



**PART B**      **Monthly Activities (continued)**

b) On June 14, 2004 Sarnia Branch will be hosting Remembering the Battle for Normandy Sixty Years Later. Following Brian McKenna's documentary "The Valour and the Horror", staff will lead a discussion, giving attendees the opportunity to share information and learn more about this pivotal battle of World War II.

c) Partnerships

The Rural Wellness Group from Healthy Living Lambton has begun its walking program. Information packages are being distributed through our branches and many branches will be the starting and finishing point for the walks. Libraries will also be lending pedometers for the walk.

"Wild about Reading", this summer's children's reading program is having its kickoff during Art Walk 2004, a program organized through the Lawrence House Centre for the Arts to promote community awareness of the arts. The downtown branch will be offering an animal mask making workshop, conducting a chalk drawing contest and offering stories and crafts during the weekend celebration.

d) The Bookmobile will be on hand for touring during the Lambton County Staff Picnic on June 10 at Canatara Park. Used paperbacks will be available free of charge and memberships to the Lambton County Library system will also be available.

4. General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Donations

**PART C**      **Other Matters Requiring a Motion (continued)**

- 2 copies of The Commissionaires: an organization with a proud history: 1925-1998, edited by John Gardam, donated by the Canadian Corps of Commissionaires
- \$20 for the purchase of children's books, donated by Wendy Blacklock of Corunna
- \$25 for the purchase of adult books, donated by Jessie David of Clearwater, Ontario
- \$30 from an anonymous donation to Sarnia Branch
- \$10 from Bright's Grove donation box
- \$10 from the Grand Bend donation box

Sale of Used Books: \$216.27

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

**Additional Items Attached for Information Purposes Only**

Pages 8,9

Adult Programs Calendar 2004

Children's Programs Calendar 2004



**PART B**      **Monthly Activities (continued)**

c)    Nova Volunteer

Nova Chemicals, through their Community Support Program, has been providing a volunteer for the Heritage Museum for the last year. The Nova employee has completed numerous projects requiring metal fabricating and welding. This volunteer has also created a series of metal sculpture icons to represent Lambton for the garden in front of the museum.

d)    Heritage Sarnia-Lambton Television Marketing Project

The 11 museum members of Heritage Sarnia-Lambton now have their co-op ad campaign up and running. This required filming at each of 11 museum sites, and subsequent production for the three sister stations. Due to the generous matching corporate bonus given, total retail value of the ad budget has blossomed to \$60,000.00 providing each of the museums with a level of prominence and visibility not typically available.

e)    Dutch Heritage Day

During this popular annual picnic event on Sunday July 25 from 12:00-4:00, 'Folk Corn', a Holland based group, is scheduled to perform. Dutch pastries, smoked fish, dance and folksongs will also be offered throughout the day. Greetings will be extended by the Vice-Consul of the Royal Dutch Embassy to Canada. Guests bring their lawn chairs and the performances continue all afternoon on the main stage.

f)    Oil Museum Season Opening

Cold and damp weather played havoc with the Oil Museum kite-fly, but in the month of May four school tours and two motor coaches visited the site.

4.    General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      Collections Management:

Lambton Heritage Museum

Artifacts Recommended for Acceptance:

- Piano cover, donated by Alma Jay, Thedford.
- Cast iron toy horse, donated by Bob Armitage, Sarnia.

Artifacts Recommended for Refusal:

- Home Atlas (of limited interest, not local content) F. Harper, Watford.

Artifacts Recommended for Disposal:

- Nurse's belt, (in isolation, without uniform) 995.10.1b
- Radio, floor style, wooden parts of cabriole missing. E 977.4700
- Two ledgers from Parkhill Foundry (send to Museum London)
- Pieces of chipped & broken glass plates and mugs with breakage: 985.21.3; 977.1003; 984.33.51; 977.1507; 977.882; 977.884; 984.32.102

Oil Museum of Canada

Artifacts Recommended for Acceptance:

- Photo of Archie Barnes (Oxford House/Oil Springs) donated by Owen Byers, Oil Springs
- Table cloth with red embroidered names and two baby dresses, donated by Alex McGregor, Wilkesport
- Plaque with thermometer (advertising give away from McGregor Market, Oil Springs) donated by Betty Lou Snetselaar, Petrolia

**PART C**      **Other Matters Requiring a Motion** (continued)

Lambton Room Donations

- 11 Birkhall Women's Institute Minute Books, 4 Tweedsmuir Histories, 2 Binders, donated by Birkhall Women's Institute, Moore Township, Ontario
- St. Paul's Anglican Church Wisbeach Warwick Township Cemetery, donated by Jack Rogers, Watford, Ontario
- Beers' Commemorative Biographical Record of the County of Lambton, Descendants of James Park, The Long Journey: A Family History 1687-1991, Extracts of the Dresden Times 1923-1956, Index to the Tilbury Story 1887-1987, Index to Ridgeway 1875-1975, Forward with Christ for 125 years 1840-1965: Arkona Baptist Church, Arkona, donated by Lynn Clark, Chatham, Ontario
- Copy of the 1851 Euphemia Township Poll Book, Original 1930 Election Recapitulation Sheets, 1930 Voter's List, Oil Springs, donated by Fred Fansher, Chatham, Ontario
- Updated map of Sarnia, donated by Helen Janes, Sarnia, Ontario
- Miscellaneous Papers pertaining to Joseph Nickels, Plympton Township, Robinson Family Tree, donated by Joanne Atkinson, Wyoming, Ontario
- 1882 Letter written by Peter McKellar, donated by Ruth Leitch, Alvinston, Ontario
- Box of Photographs pertaining to the Couse Family, donated by Helen Pierce, Petrolia, Ontario
- \$96.27 from used book sales
- \$67.25 from donation box

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.



**PART B**      **Monthly Activities (continued)**

Bus Trips (cont'd)

A bus trip is being organized to the Art Gallery of Ontario on Saturday, August 28, 2004 to see the art exhibition, *Impressionist Visions: Turner, Whistler, Monet*. This will cost \$75.00 plus GST for members and \$79.00 for non members.

b) Art Classes for Children

12 art classes for children are being offered during the summer with local instructors, Dave Dunk ( 2 sessions of "Clayworks"), Susan Perry ("Multi-media Mates," "Drawing Discovery," "Adventures in Art," and "Surreal Deal & Gargoyles Galore"), Beverly Fish (2 sessions of "Pen & Ink"), Erica Mendritzki ("The Magic Pencil," "The Lost World of Artlantis," "Animal Crackers," and "Time Travelers"), and David Moore ("Flights of Fancy," and "The Call of the Wild").

c) Current Exhibitions

*Canadian Painting 1914-1926: Selections from the Permanent Collection* (Sadie A. Knowles Gallery), June 12 to August 28, 2004. The years 1914 to 1925 were critical ones for Canadian painting. It saw the origins and birth of the Group of Seven which changed the way artists saw the landscape for many years to come. There were other artists who shared the same visions but were never members of the Group. In addition, there were others who worked in outmoded styles while others developed in different directions. By 1925 with critical successes at home and abroad the Group of Seven had a firm place in our cultural heritage.

*The Human Condition: Selections from the Permanent Collection* (Main Gallery), June 12 to August 28, 2004. This exhibition will focus on the collection that deals with the human figure. In addition to the nude and portraiture, the face and the body will reveal how they show us so much about our humanity. Many of the works in this exhibition have not been seen for many years, if at all.

d) Upcoming Events

*Artwalk 2004*, June 24 to 27, 2004. Gallery Lambton will participate in this downtown project arranged by the Lawrence House Centre for the Arts. Featured are a walk-in "Creative Wigglers" with Jeannie Brazeau, and tours of the current exhibitions with Gallery staff.

**PART B**      **Monthly Activities (continued)**

e)      Permanent Collection: Loans

Edwin Holgate's *The Lumberjack* is currently on loan to the Edmonton Art Gallery for a national tour of its exhibition, *Soundtracks*, June 2003 to June 30, 2005.

Lawren Harris' *Winter Evening* is being circulated nationally in the exhibition, *The Other Landscape* by the Edmonton Art Gallery, 2003-2005.

Joanne Tod's *Identification/Defacement*, 1983 is currently on loan to the McMichael Canadian Art Collection for an exhibition of portraiture, *Identities, Canadian Portraits*, from February 28 to June 13, 2004.

A.Y. Jackson's small sketch, *Fog on Eclipse Sound*, August 1927 has been requested by the National Gallery of Canada (NGC) for an exhibition of Tom Thomson and members of the Group of Seven that will tour to five venues in the United States from February 2006 to August 2007. This will be curated by Charles C. Hill, Curator of Canadian Art at the NGC and Megan Bice, former curator at Sarnia Public Library and Art Gallery and now an independent curator.

f)      Statistics

Page 4

4.      General Manager's Report

Recommendation

That the General Manager's report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time

**COMMUNITY SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

**June 16, 2004**

**HOUSING SERVICES**

**PART A**      **Follow-up from Previous Month(s)**

No matters to report at this time.

**PART B**      **Monthly Activities**

1.      **Accounts and Verification**

Total for the month of May:      \$ 456,586.66

A listing of the accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over budget?             | No  |
| ii)  | Are there any items significantly under budget?            | No  |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv)  | Are there any items that were not in the budget?           | No  |

2.      **Revenue and Verification**

Revenues received during the month of May:      \$ 0.00\*

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year's budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

\* Revenue received was \$222,909 however it was not transferred into the finance system at the time reports were produced.

3.      **Items of Committee Interest**      Pages 2-3

- a)      Statistics – May, 2004
- b)      **Strong Communities Rent Supplement Program**

The Unit Take-Up Plan as submitted to the Ministry of Municipal Affairs and Housing indicating full allocation of the committed annual funding in the amount of \$141,762.65 is attached for information purposes.

4.      **General Manager's Report**

**Recommendation**

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

No matters at this time.

**COMMUNITY SERVICES DIVISION**  
**GENERAL MANAGER'S REPORT**

**June 16, 2004**

**SENIOR SERVICES DEPARTMENT**

**PART A**      **Follow-up from Previous Month(s)**

1.      Motion #19, County Council May 5, 2004, *“That County Council refer the issue of televisions in lounges of long-term care facilities to staff, that they will provide an opportunity for input from Residents’ Associations for better solutions to meet “range of activities” directives from the Ministry of Health and Long-Term Care.”*

Staff circulated a questionnaire to all residents and their families related to the issue of TV’s in the lounges and held a Resident/Family Meeting on May 20, 2004 to further discuss the issue. The Ministry Compliance Officer was in attendance at this meeting as well as families and residents.

Survey results were equally split between those who wanted TV’s in the lounges and those who did not. After some discussion, it was agreed that a TV and VCR would be placed on a cart that could easily be moved from lounge to lounge. This would allow volunteers and/or families to organize movie events for residents who were interested and would also leave some lounges to be used for quieter activities. This arrangement met with the Ministry’s approval and will be monitored to see how it is working.

**PART B**      **Monthly Activities**

1.      **Accounts and Verification**

Total for the month of May 2004      \$ 1,018,567.74

A listing of the accounts will be available at the meeting.

- |      |  |     |
|------|--|-----|
| i)   | Are there any items significantly over budget?             | No  |
| ii)  | Are there any items significantly under budget?            | No  |
| iii) | Were all items purchased in accordance with County Policy? | Yes |
| iv)  | Are there any items that were not in the budget?           | No  |

2.      **Revenue and Verification**

Revenues received during the month of May:      \$ 21,862.00

- |      |  |    |
|------|--|----|
| i)   | Were any receipts not included in the current year’s budget? | No |
| ii)  | Were any receipts significantly less than budgeted?          | No |
| iii) | Were any receipts significantly more than budgeted?          | No |

**PART B**      **Monthly Activities (continued)**

3.      Items of Committee Interest

Pages 3

a) Statistics

4.      General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

No items at this time.

2.      Donations

The following donations were received by Marshall Gowland Manor:

- an organ donated by Mrs. Yarnell
- a pool table donated by Mr. Fregin
- a print donated by the CNIB
- a stained glass hanging donated by D. Baines
- a stained glass hanging donated by B. Helbin

In addition, the following donations have been received:

- LMV Therapeutic Garden:      total of \$2,245
- Lambton Meadowview Villa:      total of \$45.00
- AAEC:      total of \$620.00

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.





**PART C**      **Other Matters Requiring a Motion**

1.      Correspondence

None at this time.

2.      Vehicle Replacement Program

Pages 23-24

See attached report.

Recommendation

That County Council approve an exemption under the current purchasing policy for the purchasing of ambulances.

**INFORMATION TECHNOLOGY**  
**CORPORATE MANAGER'S REPORT**

June 16, 2004

**INFORMATION TECHNOLOGY**

**PART A**      **Follow-up from Previous Month/Meeting(s)**

None.

**PART B**      **Monthly Activities**

1.      **Accounts and Verification**

A listing of accounts will be available at the meeting.

Total for the month of May \$138,070.49

- i)      Are there any items significantly over Budget? No
- ii)     Are there any items significantly under Budget? No
- iii)    Were all items purchased in accordance with County Policy? Yes
- iv)    Are there any items that were not in the Budget? No

2.      **Revenue and Verification**

Revenue received during the month of May \$6,046.00

- i)      Were any receipts not included in the current year's budget? No
- ii)     Were any receipts significantly less than budgeted? No
- iii)    Were any receipts significantly more than budgeted? No

3.      **Items of Committee Interest**

a)      IT has been working with HR and the software vendor on the Info HR system implementation. The base software has been setup and HR will be populating the system data.

b)      IT is progressing well with the Paperless Council Meeting Project. With the help of a survey of councilors, IT has developed an implementation and training plan that should see the laptops deployed and training of County Councilors completed by early July. All of the hardware has been configured and tested and is ready to go. Research is continuing on an approach to provide agendas and minutes electronically. Several software systems have been identified that can accomplish this, however, we will also be investigating utilizing our web developer to determine the costs of

**PART B**      **Monthly Activities (continued)**

developing a system internally. IT will have a recommendation by the August Community Services/Information Technology Committee meeting in anticipation of launching electronic agendas (still utilizing paper as well) by October’s Committee meeting. Upon a successful pilot with the Community Services/Information Technology Committee meeting we anticipate rolling the software out to all Committees as well as Council meetings in following months. Once successfully used in Council and Committee meetings for several months, paper agendas and minutes will be discontinued.

<u>Anticipated Project Schedule</u>	<u>ETA</u>
a. Complete rollout of laptops and training	July 9, 2004
b. Develop project plan and identify agenda software	Aug. 9
c. Present detail plan to Committee for approval	Aug. 18
d. Present detail plan to Council for approval	Sept. 1
e. Install, configure, test software	Oct. 12
f. Train Committee members and staff on software	Oct. 15
g. Pilot software at Committee meeting	Oct. 20
h. Train remaining council members and remaining staff	Nov. 12
i. Implement Live in remaining committee	Nov. 17
j. Implement live at Council	Dec. 1
k. Discontinue paper agendas and minutes	Mar. 1, 2005

- c) A Web Developer has been hired and will be joining IT staff starting June 14, 2004. Initial projects include to porting the County’s outsourced Internet and Intranet sites internally to Wyoming, working to enhance web services by helping implement the employee self serve module of the County’s new HR system and interfacing the County websites with the new GIS system, and working to develop an Internet Strategy for the County. The web developer will be working with the analysts and IT Manager to draft the Paperless Council project document.
- d) George Leenhouts has asked for IT to be involved in the process of reviewing security and nurse call system software for LMV. IT will work to ensure compatibility of the software to County standards and interoperability with other security systems currently in place in other locations. The system chosen will be expected to work in conjunction with the new Time Scheduling system being implemented.

**PART B**      **Monthly Activities (continued)**

- e) Twenty eight new colour laser printers funded by Industry Canada's Community Access Program (CAP) are in the process of being deployed out to County Library's. The new printers are expected to increase availability and reliability of printers for the libraries, while reducing operating costs.
  
- f) IT staff and Howard Lucas met with Vadim (the County's Financial Information System (FIS) software vendor) to discuss how to improve the inventory and purchasing modules to better serve the County's needs. Excellent progress was made and it is anticipated that work will begin in June. Many of the enhancements and changes, such as bar coding, will help to improve our current inventory processes, improve inventory accuracy, and facilitate the implementation of these modules in other areas of the County.

4.      Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

**PART C**      **Other Matters Requiring a Motion**

None.