



**COMMUNITY SERVICES/  
INFORMATION TECHNOLOGY COMMITTEE**

**Wednesday, November 17, 2004, 1:00 p.m.**

**County Building, Wyoming – Committee Room #1**

1. Libraries, Museums, and Gallery Lambton – C. Thayer
  - a) Libraries.....**LIB1 – LIB16**
  - b) Museums .....**MUS1 – MUS5**
  - c) Gallery Lambton..... **GL1 – GL6**
  
2. Housing Services– C. Thayer .....**HSG1 – HSG13**
  
3. Senior Services – C. Thayer.....**SSD1 – SSD5**
  
4. Emergency Medical Services – C. Thayer..... **EMS1 – EMS12**
  
5. Information Technology – L. Ross ..... **IT1 – IT3**



**PART B**      **Monthly Activities (continued)**b)    Book Clubs

The Sarnia Observer recently featured book clubs in their Saturday “Edge” edition. While they interviewed only a few clubs, Lambton County Library currently has adult book clubs in Sarnia, Wyoming, Oil Springs, Watford, Inwood, Bright’s Grove, Forest, Brigden and Petrolia. The Petrolia book club has been running for 41 years and has 40 members. A young people’s book club in Watford and a children’s book club in Corunna are also part of our library service. Book clubs and book discussion groups are a great way for libraries to reach out to their community.

c)    Partnerships

Lambton County Library is partnering with the St. Clair Youth Ballet in November. The St. Clair Youth Ballet is running a Nutcracker Word Search Contest for children, with the prize being a set of tickets to its performance of the Nutcracker Ballet. The contest runs from Friday, November 5 through Saturday, November 20. The draw will take place on Monday, November 22. Contest sheets will be available at all County Library locations.

The Library has a long time partnering relationship with Organization for Literacy in Lambton. The Organization for Literacy sponsors the “Give-a-Book” programme each November. All libraries in the County will have the “Give-a-Book” boxes available from November 6 through December 6. Members of the public are encouraged to bring donations of new unwrapped books for babies through teens to any library. The Organization for Literacy gives the books to the Salvation Army, Christmas for Everyone in Petrolia, Operation Christmas Tree in Corunna and the Aamjiwnaang First Nation. All the books go to families who receive a Christmas food hamper.

d)    Disposal of Items

In accordance with County Policy, the following items have been declared surplus and disposed of:

- 9 computer tables
- 2 paperback racks

**PART B**      **Monthly Activities (continued)**

e) Forest Library has received a grant for \$1,950 from the Forest Community Foundation to start a “Homework Help” program in the community. This program is projected to aid elementary students with their homework three afternoons a week from November – May.

f) Statistics

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Donations

- \$25.00 for books on tape at Sarnia Branch from George Radul, Sarnia
- \$295.30 to assist Thedford library fire recovery, collected at Forest Branch
- \$25 from Mallroad donation box

Sale of used books: \$205.61

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County’s recognition policy.

3. Federation of Ontario Public Libraries

A report is attached evaluating the benefits of joining the Federation of Ontario Public Libraries.

**PART C**      **Other Matters Requiring a Motion (continued)**

Recommendation

That the Lambton County Library Committee of Council support the position of Administrators of Rural Urban Public Libraries of Ontario (ARUPLO) and not join the Federation of Ontario Public Libraries at this time.

**Additional Items Attached for Information Purposes Only**

Adult Programs Calendar September 2004

Children's Programs Calendar September 2004



**PART B**      **Monthly Activities (continued)**

b)    Imperial Oil Volunteer Foundation Grant

\$2000.00 has been received from Imperial Oil for rebuilding/replacement of the family picnic tables on the museum grounds.

c)    Interpreted Oilfield Wagon Rides

Fairbank Oil Properties again kindly donated \$1300.00 to underwrite the cost of offering this unique family experience. The rides were offered every Sunday afternoon in July and August, providing the visiting public with a rare chance to view an operating, private oil field. This program considerably lengthens the time of museum stay, which is known to be a key determinant of the perceived value of a museum visit.

d)    Statistics

4.    General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.    Collections Management

Lambton Heritage Museum

**Artifacts Recommended for Acceptance:**

- 1950 travel diary of Lake Huron trip: Elaine Sinkule, Michigan.
- 1916 Ontario license plate: Ross Atkinson, Forest.
- 1900's oak drafting desk from Geo. Coultis & Son Sawmill, Thedford: H. Lein, Strathroy.
- UWO paper on Lambton native communities, referring to museums: R.Kernohan, London.
- Ladies whites, aprons, blouses, camisoles, petticoats, all good: E.Pullen, Grand Bend.
- Lace, thimble and photos pertaining to the Vidals of Sarnia: L. Crossley, Toronto.
- 18 Copy enlargements of 1905 Grand Bend postcards for research file: A. Schroder, Grand Bend.

**PART C**      **Other Matters Requiring a Motion (continued)**

**Artifacts Recommended for Deaccessioning:**

- W.3824 stuffed squirrel, poor; E.6230 stuffed merganser, poor.

**Artifacts Recommended for Refusal:**

- Family Bible (duplicate), Joyce McColl, Forest.
- 2 Eaton's beds, 1908. (duplicates): Gary Vance, Forest.
- 1950's fridge: Robert Watson, Plympton.
- Assorted hand tools (duplicates): Doris McCormick, Sarnia.
- Eaton's 1973 catalogue, curtain rings, poor native baskets: J. Lye, Sudbury.
- 1939 scrapbook (duplicate): M. Vandercott, Sarnia.
- wooden washing machine (duplicate) K. Mathewson, Sarnia.
- two ironstone plates, ( refer to other museums): I. Griffiths, Windsor.

Oil Museum of Canada

**Artifacts Recommended for Acceptance:**

- 1930 Assessment Notice, and tin matchbox holder, Phil Morningstar, Oil Springs.

Lambton Room Donations

- Mandeville Family Tree (3 volumes), donated by William Mandeville, Sarnia, Ontario.
- James Samuel Healey and Sarah Jane Apley and their Descendants, donated by James Healey, Grandville, Michigan.
- Two Boxes of Canatara Chapter I.O.D.E. Records including minutes 1990-2004, two histories for their 25<sup>th</sup> and 50<sup>th</sup> Anniversaries, two photo albums etc., donated by Canatara Chapter I.O.D.E., Sarnia, Ontario.
- \$20 from Dawn Township Historical Society in gratitude for Lambton Room Historian making a presentation at their meeting.
- \$60 from Lambton County Genealogical Society in gratitude for Lambton Room Historian making a presentation at their meeting.
- \$20 from Kathleen Ogg-Moss, Carleton Place, Ottawa, ON.
- \$100 from David Young, Harbor Springs, MI.
- \$50 from Richard Krause, Flemington, NJ.
- \$97.20 from used book sales.
- \$36 from donation box.

**PART C**      **Other Matters Requiring a Motion (continued)**

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

2.      Additional Fundraising Potential - Halloween event

Over the past decade the museum has created a successful family outing for tours of the museum outbuildings, decorated for Halloween and animated by up to 100 volunteers. Over the same ten years, Halloween has grown as a family celebration and the museum now partners with the Pinery Park to fill one campground that is specially opened for the weekend's theme. This also works to lengthen the tourist season in the Lambton Shores community.

This year, attendance dropped to 630, considerably lower than the record 1289 experienced two years ago. The carrying capacity of the outbuildings is limited to 1500 visitors per night due to the constrained proportions of several of the structures.

Community and volunteer interest continue to run high for this event, which confirms that the event should be maintained, but perhaps with additional effort to offer a new experience for the public

In order to see the event prosper, it is recommended that the Halloween event be expanded to a two night program, with a preview night to include a catered and ticketed dinner, fundraising auction and theme costume contests. In order to sell adequate tickets and realize a revenue target of \$4000 in Year 1, it is proposed that the museum partner with the Lake Smith Marsh Project members to share equally in all revenues so generated. The Lambton Gallery is already cleared out from the Craftsale, so the workload of this event addition will be manageable for museum staff.

Recommendation

That staff proceed with plans to expand the Halloween fundraiser to include a ticketed, catered adult dinner, with an upside net revenue target of \$4000. for the first year, to be split equally with another community group working as full partner in all operational responsibilities.

**COMMUNITY SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

November 17, 2004

**GALLERY LAMBTON**

**PART A**      **Follow-up from Previous Month(s)**

1.      No matters to report at this time.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Totals for the month of October: \$ 14,946.72  
A listing of the accounts will be available at the meeting.

- |  |     |
|--|-----|
| i)      Are there any items significantly over Budget?             | No  |
| ii)     Are there any items significantly under Budget?            | No  |
| iii)    Were all items purchased in accordance with County Policy? | Yes |
| iv)     Are there any items that were not in the Budget?           | No  |

2.      Revenue and Verification

Revenues received during the month of October: \$ 0.00

- |  |    |
|--|----|
| i)      Were any receipts not included in the current year's budget? | No |
| ii)     Were any receipts significantly less than budgeted?          | No |
| iii)    Were any receipts significantly more than budgeted?          | No |

3.      Items of Committee Interest

- a)      Exhibitions: Current

*Representing Cinema: The Art of the Film Poster*

Originated and circulated nationally by the Thames Art Gallery, Chatham, this exhibition features thirty-two original movie posters dated from 1929 to 1974, and from ten different countries including the U.S.A., France, Italy, Poland, Japan, and Sweden. Main Gallery, October 16 to November 20, 2004.

**PART B**      **Monthly Activities (continued)**

*Joseph Platzer: Dreams and Nightmares*

This exhibition features twenty-two black and white drawings by Alvinston sculptor Joseph Platzer. These strange fantasy landscapes with unusual juxtapositions and meanings, are taken directly from the artist's imagination. He never uses models. Sadie A. Knowles Gallery, October 16 to November 20, 2004.

b) Exhibitions: Upcoming

*Tom Benner: Cruising the Margins*

London, Ontario artist Tom Benner has been influenced by the mid 20<sup>th</sup> Century automobile industry which appropriated First Nations' names for marketing purposes. Originated and circulated by the McIntosh Gallery, University of Western Ontario, this exhibition features three automobiles, or caricatures of them, constructed by the artist: the 1958 Pontiac Fire Chief; the 1957 Chevrolet Apache pick up; and the 1957 De Soto Convertible. Main Gallery, November 27, 2004 to January 8, 2005.

*Jane Austin: Constructions, Titillating and Otherwise*

This exhibition by Petrolia artist Jane Austin focuses on her constructions. These use seemingly unrelated found objects that are placed next to one another to create another meaning or multi-levels of meaning. The small scale constructions reveal some witty connections with certain parts of the human anatomy. Jane Austin currently teaches visual art at the Lambton Central Collegiate and Vocational Institute, Petrolia. Sadie A. Knowles Gallery, November 27, 2004 to January 8, 2005.

c) Bus Trips

A bus trip is being organized to Detroit, Michigan, to see the exhibition, *The Glorious Glass of Venice*, at the Detroit Institute of Arts, and the Edsel & Eleanor Ford House (Designed by Frank Lloyd Wright), Grosse Point Shores, Thursday, December 16, 2004.

d) Programs

Children's Art Classes

Eight children's art classes are being offered from September to December, 2004 including four sessions for "Creative Wigglers."

**PART B**      **Monthly Activities (continued)**

Adult Art Classes

Cathleen Earle gave four classes on the Art of Watercolour in the East room of the Sarnia Public Library from September 21 to October 12, 2004.

Gallery Lambton will offer “Beginner Drawing for Adults” in the East Room of the Sarnia Public Library from November 9-30, 2004.

Public Lectures

Exhibiting artist Joseph Platzer gave a walking tour of his exhibition to approximately 25 visitors on Saturday October 30, 2004.

Guest curator Otto Buj gave a walking tour of the exhibition, *Representing Cinema* on Saturday, November 6, 2004.

Exhibiting artist Jane Austin will present a walking tour of her exhibition on Saturday, December 4, 2004.

Movie Screenings

Five movie screenings were held in the Sarnia Public Library Theatre to coincide with the exhibition, *Representing Cinema* on October 6 and 13; and November 3, 10 and 17. Each of the movies were selected from the posters in the exhibition: *Pickpocket* (France 1959); *Mama Roma* (Italy 1962); *Persona* (Sweden 1965); *The Criminal Life of Archibald Cruz* (Mexico 1955); and *A Woman Under the Influence* (U.S.A. 1974).

e) 2004 Attendance Report

Attached is the report for 2004 attendance at the Gallery, as at September 30, 2004.

f) Statistics

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

Nothing to report at this time

2.      Collections Management Report

- a)      It is proposed to purchase a painting by Pain Court artist, Leonard Jubenville, *Coming and Going*, 2002 (oil on canvas 36 in x 48in), from funds raised to honour the memory of Angela Martin who died recently in a climbing accident. This was a decision of the family because Angela had an interest in art and had taken art classes at Gallery Lambton. The curator visited Jubenville's studio and together with two representatives of the family, made the choice. The painting is a landscape of the country near Jubenville's studio and is near where Angela grew up. Also, the title appealed to the family because Angela was always coming and going. Over \$900.00 was raised to purchase this work. Leonard Jubenville has had work accepted consistently into Gallery Lambton's annual juried exhibition, "Look," and is a member of Angela's family.

Recommendation

That we accept the painting, *Coming and Going*, 2002, by Leonard Jubenville and that a thank-you letter be sent to the Martin family in accordance with the donation policy.

- b)      A proposed donation by Muriel Thibert of four works on paper by Mount Brydges artist Patrick Thibert have been approved by the Acquisitions Committee for consideration for acceptance into the permanent art collection. They are three lithographs and one serigraph from the "Portrait of the Artist" series, 1988-93. These relate directly to the sculptures in this series and some of these may be donated to the Gallery at a later date. All these works are on Arches paper and signed, titled and dated by the artist, 1993. They all measure 22 ½ in x 30 in (57.2 x 76.5 cm).

Recommendation

That we accept the four works on paper by Patrick Thibert and that thank-you letters be sent in accordance with the donations policy.



**PART B**      **Monthly Activities (continued)**

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      11-16-04 Letter dated October 20, 2004 from the Ministry of Municipal Affairs and Housing regarding the final allocation of funding for Ministry of Health and Long-Term Care (MOHLTC) Supportive Housing Units. The correspondence provides the final fixed funding amount for MOHLTC supportive housing units through the Strong Community Rent Supplement program. This amount represents an increase of \$12,499.24 annually, which will provide an additional 2 to 3 rent supplement units.

Recommendation

That staff submit a unit take up plan, utilizing the additional MOHLTC funding.

2.      Policy 2-10: Utility Charge for the Use of Air Conditioners

Currently, households using an air conditioner, in a unit where the hydro is paid for by the County of Lambton, are charged an annual fee of \$50.00 per air conditioner. The proposed Policy 2-10: Utility Charge for the Use of Air Conditioners will take effect January 1, 2005 and will result in a \$10.00 increase for each air conditioner in the home.

Recommendation

That Policy 2-10: Utility Charge for the Use of Air Conditioners be approved as presented.

3.      Capital Projects 103 and 129

Capital Project 103 for Balcony Refurbishing had an approved budget of \$120,000.00. The low tender was for \$93,734.00, leaving a surplus of \$26,266.00.

**PART C**      **Other Matters Requiring a Motion (continued)**

The Capital Project for entrance upgrades at 203 Fane Street, Corunna was originally budgeted for \$30,000 however a revised plan has been suggested by the architect that will provide a better tie-in with the upper balcony and the cottage type roof. This plan will require enlarging the width to the wall of the upper balcony and lengthening the entry to the existing common room window. These changes will increase the project cost by \$10,000.

Recommendation

That surplus funds of \$26,266.00 from Capital Project 103, Balcony Refurbishing be used to complete Capital Project 129, Entrance Upgrade at 203 Fane Street, Corunna.

4.      Lambton Seniors Home Corporation

Report attached evaluating the appointment of the Warden to the Board of Directors for the Lambton Senior Citizen's Home Corporation.

Recommendation

That County Council no longer appoints the Warden, or his designate, to the Board of Directors for the Lambton Senior Citizen's Home Corporation and the Board be so informed of this decision.



**PART B**      **Monthly Activities (continued)**

in each facility to work on many of the issues identified such as communication procedures, scheduling and call in procedures, and staff morale. It is the intention to undertake the survey on a regular basis.

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

- a)      11-19-04 Letter dated October 26, 2004 from the Ministry of Health and Long-Term Care. North Lambton Rest Home will be receiving Transition Support for the Phase 2 move of 25 beds in the amount of \$205.00 per bed or \$5,125.00. This amount reflects the Ministry contribution towards the moving costs in the completion of Phase 2 of the redevelopment.

Recommendation

That correspondence #11-19-04 be received and filed.

2.      Donations

The following memorial donations have been received:  
Marshall Gowland Manor: \$ 255.00

Recommendation

That these donations be gratefully accepted and that a thank you letter be sent in accordance with the County's recognition policy.



**PART B**      **Monthly Activities (continued)**

- b)    Ministry of Health and Long Term Care Annual Meeting with Senior Field Office Staff

Lambton EMS had the Ministry of Health and Long Term Care Field Office staff present on October 20, 2004. The purpose of the meeting was to review response times and address any issues which Lambton EMS felt necessary. The meeting went well and no major problems were identified.

- c)    Ministry Review Team - Second Visit

The Ministry of Health and Long Term Care Review team visited Lambton EMS October 21, 2004. The purpose of this meeting was to ensure that recommendations made by the team on the first visit were actioned. The team found that all required recommendations had been actioned and or completed as recommended. The letter of certification will be issued in the near future.

- d)    Theford EMS Station - Enhancement Staffing

The Theford station started their 24/7 rotations on October 08, 2004. This leaves only the Grand Bend station to be enhanced and this is set for November 19, 2004. This will complete the enhancements for the County of Lambton and bring all 8 stations to 24/7 coverage.

4.    General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.    Correspondence

Nothing at this time.

**PART C**      **Other Matters Requiring a Motion (continued)**

2.      Advance Care Skills

Report attached reviewing the level of care currently provided in the rural areas by Primary Care Paramedics.

Recommendation

That EMS staff work in partnership with the Lambton Base Hospital Program and the Paramedics to design and develop a cost effective method to implement an advanced care skill program across the County; and further

That a final report be brought back to Committee outlining exactly how the program will be implemented and an estimate of the associated costs.

**INFORMATION TECHNOLOGY**  
**CORPORATE MANAGER'S REPORT**

November 17, 2004

**INFORMATION TECHNOLOGY**

**PART A**      **Follow-up from Previous Month(s)**

1.      None.

**PART B**      **Monthly Activities**

1.      Accounts and Verification

Total for the month of October \$25,429.77

A listing of accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over Budget?             | No  |
| ii)  | Are there any items significantly under Budget?            | No  |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv)  | Are there any items that were not in the Budget?           | No  |

2.      Revenue and Verification

Revenue received during the month of October \$9,058.00

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

3.      Items of Committee Interest

- a)      County Supplied Internet for Councillors

Work has started on the move to provide County Council with internet access in their homes. For those Councillors that already have high speed internet, they can simply expense the charge back to the County on their monthly expense report. IT will ensure that the device that connects to the line is capable of wireless communications to ease connectivity of the laptop. If not, a device will be installed that has that functionality.

For those Councillors that are currently not connected with high-speed internet, IT is investigating several options with a variety of vendors. Each Councillor will be contacted in November to arrange for connectivity (either

**PART B**      **Monthly Activities (continued)**

by the Councillor speaking with a vendor themselves if they are comfortable with that, or IT can arrange to have the installation done in the Councillor's name. In either case, the monthly connectivity charges would be submitted to the County for reimbursement.

To ensure that the laptops are configured and working properly with the new high-speed connections, IT will be contacting each Councillor to arrange a visit to their home at a convenient time if required.

b) Paperless Council Meeting

All hardware and operating system software has been received and IT staff are working to configure it. ClearFrame, the eGenda software vendor, will be onsite the week of November 15<sup>th</sup> to begin installation of the eGenda software and to work with County staff on the implementation and training timelines. Although the timelines are aggressive and much work needs to be done during the next few months, IT anticipates a successful implementation by year end.

c) County Participation in International GIS Day

GIS Day, November 17, 2004, is a grassroots event that formalizes the practice of users and vendors of geographic information systems (GIS) opening their doors to schools, businesses, and the general public to showcase real-world applications of this important technology.

The County of Lambton's IT staff will be presenting to many local schools to show GIS to grade nine students. Ontario was the first jurisdiction in the world to make GIS and associated technologies a part of its standard curriculum. These events help make GIS come to life for Lambton students by showing them geographic information about their homes and communities and how GIS is used in many different areas throughout the County.

**PART B**      **Monthly Activities (continued)**

4.      Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

None.