



**INFRASTRUCTURE & DEVELOPMENT/
SOCIAL & HEALTH SERVICES COMMITTEE**

Wednesday, October 20, 2004, 9:00 a.m.

County Building, Wyoming - Committee Room #1

1. Social Services – K. DickSS1 – SS54
2. Community Health Services – K. Dick..... CHSD1 – CHSD45
3. Public Works – J. KutyaPW1 – PW22
4. Planning & Development/Building Services – J. Kutya.....PD1 – PD4

SOCIAL & HEALTH SERVICES DIVISION
GENERAL MANAGER'S REPORT

October 20, 2004

SOCIAL SERVICES DEPARTMENT

PART A **Follow-up from Previous Month(s)**

1. No matters to report at this time.

PART B **Monthly Activities**

1. Accounts and Verification

Total for the month of September \$2,204,394.47

- | | | |
|------|--|-----|
| i) | Are there any items significantly over Budget? | No |
| ii) | Are there any items significantly under Budget? | No |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv) | Are there any items that were not in the Budget? | No |

2. Revenue and Verification

Revenues received during the month of September \$4,088,941.00

- | | | |
|------|--|----|
| i) | Were any receipts not included in the current year's budget? | No |
| ii) | Were any receipts significantly less than budgeted? | No |
| iii) | Were any receipts significantly more than budgeted? | No |

3. Items of Committee Interest

- a) Social Services Department - Ontario Works Service Plan 2004-2006

Ontario Works Service Planning for 2004 -2006 has been completed with the assistance of the Social Planning and Program Support team.

The *Service Plan* was submitted to the Ministry of Community & Social Services Program Supervisor on September 17, 2004 for approval. A copy of the 2004-2006 Service Plan is attached for Committee's information.

PART B **Monthly Activities (continued)**3. Items of Committee Interestb) Social Services Department - Ontario Works Computer Disposal

Committee will recall that the transition to municipal self-management of the Service Delivery Model Technology (SDMT) infrastructure created a surplus of equipment used previously to deliver the Ontario Works program of which the Province requested the County to dispose. At the June 16 Committee meeting, Committee approved a disposal plan which resulted in the following agencies receiving surplus computers in September:

	<i>Agency</i>	<i># of Computers</i>
1.	St. Vincent de Paul Society	10
2.	Sarnia-Lambton YMCA	20
3.	The Inn of the Good Shepherd	8
4.	Huron House Boys Residential Home	4
5.	Community Girls Home	6
6.	Women's Interval Home	3
7.	Lambton College of Applied Arts & Technology	32
	Total	83

c) Social Services Department – Program Reviews

To date, the Program Review and Compliance Officers have completed twenty individual operational reviews of program and service Agreements within the Social & Health Services Division. The results and findings of each individual review are provided to the appropriate Manager, who in turn shares the findings with the community agency and addresses any concerns or issues identified during the reviews.

There are currently ten other program reviews in progress at this time.

PART B **Monthly Activities (continued)**

d) Lambton Shared Services Centre - Provincial Minister visits

The Honourable Jim Watson, Minister of Consumer & Business Services visited the Lambton Shared Services Centre on Wednesday, September 22, 2004. The Minister toured the entire facility and commented on how impressed he was with the operations.

Minister Wilson stated that Lambton Shared Service Centre *“is an example of multi-jurisdictional co-operation worth considering as a model for other centres to follow”* (see attached news article).

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

Pages 5-7

- a) 11-09-04 Correspondence from the Ministry of Community & Social Services regarding funding for Eligibility Review Officers (ERO.)
- b) 11-10-04 Correspondence from the Cochrane District Social Services Administrators Board regarding a critical funding shortfall from downloaded provincial costs for community social & health services.

Recommendation

That correspondence 11-09-04 and correspondence 11-10-04 be noted and filed.

2. Lambton Shared Services Centre – New Partner

Committee Members will recall that staff, along with the existing Lambton Shared Service Centre Partners established an internal working group to identify potential solutions to the identified pressures in the front lobby of the facility.

PART C **Other Matters Requiring a Motion (continued)**

Committee will also recall that staff has commenced negotiations with a new Partner to be added to the facility. Due to established policies and procedures as well as disclosure issues around relocating staff the new Partner has asked not to be publicly identified at this time. The addition of a new Partner will result in the need for additional lobby space. To minimize the cost associated with each initiative staff are recommending combining the projects into one. This should result in cost efficiencies by simultaneously reviewing the needs of both the new and existing Partners. Due to the unique operational needs of the Partners (existing and new) as well as the timelines associated with this project (the new Partner must be in place by mid February 2005) staff is requesting that a space planner be hired to assist in the redesign and expansion of the Lambton Shared Services Centre lobby. The funds to hire the space planner are available in the Lambton Shared Services Centre reserve account.

Recommendation

That County Council authorize staff to engage the services of a space planner for the purposes of redesigning the lobby of the Lambton Shared Services Centre to accommodate the needs of a new Partner, as well as the existing Partners; and further, that staff be authorized to access the Lambton Shared Services Centre reserve account to fund this part of the project to an upset maximum of \$12,000.

3. **Children's Services Department – Purchase of Service Review**

Program Review and Compliance staff recently completed audits of seventeen childcare agencies receiving subsidy funding. Each individual review concluded with a specific recommendation for each agency. After examining these individual reviews and the fee subsidy program as a whole with the Children's Services Department Manager and the Ontario Works Manager, a number of general findings were identified. The general recommendations support the goals and objectives of the current County of Lambton – Child Care Service Plan.

Recommendation

That County Council receive the Child Care Purchase of Service Subsidy Program Review Report as information, and further, that the appropriate Manager be directed to review the identified findings and develop an action plan with recommendations.

PART B **Monthly Activities (continued)**

Food Safety - Information provided to Churches, Service Clubs, etc

(Dr. Christopher Greensmith, Medical Officer of Health, will be present to speak to this report.)

There have been a number of outbreaks in Ontario where the food implicated was from a meal prepared by a service club, church group or fraternal organization. As the need to raise funds increases, more food related events occur and, therefore, the potential for food borne illness increases.

Many volunteers in the County of Lambton from these organizations have attended various food safety education sessions including the Food Handler Certification Course. These participants are commended for taking this initiative.

The Mandatory Health Programs and Service Guidelines require the board of health to provide food safety information annually to all non-profit community groups. To satisfy this directive the Community Health Services Department provided the attached package to approximately 160 community and service groups throughout the County of Lambton (November 2003). The package includes:

- Letter regarding exemptions, requirements and request for notification;
- Food Safety Tips: Keeping Your Congregation Healthy;
- Copy of the Food Premises Regulation;
- Information on the Safe Food Handler Certification course offered by Community Health Services Department;
- Safe Food Handling Pamphlet;
- Wash Your Hands sign;
- Special Events Notification Form.

The Community Health Services Department is currently in the process of reminding these organizations of their responsibilities and how the Ontario Food Premises Regulations applies to them. As indicated in the attached package, if an organization is preparing and serving meals to their members, personally invited guests, or if conducting bake sales, they are exempt from the requirements. Regardless, the concern for safe food handling does not disappear. The Department continues to provide information and review practices in an ongoing effort to minimize the potential for a food borne outbreak.

PART B **Monthly Activities (continued)**Safe Water

A Boil Water Advisory was issued to a group home in the Township of Dawn-Euphemia as a result of unsatisfactory water samples. To date, there have been no reports of illness to the Community Health Services Department. The Boil Water Advisory will remain in effect until the Department is confident the water is safe for human consumption.

The beach sampling and monitoring program has ended for the 2004 summer season. Sampling was conducted between June and September at seven area beaches. A total of seven postings were issued as follows:

Area Beaches	Postings Issued
Grand Bend	1
Ipperwash Main Beach	1
Highland Glen	2
Brights Grove	1
Canatara Park	2

Smoke Free Lambton

More than 225 compliance inspections have been conducted at business and workplaces throughout the County. Overall, compliance is reported to be good as no charges have been laid under County of Lambton By-Law #10 of 2004. An educational approach to initial complaints has proven to be an effective approach. Calls to the tobacco hotline are decreasing however the Community Health Services Department continues to receive a few calls daily. Some of the “side-effects” of the By-Law continue to be complaints about people smoking too close to entranceways, and cigarette butts littering the ground.

Enforcement staff laid two charges under the Tobacco Control Act for the selling of tobacco to underage persons. One charge was laid in Sarnia and the second in Lambton Shores.

Health Hazard

As the result of a manure spill in Huron County immediately east of Grand Bend, a *Precautionary Posting* of the Grand Bend beach was issued. The local office of the Ministry of the Environment anticipates that the nutrient rich water from the spill may impact the Ausable River and the near shore waters at Grand Bend beach. Water sampling is being conducted at the beach on a weekly basis to monitor any potential impact.

PART B **Monthly Activities (continued)**

Inspection staff have been kept busy as a result of alerts of elevated levels of perchlorethelyne and carbon tetrachloride in the St. Clair River. These alerts are the result of dredging of contaminants in the near-shore area of the St. Clair River in front of Dow Chemical. Ministry of Environment sampling down-river indicates no impact to water supplies. These alerts are expected to continue.

Sexual Health

Staff gave two presentations on Sexuality and Birth Control/Sexually Transmitted Infections. Forty-seven persons attended the two presentations. Birth Control Clinics continue to be busy with 736 clients presenting for service during the month of September.

Communicable Disease /Outbreak Control

Funded 100% by the Ministry of Health and Long Term Care, an additional 1.5 FTE public health nurses have been hired to assist with the communicable disease program. This initiative will expand the nucleus of staff with specialized training in communicable disease, and will enable this team of public health nurses and public health inspectors to better respond to outbreaks of communicable disease within the community.

The State of Michigan is currently reporting an increased incidence of whooping cough (pertussis) in their adolescent population. It should be noted, that commencing last spring and to be continued annually, the Community Health Services Department has been providing pertussis immunization to adolescents combined with the tetanus and diphtheria booster in high school clinics. Not only does this reduce the incidence of disease in the adolescent and young adult population but also prevents the spread of whooping cough to young infants.

Vaccine Preventable Diseases

As of September 1, 2004, the Ministry of Health and Long Term Care is now providing Varicella (chicken pox) vaccine and Meningococcal (meningitis) vaccine to those children born on or after September 1, 2003 (on or shortly after their first birthday). Further expansion of the ministry-provided vaccine program will be rolled out in January, 2005. Fifty physicians' office staff and other health care providers attended a workshop at Community Health Services Department to learn about these new vaccines as well as this year's influenza vaccination program. Information packages have been provided to local family physicians and pediatricians.

PART B **Monthly Activities (continued)**

Flu season is upon us! This year, there has been special emphasis on the immunization of infants aged 6 months to 23 months, and also poultry workers who might be dealing with the possibility of avian flu this season. Consent forms for the flu shot are being distributed to each elementary and secondary school student in Lambton County. Influenza vaccination clinics will be provided in each school in the County during the month of October.

Public clinics will commence October 7, 2004 at the Community Health Services Department facility in Point Edward, Ontario. Schedules for public influenza vaccination clinics throughout the County of Lambton will be published both in the local media and on the website www.lambtonhealth.on.ca.

Rabies

The number of reported incidents of animal bites is gradually starting to decrease, as it usually does each fall. However, as of September 23, there have been twenty-two reports of animal bites in Lambton. Only one individual required post-exposure rabies vaccine.

The southwest region health department/units are collaborating in an effort to minimize wastage of rabies vaccine. Staff are communicating with one another in order to use the vaccine that is closest to its expiry date. The nation-wide shortage of this important vaccine continues to be a concern, and is being monitored closely.

Nutrition

The Lambton Diabetes Prevention Project has been funded by Health Canada for one additional year (2004/2005) for \$70,770.00. This funding will continue to support the Healthy Lifestyle Series and the ongoing social marketing campaign targeting the prevention of Type 2 Diabetes.

Injury Prevention

A Medication Clean-Up Campaign was launched the week of September 13, 2004. Ten participating pharmacies in Lambton County are accepting expired or old medications for disposal.

PART B **Monthly Activities (continued)**

Physical Activity

Community Active Living Lambton is partnering with Information Sarnia Lambton to create a Recreation and Sport Directory for Lambton. This will also be supported by Healthy Living Lambton.

5. **General Manager's Report**

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C Other Matters Requiring a Motion

1. Correspondence

Pages 8-33

- a) 11-5-04 'A 10-Year Plan to Strengthen Health Care' was issued from The First Minister's Health Conference held in September.
- b) 11-6-04 Information newsletter from the Association of Local Public Health Agencies.
- c) 11-7-04 Information regarding the Ontario Public Health Association's Annual Conference – November 23 & 24, 2004 in Toronto, Ontario. Keynote speakers include George Smitherman, Minister of Health & Long-Term Care as well as Dr. Sheila Basrur, Chief Medical Officer of Health.
- d) 11-8-04 Activity report from the Lambton Seniors Association.

Recommendation

That correspondence 11-5-04, correspondence 11-6-04, correspondence 11-7-04 and correspondence 11-8-04 be noted and filed.

PART C **Other Matters requiring a Motion (continued)**

2. West Nile Virus – Surveillance Report

The *West Nile Virus-Surveillance Report* is a summary of findings from the West Nile virus program conducted in the County of Lambton through early September 2004 involving adult mosquito surveillance, dead bird surveillance, catch basin larviciding applications and stagnant water complaints. The attached report is provided for Committee's information.

Recommendation

That the West Nile Virus-Surveillance Report be accepted as presented.

3. Youth Tobacco Prevention

The attached report is provided for Committee's information.

Recommendation

That the Youth Tobacco Prevention report be accepted as presented.

4. Local Health Integration Networks

The attached report is provided for Committee's information.

Recommendation

That staff work with the Ministry of Health & Long-Term Care providers in Lambton County to ensure that the creation of the LHINs does not impact unfavorably on the health and wellbeing of the residents of Lambton County.

PART C **Other Matters Requiring a Motion (continued)**

Staff have reviewed a half-dozen requests from residents in various parts of the County over the last 2 or 3 years. These requests are reviewed and signs are installed if staff think it may assist those impacted. I would propose that staff review and approve future installations. Residents would still have the option of approaching committee if they are at odds with the staff recommendation.

Recommendation

That engine brake signs be installed on County Road #22 (London Line) in the area of Reece's Corners; and further,

That staff review and approve future requests for the installation of engine brake signs on the County Road System.

2. Disposal Quantities of Charitable Organizations Page 14

Staff memo regarding free tipping provided for charities at County-owned landfills is attached for the Committee's consideration.

Recommendation

That the County continue to provide free tipping at County owned landfills to approved charities, and further;

That the Public Works Department continue to monitor disposal quantities received from County charities and report to the Infrastructure and Development Committee bi-annually.

3. Depot Allocation Study Pages 15-22

Staff memo is attached. The memo addresses the 5 road maintenance depots that the County has with recommendations on reorganizing operations. Winter control operations are the key service provision utilized in the analysis to determine which depots should be utilized.

Recommendation

That capital funds be allocated in the 2005 budget to undertake improvements (replace steel siding/roof on the existing building, install a wash bay in the existing building, construct a new five bay building, and other related work at an estimated cost of \$297,000) to the Oil City Depot;

PART C **Other Matters Requiring a Motion (continued)**

That capital funds be allocated in the 2005 budget to undertake improvements (installation of two overhead doors on north face of building to improve access to the storage area and repair of the salt dome at an estimated cost of \$50,000) to the Petrolia Depot;

That capital funds be allocated in the 2005 budget to undertake improvements (construction of a four bay building and the replacement of the existing fabric-covered salt dome with a traditional wood-framed asphalt-shingled dome and other related work at an estimated cost of \$380,000) to the Forest Depot;

That the Alvinston Depot be deemed surplus to the County's needs and disposed of in accordance with the restrictive covenants placed on the original transfer (February 15, 2001) from the Ministry of Transportation;

That the County retain the Warwick Depot until such time as the restrictive covenants placed on the original transfer (February 15, 2001) from the Ministry of Transportation expires in 2011; and further

That all proposed budget allocations be subject to County Council approval as part of the 2005 budget process.

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION
GENERAL MANAGER'S REPORT

October 20, 2004

PLANNING & DEVELOPMENT and BUILDING SERVICES

PART A **Follow-up from Previous Month(s)**

No matters to report at this time.

PART B **Monthly Activities**

1. Accounts and Verification

Total for the month of September:

Planning & Development	\$ 3,686.94
Emergency Services	\$ 295.38
Building Services	\$ 10,388.38

A listing of the accounts will be available at the meeting.

i) Are there any items significantly over Budget?	No
ii) Are there any items significantly under Budget?	No
iii) Were all items purchased in accordance with County Policy?	Yes
iv) Are there any items that were not in the Budget?	No

2. Revenue and Verification

Revenues received during the month of September:

Planning & Development	\$ 141,244.00
Emergency Services	\$ 39,503.00
Building Services	\$ 120,934.00

i) Were any receipts not included in the current year's budget?	No
ii) Were any receipts significantly less than budgeted?	No
iii) Were any receipts significantly more than budgeted?	No

3. Items of Committee Interest

a) Work in Progress

Township of Enniskillen Official Plan

Enniskillen is waiting for Ministry of Municipal Affairs and Housing comments to incorporate into their final plan. Both the Enniskillen Clerk and Planner have contacted The Ministry of Municipal Affairs for their comments.

PART B **Monthly Activities (continued)**

Village of Point Edward Official Plan and Zoning By-law

Council is still awaiting the submission of a proposal from a private landowner for possible inclusion in the new Official Plan. In the meantime, other matters have come to light which may merit waiting to include them in the new Plan as well. These issues and timing will be discussed with Village Council.

Town of Plympton-Wyoming Comprehensive Zoning By law

Council will hold a public meeting on October 18, 2004, regarding zoning regulations in the Blue Point Area. Council is proposing the same zoning in this area as generally applies to other areas along the lake within the Shoreline Management Area.

Village of Oil Springs Official Plan

The Mayor has requested that Council review the Official Plan one more time. A Public Meeting and Open House notice will go to the local newspapers the week of October 12th.

Township of St. Clair Parking Study

A Public Meeting was held on Monday, September 20th, in the St. Clair Township Council Chambers to discuss the Downtown Corunna Parking Study's Final Recommendations. Following the presentation, Council heard the concerns of the 22 members of the public in attendance. The Planner was directed to report back to St. Clair's Committee of the Whole and Council on the list of concerns and potential solutions, if any, that would address said concerns. The summary of concerns and additional recommendations will be presented to St. Clair's Committee of the Whole on October 13th.

b) Senior Planner

We are pleased to welcome Patti Scherer to the department as a Senior Planner. Although the Committee was advised of Patti's hiring at the last meeting, she officially started work on October 4 and has begun working with Lambton Shores on various planning matters.

PART B **Monthly Activities (continued)**

- c) Building Services Statistics page 4

Attached are the quarterly statistics from the Building Services Department.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Town of Plympton-Wyoming Agreement for the Enforcement of the Building Code Act.

The Town of Plympton-Wyoming has requested a new agreement to reflect a change in the way Building Permit applications are processed. At present, they are submitted to the Town for approval and then on to the County Building Inspector. Council is requesting that the Building Permit Applications go directly to the County Building Inspector for approval and issuance.

Recommendation

That an agreement with the Town of Plympton-Wyoming for the Enforcement of the Building Code Act be approved; and further,

That the Warden and Clerk be authorized to execute the agreement; and further,

That a By-Law be presented to County Council for its consideration.