“Flights of Fancy,” and “The Call of the Wild”).

c)      Looking at Art

A series of five lecture and panel discussions on various aspects of art such as “How to Buy Art”, “Flying Higher”, “What is Art for Anyway”, “Vanishing Cultures” and “Paddles & Petticoats” are being offered at the Gallery on Wednesday evenings at 7:00 p.m. from February 11 to June 16, 2004.

d)      Current Exhibitions

*Lambton County Secondary School Art Exhibition* (both Galleries), May 15 to June 15, 2004. This popular exhibition focuses on the talents and energy of the youth in this community. Secondary schools represented are from Sarnia, Petrolia, and Forest. Sponsorship money is currently coming in from local businesses and industry.

e)      Upcoming Exhibitions

*Canadian Painting 1914-1926: Selections from the Permanent Collection* (Sadie A. Knowles Gallery), June 12 to August 28, 2004. The years 1914 to 1925 were critical ones for Canadian painting. It saw the origins and birth of the Group of Seven which changed the way artists saw the landscape for many years to come.

**PART B**      **Monthly Activities (continued)**

There were other artists who shared the same visions but were never members of the Group. In addition, there were others who worked in outmoded styles while others developed in different directions. By 1925 with critical successes at home and abroad the Group of Seven had a firm place in our cultural heritage.

*The Human Condition: Selections from the Permanent Collection* (Main Gallery), June 12 to August 28, 2004. This exhibition will focus on the collection that deals with the human figure. In addition to the nude and portraiture, the face and the body will reveal how they show us so much about our humanity. Many of the works in this exhibition have not been seen for many years, if at all.

f)      Upcoming Events

*Awards Ceremony – Secondary School Exhibition* May 20, 2004, 7:00pm.  
*Artwalk 2004* June 24 to 27, 2004. Gallery Lambton will participate in this downtown project arranged by the Lawrence House Centre for the Arts. Featured are a walk-in “Creative Wigglers” with Jeannie Brazeau, and tours of the current exhibitions with Gallery staff.

g)      Partnerships

Gallery Lambton’s “Art For All Program” is proving to be very popular and well used. A pool of money is raised from such organizations as Rotary and the IODE, as well as donations, to subsidize children from disadvantaged homes to attend the art classes at no cost. The children are recommended by organizations such as “Big Sisters” of Sarnia Lambton, St. Clair Child & Youth Service, Community Girl’s Home, Children’s Aid Society, and the YMCA of Sarnia-Lambton.

h)      Permanent Collection: Loans

Edwin Holgate’s *The Lumberjack* has been loaned to the Edmonton Art Gallery for a national tour of its exhibition, *Soundtracks*, June 2003 to May 2004. This has recently been extended to June 30, 2005.

**PART B**      **Monthly Activities (continued)**

Lawren Harris' *Winter Evening* is being circulated nationally in the exhibition, *The Other Landscape* by the Edmonton Art Gallery, 2003-2005.

Joanne Tod's *Identification/Defacement*, 1983 has been loaned to the McMichael Canadian Art Collection for an exhibition of portraiture from February 28 to June 13, 2004.

A.Y. Jackson's small sketch, *Fog on Eclipse Sound*, August 1927 has been requested by the National Gallery of Canada for an exhibition of Tom Thomson and members of the Group of Seven that will tour to five venues in the United States from February 2006 to August 2007. This will be curated by Charlie Hill, Curator of Canadian Art at the NGC and Megan Bice, former curator at Sarnia Public Library and Art Gallery and now an independent curator.

i)      Ontario Arts Council Application

An application is currently being made to the Ontario Arts Council for operating funding for the 2005 financial year. The amount requested will be \$50,000. The curator acknowledges the assistance of the Revenue Development Officer, Charles Fisher, and members of the Advisory Committee for their suggestions as to the improvement of this application.

j)      Statistics

k)      Gallery Lambton Advisory Committee Minutes

Minutes of the March 8, and April 12, 2004 meetings.

4.      General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time

2.      Collections Management Report

Nothing at this time.

**COMMUNITY SERVICES**  
**GENERAL MANAGER'S REPORT**

**May 19, 2004**

**HOUSING SERVICES**

**PART A Follow Up from Previous Month(s)**

No matters at this time.

**PART B Monthly Activities**

1. Accounts and Verification

Total for the month of April, 2004: \$543,918.09  
A listing of the accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over budget?             | No  |
| ii)  | Are there any items significantly under budget?            | No  |
| iii) | Are there any items that were not in the budget?           | No  |
| iv)  | Were all items purchased in accordance with County policy? | Yes |

2. Revenue and Verification

Revenues received during the month of April: \$ 0

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

3. Items of Committee Interest

a) Statistics – April, 2004

b) New Legislation to Reduce Rent Hikes

The Provincial Government is holding Town Hall meetings to consult with tenants, and landlords prior to introducing legislation to suspend the automatic two percent base portion of annual rent increases for tenants in 2005. Town hall meetings will be held in GTA, Kitchener, Hamilton, London, Sudbury, Kingston, Ottawa and Thunder Bay.

**PART B**      **Monthly Activities (continued)**

The London meeting will be held on Thursday May 20<sup>th</sup>, commencing at 6:00 pm at Centennial Hall, 550 Wellington. Feed back may also be provided online at [www.rentreform.ontario.ca](http://www.rentreform.ontario.ca). Copies of the Residential Tenancy Reform

Consultation Paper, the Executive Summary and the Questionnaire will be available at the Committee meeting.

4.      General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      6-22-04 Letter from the City of Kingston regarding the downloading of the rent supplement program and the rent bank program. Kingston is requesting an endorsement of their resolution that the Province of Ontario not download these programs unless the Province is also willing to assume all direct and indirect costs that municipalities will incur as a result of assuming these programs.

The County of Lambton was already operating a rent bank program as part of the Homelessness Programs operated through Social Services and it is not anticipated that handling the additional funding will incur any significant costs. In addition, the County already administers a rent supplement program through Housing Services and the changes announced by the Province are expected to provide additional funding for this program. (See Item 2 below)

Recommendation

That correspondence 6-22-04 be received and filed.

**PART C**      **Other Matters Requiring a Motion (continued)**

- b) 6-23-04 Letter from the Social Housing Services Corporation (SHSC) requesting two nominations (one staff person and one elected official) from the County of Lambton, to fill one of four positions to serve on the SHSC board of directors for a two-year term commencing January 1, 2005 and ending December 31, 2006. Attached is a brochure providing information on SHSC, the function and qualifications of SHSC's board of directors and the nomination process itself.

Recommendation

That Committee recommend a Councilor for nomination and that Lola Dudley, Manager Housing Services, be nominated as the staff person.

2.      Strong Communities Rent Supplement Program

The Strong Communities Rent Supplement Program offers funding to Service Managers to administer and fund rent supplement units within the private and non-profit sectors. This Program was first introduced in 2000 as the Rent Supplement Homelessness Initiative. Under the latter program the County of Lambton took up 43 rent supplement units. The County currently flows approximately \$12,300 per month from the Province to Landlords and receives \$13.00 per unit per month for administration fees.

Commencing July 1, 2004 funding will be a fixed dollar amount rather than an allocation of units and 100% funding. Once notified of the fixed dollar amount, the County must submit a unit take-up plan indicating how the funding will be allocated and over what period of time. The County will continue to receive \$13.00 per unit per month to administer this program. Under this program 20% of the funding received must be for supportive housing client groups. Units obtained under this program are not included in the County's service levels as outlined in the Social Housing Reform Act. Dollars allocated to the County of Lambton are unknown at this time.

Recommendation

That once the funding allocation is known, staff be directed to complete a unit take up plan, addressing current needs for rent-geared-to-income assistance, utilizing the full funding allocation for the Strong Communities Rent Supplement Program.



**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      6-8-04 Memorandum from Ministry of Health and Long-Term Care, advising that, although historically the Ministry has adjusted the nursing and personal care and program support services per diems to reflect increases in acuity levels with adjustments effective April 1, 2004, the government is currently in the process of reviewing all funding initiatives and will provide formal notice to facilities once a decision has been made regarding the acuity increase.
  
- b)      6-7-04 Memorandum from Ministry of Health and Long-Term Care, advising that the government has decided not to proceed with the compensation program regarding costs incurred in response to the power outage of August 14, 2003. Costs incurred in the three Homes total approximately \$2,500.

Recommendation

That correspondence items 6-8-04 and 6-7-04 be received and filed.

- c)      6-24-04 Letter from Cogeco Cable advising of an increase in the bulk cable rate for Lambton Meadowview Villa effective May 1, 2004, by 5% from \$9.61 to \$10.09 per unit, plus applicable taxes. The current resident charge (effective August 1, 2003) is \$11.50 per month, inclusive of GST.

Recommendation

That the monthly cable rate to residents at LMV increase from \$11.50 to \$12.00 per month, effective August 1, 2004, and that residents be given written notice of such increase.

**COMMUNITY SERVICES DIVISION**  
**GENERAL/CORPORATE MANAGER'S REPORT**

May 19, 2004

**EMERGENCY MEDICAL SERVICES**

**PART A**      **Follow-up from Previous Month(s)**

No matters at this time.

**PART B**      **Monthly Activities**

1.      **Accounts and Verification**

Total for the month of April:      \$ 32,833.50  
A listing of the accounts will be available at the meeting.

- i)      Are there any items significantly over Budget?      No
- ii)     Are there any items significantly under Budget?      No
- iii)    Are there any items that were not in the budget?      No
- iv)    Were all items purchased in accordance with County Policy?      Yes

2.      **Revenue and Verification**

Revenues received during the month of April:      \$ 247,609.00

- i)      Were any receipts not included in the current year's budget?      No
- ii)     Were any receipts significantly less than budgeted?      No
- ii)     Were any receipts significantly more than budgeted?      No

3.      **Items of Committee Interest**

a)      **Enhancement Staffing**

The Watford EMS station staffing will be enhanced to 24/7 as of May 21, 2004.

b)      **Emergency Preparedness Week**

Lambton EMS in conjunction with CAER and other Emergency Service providers in the County placed PSA's on Radio Sarnia-Lambton. The spots address public and personal safety issues to help promote Emergency Preparedness in our communities. The radio spots were heard during the week of May 2 -8, 2004, on all Sarnia radio stations.

**PART B**      **Monthly Activities** (continued)

c)      **Unlimited Hydroplane Race**

Lambton EMS has been actively involved in planning for the Emergency Response plan for the unlimited hydroplane race to be held on the St. Clair River August 20-22, 2004. The event is anticipated to draw a large number of spectators. Planning will continue and Lambton EMS will be providing coverage for the event.

c)      **Statistics**

4.      **General Manager's Report**

**Recommendation**

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      **Correspondence**

a)      **6-6-04** Letter dated April 28, 2004 from the Minister of Health, George Smitherman re: Judson Street Closure. The letter states that the Judson facility in Toronto will remain open contrary to the plan for slated closure March 31, 2004. The facility will operate under changed business practices, compared to that of prior function. This change in practice may result in further costs to the municipality, but that is yet to be determined. Judson will no longer order vehicles or supplies, but will maintain lists of approved vendors for municipalities to utilize.

b)      **6-25-04** Letter dated March 26, 2004 from Cochrane District Social Services Administration Board to the Minister of Health and Long-Term Care supporting the Manitoulin-Sudbury DSSAB request for the Province to fund municipal delivered land ambulance services at 100%. The County has already expressed their dissatisfaction with the current funding arrangement with the Ministry on several occasions, the latest in correspondence of March 2004.

**Recommendation**

That correspondence 6-6-04 and 6-25-04 be received and filed.

**INFORMATION TECHNOLOGY**  
**CORPORATE MANAGER'S REPORT**

May 19, 2004

**INFORMATION TECHNOLOGY**

**PART A**      **Follow-up from Previous Month/Meeting(s)**

None.

**PART B**      **Monthly Activities**

1.      **Accounts and Verification**

A listing of accounts will be available at the meeting.

Total for the month of April      \$31,894.43

- i)      Are there any items significantly over Budget?      No
- ii)     Are there any items significantly under Budget?      No
- iii)    Were all items purchased in accordance with County Policy?      Yes
- iv)    Are there any items that were not in the Budget?      No

2.      **Revenue and Verification**

Revenue received during the month of April      \$34,542.00

- i)      Were any receipts not included in the current year's budget?      No
- ii)     Were any receipts significantly less than budgeted?      No
- iii)    Were any receipts significantly more than budgeted?      No

3.      **Items of Committee Interest**

a)      **Simcoe County eGenda**

Ron Van Horne, Linda Ross, and Robert Wilks visited with Simcoe County to discuss their implementation of electronic agendas and paperless council meetings. The group met with Clerk, Greg Knox, Chief Administrative Officer, Helen MacRae and Warden George MacDonald. The Simcoe group demonstrated how the eGenda software helps them assemble, distribute, and record meeting agendas and minutes and explained the benefits they realized by going to paperless council meetings. County staff also attended a Simcoe County Council meeting and gained insight into how the technology actually functions at their Council meetings.

**PART B**      **Monthly Activities (continued)**

The information gathered during this visit will help in delivering a recommendation to Lambton County Council on how we can best utilize this technology. In early May, IT began contacting Councilors to determine how best to setup and configure the new laptops, to determine what training will be necessary, and how to schedule the training. We will be working with each Councilor individually during the month of May to schedule the training and delivery of the hardware.

- b) A fast spreading and destructive computer worm (Sasser) that has recently wreaked havoc on computers and networks around the world did not find its way into County servers. The attack - which recently hit banks, businesses, federal and provincial governments, universities, and transit systems causes servers and personal computers to reboot and possibly loose important data – was prevented due to the County’s security and antivirus update strategy which aims to prevent County systems from becoming infected with malicious viruses.
- c) The GIS implementation continues to proceed on schedule for completion at the end of July. The majority of the software has now been installed and is being configured, tuned, and tested. Excellent progress is being made through the JCP project in gathering and validating information such as County landmarks, addresses, etc. which will be used within the GIS applications. An update on the GIS project is expected to be presented by IT to both standing committees next month.
- d) Implementation has started on the County’s new Human Resources application. This system will provide many enhancements over the old system and will fully integrate with the County’s core financial systems. A staff scheduling application that also integrates tightly with the HR system is also being investigated for use by the County.

4.      **Corporate Manager’s Report**

**Recommendation**

That the Corporate Manager’s Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

None.