

MINUTES
LAMBTON COUNTY COUNCIL
(OPEN SESSION)

February 2, 2005

Lambton County Council was in session in the Council Chambers, Wyoming, Ontario, at 12:30 p.m. on the above date. Warden in the Chair; Roll called; All members present.

Disclosures of Pecuniary Interest: Mr. Jim Foubister, Councillor of the City of Sarnia, declared a pecuniary interest on the in-camera motion of Council dated November 3, 2004, concerning the Special Needs Resource Service Delivery – Request for Proposal. He then refrained from participating in the consideration of the matter.

In-Camera

#1: McGugan/Perry: That the Warden declare that County Council go in-camera to discuss a matter concerning the acquisition/disposition of property by the Municipality. Carried.

Open Session

The Warden declared that County Council go back into open session.

Report of the Closed Session Meeting of Council dated February 2, 2005

#2: Dedecker/Foubister: That Council rise and report. Carried.

Ms. L. Ross noted that a resolution was passed during the Closed Session meeting of November 3rd, 2004 regarding the Special Needs Resource Service Delivery – Request for Proposal.

Mr. Jim Foubister, Councillor of the City of Sarnia declared a pecuniary interest on the matter and refrained from participating in the consideration of the matter.

- a) **From the Infrastructure and Development/Social and Health Services Committee minutes dated October 20, 2004:**

Memorandum dated October 20, 2004 Regarding the Special Needs Resource Service Delivery – Request for Proposal

#15: Davidson/Kirkland: That the Committee recommend to County Council that the County of Lambton award the Purchase of Service Agreement for the provision of Special Needs Resource Service to Pathways Health Centre for Children for a three (3) year period with an option to extend for an additional two (2) year period;

That staff be directed to negotiate a transition plan and budget with the successful proponent;

That staff be directed to notify the three (3) proponents of the outcome of the Request for Proposal process; and further,

That the decision of Council to award the Request for Proposal to Pathways Health Centre, remain in-camera until the agencies and their respective staff are notified and the matter is reported out of Council. Carried.

#3: Dedecker/Jamieson: That Council adopt the report of the Closed Session meeting. Carried.

Delegations

#4: Jamieson/MacDougall: That we invite Mr. Ron MacDougall, Chair of the Southwest Agri Development (SWAD) group, within the Bar, to speak to County Council regarding SWAD and what SWAD does to promote the development of agricultural and rural economic development opportunities. Carried.

Delegations – 2005 Grants

#5: Ivey/Foubister: That we invite representatives from the St. Clair Parks Commission, Sarnia Lambton Economic Partnership, Tourism Sarnia-Lambton and Huron House Boys' Home, within the Bar, to speak to County Council regarding their grant requests. Carried.

i) The St. Clair Parks Commission's grant request was presented by Mr. Dan Gutteridge, General Manager and Mr. Steve Morris.

(B) #6: Bilton/Dedecker: That the St. Clair Parks Commission's grant request be referred to the 2005 Budget process. Carried.

The Sarnia-Lambton Economic Partnership's grant request was presented by Mr. George Mallay, General Manager and Mr. Allen Ebert.

(B) #7: Case/Burns: That the Sarnia-Lambton Economic Partnership's grant request be referred to the 2005 Budget process. Carried.

The Tourism Sarnia-Lambton's grant request was presented by Mr. Michael Lawley, Executive Director.

(B) #8: Ivey/MacDougall: That Tourism Sarnia-Lambton's grant request be referred to the 2005 Budget process. Carried.

The Huron House Boys' Home grant request was presented by Mr. Ken Akers, Executive Director and Ms. Pat Preudhomme.

(B) #9: McManaman/Perry: That the Huron House Boys' Home's grant request be referred to the 2005 Budget process. Carried.

Minutes

The Lambton County Council (Open Session) and (Closed Session) minutes dated November 24, 2004 and the Inaugural Session of Council minutes dated December 1, 2004 were presented.

#10: Bradley/Boushy: That this day's minutes be adopted as presented. Carried.

Correspondence

2-4-05 A letter from Mr. Kevin B. Smith, Senior Vice President, Invenergy LLC, dated November 29, 2004, advising of an announcement that will appear in The Observer concerning Invenergy's plans to develop a new 550 MW high-efficiency, natural gas-fuelled, electricity generating facility. The St. Clair Energy Project is proposed for a 13.2 hectare site located in St. Clair Township's Industrial Park (south and west of the Hill Street/Highway 40 intersection). The facility is being proposed in response to the Ontario Ministry of Energy's "Request for Proposal for 2500 MW of New Clean Generation and Demand-side Projects" issued in September 2004.

2-22-05 A letter from the Municipality of Clarington, dated December 13, 2004, requesting endorsement of its resolution to petition the Province of Ontario to amend the *Municipal Elections Act* to provide for a four (4) year term of office for Municipal Council members and that the four (4) year term not conflict with the terms of the Provincial Members of Parliament.

2-23-05 A letter from the Association of Municipalities of Ontario (A.M.O.), dated December 2004, advising that 2005 is the time to see a true recognition of the role that Municipal Government plays in Ontario and the nation. In 2005, A.M.O. will continue to secure the best for its members from the Federal Government's commitment to share five (5) cents per litre for gas tax with all of Ontario's communities. It will also work to create a more empowering *Municipal Act*, as well as develop value-added products and saving programs.

2-30-05 A Relief Bulletin from the Association of Municipalities of Ontario (A.M.O.), dated January 5, 2005, regarding the Asian Tsunami Relief and advising that discussions are underway with the Province on how A.M.O.'s members can help immediately and over time, and how A.M.O. can help coordinate Municipal Government assistance Provincially. Donations can be made to a number of relief agencies as listed in the bulletin.

2-44-05 A Member Communication Alert from the Association of Municipalities of Ontario (A.M.O.), dated January 19, 2005, advising that in anticipation of the Provincial budget, A.M.O. has developed its pre-budget submission, outlining the needs of Ontario Municipalities. President Roger Anderson is making a presentation to the Standing Committee on Finance and Economic Affairs this month. The submission will highlight the need for action on three main areas being: actions that improve Municipal revenues, actions that reduce Municipal costs and actions addressing non-revenue issues.

#11: Foubister/Bradley: That the above correspondence items be received and filed. Carried.

Reports to Council

a) Human Resources Services Report – February 2, 2005

Part B, Item 2 – Corporate Manager’s Report

- (A) #12: Dedecker/Burns: That the Corporate Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 2-1-05

- (A) #13: Ivey/McGugan: That the following resolution as amended, be approved by Council:

WHEREAS the Provincial Government introduced the Ontario Health Premium (OHP) effective July 1, 2004;

WHEREAS the Premier and the Minister of Finance have openly expressed their view that the Provincial Government did not intend that employers would be required to pay the OHP on behalf of employees;

WHEREAS the County of Lambton could be financially impacted by an interpretation of the legislation resulting in employers being responsible for the cost;

NOW THEREFORE, the Council of the County of Lambton hereby requests that the Provincial Government take the necessary steps to enact an amendment to the legislation which clarifies the position of the government that the introduction of the OHP is intended as an increase to individual provincial income tax; and,

THAT a copy of this resolution be forwarded to Premier Dalton McGuinty, the Minister of Finance, the Leader of the Official Opposition and local Provincial Members of Parliament. Carried.

b) Provincial Offences Administration (P.O.A.) Report – February 2, 2005

Part B, Item 4 – Corporate Manager’s Report

- (A) #14: Foubister/Jamieson: That the Corporate Manager's Report as set out in Part A and Part B
(F) be accepted as presented. Carried.

Part C, Item 1 – Correspondence 2-50-05

- (A) #15: McManaman/Perry: That we endorse correspondence 2-50-05 from the Regional Municipality of Waterloo to request the Premier and Attorney General of Ontario to appoint additional presiding Justices of the Peace immediately, in order to preserve the administration for justice. Carried.

c) Legal Services/Clerk's Report dated February 2, 2005

Memorandum dated January 24, 2004 Regarding High Density Mobile Aisle Shelving – Finance Vault

- (A) #16: Burns/Murray: That the purchase, delivery and installation of a used mobile storage system from TAB Products of Canada, in the amount of \$13,500.00, be approved with the purchase to be expensed from the 2005 Capital Budget. Carried.

d) Finance Department Report dated February 2, 2005

Part B, Item 4 – Corporate Manager's Report

- (A) #17: Ivey/Arnold: That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented. Carried.

Part C, Item 1 a) to e) – Correspondence 11-27-04, 2-11-05, 2-08-05, 2-48-05 and 2-49-05

#18: Jamieson/Kirkland: That the above correspondence items be received and filed. Carried.

Part C, Item 1 f) – Correspondence 2-46-05

- (A) #19: Jamieson/Bilton: That the position of the Association of the Municipalities of Ontario (A.M.O.), as detailed in correspondence 2-46-05, be endorsed. Carried.

Part C, Item 1 g) – Correspondence 2-47-05

- (A) #20: Murray/McManaman: That we support the position of the opening of the provision of assessment services to competition from private enterprises. Carried.

Part C, Item 2 – 2004 Operating Surplus

- (A) #21: Ivey/Case: That \$500,000.00 be used to reduce the funding from the tax base required to
(F) finance the County's 2005 operations;

(Motion dealt with in the Lambton County Council (CLOSED SESSION) minutes dated February 2, 2005.)

That any amount over and above the recommendations referred to above, realized from the final accounting of the Corporation's 2004 general surplus, be deposited into the Corporation's Operating Capital Reserve. Carried.

- (A) #22: Ivey/MacDougall: That motion #21 of this day's minutes be amended by changing the first
(F) paragraph to read as follows:

“That \$500,000.00 be transferred to the Working Capital Reserve”. Carried.

Part C, Item 3 – 2005 Borrowing By-Law No. 9 of 2005

- (F) #23: Jamieson/MacDougall: That By-Law No. 9 of 2005 being “A By-Law to Authorize Bank
Borrowing of a fixed term by the County of Lambton to a maximum of \$10,000,000.00”, be
approved as presented. Carried.

Part C, Item 4 – Ontario Strategic Infrastructure Financing Authority (OSIFA) Borrowing By-Law No.10 of 2005

- (F) #24: McGugan/Ivey: That we approve as amended, By-Law No. 10 of 2005 being “A By-Law
to authorize certain capital works of The Corporation of the County of Lambton (the
“Municipality”), to authorize the submission of an application to the Ontario Strategic
Infrastructure Financing Authority (“OSIFA”) for financing such capital works, to authorize
temporary borrowing from OSIFA to meet expenditures in connection with such works, and to
authorize long term borrowing from OSIFA for such works through the issue of debentures”.
Carried.

2005 Budget

Memorandum dated January 26, 2005 Regarding Budget Deliberations - 2005 Budget Overviews
for General Government and Corporate Services Division (excluding Information Technology)

- (F) #25: Bradley/Dedecker: That Council refer the individual departmental budgets to County
(B) Council on March 2, 2005 (see attached minutes dated 02/02/2005, numbered 1 – 2). Carried.

Reports to Council

C.A.O. Report

The following items were presented to Council for its information:

- i) Research Park Minutes of October 26, 2004;
- ii) Sarnia Lambton Economic Partnership Board Minutes of December 7, 2004;
- iii) Email dated January 10, 2005 from Cogeco regarding TV Coverage; and,
- iv) General Managers' Updates – November 29, December 7 and December 14, 2004.

#26: Bradley/Ivey: That the above items be received and filed. Carried.

Minutes

Mr. T. Case presented the Woodlot Committee minutes dated December 14, 2004.

#27: Case/Foubister: That this day's minutes be adopted as presented (motion #1). Carried.

Mr. J. Foubister presented the Woodlot Committee minutes dated January 11, 2005.

#28: Foubister/Burns: That this day's minutes be adopted as presented (motion #1). Carried.

Mr. J. Dedecker presented the Infrastructure and Development/Social and Health Services Committee minutes dated January 19, 2005.

Re: Motion #2 – Planning and Development Services - Correspondence 2-21-05 Duplicate 9-1-1
Addresses

- (A) Mr. C. Ivey requested that motion #2 of the Infrastructure and Development/Social and Health Services Committee minutes dated January 19, 2005 be defeated. A separate vote was taken. Motion #2 was defeated.

Re: Public Works Report – Part B, Item 5 c) – Waste Management (Warwick) Landfill

- (A) #29: Bilton/Case: That the Warden, Deputy Warden, Committee Chair, Mr. Jim Kutya and Mr. Ron Van Horne form a sub-committee to develop a position and provide advice regarding the development of a County position regarding the proposed expansion of the Warwick Landfill Site. Carried.
- (A) #30: Dedecker/Burns: That this day's minutes be adopted as amended (motions #1 to #17 and
(3) #19 to #30). Carried.

Mr. J. Burns presented the Joint Meeting of the Community Services/Information Technology and Infrastructure and Development/Social and Health Services Committee minutes dated January 19, 2005.

#31: Bradley/Dedecker: That the Budget Books be distributed to County Council at least forty-eight (48) hours before the joint meeting of the Committees to present the Budget. Defeated.

#32: Burns/Jamieson: That this day's minutes be adopted as presented. Carried.

Ms. C. Jamieson presented the Community Services/Information Technology Committee minutes dated January 19, 2005.

Re: Motion #25 – Part C, Item 4 – Meals on Wheels

(A) #33: Bradley/McGugan: That motion #25 of the Community Services/Information Technology Committee minutes dated January 19, 2005 be referred back to the Committee, to allow input from the stakeholders and that it be brought back to the next regular meeting of County Council for further consideration. Carried.

(A) #34: Jamieson/McManaman: That this day's minutes be adopted as amended (motions #1 to #30). Carried.

OTHER BUSINESS

Mr. Gordon Perry, Mayor of the Village of Oil Springs, spoke to County Council regarding the dissolution of the Essex, Kent and Lambton District Health Council.

(A) #35: Perry/MacDougall: That Lambton County Council send a letter of recognition to the CEO and staff of the Essex, Kent and Lambton District Health Council, identifying the exemplary work that the Health Council has done in planning, research, policy proposals and monitoring of programs such as Mental Health, cardiac care, senior services including Long Term Care Homes and Community Care Access, caregiver support, family health and Community Health Centres. It should further note that the dedicated staff are of great importance to our community health services and the loss of their expertise will impact greatly on the quality of the various service programs within Lambton County; and further,

That a copy of this letter be sent to the Regional Office of the Ministry of Health and Long-Term Care, to the Minister of Health and Long-Term Care, George Smitherman, Premier Dalton McGuinty, local Members of Parliament and the Leaders of the Opposition. Carried.

Ms. C. Jamieson, Deputy Mayor of the Municipality of Lambton Shores, invited Councillors to the launch of the new Strategic Plan for the Research Park, to be held on Thursday, February 24th, 2005 from 4:00 p.m. to 6:00 p.m. at the Sarnia Golf and Curling Club in Sarnia.

Ms. C. Jamieson also informed Council of correspondence received by Ms. June Lazenby concerning the North Lambton Rest Home. Copies of the correspondence were placed on the centre table for those Councillors who were interested in viewing the same.

Mr. C. Ivey, Mayor of the Municipality of Lambton Shores, reminded members of the Police Services Board that there would be a brief meeting today after Council.

Mrs. B. MacDougall, Councillor of the City of Sarnia, inquired regarding the Local Health Integration Networks (LHINs) and whether the County had received any further information regarding LHINs.

Mr. G. Perry, Mayor of the Village of Oil Springs, brought Council up to date regarding applications received to date for various positions on the Board for the new LHINs.

Mr. R. G. Van Horne, C.A.O., brought Council up to date regarding the progress of the development of an Immigration Agreement.

By-Laws

#36: Boushy/Bilton: That By-Laws #3 to #9 and #11 of 2005, as circulated, and #10 of 2005 as amended, be taken as read a first and second time. Carried.

(A) #37: Case/Burns: That By-Laws #3 to #9 and #11 of 2005, as circulated, and #10 of 2005 as amended, as circulated, be taken as read a third time and finally passed. Carried.

Adjournment

The Warden declared the meeting adjourned.

Time: 3:45 p.m.

Patricia Davidson
Warden

Linda Ross
Solicitor/Clerk, General Manager,
Corporate Services

HUMAN RESOURCES SERVICES DEPARTMENT
CORPORATE MANAGER, HUMAN RESOURCES
SERVICES REPORT

February 2, 2005

PART A **Follow-up from Previous Month(s)**

1. No matters to report at this time

PART B **Monthly Activities**

1. Items of Interest

- a) Pay Equity Update

As stated in the November, 2004 report to Council, Human Resources have started the process of reviewing position descriptions. This process will meet our obligations to regularly review and maintain Pay Equity Plans as well as ensuring the compensation practices are fair and equitable.

Staff are currently working with the union groups and the management/exempt employee group to gather current and up-to-date, accurate information.

A decision was made in early December that the Lambton County Employees' Association (LCEA) would serve as our Start-Up Group for this project. Employee training sessions on How To Complete Your Questionnaire were conducted in mid-December for all LCEA employees.

Job Questionnaires have now been completed, and training of the LCEA Joint Job Evaluation Rating Committee took place on January 17-18. The Committee will now begin the process of rating the LCEA jobs.

In late January and February staff will commence the process with the remainder of the groups in the County. Further updates will be provided over the next several months.

- b) Pension Update

The Ontario Municipal Employees Retirement System (OMERS) article on increasing contributions rates for 2006 has been attached as an information item for Council.

PART B **Monthly Activities (continued)**

c) Health and Safety

One of the Health and Safety Coordinator initiatives for 2005 is to work closely with the Homes for the Aged (Rate Group 851) management team to focus on reducing the number of lost time accidents. To accomplish this goal, staff will be conducting Physical Demands Analysis (PDA) for all key jobs. PDA's have already been completed for Lambton Meadowview Villa. PDA's are now underway at Marshall Gowland Manor followed by North Lambton Rest Home later in the year. This is being done to establish a more comprehensive early return to work plan should there be a lost time accident and thus lower our overall costs.

Training on accident investigations for all departments starting with the Homes will be conducted this year. The goal is to further promote the awareness of "working safely in our jobs".

The County's Homes for the Aged are participating in the Safety Group Program sponsored by WSIB. This will involve attending Group meetings as well as completing certain safety related projects within a specified time during the year. Being a member of a Safety Group Program will assist the County in possible reductions in NEER costs.

d) Training and Development

The training program for staff for 2005 is well into planning and implementation. The spring training calendar (available on the intranet) for staff is finalized and a copy is attached for your perusal. We will continue to distribute copies of the training calendar or for future reference employees may signup at:

The *Upcoming Events* page as well as on the *Training Programs* page on the Intranet at:

http://lci.lambtononline.com/training_programs

The registration forms are also available on the Intranet on the *Training* page at:

<http://lci.lambtononline.com/training>

PART B **Monthly Activities (continued)**

d) Training and Development (continued)

Spring workshops will include new workshops on:

Effective Minute Taking;
Better Written Business Communication;
Freedom of Information and Privacy;
First Aid.

Reflecting the increase in the number of volunteers within the County, a workshop will be held on Working with Volunteers.

Workshops for Supervisors will include training to maximize effective financial management and budgeting, and further strengthen management skills.

The spring workshop for managers and supervisors will focus on communication and positive problem resolution.

The development program function will include implementation of an employee survey as well as ongoing initiatives on mentoring, e-learning and performance management.

2. Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 2-1-05 Letter dated November 24, 2004 from the City of Vaughn requesting that the provincial government take the necessary steps to enact an amendment to the legislation which clarifies the position of the government that the introduction of the OHP is intended as an increase to individual provincial income tax.

PART C Other Matters Requiring a Motion (continued)

1. Correspondence (continued)

As reported to Council previously, the Ontario Health Premium (OHP) decisions are working their way through the arbitration process. A recent decision by arbitrator Goodfellow (December 17, 2004) favours the union and "...requires the employer to pay the OHP on the employees' behalf in respect of the income earned from the employer."

As noted in the attached correspondence from the City of Vaughn, rulings on this issue continue to be mixed and dependent upon wording of individual contract language.

Staff agree that the Province needs to be urged to settle the matter with clear direction of their intent in this regard.

Recommendation

That the following recommendation be approved by Council:

WHEREAS the provincial government introduced the Ontario Health Premium (OHP) effective July 1, 2004;

WHEREAS the Premier and the Minister of Finance have openly expressed their view that the provincial government did not intend that employers would be required to pay the OHP on behalf of employees;

WHEREAS the County of Lambton could be financially impacted by an interpretation of the legislation resulting in employers being responsible for the cost;

NOW THEREFORE, the Council of the County of Lambton hereby requests that the provincial government take the necessary steps to enact an amendment to the legislation which clarifies the position of the government that the introduction of the OHP is intended as an increase to individual provincial income tax; and,

THAT a copy of this resolution be forwarded to Premier Dalton McGuinty, Minister of Finance and local Provincial Members of Parliament.

PART B **Monthly Activities (continued)**

3. Items of Interest

a) Monthly Statistical Report

Attached is the Statistical Report to the end of November 2004. A larger number of offences were issued in the month of November due to “Project 19” by the O.P.P. This involved zero tolerance for all moving violation offences occurring on roads in the County.

Again, due to a technical problem with ICON, statistics for December are not available.

b) Court Monitor position

Ms. Sandra Moore has been hired as the Department’s part-time court monitor. Ms. Moore comes from the Superior Court of Justice with 23 years of experience in a court room. She is a certified court reporter and is very quickly becoming a valuable asset within the Provincial Offences Office.

c) Highway 402

A local paralegal challenged the validity of the reduced rate of speed zone on Highway 402 in court on November 19th. On July 22, 2004 until December 31, 2004, a “Designation of Construction Zone” was authorized by M.T.O to allow time for the passing of permanent revisions. The Regulation permanently reducing the speed limit was signed by the Minister and filed as O.Reg.436/04, December 21, 2004. The paralegal’s challenge relates to the time that the Construction Zone designation was in place. A Justice of the Peace will hear the application on February 4, 2005 at 11:00. A total of 36 matters are on the docket for argument.

d) Judicial shortages – Impacts on Court Operations

Justice of the Peace shortages remain a huge concern to all P.O.A. courts. For 2005, this continued shortage means that in addition to the five regular closures for educational conferences and regional meetings that normally occur, courts will also be closed the week of March break. His Worship Squires has told us that he does not plan to change our present Court Master Plan but that larger sites can expect additional closures.

PART B **Monthly Activities (continued)**

3. Items of Interest (continued)

In an attempt to mitigate the impact of these shortages, His Worship Squires has also directed that effective January 01, 2005 “fail to respond” (FTR) dockets are now to be sent to Criminal Courts for processing. This allows “intake” Justices of the Peace to review each ticket and either quash or convict in absentia and thereby free the Justices of the Peace sitting in POA Courts to concentrate on trials, etc.

e) Regional Senior Justice of the Peace Appointment

His Worship Frank Squires was appointed in December, 2004 as the West Region’s Regional Senior Justice of the Peace, succeeding His Worship Robert Ponton. The appointment is for a term of two years.

f) POA In-house collection

In house collection remains very active. Payment of older and outstanding fines has increased, a direct result it is believed from the letters now being sent by the Collections Clerk and the use of a second collection agency.

The five month trial with Sarnia Credit Recovery has proven fruitful. Although Sarnia Credit Recovery collected more gross dollars than the County’s other agency, its commission rate is considerably higher. Yet, even though the commission was higher, the net dollars collected still exceeded the return from the other agency. Accordingly, staff intend to conduct a Request for Proposal process to determine whether permanent arrangements with lower commission rates can be negotiated.

4. Corporate Manager’s Report

Recommendation

That the Corporate Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion** (continued)

1. Correspondence

- a) 2-50-05 Copy of a Letter and Resolution from the Regional Municipality of Waterloo regarding the impact of Justice of the Peace shortages on POA courts, requesting Council's support of their resolution that the Premier and Attorney General of Ontario immediately appoint additional presiding Justices of the Peace.

Recommendation

That the Resolution be endorsed and supported.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 11-27-04 Resolution from the Township of Augusta regarding the CRF and payments from it.
- b) 2-11-05 Resolution from the Township of Wellington North regarding the CRF and payments from it.
- c) 2-08-05 Resolution from the City of Kitchener regarding a “Municipal Property Tax Deferment Program”.
- d) 2-48-05 Letter from MPAC regarding assessment related matter for the 2005 taxation year.
- e) 2-49-05 Letter from CIBC Commercial Banking regarding new identification verification requirements it is introducing for corporate signing officers.

Recommendation

That correspondence items (a),(b),(c),(d) and (e) be received & filed.

- f) 2-46-05 AMO Alert regarding the CRF and copies of correspondence it references.

Recommendation

That the position of AMO as detailed in correspondence item (f) be endorsed.

- g) 2-47-05 Copy of a letter from the Sarnia Lambton Chamber of Commerce to Warden Davidson requesting that it be advised as to the County’s position regarding the opening of the Services provided by MPAC to competition from private enterprises. In addition, copies of a letter submitted to Premier McGuinty by CLT Canada Incorporated and a staff report prepared for Council for the Municipality of Chatham-Kent by its staff regarding this matter are attached for reference.

Recommendation

That Council provide direction regarding the opening of the provision of assessment services to competition from private enterprises.

PART C **Other Matters Requiring a Motion (continued)**

2. 2004 Operating Surplus

Attached is a report detailing the individual surpluses and deficits that Finance staff believe each department/function will finish the 2004 fiscal year with. The report from the Budget Review Committee as approved by Council directs that the Treasurer provide it with a recommendation as to the disposition of the Corporation's prior year surplus as part of the budget setting process.

Recommendations

- a) That \$500,000 be used to reduce the funding from the tax base required to finance the County's 2005 operations.
- b) See In-Camera recommendation.
- c) That any amount over and above the recommendations referred to in a) and b), realized from the final accounting of the Corporation's 2004 general surplus, be deposited into the Corporation's Operating Capital Reserve.

3. 2005 Borrowing By-law 9 of 2005

The Corporation's bankers require that the Council set & authorize temporary borrowing limits annually.

Recommendation

That By-law 9 of 2005 be approved as presented.

4. OSIFA Borrowing By-law 10 of 2005

In December 2004, the County was approved for a reduced interest loan through OSIFA. Part of the documentation requirements is passage of a By-law approving such borrowings.

Recommendation

That the By-law 10 of 2005 be approved as presented.