



**COMMUNITY SERVICES/
INFORMATION TECHNOLOGY COMMITTEE**

Wednesday, March 16, 2005, 1:00 p.m.

County Building, Wyoming – Committee Room #1

Delegation: Representatives from the Canadian Red Cross will be speaking to the Committee regarding the Meals on Wheels rate increase.

1. Libraries, Museums, and Gallery Lambton – C. Thayer
 - a) Libraries.....LIB1 – LIB15
 - b) Museums MUS1 – MUS6
 - c) Gallery Lambton..... GL1 – GL7
2. Housing Services– C. Thayer HSG1 – HSG9
3. Senior Services – C. Thayer..... SSD1 – SSD22
4. Emergency Medical Services – C. Thayer.....EMS1 – EMS5
5. Information Technology – L. RossIT1 – IT5

PART B **Monthly Activities (continued)**b) Programs

The federally funded CAP Internet students are offering Cyber Camps at the Corunna Library on Mondays and Wednesdays in March and in Oil Springs, a “Web Awareness” day for children and adults is being held on two Saturdays in March.

Alvinston Library is offering an eight week Creative Writing course. Enrolment is limited and the cost is \$65.

Pauline Grondin, an Irish storyteller, will help celebrate St. Patrick’s Day at the Wyoming and the Sarnia Library with stories, myths and songs.

- c) An application has been sent to the Ontario Trillium Foundation to aid in the development of teen collections and services, with the focus on libraries in communities of less than 20,000. Literacy and learning requirements of our youth have been identified as an essential component for life skill development. In a recent teen survey conducted by the Urban Libraries Council, it was discovered that teens look to their libraries for a number of services. The library is partnering with the Organization for Literacy in Lambton, Rebound and the Sarnia Lambton Training Board for the “Lambton Initiative for Teen Endeavours (LITE)”, a project that will expand services offered to youth in our communities. Letters of support for this project were received not only from the majority of local municipalities in Lambton but also from other teen based groups such as both school boards and the YMCA.

- d) Statistics pages 4-12

- e) Calendars pages 13-15
Adult & Children’s Programs for March 2005

4. General Manager’s ReportRecommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Donations

- \$100 from Jean Pollock, Grand Bend for use in the Grand Bend Library
- \$50 from McKeough Supply Inc., Chatham in memory of Gary W. Mason
- \$60.05 from Phyllis Krause, Flemington, NJ for AV material
- \$5.00 from Mark Thorburn, Delta, BC for reference material
- \$24.71 from Stella Pantalleresco, Romulus, MI for reference materials
- \$20 from Margaret Manser, Sarnia for the purchase of children's books
- \$100 from Shetland Women's Institute for program use in Shetland
- \$20 from Elsie O'Brien, Wyoming for use in Wyoming Library
- \$25 from Gladys Ellmore, Point Edward
- \$35 from Bright's Grove donation box
- \$182.50 from Grand Bend donation box
- \$17 from Mallroad donation box
- \$17.11 from Port Lambton donation box
- \$10 from the Wyoming donation box
- \$1250.05 book sale money

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

PART B **Monthly Activities (continued)**

b) Toys on Parade Feature Exhibition

Toys on Parade features the collecting highlights of four of southwestern Ontario's most avid toy collectors, with over a century of collecting experience amongst them. The exhibition offers teddy bears, cast iron toys, metal cars, robots, board games, Noah's arks and dolls. This 4000 sq. ft. exhibit runs from May to Thanksgiving.

c) Heritage Sarnia-Lambton Trillium Application

The Trillium Foundation's regional committee made an unexpected site visit to Sarnia-Lambton to learn in person about plans for the Ontario Visual Heritage Project as the main Heritage Sarnia-Lambton project for the year. Under our umbrella application a total of 32 area heritage groups, clubs and societies are represented. The Trillium committee left very impressed with the wide extent of partnership and collaboration under which the project will operate, with the County providing the role of book-keeper for the project. Confirmation of funding will be known the first week of March.

d) The Oil Museum hosted a Lambton County Historical Society meeting, and a tour of UWO geology students.

e) A proposal has been made to Canada Post by Enniskillen Township requesting a stamp to mark the 150th anniversary of the world's first commercial oil well in 2008.

f) Statistics pages 5-6

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

PART C Other Matters Requiring a Motion (continued)

2. Collections Management

Lambton Heritage Museum

Artifacts Recommended for Acceptance:

- Hotel Imperial Grand Bend letter, 1922: Ed Phelps, London.
- ‘Sharing’, a book of Ipperwash poems. Anonymous by mail.
- Carnival Glass bowl and nappies, Robert Tremain, Grand Bend.

Artifacts Recommended for Deaccessioning:

- Foreign currency collection, of nominal value: P. Eisenbach collection.
- Assorted wash jugs without basins, some handles missing or cracked, primarily P. Eisenbach collection. Also china plates 989.30.232, 984.18.1, cheese dish with base made up, of no value. Also moustache cups with no plates to match. All 53 items to go to public auction.

Artifacts Recommended for Refusal:

- 1953 GE electric stove, still in use. R. Gill, Grand Bend.
- Pump organ made in Berlin, Ont: Shirley Knoop, Goderich.
- Auto sock-knitting machine, (duplicate), Marjorie Ralston, Port Franks.
- Esso Reporters, 1979 and onwards.

Cash Donations

- \$2000. for Coultis display, B. Coultis of Brooks, Alberta.
- \$1000. for OVH project, B. Coultis, of Brooks, Alberta.

Oil Museum of Canada

Artifacts Recommended for Refusal:

- Pump organ: Shirley Cheshire, Weston.

Artifacts Recommended for Acceptance:

- 1892 Chicago World’s Fair token, to go with Imperial Oil wax promotional elephant that attended the same Fair; Ron Van Horne, Forest.
- quilting frames; Gordon Perry, Oil Springs.

Lambton Room Donations

- A Family History of William Dyke and Mary Jane Page: A Perspective of Three Generations, Pioneering The Foreign Oil Fields of Africa: A History of Ross Dyke in Egypt, donated by Jeanne Annett, Edmonton, Alberta.
- More Brickwall Solutions to Genealogy Problems, donated by Alan Campbell, Sarnia, Ontario.

PART C Other Matters Requiring a Motion (continued)

- Witness to History: A Lifetime of Memories, donated by Ralph Ferguson, Brooke Township, Ontario.
- Microfiche of Sarnia Township-Clearwater Municipal Records 1969-1986, Petrolia Bylaws and Minutes 1981-1988 and other miscellaneous records 1874-1945, donated by Edward Phelps, London, Ontario.
- 1980 Forest Telephone Book, donated by George Hamilton, Glencoe, Ontario.
- Two Field Note Books Belonging to Surveyor L.G. McNeice (Port Lambton area circa 1920's), donated by Jean McNeice, Innisfil, Ontario.
- \$29.10 from Lois Combs, Michigan.
- \$30 from Robert Herbert, Stouffville, Ontario.
- \$20 from Colene Munro, Sarnia, Ontario.
- \$35 from Richard Small, Point Edward, Ontario.
- \$2000 from Lambton County Branch of the Ontario Genealogical Society.
- \$204.67 from used book sales.
- \$103.32 from Donation Box.

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

3. Capital Projects

Project #LHM105 – Historic Building Repairs	\$9,130
Although the PO for this work was issued in 2004, due to the early arrival of winter, the majority of this work did not get completed.	

Project #LHM106 – Main Building Repairs	\$27,916
Imperial Roofing was unable to complete the roofing work prior to year end.	

Project #OHM103	\$7,800
PO's were issued for the work, however it was not completed prior to year end.	

Recommendation

That the 2004 funds allocated to complete the above projects (approx \$44,846) be placed in a Reserve in order that the projects can be completed in 2005.

PART B **Monthly Activities (continued)**

ii) A Growing Legacy: Recent Additions to Gallery Lambton's Regional Collection, February 26 to May 7, 2005 (Sadie A. Knowles Gallery). These works from the permanent collection have been acquired in the past two years. Artists include: Larry Towell (Bothwell), Gerald Pedros (St. Thomas), Ed Zelenak (West Lorne), Patrick Thibert (Mt. Brydges), Leonard Jubenville (Pain Court), and John Boyle (London), Jean Hay (London). Curator David G. Taylor will give a walking tour of this exhibition on Saturday, March 19, 2005 at 3:00pm.

c) Exhibitions – Upcoming

Look '05 (the 53rd annual juried art exhibition), April 9 to May 7, 2005 (Main Gallery). This exhibition is open to all artists from southwest Ontario and southern Michigan. This year's jurors are Melanie Townsend, Curator of Contemporary Art, Museum London and Joseph Hubbard, professional artist and retired art instructor, Fanshawe College, London.

d) Programs

Children's Art Classes

i) Winter and Spring Art Classes. 4 Creative Wigglers (ages 2 to 5 years) are being offered from January 27 to May 6th with 3 art classes for children (ages 6 to 8 and 9 to 13) from January to April, and 2 adult art classes from January to April.

ii) March Break Art Classes. 10 art classes are being offered for March Break, March 14-18, 2005 for ages 6 to 8 and 9-13 with instructors Susan Perry, Dave Dunk and David Moore. These workshops represent a wide variety of topics, media and techniques. So far, the classes are filling up well with a few full classes at 15.

iii) Noon Hour Videos on Art

Wednesday Series 1 (for five weeks) will be Sister Wendy Beckett's Story of Painting from the beginnings of Western art through to the 20th century (February 2 to March 2). Tuesday Series 2 (for 5 weeks) will be on Modern Artists: Edouard Manet (1832-1883), Kathe Kollwitz (1867-1945), Marc Chagall (1887-1985), Jackson Pollock (1912-1956), and Louise Nevelson (1899-1988), from March 8 to April 5.

PART B **Monthly Activities (continued)**

Department, Ontario Works and the Ministry of Community and Social Services as a two year pilot project. The Housing Services Department provided two row housing units on Kathleen Avenue at a per diem rate based on the current market rent.

During the first eight months following its inception there were one hundred and fifty-four (154) homeless youth housed at the Haven. This resulted in an average monthly rental income of \$688.35 to the Housing Services Department.

The Infrastructure and Development/Social and Health Services Committee were advised at its December meeting that staff would move forward to renew the agreement for the continuation of this project. The Housing Services Department will renew the lease for two row housing units with the Inn of the Good Shepherd effective August 1, 2005 for a two year period.

4. **General Manager's Report****Recommendation**

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**1. **Correspondence**

Pages 7-9

- a) 3-1-05 Letter dated February 2, 2005 from the City of Kingston regarding the resolution they passed requesting that the Province of Ontario increase the Community Reinvestment Fund allocation for social housing to match the actual costs of Social Housing in the Service Manager area.

Recommendation

That the County of Lambton endorse the City of Kingston's resolution.

- b) 4-7-05 Letter received February 22, 2005 from Ministry of Public Infrastructure Renewal informing the Service Manager that the Government has committed to providing funding enhancements for projects approved under the Affordable Housing Program – Community Rental Housing Funding.

PART C **Other Matters Requiring a Motion (continued)**

Recommendation

That correspondence 4-7-05 be received and filed.

2. KAPS Resource Centre

In 1994 the former Sarnia & Lambton Housing Authority removed a three bedroom row housing unit located at 375A Kathleen Avenue, Sarnia from the Ontario Housing Corporation rental stock. This unit was rented to the Eastland Gardens Tenant Association to be used as a resource centre for children, adults and seniors.

Community agencies such as The Golden K Kiwanis Club, St. Clair Child and Youth Services and YMCA of Sarnia-Lambton provided assistance and programs to the tenants. In 2002 the YMCA of Sarnia-Lambton withdrew their programs from the KAPS Resource Centre and the Eastland Garden Tenant Association dissolved returning possession of 375A Kathleen Avenue to the County of Lambton. Since 2002 the only program operating out this address has been a half day pre school program provided by the St. Clair Child and Youth Services. The location has been provided rent free and the Housing Services Department has paid the utility costs.

In April, 2004 staff of the Housing Services Department initiated a meeting with tenants and Community partners to determine needs and possible partnerships for the continued operation of this Resource Centre.

Lighthouse North has presented a proposal for the use of this location.

Lighthouse North is an incorporated not for profit organization approved as a charity providing a residential recovery program for adult survivors of childhood sexual abuse. According to Health Canada childhood abuse has a tremendous impact on the lives of victims. It leads to physical and mental health complications, long-term mental health issues and problems with relationships and social functioning. Lighthouse North combines Residential Recovery for the survivor, participation of friends and family to encourage healing of the family unit, education and advocacy efforts to raise awareness and teach prevention and intervention.

Lighthouse North is requesting Lambton County donate the use of two, three bedroom row housing units. Five to eight participants will live in one unit. Career planning, training, individual and group counseling, product production, administration and intake/transitional functions will operate out of the second unit. Lighthouse North plans to relocate all operations in the 3rd year to a larger facility. Lighthouse North wishes to phase in the program and is requesting possession of one unit effective May 1, 2005 for the operation of programs. Depending on the

PART C **Other Matters Requiring a Motion (continued)**

success of their fund raising abilities the residential program would follow in six to eight months.

Recommendation:

That the Housing Services Department lease one three bedroom row housing unit located at 375A Kathleen Avenue to Lighthouse North for a period of one year. Rent to be \$1.00 per month plus utilities for a total monthly rent of \$58.00.

COMMUNITY SERVICES DIVISION
GENERAL MANAGER'S REPORT

March 16, 2005

SENIOR SERVICES DEPARTMENT

PART A **Follow-up from Previous Month(s)**

1. **Meals Program**

Motion #33, County Council, February 2, 2005: *That motion #25 of the Community Services/Information Technology Committee minutes dated January 19, 2005 be referred back to the Committee, to allow input from the stakeholders and that it be brought back to the next regular meeting of County Council for further consideration.*

Motion #25, Community Services/Information Technology January 19, 2005: *That consistent pricing be implemented in all Homes' meal programs (hot and frozen) as well as visitors' and apartment meals, and that the following price increases take effect April 1, 2005:*

- *The price of an entrée increase to \$5.00;*
- *The price of soup increase to \$1.00;*
- *The price of a dessert increase to \$1.00;*
- *The price of an "All Inclusive Meal" increase to \$6.75; and further,*

That the production costs be reviewed annually by the dietary supervisors in order to ensure that the selling price covers the costs of producing the meals.

Report attached outlines feedback received from the stakeholders. Page 5-6

Recommendation

That consistent pricing be implemented in all Homes' meal programs (hot and frozen) as well as visitors' and apartment meals, and that the following price increases take effect as of July 1, 2005:

- The price of an entrée increase to \$5.00.
- The price of soup increase to \$1.00.
- The price of a dessert increase to \$1.00.
- That the price of an "All Inclusive Meal" increase to \$6.75 and; further

That a fee reduction process be developed in conjunction with Red Cross and LEO to allow a reduction in the cost of meals based on financial need and, further

That production costs be reviewed annually by the dietary supervisors in order to ensure that the selling price covers the costs of producing the meals.

PART B **Monthly Activities (continued)**

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

Pages 18-22

- a) 4-12-05 The Ministry of Health and Long-Term Care confirming a one time grant to replace diagnostic and medical equipment. Each Home received the following:

Marshall Gowland Manor	\$ 65,834.00
Lambton Meadowview Villa	\$ 65,312.00
North Lambton Rest Home	\$ 45,979.00

The requested turn around time for these expenditures was relatively short (12 days). Staff worked in conjunction with the Purchasing Coordinator to ensure the purchasing policy procedures were followed as closely as possible, given the time restraints and the following equipment was purchased with the funds:

• 3 Respironics Pulse Oximeters	2,142
• 3 Spot Vital Sign machines	4,800
• 4 Thermoscan thermometers	1,000
• 8 Alternating Pressure Mattressess	20,500
• 81 Pressure Pedic Mattressess	29,079
• 3 Genair Accuturn Mattressess	14,997
• 10 Symmetric Aire Matressess	12,800
• 1 Hydromassage tub	24,481
• 1 Hydrosonic tub & scale	26,937
• 2 Century tubs	21,830

Recommendation

That the County send a letter of thanks to the Ministry for the additional funding.

- b) 4-9-05 Letter dated February 23, 2005 from the Ministry of Health and Long-Term Care in response to the County’s letter requesting additional details regarding the creation of the Local Health Integration Networks (LHINs).

PART C **Other Matters Requiring a Motion (continued)**

The letter indicates that many of the specific details for the creation and implementation of the LHINS are still being developed. It also notes that the Ministry is analyzing the feedback received from stakeholder correspondence and the community workshops regarding the LHIN's boundaries and that they may be further refined based on this input. In addition it notes that the LHIN's boards will be bound by performance agreements with the ministry and that they will also be accountable to the local community.

Recommendation

That correspondence item 4-9-05 be received and filed.

3. Donations

The following memorial donations have been received:

Lambton Meadowview Villa	\$ 260.00
Alzheimer Adult Enrichment Centre	\$ 295.00

Recommendation

That these donations be gratefully accepted and that a thank you letter be sent in accordance with the County's recognition policy.

PART B **Monthly Activities (continued)**

c) Judson Stores Meeting

Lambton EMS attended a meeting in Waterloo Region to meet with Ministry of Health officials regarding the status of Judson and its new role. The meeting was designed for service providers to present feedback on the new model and to receive information regarding the services Judson will provide in terms of purchasing and support.

d) Chemical, Biological, Radiological and Nuclear Conference (CBRN)

Staff attended a CBRN conference hosted by York Region EMS and the Ministry of Health and Long Term Care. The conference was the first of its kind in Ontario and was well attended. Issues discussed were, Weapons of Mass destruction, Terrorism, CBRN Events, Emergency Response and recovery to CBRN events.

e) Peterborough Flood Presentation

Staff attended a presentation on the Peterborough flood which was hosted by the Sarnia Fire and Rescue service. The discussion surrounded planning, response and recovery from this disaster.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

Pages 4-5

- a) 4-10-05 Correspondence received from the County of Frontenac Re: Employment Standards Act and Ministry of Labour ruling. The County of Frontenac has been fined under the Employment Standards Act for non-compliance with the section regarding meal breaks for their Paramedic staff. Under current legislation Paramedic staff is not exempt from this clause of the Act similar to Police and Fire agencies. This issue directly affects every EMS providers in the Province of Ontario.

PART C **Other Matters Requiring a Motion (continued)**

Recommendation

That the County of Lambton endorse the County of Frontenac's resolution to petition the Province of Ontario, through the Minister of Labour, to amend Ontario Regulation 285/01 to include an exemption for paramedics in the employment of municipalities across the Province of Ontario.

- b) 4-11-05 Letter dated November 3, 2004 received from the Township of Warwick. The Township is prepared to donate a piece of land to the County for the establishment of a future EMS station in Watford.

Currently EMS shares quarters with the Fire Department in Watford. The EMS crew occupies the second floor of the station and pays an annual rent of \$6,000. Four new ambulance stations have been constructed in Lambton since the service was downloaded in 2001 (Grand Bend, Petrolia, Brigden and Sarnia). In addition, the County owns the EMS stations in Forest and Corunna and shares space with the Fire Department in Thedford. The construction of a new base in Watford was included in the 2005 capital budget; however it did not make the final list based on its score.

Recommendation

That the matter be referred again to the 2006 capital scoring process for further consideration.

PART B **Monthly Activities (continued)**

4. Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Lambton County Wide Area Network (WAN)

Attached is a memorandum dated March 8, 2005 regarding the Lambton County Area Network (WAN).

Recommendation

1. That the Committee recommend to Council that it accept the recommendation from the CKLAG Executive Committee that the proposal from MaXess be accepted in principle.
2. That staff be directed to finalize a contract with MaXess for the provision of a new Wide Area Network to be completed by January 1, 2007.