



**INFRASTRUCTURE & DEVELOPMENT/
SOCIAL & HEALTH SERVICES COMMITTEE**

Wednesday, April 20, 2005, 9:00 a.m.

County Building, Wyoming - Committee Room #1

Delegations

1. Janice McGuire and Karen Harper will be speaking to the Committee regarding the importance of *Early Years*.
2. Jim Goodhand will be speaking to the Committee regarding Nauvoo Road (County Road #79).

1. Social Services – K. Dick **SS1 – SS49**
2. Community Health Services – K. Dick..... **CHSD1 – CHSD8**
3. Public Works – J. Kutuba **PW1 – PW8**
4. Planning & Development/Building Services – J. Kutuba..... **PD1 – PD19**

SOCIAL & HEALTH SERVICES DIVISION
GENERAL MANAGER'S REPORT

April 20, 2005

SOCIAL SERVICES DEPARTMENT

DELEGATION

Karen Harper and Janice McGuire will be in attendance to discuss the importance of the *Early Years*.

PART A **Follow-up from Previous Month(s)**

1. Coronation Park Day Nursery – Occupancy Report Page 6

Motion #7 of the Infrastructure and Development/Social and Health Services Committee Minutes dated June 16, 2004 regarding Coronation Park Day Nursery – Occupancy Rates. *“That Council approves the proposed per diem rates and directs staff to implement the marketing strategy as presented; and further, That staff be directed to monitor the occupancy rate and report quarterly to Council.”* Carried.

The attached memorandum dated April 20, 2005 details Coronation Park Day Nursery’s occupancy rate for the final quarter of 2004.

PART B **Monthly Activities**

1. Accounts and Verification

Total for the month of March \$2,066,676.29
A listing of the accounts will be available at the meeting.

- i) Are there any items significantly over Budget? No
- ii) Are there any items significantly under Budget? No
- iii) Were all items purchased in accordance with County Policy? Yes
- iv) Are there any items that were not in the Budget? No

2. Revenue and Verification

Revenues received during the month of March \$715,262.00

- i) Were any receipts not included in the current year’s budget? No
- ii) Were any receipts significantly less than budgeted? No
- iii) Were any receipts significantly more than budgeted? No

PART B **Monthly Activities (continued)**

3. Items of Committee Interest

a) Lambton Shared Services Centre

Committee will recall that several years ago the County of Lambton determined that there were a number of agencies delivering employment and income support programs throughout Lambton that would benefit from relocating to a single access facility.

The community responded overwhelmingly to the concept of a single access facility and following extensive research and planning, it was concluded that 53,203 useable square feet was required and an Agreement was entered into with Bayside Mall owners to lease the required space. Consequently, the County entered into a partnership with other levels of government, the private sector and non-governmental organizations in the establishment of a single access facility called the Lambton Shared Services Centre (LSSC).

Authorized by Council, staff engaged the services of a space planner for the purposes of redesigning and expanding the front lobby of the LSSC to accommodate the needs of a new Partner (OHIP - Ministry of Health & Long- Term Care) and the existing LSSC Partners.

Committee will also recall that due to the unique operational needs of the existing Partners, the addition of a new Partner, as well as the timelines associated with this project, staff has been in negotiations with OHIP representatives and Olympia & York (O&Y) to amend the current lease to option the additional square footage required to accommodate the new Partner.

Presently the space design is nearing completion and it is anticipated the front lobby of the Lambton Shared Services Centre will need to expand by approximately 2,300 square feet. Upon the Partners of the LSSC signing-off on the space design, construction drawings will be created. These drawings will be used to go to tender for the construction of the project.

PART B **Monthly Activities (continued)**b) Children's Services Department – Statistical Report

Number of Children, by Age Groups

Age Group	Age	# of Children March 31, 2004	# of Children March 31, 2005
Infant	0 – 17 months	51	58
Toddler	18 – 31 months	76	87
Preschool	32 months – 5 yr.	277	284
Kindergarten	5 – 6 years	130	102
School Age	6 – 9 years	161	194
Other	Over 9 years	74	87
78TOTAL		769	812

Total Exits (Children) in March

Age Group	Age	# of Children March 31, 2004	# of Children March 31, 2005
Infant	0 – 17 months	9	6
Toddler	18 – 31 months	14	3
Preschool	32 months – 5 yr.	22	14
Kindergarten	5 – 6 years	10	4
School Age	6 – 9 years	14	9
Other	Over 9 years	8	4
TOTAL		77	40

c) Children's Services Department – Healthy Babies Healthy Children

Thirty-one families are on the waiting list for a family visitor and fifteen families are awaiting a Public Health Nurse assessment. For the month of February there were eight new referrals to the program.

A review of the current service delivery model is being undertaken.

d) Children's Services Department – Child Health

A *Nobody's Perfect* program was launched for Learning Earning and Parenting (LEAP) participants.

Twenty people attended the Active Parenting Today class at the Lambton College Ontario Early Years Centre. *How to Talk so Kids will Listen* was attended by nine people at the Sombra Ontario Early Years Centre.

PART B **Monthly Activities (continued)**

e) Social Services Department – Statistical Report

Page 7

The attached Ontario Works statistical report is for the month of March 2005. The increase of 11 cases represents an increase of 0.61% over the previous month. Year-to-date, the caseload has increased by 8.96% with the average caseload at 121.7 cases per caseworker.

	Budget Estimate	Actual
December, 2001		1,770
December, 2002		1,534
December 2003	1,536	1,536
December 2004	1,536	1,675
January 2005	1,536	1,747
February 2005	1,536	1,814
March 2005	1,536	1,825
April 2005	1,536	

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

Page 8 - 13

a) 5-1-05 Correspondence from the City of Greater Sudbury calling on the Ontario Government to stop the National Child Benefit Supplement claw back. (Please reference the attached staff report regarding this correspondence.)

Recommendation

That Committee recommend to Council, that staff be directed to respond to the resolution from the Council of the City of Greater Sudbury indicating that the County of Lambton only supports the cancellation of the National Child Benefit Supplement claw back if the Province of Ontario replaces the existing savings levels realized and uses it for reinvestment in Consolidated Municipal Service Managers annual reinvestment strategy, with 100% provincial dollars.

PART C **Other Matters Requiring a Motion (continued)**

2. Social Services Department – National Child Benefit

Page 14

Committee will recall that the Federal and Provincial governments introduced the National Child Benefit Program (NCB) in 1998. The program aims to prevent and reduce the depth of child poverty in Canada, promote labour market attachment by ensuring that families will always be better off as a result of working, and reduce overlap and duplication by harmonizing program objectives and benefits across jurisdictions.

As a component of the NCB program, municipal staff is required to develop an annual reinvestment plan for the Ontario Works municipal savings which results from reduced benefits issued OW clients. Attached is the proposed 2005 National Child Benefit Reinvestment Strategy, as well as a 2004 report on the NCB initiatives funded over the past year, in which \$395,688.00 was invested and 12,350 people (plus 24,688 through the soup kitchen) received service.

Recommendation

That 2005 National Child Benefit Reinvestment Strategy report be accepted as presented and that staff be authorized to disburse the funds.

PART B **Monthly Activities (continued)**Smoke Free Lambton

Enforcement Officers conducted 153 By-Law inspections. Thirteen complaints were investigated, and two Statement of Infraction notices were issued. To date, no charges have been laid.

West Nile Virus

A presentation was conducted for the Board members of the Lambton Federation of Agriculture. The objective was to stress the importance of stagnant water removal on private property and horse immunization.

Sexual Health

Public Health Nurses conducted two sexual health presentations. Family Planning Clinic statistics have been compiled for 2004 as follows:

	Physician Clinics	Nursing Clinics	Total
New Clients	192	1,173	1,365
Returning Clients	2108	5,824	7,932
Total	2300	6,997	9,297

Vaccine Preventable Diseases

Meningitis vaccination clinics have now been held in all elementary schools (grade seven) and secondary schools (ages 15 – 19 years) throughout Lambton. The numbers of students receiving vaccine has so far been quite low with only 33% of grade seven students and 20% of secondary school students taking advantage of the opportunity of receiving the free vaccine.

Clinics at Lambton College had very few attendees. However, approximately 150 additional students have booked appointments at Community Health Services Department to receive this vaccine. Additional community clinics will be held during May.

PART B **Monthly Activities (continued)**

Communicable Disease /Outbreak Control

Currently there is one respiratory outbreak ongoing in a Sarnia-area long-term care facility. To date, the Department has not received lab confirmation. Surrounding health units have documented cases of A/California strain of Influenza A.

Public Health staff are investigating a suspected case of food-borne illness where 17 of 22 individuals who attended a private banquet at a Sarnia-area restaurant became ill. Stool samples from those that were ill and food samples have been sent to the lab for analysis. The investigation continues.

Provincial plans are underway locally to implement the new *Integrated Public Health Information System (iPHIS)* computer database now being phased-in throughout Ontario to track communicable diseases and outbreaks of reportable diseases. Community Health Services Department staff will be trained in June, with a “go-live” target date in early July. The iPHIS program is in use by Health Canada, and was developed in British Columbia. Ontario will be implementing only the communicable disease and outbreak modules, with other modules being added at a later date.

A number of staff are participating in a series of on-line training courses provided by the Public Health Agency of Canada (formerly Health Canada.) The current course deals with epidemiology as related to outbreak control, and is conducted over an eight week period.

Rabies

Thirteen biting incidents were investigated and two individuals received post-exposure rabies vaccine as a result of bites from stray animals that could not be found for testing.

Low-cost rabies clinics will again be held this spring in a number of Lambton municipalities. This initiative works to encourage rural residents to immunize their cats and dogs in order to prevent human exposure to rabies. Community Health Services Department supports these clinics by assisting with advertising, with local municipalities providing the location and staffing for the clinics.

PART B **Monthly Activities (continued)**

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

No correspondence matters to report.

2. On-Call Guidelines

Pages 6-8

The Health Protection & Promotion Act permits the Minister to establish Mandatory Program Guidelines. Under Requirements and Standards, Section 6, of the Health Hazard Investigation Program Mandatory Program Guideline it requires that the board of health shall ensure the timely response to reports of health hazards through the provision of:

1. An on-call system that ensures 24 hour availability of board of health staff to respond;
2. Same day assessment and initiation of action within 24 hours if a health hazard is identified;
3. A written response which is updated annually or more frequently as required.

The Employer therefore requires that specified non-union staff provide on-call/standby services.

A well established and tested '*on-call*' process is in place. During 2003 staff was contacted 167 times (2003 is not considered atypical). The issues ranged from responding to a rabies bite and arranging for vaccine to chemical spills and influenza outbreaks in a long-term facility.

PART C **Other Matters Requiring a Motion (continued)**

Prior to the staff at the former Lambton Health Unit being made part of the County of Lambton structure, past practice was to compensate management staff by providing 5 additional days off with pay in lieu. While the practice of providing additional days was suspended at the time staff became part of the County, the requirement to provide on-call services continued.

On-Call guidelines exist for other Departments through out the County, including Emergency Medical Services (EMS) Department, Public Works Department (Roads), and Information Technology Department staff. Adoption of this policy will provide equity with other employee groups in the Corporation. The estimated annual cost is \$7,800.00, cost shared with the Province of Ontario 55/45 (\$3,510.00 net). The cost will be accommodated within the 2005 budget by delayed hiring in other areas.

Recommendation

That the County of Lambton approve the attached On-Call Policy Guidelines for the Community Health Services Department.

PART C **Other Matters Requiring a Motion**

1. Correspondence Pages 4-6

- a) 5-3-05 E-mails dated April 1, 2005 through to April 3, 2005 from Mark Haacke, Mayor Mike Bradley and Jim Kutyba regarding the installation of a traffic light at County Road #7 (Lakeshore Road) and County Road # 26 (Mandaumin Road).

Recognizing the dynamics of the growth of the area, this intersection is a priority for the County of Lambton and is reviewed annually, usually in the Spring. The installation of traffic lights was not warranted at the last review in 2004.

Recommendation

When warranted by our analysis, or alternatively, at the direction of County Council, staff will bring forward the appropriate capital project to install traffic signals and other appropriate improvements at the intersection of C.R. #7 (Lakeshore Road) and C.R. #26 (Mandaumin Road).

2. Road Widening and Dedications Pages 7-8

As per conditions of approval for consents granted:

- a) Transfer of road widening at the intersection of County Road 14 (Churchill Line) and County Road 20 (Plank Road)

Recommendation

That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate by-law be presented to County Council for its consideration:

Part of Lots 15 and 16, Concession 2, City of Sarnia, shown as Part 1 on Plan 25R-8907, County of Lambton (instrument # 876361); and

Part of Lot 15, Concession 2, City of Sarnia, shown as Part 5 on Plan 25R-8907, County of Lambton (Instrument # 223255).

PART C **Other Matters Requiring a Motion**

- b) Transfer of road widening at 1635 Mandaumin Road (County Road #26).

Recommendation

That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate by-law be presented to County Council for its consideration:

Part of south ½ of Lot 30, Concession 13 of former Sombra Township, now St. Clair Township, in the County of Lambton, shown as Parts 4, 5 and 6 on Plan 25R 8586 (Instrument #276922)

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION
GENERAL MANAGER'S REPORT

April 20, 2005

PLANNING & DEVELOPMENT and BUILDING SERVICES

PART A **Follow-up from Previous Month(s)**

1. Motion #4 of the Infrastructure & Development/Social & Health Services Committee meeting dated January 19, 2005. *That the Manager of Planning and Development Service be authorized to determine the interest of the affected Municipalities, the Lambton County Regional Trails Committee and other partners, in pursuing a coordinated submission to the Ministry of Municipal Affairs and Housing regarding secondary uses in hydro transmission corridors within Lambton County by June 1, 2005, and that a report be brought back to the next Committee meeting.*

The Manager of Planning and Development Services has had discussions with staff from the City of Sarnia, and the Townships of Enniskillen and Brooke-Alvinston. A meeting has been arranged with St. Clair Township staff for April 13. The municipalities are currently looking into potential opportunities for local involvement in the secondary use program(SUP).

A meeting was held with the Lambton County Regional Trails Committee on March 10, at which a motion was passed supporting the inclusion of recreational trails in a submission to the Ministry under the SUP.

2. Motion # 9 of the Infrastructure and Development/Social and Health Services Committee dated March 16, 2005. *That the County of Lambton express an interest to the Conservation Authorities (St. Clair Group only), implementing the project, that we wish to be involved and take an active role in the preparation of the Source Protection Plan*

A letter was sent to Ralph Coe, General Manager of the St. Clair Region Conservation Authority following the April 6 meeting of County Council.

PART B **Monthly Activities**

1. Accounts and Verification

Totals for the month of March:

Planning & Development	\$ 1,848.75
Emergency Services	\$ 533.45
Building Services	\$ 8545.50

A listing of the accounts will be available at the meeting.

PART B **Monthly Activities (continued)**

Previously they had been in a special zone that had similar regulations to the previous zoning by-law. This by-law has been appealed and a hearing date has been set for May 12th & 13th.

Village of Oil Springs Official Plan

The official plan is complete and council is waiting for comments from the Ministry of Municipal Affairs. When those comments are received they will be incorporated into the document.

b) New Provincial Policy Statement

The Ministry is holding training sessions for planners and other municipal staff. All County planners will be attending a training session. We will finalize our review of the new Provincial Planning Statement after those training sessions.

c) Lambton County Community Emergency Management Coordinator's Meeting pages 5-7

Minutes of the March 2, 2005 are attached.

d) Building Services Report page 8

Attached are statistics for the first quarter of 2005.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence Pages 9-10

- a) 5-4-05 Memo dated March 24, 2005 from the Association of Municipalities of Ontario (AMO) regarding Ontario Trails Strategy Consultations. The Ministry of Tourism and Recreation is developing an Ontario Trails Strategy with a goal of identifying key directions and priorities. AMO is requesting Council pass a resolution conveying support for trail development and concern over the continued burden that Section 20 of the Line Fences Act places on municipalities attempting to develop abandoned railways into usable trails and that the resolution be sent to the Ministers of Tourism and Recreation and Municipal Affairs and Housing as well as a copy to AMO.

PART C **Other Matters Requiring a Motion (continued)**

Recommendation

That Council support an Ontario Trails Strategy but also express its concern over the continued burden that Section 20 of the *Line Fences Act* places on municipalities attempting to develop abandoned railways into usable trails; and further

That the Ministers of Tourism and Recreation and Municipal Affairs and Housing as well as AMO be copied with Council's action.

2. March Report from the County Emergency Management Coordinator Pages 11-19

Attached is a report from Mark Wetering, Emergency Management Coordinator. Also attached is a report on the 2004 Peterborough flood as well as a draft Terms of Reference for the recently established Emergency Services Committee.

Recommendation

That the draft "Terms of Reference" for the Emergency Services Committee, as amended, be approved by the Infrastructure and Development Committee and that the County Emergency Management Coordinator be directed to arrange a meeting of the Emergency Services Committee in the near future.