

MINUTES
INFRASTRUCTURE AND DEVELOPMENT/
SOCIAL AND HEALTH SERVICES COMMITTEE

March 16, 2005

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair J. Dedecker, Warden Patricia Davidson. Members: J. Foubister, Wm. Bilton, J. Burns, C. Ivey, D. Kirkland, M. Bradley and T. Case. Also Mr. J. Kutyba, General Manager, Infrastructure and Development Services; Mr. K. Dick, General Manager, Social and Health Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.
Absent: None.

SOCIAL AND HEALTH SERVICES DIVISION

SOCIAL SERVICES DEPARTMENT

Part B, Item 4 – General Manager’s Report

- (A) **#1:** Burns/Kirkland: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 2 – Social Services Department – Intake Screening Unit

- (A) **#2:** Bilton/Davidson: That County Council approve the 2005 Streamlined Intake Transition
(F) Plan as presented and that staff be authorized to proceed with implementation. Carried.

Part C, Item 3 - Children’s Services Department – Best Start Plan – Update

- (A) **#3:** Ivey/Burns: That the Best Start report dated March 16, 2005 be accepted as presented on the
(F) condition that the programme will be 100% funded by the Province. Carried.

COMMUNITY HEALTH SERVICES DEPARTMENT

Part B, Item 4 – General Manager’s Report

- (A) **#4:** Foubister/Burns: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) and b) – Correspondence 4-16-05 and 4-17-05

- #5:** Davidson/Kirkland: That correspondence 4-16-05 and 4-17-05 be noted and filed. Carried.

Part C, Item 2 – Infection Control Conference

- (A) #6: Case/Ivey: That the Committee approve Dr. Chris Greensmith's attendance at the 2005
(F) Community & Hospital Infection Control Association – National Education Conference, May 7
– 11, 2005 in Winnipeg, Manitoba. Carried.

This portion of the meeting adjourned.

Time: 9:35 a.m.

INFRASTRUCTURE AND DEVELOPMENT SERVICES

PLANNING AND DEVELOPMENT AND BUILDING SERVICES

Part B, Item 4 – General Manager's Report

- (A) #7: Case/Burns: That the General Manager's Report as set out in Part A and Part B be accepted
(F) as presented. Carried.

Part C, Item 2 – Memorandum dated March 3, 2005 Regarding Application Fees for
Condominium Conversions

- (A) #8: Davidson/Bilton: That the County of Lambton establish a fee for Condominium
(F) Conversions of \$1,500.00. Carried.

Part C, Item 3 – Memorandum dated March 3, 2005 Regarding Source Water Protection Planning

- (A) #9: Davidson/Bilton: That the County of Lambton express an interest to the Conservation
Authorities (St. Clair Group only), implementing the project, that we wish to be involved and
take an active role in the preparation of the Source Protection Plan. Carried.

Part C, Item 5 – Memorandum dated March 3, 2005 Regarding the February Report from the County

- (A) #10: Burns/Bradley: That William Bilton be Chair of the Emergency Services Committee, that
Dick Kirkland be Vice-Chair of the Emergency Services Committee and that a draft terms of
reference be brought back to the Committee for its consideration. Carried.

Part C, Item 4 – Memorandum dated March 3, 2005 Regarding Development Charges

- (A) * #11: Case/Bradley: That staff report back to the Committee within the next six (6) months, regarding what capital spending over the last two (2) years was generated by development which could have been paid for by a County Development Charges By-Law. Carried.

PUBLIC WORKS AND FACILITIES SERVICES

Part B, Item 4 – General Manager’s Report

- (A) #12: Kirkland/Burns: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 3-2-05

- (A) #13: Ivey/Davidson: That correspondence 3-2-05 be circulated to the lower tier Municipalities for their information and further, that the County endorse the concept of a cash payment to lower tier Municipalities rather than an in-kind contribution of advertising space as proposed by the newspaper industry. Carried.

Part C, Item 1 b) – Correspondence 4-8-05

- (A) #14: Bilton/Ivey: That correspondence 4-8-05 be referred to staff for review and action as is appropriate. Carried.

Part C, Item 1 c) – Correspondence 4-13-05

- (A) #15: Burns/Bilton: That the County support the resolution of the County of Dufferin for a new formula for the gasoline tax rebate to Municipalities based on a per lane kilometre of roadway and for both bus and rail transit systems on a per route kilometre basis. Carried.

Part C, Item 2 – Memorandum dated January 10, 2005 Regarding Former Internal Boundary Bridges and Culverts

- (A) #16: Ivey/Burns: That the jurisdiction and control of the Clay Creek Bridge (IB-3-009), Jarvis
(F) Drain Bridge (IB-3-010), Bear Creek Bridge (IB-3-011), Black Creek Bridge (IB-3-012) and Moore/Sombra No. 8 Bridge (IB-3-013), be transferred to the Township of St. Clair; and further,

That the jurisdiction and control of the Decker Creek Culvert (IB-5-041) be transferred to the Municipality of Lambton Shores; and further,

- * **That the County of Lambton not pursue a program of development charges at this time, but continue to work with the City of Sarnia using the existing arrangement to address funding needs for projects within the City; and further, That the need for County development charges be monitored on an ongoing basis – see Infrastructure and Development/Social and Health Services Committee September 15, 2005, mot. #4.**

That the relevant bridge and culvert files be forwarded to their offices for their reference.

Carried.

Part C, Item 3 – Memorandum dated March 16, 2005 Regarding Refunds Available under the Ontario Fuel Tax Act

- (A) #17: Foubister/Burns: That staff be authorized to negotiate the terms of an agreement between
(F) the County of Lambton and 1422905 Ontario Inc. o/a Holly Services;

That the Warden and Clerk be authorized to enter into an agreement with 1422905 Ontario Inc. o/a Holly Services, subject to the terms defined above; and further,

That the appropriate By-Law be presented to County Council for its consideration. Carried.

Part C, Item 4 a) – Road Widenings and Dedications – Southwest Corner of Mandaumin Road (County Road #26) and Stanley Line

- (A) #18: Kirkland/Bilton: That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate By-Law be presented to County Council for its consideration:

North ½ of Lot 30, Concession 14, St. Clair Township, shown as Part 3 on Plan 25R-8587, County of Lambton (Instrument #849339).

Carried.

Part C, Item 4 b) – Road Widenings and Dedications – Churchill Line (County Road #14)

- (A) #19: Davidson/Bradley: That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate By-Law be presented to County Council for its consideration:

All of that portion of East ½ of Lot 8, Concession 14, Enniskillen Township, shown as Part 23 of RD-199, County of Lambton (Instrument #283510).

Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 10:10 a.m.

Joseph Dedecker

Chair

Ronald G. Van Horne

Secretary

PART B **Monthly Activities (continued)**

Effective January 31, 2005 the Ministry provided authority to pro-rate Ontario Works Assistance for parents with joint custody of a dependent child in these situations. Pro-rating means that half of the child's assistance (basic needs and shelter) would be provided to the parent's benefit unit for the whole year.

b) Social Services Department – Statistical Report

The attached Ontario Works statistical report is for the month of February 2005. The increase of 67 cases represents an increase of 3.84% over the previous month. Year-to-date, the caseload has increased by 8.30% with the average caseload at 120.9 cases per caseworker.

| Month | Budget Estimate | Actual |
|----------------|-----------------|--------|
| December, 2001 | | 1,770 |
| December, 2002 | | 1,534 |
| December 2003 | 1,536 | 1,536 |
| December 2004 | 1,536 | 1,675 |
| January 2005 | 1,536 | 1,747 |
| February 2005 | 1,536 | 1,814 |
| March 2005 | 1,536 | |
| April 2005 | 1,536 | |

c) Social Services Department – Lambton Shared Services Centre

Committee will recall staff has engaged the services of a space planner for the purposes of redesigning and expanding the lobby of the Lambton Shared Services Centre (LSSC) to accommodate the needs of a new Partner (Ministry of Health & Long-Term Care-OHIP) and the existing LSSC Partners. Staff continues to work with all the Partners and the space planner in the design of this expansion. The complex programming and security issues associated with the integration of the new Partner have resulted in delays. The original timeline for the project will not be met. Once sign-off for the design is received from all Partners, a new schedule will be formulated identifying a new completion date.

A team of 13 Health Promotion & Program Support (HPPS) staff from Community Health Services Department will relocate to the Lambton Shared Service Centre on a temporary basis (2 years) to alleviate the severe overcrowding at their current facility. This move is tentatively set for early April. The HPPS team will occupy space on the second floor previously used by the GIS data verification group.

PART B **Monthly Activities (continued)**d) Children's Services Department – Statistical Report

Number of Children, by Age Groups

| Age Group | Age | # of Children January 31, 2004 | # of Children January 31, 2005 |
|--------------|-------------------|-----------------------------------|-----------------------------------|
| Infant | 0 – 17 months | 37 | 69 |
| Toddler | 18 – 31 months | 63 | 80 |
| Preschool | 32 months – 5 yr. | 234 | 279 |
| Kindergarten | 5 – 6 years | 103 | 108 |
| School Age | 6 – 9 years | 132 | 168 |
| Other | Over 9 years | 66 | 83 |
| TOTAL | | 635 | 787 |

Total Exits (Children) in January

| Age Group | Age | # of Children January 31, 2004 | # of Children January 31, 2005 |
|--------------|-------------------|-----------------------------------|-----------------------------------|
| Infant | 0 – 17 months | 10 | 5 |
| Toddler | 18 – 31 months | 12 | 3 |
| Preschool | 32 months – 5 yr. | 23 | 13 |
| Kindergarten | 5 – 6 years | 6 | 2 |
| School Age | 6 – 9 years | 22 | 7 |
| Other | Over 9 years | 4 | 6 |
| TOTAL | | 77 | 36 |

4. General Manager's ReportRecommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**1. Correspondence

No correspondence matters to report this month.

PART C **Other Matters Requiring a Motion (continued)**2. Social Services Department – Intake Screening Unit

Committee will recall that in December 2004, the Ministry announced that Ontario Works would move to a one-step application process by June 16, 2005. This involves the dissolution of the South West Region Intake Screening Unit (ISU) located in Grey County and the transition of applicant screening to the local office. In January 2005, the South West Region Consolidated Municipal Services Managers (CMSM) agreed to a phased transition approach based on two implementation dates, May 1, 2005 and June 15, 2005. Lambton is scheduled to transition to the one-step process on June 15, 2005.

The attached *Streamlined Transition Plan* (draft) was submitted to the Regional Office, subject to the approval of Lambton County Council, in order to meet the Ministry submission date of February 18, 2005. The local implementation plan calls for the conversion of the existing budget allocation for the purchase of these services from Grey County to salary and benefits to support two additional caseworkers to undertake the screening process in the local office, in addition to enhancements to the telephone system and local appointment booking system.

One-time 100% transition funding has been requested in the amount of \$23,855.00 to cover set-up costs, training, and staff-overlap.

The gross cost to the County of Lambton for two additional caseworkers on a fiscal basis is \$40,400.00, or \$121,202.00 annualized. Lambton currently contributes \$66,224.00 annually towards the operations of the Grey County ISU which may be used to offset salary and benefit costs. The Ministry currently contributes an equal share to Grey, but has advised that it will reinvest \$36,111.00 towards local intake costs. On an annualized basis, \$102,335.00 is available to offset the \$121,202.00 of costs associated with the one-step process in Lambton. South West Region CMSMs have identified that provincial funding is inadequate to cover the costs associated with the one-step application process. Staff will continue to lobby the Region to address the shortfall of \$18,867.00. Since this is a legislated service, the shortfall will need to be funded by the property tax base.

The Streamlined Transition Plan identifies the need for the Ministry to subsidize the full cost of the intake function in Lambton, not just the one-time costs associated with moving to the one-step application process.

PART C **Other Matters Requiring a Motion (continued)**

The implementation of the Intake Screening Unit required the dedication of a caseworker to manage crisis intakes and a receptionist-clerk to manage file preparation, transfers, and scheduling. Staff is also requesting the Province fully subsidize the currently dedicated caseworker and receptionist-clerk to the legislated level of 50/50.

Recommendation

That County Council approve the 2005 Streamlined Intake Transition Plan as presented, and that staff be authorized to proceed with implementation.

3. Children's Services Department – Best Start Plan, Update

Both the Federal and Provincial governments are focusing on an initiative to help children get a good start in life. The attached report outlines the information known to date on the federal and provincial policy changes related to children.

Recommendation

That the Best Start report dated March 16, 2005, be accepted as presented, subject to 100% Provincial funding.

PART B **Monthly Activities (continued)**

Food Safety

Five food safety presentations were given at which 96 persons were in attendance. Two food handlers taking the home study course became certified.

Tobacco Control

Ten charges were laid this period; nine for holding lighted tobacco in a prohibited place and one for supplying tobacco to a person who is less than 19 years old.

A presentation was given to a group of parents focusing on issues related to the Tobacco Control Act (TCA) and how it affects their teenagers.

Smoke Free Lambton

Enforcement Officers conducted 248 Tobacco By-Law inspections. Ten complaints were investigated, and one Statement of Infraction was issued at a bar/restaurant for a smoking violation.

West Nile Virus

The West Nile virus 2004 final report is near completion and staff continues to develop the preliminary 2005 West Nile virus Operational Plan.

Two staff members attended the Michigan Mosquito Control Association Annual Conference in Mt. Pleasant, Michigan on February 3-4, 2005. Presentation topics included new mosquito control products, new WNV detection equipment, various mosquito control programs, and source reduction issues.

Staff has met with Ministry of Agriculture & Food, Regional Information Coordinator Bryan Boyle to begin preliminary discussions on an educational outreach program for 2005. This program is focused on educating rural Lambton communities on the importance of immunizing horses and source reduction.

Sexual Health

Public Health Nurses conducted 31 sexual health presentations to a total of 335 attendees. A total of 1,460 clients presented at clinics including 1,081 clients attending nursing clinics and 379 clients attending physician clinics.

PART B **Monthly Activities (continued)**Communicable Disease /Outbreak Control

Influenza A was identified in one local nursing home early in 2005, and has now been linked to six other outbreaks in local nursing homes to date. An increasing number of cases are also being identified in the community. All of southern Ontario is dealing with widespread influenza outbreaks. A new strain, A/Californian, is beginning to replace the A/Fujian strain in North America, and may account for the increased number of influenza cases among previously vaccinated individuals.

Staff is currently working on recommendations regarding a County policy on influenza vaccination for County employees and a report is expected to be tabled in April on this issue.

Enteric outbreaks continue to be ongoing, both in the community, local child care facilities, and in at least one nursing home in Lambton County. A causative agent has not been identified in all cases, but Norwalk-like viruses have been identified in earlier outbreaks this season.

Vaccine Preventable Diseases

Over 18,000 Lambton residents were immunized for influenza at school and community based clinics throughout the County of Lambton, in the fall of 2004. Statistics from local physicians' offices and other health care facilities are not yet available. Influenza drop-in clinics are over for this season, but area residents may still call and make appointments to receive the vaccine at the Community Health Services Department's routine immunization clinics. In particular, those planning trips to south-east Asia are strongly advised to receive a flu vaccine prior to departure, due to the ongoing concerns regarding Avian influenza in that part of the world.

Immunization clinics continue to be extremely busy with residents planning winter and business-related travel plans. A higher percentage of Lambton residents appear to be making use of these clinic services, perhaps because of recent travel-related illnesses such as malaria receiving extensive media coverage. Some travelers who have left seeking travel clinic advice to the last minute have not been able to be accommodated with appointments prior to their trips. Staff has been doing extensive telephone counseling with both clients and family physicians regarding travel immunizations and malaria prophylaxis.

PART B **Monthly Activities (continued)**

Meningitis vaccine is now being offered to grade seven students throughout Lambton County. This vaccine is now being provided free by the Ministry of Health & Long-Term Care to Ontario residents in specific age groups. It is too early to estimate the percentage of students receiving this vaccine. In addition, this vaccine will also be offered this spring to those students aged 15–19 years in local secondary schools and at Lambton College. There will be community clinics offered in May for those in the designated age groups who are not enrolled in school, or who were not able to take advantage of the school or college-based clinics. It is important to note that ultimately this vaccine will only be offered at the grade seven level.

Rabies

A shortage of rabies vaccine continues and will not likely be remedied until the spring. Traditionally there are fewer high risk exposures during the winter season and as a result vaccine is not as frequently needed at this time.

A total of 25 biting incidents have occurred since the first of the year. Three individuals received post-exposure vaccine as a result of bites from stray animals that could not be found for testing or quarantine. Two other individuals were advised to consider the vaccine but declined.

Rabies infection has now been documented as having been spread through donated organs in a second instance, and affecting at least three recipients, this time in Germany. An earlier case affecting an organ donor in late 2004 occurred in Texas and resulted in five deaths from infected transplanted organs.

Sexually Transmitted Diseases

Clinics continue to be very busy. Locally an increased number of positive tests for chlamydia have been reported. Middlesex-London Health Unit has also indicated that they have noticed an increase in the rates of both chlamydia and gonorrhea over the past few years.

There is apparently a new more virulent strain of the HIV virus being tracked in the U.S. which is resistant to most of the current antiviral medications and progresses more rapidly to full-blown AIDS. This will likely result in more concern regarding the need for testing, and the need for more consistent protective measures to prevent exposure to this blood-borne infection.

PART B **Monthly Activities (continued)**Provincial Tobacco Funding

Provincial funding in the amount of \$133,000.00 (100%) has been allocated for Lambton to carry out activities in 2005 related to the Smoke-Free Ontario program. Activities include enhancements to Tobacco Control Act requirements, youth prevention activities, By-Law enforcement and an updated inventory of tobacco retailers. This funding will cover full staffing and administrative costs including accommodation expenses.

Early Child Development Projects – Poisoning Prevention

Poisoning Prevention and Medicine Clean Out Campaign is set to launch in March in partnership with the SW regional Early Childhood Development projects and locally, with the Lambton Safe Communities Council (Senior Falls Prevention). Key messages will be to highlight poisoning prevention strategies for families and caregivers of young children, plus safe use, safe storage and safe disposal of unused and expired medicines. The Medicine Clean Out strategy involves the participation of pharmacies to accept medicine from the community for the first two weeks of March (coinciding with Pharmacist Awareness Week March 7th to 13th).

Public Health Capacity Review - Overview

A *Capacity Review Committee* (CRC) has been established to review how public health services and programs are being provided across the province. The committee will advise the government on options to improve the local public health system in Ontario, with a final report expected by December 2005 and recommendations fully implemented by 2006/07. The chair of the committee is Dr. Susan Tamblyn, former Medical Officer of Health from Perth District Health Unit. The committee includes 10 other public health experts from across Ontario.

Purpose

The *Capacity Review Committee* advises the Chief Medical Officer of Health and, through her, Ministry of Health & Long-Term Care (MOHLTC) on options to improve the function and configuration of the local Public Health Unit system.

PART B **Monthly Activities (continued)**

The advice to be provided encompasses the following:

- core capacities required (such as infrastructure, staff, etc.) at the local level to meet communities' specific needs (based on geography, health status, health need, cultural mix, health determinants, etc.) and to effectively provide public health services (including specific services such as applied research and knowledge transfer);
- issues related to recruitment, retention education and professional development of public health professionals in key disciplines (medicine, nursing, nutrition, dentistry, inspection, epidemiology, communications, health promotion, etc.);
- identifying operational, governance and systemic issues that may impede the delivery of public health programs and services;
- mechanisms to improve systems and programs and financial accountability;
- strengthening compliance with the Health Protection and Promotion Act, associated Regulations and the Mandatory Health Programs and Services Guidelines;
- organizational models for Public Health Units that optimize alignment with the configuration and functions of the Local Health Integration Networks, primary care reform and municipal funding partners, and staffing requirements and potential operating and transitional costs.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 4-16-05 Correspondence from the Ministry of Health & Long-Term Care regarding 2003 and 2004 Board of Health Budgets and Budget per Capita.

PART C **Other Matters Requiring a Motion (continued)**

- b) 4-17-05 Correspondence from the Ministry of Health & Long-Term Care regarding an amendment to Ontario Regulation 569 – Reports made under the Health Protection & Promotion Act (HPPA.)

Recommendation

That correspondence 4-16-05 and correspondence 4-17-05 be noted and filed.

2. Infection Control Conference

The Community & Hospital Infection Control Association-National Education Conference will be held May 7 – 11, 2005 in Winnipeg, Manitoba. Conference topics include Infection Control–A Global Perspective and SARS. There are sufficient funds within the Administration budget line to accommodate this expense estimated at \$1,500.00, cost shared 55/45.

Recommendation

That Committee approves Dr. Chris Greensmith's attendance at the 2005 Community & Hospital Infection Control Association - National Education Conference, May 7 – 11, 2005 in Winnipeg, Manitoba.

INFRASTRUCTURE & DEVELOPMENT SERVICES DIVISION
GENERAL MANAGER'S REPORT

March 16, 2005

PUBLIC WORKS and FACILITIES SERVICES

PART A Follow-up from Previous Month(s)

1. No matters to report at this time.

PART B Monthly Activities

1. Accounts and Verification

Total for the months of January & February:

| | |
|---------------------|-----------------|
| Roads | \$ 1,862,596.65 |
| Waste Management | \$ 253,006.73 |
| Facilities Services | \$ 64,396.60 |

A listing of the accounts will be available at the meeting.

- i) Are there any items significantly over Budget? No
- ii) Are there any items significantly under Budget? No
- iii) Were all items purchased in accordance with County Policy? Yes
- iv) Are there any items that were not in the Budget? No

2. Revenue and Verification

Revenues received during the months of January & February:

| | |
|---------------------|---------------|
| Roads | \$ 220,093.00 |
| Waste Management | \$ 48,989.00 |
| Facilities Services | \$ 514.00 |

- i) Were any receipts not included in the current year's budget? No
- ii) Were any receipts significantly less than budgeted? No
- iii) Were any receipts significantly more than budgeted? No

3. Items of Committee Interest

- a) O.P.P. Letter of Appreciation

A letter was received from the Ontario Provincial Police – Lambton Detachment regarding the outstanding assistance they received from the County Roads Department on December 19, 2004 during a severe snow storm. When called upon for assistance, response to stranded motorists was quick and without any hesitation.

PART B **Monthly Activities (continued)**

The Roads Department cleared the roads in approximately seven hours, resulting in the recovery of nearly 150 people, although the task was slow and tedious due to the inclement weather and unknown locations of the stranded motorists. Job well done!

b) EAB Stakeholders' Conference Call Minutes

Attached are the minutes from the EAB (Emerald Ash Borer) Stakeholders' conference call of Feb 8, 2005 with chairperson Ken Marchant, Forestry Specialist from the Canadian Food Inspection Agency.

c) Facilities Services Departmental Report

Attached is the staff report from G. Leenhouts, Coordinator Facilities Services, outlining activities within the department for the period of December 2004 through to February 2005.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 3-2-05 Letter dated February 3, 2005 from Essex-Windsor Solid Waste Authority (EWSWA) regarding in kind contribution in the form of advertising space. EWSWA is forwarding a resolution to the Minister of the Environment that would result in the Canadian Newspaper Association and the Ontario Community Newspaper Association having to provide their payment in cash like all other obligated stewards. I expect that local municipalities have received this letter and since they provide recycling services it would be appropriate for them to respond as they wish.

Recommendation

That item 3-2-05 from the Essex-Windsor Solid Waste Authority be received and filed.

PART C **Other Matters Requiring a Motion (continued)**

- b) 4-8-05 Letter dated February 22, 2005 from St. Clair Township requesting the installation of a streetlight at the intersection of County Road #26 (Mandaumin Road) and County Road #80 (Courtright Line) to improve visibility at the corner.

Requests for streetlight illumination at intersections are weighed against the TAC Illumination of Isolated Rural Intersections warrant. If warranted, the installation will be built into the capital budget process.

Recommendation

That item 4-8-05 be referred to staff for review and action as is appropriate.

- c) 4-13-05 Resolution from the County of Dufferin regarding the gasoline tax rebate for municipalities. The County of Dufferin is requesting that the Provincial Government develop a new formula for the gasoline tax rebate to municipalities based on a per lane kilometre of roadway and for both bus and rail transit systems on a per route kilometre basis.
The Provincial Gas Tax has been dedicated to Public Transit Systems rather than a broader infrastructure fund. Committee has supported past requests for a broadening of the funding and I would suggest that it do so again.

Recommendation

That the County support the resolution of the County of Dufferin for a new formula for the gasoline tax rebate to municipalities based on a per lane kilometre of roadway and for both bus and rail transit systems on a per route kilometre basis.

2. Former Internal Boundary Bridges and Culverts

Staff memo dated January 10, 2005 is attached regarding the jurisdiction and control of certain bridges and culverts on former boundary roads.

Recommendation

That the jurisdiction and control of the Clay Creek Bridge (IB-3-009), Jarvis Drain Bridge (IB-3-010), Bear Creek Bridge (IB-3-011), Black Creek Bridge (IB-3-012), and Moore/Sombra No. 8 Bridge (IB-3-013) be transferred to the Township of St. Clair; and further,

PART C **Other Matters Requiring a Motion (continued)**

That the jurisdiction and control of the Decker Creek Culvert (IB-5-041) be transferred to the City of Lambton Shores; and further

That the relevant bridge and culvert files be forwarded to their offices for their reference.

3. Ontario Fuel Tax Act

Attached is a staff report dated March 16, 2005 on the refunds available under the Ontario Fuel Tax Act.

Recommendation

That staff be authorized to negotiate the terms of an agreement between the County of Lambton and 1422905 Ontario Inc. o/a Holly Services;

That Warden and Clerk be authorized to enter into an agreement with 1422905 Ontario Inc. o/a Holly Services subject to the terms defined above;

And further, that the appropriate By-Law be presented to County Council for its consideration.

4. Road Widening and Dedications

- a) As per conditions of approval for consents granted:
Purchase of a road widening in the southwest corner of Mandaumin Road (County Road #26) and Stanley Line.

Recommendation

That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate Bylaw be presented to County Council for its consideration:

North ½ of Lot 30, Concession 14, St. Clair Township, shown as Part 3 on Plan 25R-8587, County of Lambton (Instrument # 849339).

PART C **Other Matters Requiring a Motion (continued)**

- b) As per conditions of approval for consents granted:
During the sale of a property (Featherhaven Farms Ltd.) it was discovered that the County had purchased a road widening on Churchill Line (C.R. #14) in 1970 for which an authorizing By-Law was not passed. In order to provide clear title a By-Law is required.

Recommendation

That the Warden and Clerk be authorized to dedicate and register the following Transfer/Deed and that the appropriate Bylaw be presented to County Council for its consideration:

All of that portion of East ½ of Lot 8, Concession 14, Enniskillen Township, shown as Part 23 of RD-199, County of Lambton (Instrument # 283510).

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION
GENERAL MANAGER'S REPORT

March 16, 2005

PLANNING & DEVELOPMENT and BUILDING SERVICES

PART A **Follow-up from Previous Month(s)**

1. Motion #4 of the Infrastructure & Development/Social & Health Services Committee meeting dated January 19, 2005. *That the Manager of Planning and Development Service be authorized to determine the interest of the affected Municipalities, the Lambton County Regional Trails Committee and other partners, in pursuing a coordinated submission to the Ministry of Municipal Affairs and Housing regarding secondary uses in hydro transmission corridors within Lambton County by June 1, 2005, and that a report be brought back to the next Committee meeting.*

The Manager of Planning and Development Services has had preliminary discussions with staff from the City of Sarnia, and the Townships of Enniskillen and Brooke-Alvinston. We are awaiting a meeting date with St. Clair Township staff. The municipalities are currently looking into potential opportunities for local involvement in the secondary use program.

A meeting was scheduled with the Lambton County Regional Trails Committee for March 1, but it was postponed until March 10 due to inclement weather. Earlier comments from individual Trails Committee representatives have been very positive.

PART B **Monthly Activities**

1. **Accounts and Verification**

Totals for the months of January & February:

| | |
|------------------------|--------------|
| Planning & Development | \$ 5,531.20 |
| Emergency Services | \$ 54,003.13 |
| Building Services | \$ 20,933.98 |

A listing of the accounts will be available at the meeting.

- | | |
|--|-----|
| i) Are there any items significantly over Budget? | No |
| ii) Are there any items significantly under Budget? | No |
| iii) Were all items purchased in accordance with County Policy? | Yes |
| iv) Are there any items that were not in the Budget? | No |

PART B **Monthly Activities (continued)**

2. Revenue and Verification

Revenues received during the months of January & February:

| | |
|------------------------|--------------|
| Planning & Development | \$ 7,450.00 |
| Emergency Services | \$ 0 |
| Building Services | \$ 10,202.00 |

- i) Were any receipts not included in the current year's budget? No
- ii) Were any receipts significantly less than budgeted? No
- iii) Were any receipts significantly more than budgeted? No

3. Items of Committee Interest

a) Work in Progress

Township of Brooke-Alvinston

A meeting was held on March 1, 2005, to consider proposed housekeeping amendments to the zoning by-law and official plan as well as amendments to the rural residential severance policies.

Township of Enniskillen Comprehensive Zoning By-law

The planner is reviewing the existing comprehensive zoning by-law in preparation of a new zoning by-law.

Village of Point Edward Official Plan

The Official Plan project remains on hold until further direction is received from the Village. In the meantime, we have begun a review of the zoning by-law.

Town of Plympton-Wyoming Comprehensive Zoning By-law

An appeal has been received regarding the zoning regulations in the Blue Point Area. Patton Cormier & Associates submitted an appeal on behalf of a Blue Point Drive property owner on November 15, 2004. We are waiting for an OMB hearing date.

PART B **Monthly Activities (continued)**

Village of Oil Springs Official Plan

The official plan is complete and council is waiting for comments from the Ministry of Municipal Affairs. When those comments are received they will be incorporated into the document, hopefully for presentation to council for their March 15th meeting.

b) New Provincial Policy Statement

The Province has, somewhat unexpectedly, released its new Provincial Policy Statement, which became effective March 1. We have prepared a brief memo which was distributed to municipal staff indicating that as of that date, all municipal planning decisions are to “be consistent with” the PPS. We are preparing a more comprehensive overview of the new policies for the next meeting.

c) Recent Official Plan and Subdivision Approvals

i) Official Plan Amendment #6 to the Municipality of Lambton Shores Official Plan

Official Plan Amendment #6 was adopted by The Municipality of Lambton Shores Council on February 7, 2005 by By-law 9 of 2005, and was received by the County of Lambton on February 9, 2005. The amendment was approved by the Manager of Planning and Development Services on February 11, 2005.

The purpose of this amendment is to change the land use designation of the lands shown on Schedule “A” from “Residential Constraint” to “Commercial Constraint”. The lands affected by this amendment comprise an area of approximately 1.17 hectares and are described as Lots 67, 67A and 68, and Part of Lots 69, 70, 71, 80 on Registered Plan 6 (BQ) and part of Robinson Street, according to Registered Plan 6 (BQ), Municipality of Lambton Shores and known municipally as 7562 Biddulph Street.

A concurrent Zoning By-law Amendment has been approved by council to change the zoning on the lands from “Residential – 9 (R9)” to a “Commercial-11 (C11)” zone.

PART B **Monthly Activities (continued)**

ii) Official Plan Amendment #12 to the Town of Plympton-Wyoming Official Plan

Official Plan Amendment #12 was adopted by the Town of Plympton-Wyoming Council on December 22, 2004 by By-law 108 of 2004, and was received by the County of Lambton on December 24, 2004. The amendment was approved by the Manager of Planning and Development Services on January 6, 2005.

This is a site specific amendment for the purpose of changing the designation on a portion of the lands described as Part of Lots 8 & 9, Concession 9 in the former Township of Plympton, Town of Plympton-Wyoming (known municipally as 3823 Egremont Road), owned by Norman and Solange DeMeyer, and shown more particularly on the Key Map. The portion to be redesignated consists of the 380'+/- eastern-most frontage of the lands abutting Egremont Road, extending to a depth of approximately 140'

The property affected by the amendment is currently in the "Agricultural Area" designation of the Town of Plympton-Wyoming Official Plan. The subject lands are currently used for agriculture (cash crop) and contain a farmhouse and some old farm buildings converted to drive sheds. Amendment No. 12 to the Official Plan, in conjunction with a Zoning by-law amendment to change the zoning designation to a "Residential" Zone on a portion of the property will permit the creation of 5 residential lots.

iii) Official Plan Amendment #13 to the Town of Plympton-Wyoming Official Plan

Official Plan Amendment #13 was adopted by the Town of Plympton-Wyoming Council on January 12, 2005 by By-law 2 of 2005, and was received by the County of Lambton on January 17, 2005. The amendment was approved by the Manager of Planning and Development Services on January 21, 2005.

This is a site-specific amendment for the purpose of changing the designation on a portion of the lands described as the North Part of the West ½ of Lot 7, Concession 9 (municipally known as 3637 Egremont Road) in the former Township of Plympton, Town of Plympton-Wyoming from the "Restricted Agricultural Area" designation to the

PART B **Monthly Activities (continued)**

“Lakeshore Residential Area” designation. This change will permit the creation of two residential lots fronting onto Egremont Road.

In conjunction with the Official Plan Amendment, a Zoning By-law Amendment to change the zoning designation to a “Residential” Zone on a portion of the property has been passed by the Town of Plympton-Wyoming

iv) Township of Enniskillen Official Plan

This Official Plan Amendment was adopted by the Council of the Township of Enniskillen on January 25, 2005 by By-law 12 of 2005 and was received by The Corporation of the County of Lambton on February 2, 2005. The Official Plan was approved by the Manager of Planning and Development Services on March 3, 2005.

The purpose of this Plan is to provide a framework for land use, economic, social and cultural decision-making within the Municipality. It will replace the existing Official Plan.

Throughout the process of preparing this Plan, the Township of Enniskillen has consulted with the Approval Authority on the preparation of the Plan pursuant to Section 17(15) of the Planning Act.

v) Danbury Developments Draft Plan of Subdivision

The required public meeting for a draft plan of subdivision submitted by Danbury Developments Inc. was held before the Land Division Committee on February 8, 2005. The subject lands are located in the north end of Corunna abutting the Royal Canadian Legion and described as Part Lots 231 & 230 of Registered Plan 413 and Block 15 of Registered Plan 786.

The applicant intends to subdivide the lands into 4 townhouse buildings, with a total 22 units, and 10 single detached dwellings. Three of the townhouse buildings will have 16 units fronting on the north side of Paget Street and the fourth townhouse building, with the remaining 6 units, will front on the south side of Paget Street. The 10 single detached dwellings will front on the west side of an unopened (to be developed with the Plan) portion of Queen Street.

Draft approval was granted by the Manager of Planning and Development Services on February 28, 2005.

PART B **Monthly Activities (continued)**

- d) Lambton County Community Emergency Management Coordinator's Meeting pages 8-12

Minutes of the February 2, 2005 minutes are attached.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Condominium Conversion Application Fees

staff report dated March 3, 2005 is attached.

Recommendation

That the County of Lambton establish a fee for Condominium Conversions of \$1,500.00.

3. Source Water Protection Planning

Staff report dated March 3, 2005 addressing the provincial initiative to develop plans to protect Source Water. Local Conservation Authorities are the lead agencies and are moving ahead with this provincial initiative.

Recommendation

That the County of Lambton express an interest to the Conservation Authorities implementing the project, that we wish to be involved and take an active role in the preparation of the Source Protection Plan.

PART C **Other Matters Requiring a Motion (continued)**

4. Development Charges

Staff report dated March 3, 2005. A number of Ontario counties have either implemented or are considering county-level development charges by-laws.

Recommendation

That the Planning and Development Services Department continue to monitor the experience of other jurisdictions with regards to development charges and report back to the Committee as appropriate.

5. February Report from the County Emergency Management Coordinator

A staff report dated March 3, 2005 detailing major activities and projects is attached. During emergency training an interest was expressed in resurrecting the Emergency Services Committee. There are some issues that need to be addressed (i.e. County HazMat team).

Recommendation

That a date be set for a meeting of the Emergency Services Committee and that a Chair and Vice-Chair be named.

MINUTES
COMMUNITY SERVICES/
INFORMATION TECHNOLOGY COMMITTEE

March 16, 2005

A meeting was held at the County Building at 1:00 p.m. on the above date.

Present: Chair C. Jamieson, Warden Patricia Davidson. Members: S. Arnold, D. McGugan, B. McManaman, G. Perry, B. MacDougall, J. Murray, D. Boushy and J. Burns. Ms. C. Clarke and Ms. S. Murray attended for Libraries, Museums and Gallery Lambton matters. Also Ms. C. Thayer, General Manager, Community Services; Mr. R. Wilks, Corporate Manager, Information Technology Services; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.
Absent: W. Petryschuk.

Delegation

Representatives from the Canadian Red Cross and Lambton Elderly Outreach were present to discuss the Meals on Wheels programme.

COMMUNITY SERVICES DIVISION

LIBRARIES

Part B, Item 4 – General Manager’s Report

- (A) #1: Arnold/MacDougall: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 2 – Donations

- (A) #2: McManaman/Perry: That the donations be gratefully accepted and that thank you letters be
(F) sent in accordance with the County’s Recognition Policy. Carried.

MUSEUMS

Part B, Item 4 – General Manager’s Report

- (A) #3: Boushy/Clarke: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part B, Item 3 e) –Proposal to Canada Post by Enniskillen Township Requesting a Stamp to Mark the 150th Anniversary of the World’s First Commercial Oil Well in 2008

- (A) #4: MacDougall/Arnold: That the Committee specifically endorse Part B, Item 3 e), concerning the proposal to Canada Post by Enniskillen Township requesting a stamp to commemorate the 150th Anniversary of the world’s first commercial oil well in 2008. Carried.
(F)

Part C, Item 2 – Collections Management

- (A) #5: McGugan/MacDougall: That the donations be gratefully accepted and that thank you letters be sent in accordance with the County’s Recognition Policy. Carried.
(F)

Part C, Item 3 – Capital Projects

- (A) #6: McManaman/MacDougall: That the 2004 funds allocated to complete Capital Project #LHM105 – Historic Building Repairs, #LHM106 – Main Building Repairs and #OHM103 – Historic Building Repairs, be placed in a Reserve in order that the projects can be completed in 2005. Carried.
(F)

GALLERY LAMBTON

Part B, Item 4 – General Manager’s Report

- (A) #7: MacDougall/Clarke: That the General Manager's Report as set out in Part A and Part B be accepted as presented. Carried.
(F)

Part C, Item 1 a) – Correspondence 4-15-05

- #8: Boushy/Perry: That correspondence 4-15-05 be received and filed. Carried.

HOUSING SERVICES DEPARTMENT

Part B, Item 4 – General Manager’s Report

- (A) #9: Perry/McManaman: That the General Manager's Report as set out in Part A and Part B be accepted as presented. Carried.
(F)

Part C, Item 1 a) – Correspondence 3-1-05

- (A) #10: McGugan/J. Murray: That the County of Lambton endorse the City of Kingston’s resolution requesting the Province of Ontario increase the Community Reinvestment Fund allocation for social housing to match the actual costs of Social Housing in the Service Manager area. Carried.

Part C, Item 1 b) – Correspondence 4-7-05

- #11: J. Murray/Perry: That correspondence 4-7-05 be received and filed. Carried.

Part C, Item 2 – KAPS Resource Centre

- (A) * #12: Arnold/McGugan: That this item be deferred to the next meeting of the Committee to allow staff to provide a report with further information regarding Lighthouse North. Carried.

SENIOR SERVICES DEPARTMENT

Part A – Item 1 – Meals Program

- (A) * #13: McManaman/Arnold: That consistent pricing be implemented in all Homes’ meal programmes (hot and frozen) as well as visitors’ and apartment meals, and that the following price increases take effect as of July 2, 2005:

- The price of an entrée increase to \$5.00;
- The price of soup increase to \$1.00;
- The price of a dessert increase to \$1.00;
- The price of an “All Inclusive Meal” increase to \$6.75;

- * Delete motion #13 of the Community Services/Information Technology Committee minutes dated March 16, 2005; That pricing in all Homes’ meal programmes (hot and frozen) as well as visitor and apartment meals be established at \$5.00 for an all inclusive meal as of July 2, 2005 with further increases of 50 cents every six months thereafter until full cost recovery is achieved; and further, That production costs be reviewed annually by the dietary supervisor in order to determine the costs of producing the meals – see Council April 6, 2005, mot. #22.

- * That staff investigate the steps and costs required to separate the playground from the units maintaining accessibility, as well as a further report back regarding the actual costs of the utilities used at the site, including installation of separate meters – see Community Services/Information Technology Committee April 20, 2005, mot. #7.

That a fee reduction process be developed in conjunction with the Canadian Red Cross and Lambton Elderly Outreach to allow a reduction in the cost of meals based on financial need; and further,

That production costs be reviewed annually by the dietary supervisors in order to ensure that the selling price covers the cost of producing the meals. Carried.

#14: Boushy/McGugan: That motion #13 of this day's minutes be amended so that the increase be from \$5.00 to \$6.00 as of July 1, 2005 and further, that the amount then be increased to \$6.75 on January 1, 2006, subject to a further annual review report regarding what the prices should be in order to achieve full cost recovery. Defeated.

Part B, Item 4 – General Manager's Report

- (A) #15: McManaman/J. Murray: That the General Manager's Report as set out in Part A and Part B
(F) be accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 4-12-05

- (A) #16: Perry/McGugan: That the County send a letter of thanks to the Ministry of Health and
(F) Long-Term Care for the additional funding to replace diagnostic and medical equipment. Carried.

Part C, Item 1 b) – Correspondence 4-9-05

#17: McManaman/Arnold: That correspondence 4-9-05 be received and filed. Carried.

Part C, Item 2 – Donations

- (A) #18: McGugan/MacDougall: That the donations be gratefully accepted and that thank you
(F) letters be sent in accordance with the County's Recognition Policy. Carried.

EMERGENCY MEDICAL SERVICES DEPARTMENT

Part C, Item 4 – General Manager's Report

- (A) #19: Arnold/Perry: That the General Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 a) – Correspondence 4-10-05

- (A) #20: Arnold/J. Murray: That the County of Lambton endorse the County of Frontenac's
resolution to petition the Province of Ontario, through the Minister of Labour, to amend Ontario
Regulation 285/01 to include an exemption for paramedics in the employment of Municipalities
across the Province of Ontario. Carried.

Part C, Item 1 b) – Correspondence 4-11-05

- (A) #21: Arnold/McGugan: That the matter be referred again to the 2006 capital scoring process for
(B) further consideration. Carried.

CORPORATE SERVICES DIVISION

INFORMATION TECHNOLOGY DEPARTMENT

Part B, Item 4 – Corporate Manager’s Report

- (A) #22: J. Murray/Arnold: That the Corporate Manager's Report as set out in Part A and Part B be
(F) accepted as presented. Carried.

Part C, Item 1 – Lambton County Wide Area Network (WAN)

- (A) #23: J. Murray/Perry: That the Committee recommend to County Council that it accept the
(F) recommendation from the CKLAG Executive Committee that the proposal from MaXess be
accepted in principle; and further,

That staff be directed to finalize a contract with MaXess for the provision of a new Wide Area
Network to be completed by January 1, 2007. Carried.

Adjournment

The Chair declared the meeting adjourned.

Time: 3:20 p.m.

Carolyn Jamieson
Chair

Ronald G. Van Horne
Secretary

PART B **Monthly Activities (continued)**

b) Programs

The federally funded CAP Internet students are offering Cyber Camps at the Corunna Library on Mondays and Wednesdays in March and in Oil Springs, a “Web Awareness” day for children and adults is being held on two Saturdays in March.

Alvinston Library is offering an eight week Creative Writing course. Enrolment is limited and the cost is \$65.

Pauline Grondin, an Irish storyteller, will help celebrate St. Patrick’s Day at the Wyoming and the Sarnia Library with stories, myths and songs.

- c) An application has been sent to the Ontario Trillium Foundation to aid in the development of teen collections and services, with the focus on libraries in communities of less than 20,000. Literacy and learning requirements of our youth have been identified as an essential component for life skill development. In a recent teen survey conducted by the Urban Libraries Council, it was discovered that teens look to their libraries for a number of services. The library is partnering with the Organization for Literacy in Lambton, Rebound and the Sarnia Lambton Training Board for the “Lambton Initiative for Teen Endeavours (LITE)”, a project that will expand services offered to youth in our communities. Letters of support for this project were received not only from the majority of local municipalities in Lambton but also from other teen based groups such as both school boards and the YMCA.

d) Statistics

e) Calendars

Adult & Children’s Programs for March 2005

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

2. Donations

- \$100 from Jean Pollock, Grand Bend for use in the Grand Bend Library
- \$50 from McKeough Supply Inc., Chatham in memory of Gary W. Mason
- \$60.05 from Phyllis Krause, Flemington, NJ for AV material
- \$5.00 from Mark Thorburn, Delta, BC for reference material
- \$24.71 from Stella Pantalleresco, Romulus, MI for reference materials
- \$20 from Margaret Manser, Sarnia for the purchase of children's books
- \$100 from Shetland Women's Institute for program use in Shetland
- \$20 from Elsie O'Brien, Wyoming for use in Wyoming Library
- \$25 from Gladys Ellmore, Point Edward
- \$35 from Bright's Grove donation box
- \$182.50 from Grand Bend donation box
- \$17 from Mallroad donation box
- \$17.11 from Port Lambton donation box
- \$10 from the Wyoming donation box
- \$1250.05 book sale money

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

PART B **Monthly Activities (continued)**

b) Toys on Parade Feature Exhibition

Toys on Parade features the collecting highlights of four of southwestern Ontario's most avid toy collectors, with over a century of collecting experience amongst them. The exhibition offers teddy bears, cast iron toys, metal cars, robots, board games, Noah's arks and dolls. This 4000 sq. ft. exhibit runs from May to Thanksgiving.

c) Heritage Sarnia-Lambton Trillium Application

The Trillium Foundation's regional committee made an unexpected site visit to Sarnia-Lambton to learn in person about plans for the Ontario Visual Heritage Project as the main Heritage Sarnia-Lambton project for the year. Under our umbrella application a total of 32 area heritage groups, clubs and societies are represented. The Trillium committee left very impressed with the wide extent of partnership and collaboration under which the project will operate, with the County providing the role of book-keeper for the project. Confirmation of funding will be known the first week of March.

d) The Oil Museum hosted a Lambton County Historical Society meeting, and a tour of UWO geology students.

e) A proposal has been made to Canada Post by Enniskillen Township requesting a stamp to mark the 150th anniversary of the world's first commercial oil well in 2008.

f) Statistics

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

None at this time.

PART C Other Matters Requiring a Motion (continued)

2. Collections Management

Lambton Heritage Museum

Artifacts Recommended for Acceptance:

- Hotel Imperial Grand Bend letter, 1922: Ed Phelps, London.
- ‘Sharing’, a book of Ipperwash poems. Anonymous by mail.
- Carnival Glass bowl and nappies, Robert Tremain, Grand Bend.

Artifacts Recommended for Deaccessioning:

- Foreign currency collection, of nominal value: P. Eisenbach collection.
- Assorted wash jugs without basins, some handles missing or cracked, primarily P. Eisenbach collection. Also china plates 989.30.232, 984.18.1, cheese dish with base made up, of no value. Also moustache cups with no plates to match. All 53 items to go to public auction.

Artifacts Recommended for Refusal:

- 1953 GE electric stove, still in use. R. Gill, Grand Bend.
- Pump organ made in Berlin, Ont: Shirley Knoop, Goderich.
- Auto sock-knitting machine, (duplicate), Marjorie Ralston, Port Franks.
- Esso Reporters, 1979 and onwards.

Cash Donations

- \$2000. for Coultis display, B. Coultis of Brooks, Alberta.
- \$1000. for OVH project, B. Coultis, of Brooks, Alberta.

Oil Museum of Canada

Artifacts Recommended for Refusal:

- Pump organ: Shirley Cheshire, Weston.

Artifacts Recommended for Acceptance:

- 1892 Chicago World’s Fair token, to go with Imperial Oil wax promotional elephant that attended the same Fair; Ron Van Horne, Forest.
- quilting frames; Gordon Perry, Oil Springs.

PART C Other Matters Requiring a Motion (continued)

Lambton Room Donations

- A Family History of William Dyke and Mary Jane Page: A Perspective of Three Generations, Pioneering The Foreign Oil Fields of Africa: A History of Ross Dyke in Egypt, donated by Jeanne Annett, Edmonton, Alberta.
- More Brickwall Solutions to Genealogy Problems, donated by Alan Campbell, Sarnia, Ontario.
- Witness to History: A Lifetime of Memories, donated by Ralph Ferguson, Brooke Township, Ontario.
- Microfiche of Sarnia Township-Clearwater Municipal Records 1969-1986, Petrolia Bylaws and Minutes 1981-1988 and other miscellaneous records 1874-1945, donated by Edward Phelps, London, Ontario.
- 1980 Forest Telephone Book, donated by George Hamilton, Glencoe, Ontario.
- Two Field Note Books Belonging to Surveyor L.G. McNeice (Port Lambton area circa 1920's), donated by Jean McNeice, Innisfil, Ontario.
- \$29.10 from Lois Combs, Michigan.
- \$30 from Robert Herbert, Stouffville, Ontario.
- \$20 from Colene Munro, Sarnia, Ontario.
- \$35 from Richard Small, Point Edward, Ontario.
- \$2000 from Lambton County Branch of the Ontario Genealogical Society.
- \$204.67 from used book sales.
- \$103.32 from Donation Box.

Recommendation

That these donations be gratefully accepted and that thank you letters be sent in accordance with the County's recognition policy.

3. Capital Projects

Project #LHM105 – Historic Building Repairs \$9,130

Although the PO for this work was issued in 2004 due to the early arrival of winter the majority of this work did not get completed.

Project #LHM106 – Main Building Repairs \$27,916

Imperial Roofing was unable to complete the roofing work prior to year end.

PART B **Monthly Activities (continued)**

ii) A Growing Legacy: Recent Additions to Gallery Lambton's Regional Collection, February 26 to May 7, 2005 (Sadie A. Knowles Gallery). These works from the permanent collection have been acquired in the past two years. Artists include: Larry Towell (Bothwell), Gerald Pedros (St. Thomas), Ed Zelenak (West Lorne), Patrick Thibert (Mt. Brydges), Leonard Jubenville (Pain Court), and John Boyle (London), Jean Hay (London). Curator David G. Taylor will give a walking tour of this exhibition on Saturday, March 19, 2005 at 3:00pm.

c) Exhibitions – Upcoming

Look '05 (the 53rd annual juried art exhibition), April 9 to May 7, 2005 (Main Gallery). This exhibition is open to all artists from southwest Ontario and southern Michigan. This year's jurors are Melanie Townsend, Curator of Contemporary Art, Museum London and Joseph Hubbard, professional artist and retired art instructor, Fanshawe College, London.

d) Programs

Children's Art Classes

i) Winter and Spring Art Classes. 4 Creative Wiggles (ages 2 to 5 years) are being offered from January 27 to May 6th with 3 art classes for children (ages 6 to 8 and 9 to 13) from January to April, and 2 adult art classes from January to April.

ii) March Break Art Classes. 10 art classes are being offered for March Break, March 14-18, 2005 for ages 6 to 8 and 9-13 with instructors Susan Perry, Dave Dunk and David Moore. These workshops represent a wide variety of topics, media and techniques. So far, the classes are filling up well with a few full classes at 15.

iii) Noon Hour Videos on Art

Wednesday Series 1 (for five weeks) will be Sister Wendy Beckett's Story of Painting from the beginnings of Western art through to the 20th century (February 2 to March 2). Tuesday Series 2 (for 5 weeks) will be on Modern Artists: Edouard Manet (1832-1883), Kathe Kollwitz (1867-1945), Marc Chagall (1887-1985), Jackson Pollock (1912-1956), and Louise Nevelson (1899-1988), from March 8 to April 5.

PART B **Monthly Activities (continued)**

e) Permanent Collection Loans

The Thames Art Gallery, Chatham, has requested a number of works from the permanent collection, including works by Lowrie Warrener, A.J.Casson, David Milne, Lawren Harris, Toni Onley, Kazuo Nakamura, Emily Carr, Alex Cameron, Ray Robinson, Tony Urquhart, John Erik Kroon, Murray Favro, A.Y.Jackson, and J.W.Beatty. This is for an exhibition that the Thames Art Gallery will hold from July 29 to September 11, 2005. Gallery Lambton will host the same exhibition on Canadian Landscape Painting the following year, June 10 to July 15, 2006. This will include loans from the collection of the Thames Art Gallery. This is a good opportunity for the two galleries to share their respective collections.

f) Gallery Lambton Advisory Committee

Minutes of January 12, 2005 are attached. There was no meeting in February.

g) Statistics

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

a) 4-15-05 Letter dated February 3, 2005 from the City of Sarnia regarding Paul Sloggett Court. City Council repealed the bylaw to rename Paul Sloggett Court.

Recommendation

That correspondence 4-15-05 be received and filed.

2. Collections Management Report

Nothing to report at this time.

COMMUNITY SERVICES DIVISION

GENERAL MANAGER'S REPORT

March 16, 2005

HOUSING SERVICES REPORT

PART A Follow-up from Previous Month(s)

1. No matters to report at this time.

PART B Monthly Activities

1. Accounts and Verification

Totals for the month of January & February: \$ 906,485.39
A listing of the accounts will be available at the meeting.

- i) Are there any items significantly over Budget? No
- ii) Are there any items significantly under Budget? No
- iii) Were all items purchased in accordance with County Policy? Yes
- iv) Are there any items that were not in the Budget? No

2. Revenue and Verification

Revenues received during the month of January & February: \$ 0

- i) Were any receipts not included in the current year's budget? No
- ii) Were any receipts significantly less than budgeted? No
- iii) Were any receipts significantly more than budgeted? No

3. Items of Committee Interest

- a) Statistics – January & February
- b) Emergency Capital Replacement

A 2005 budget request in the amount of \$15,000 was submitted for the replacement of the domestic hot water system at 587 Ontario Street, Wyoming. The existing domestic hot water system began leaking in late January and required immediate replacement prior to budget approval.

PART B **Monthly Activities (continued)**

c) Housing Program Partnership

Committee Members may recall the establishment of an emergency shelter for youth known as “The Haven”. “The Haven” was established through a partnership amongst The Inn of the Good Shepherd, the Housing Services Department, Ontario Works and the Ministry of Community and Social Services as a two year pilot project. The Housing Services Department provided two row housing units on Kathleen Avenue at a per diem rate based on the current market rent.

During the first eight months following its inception there were one hundred and fifty-four (154) homeless youth housed at the Haven. This resulted in an average monthly rental income of \$688.35 to the Housing Services Department.

The Infrastructure and Development/Social and Health Services Committee were advised at its December meeting that staff would move forward to renew the agreement for the continuation of this project. The Housing Services Department will renew the lease for two row housing units with the Inn of the Good Shepherd effective August 1, 2005 for a two year period.

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 3-1-05 Letter dated February 2, 2005 from the City of Kingston regarding the resolution they passed requesting that the Province of Ontario increase the Community Reinvestment Fund allocation for social housing to match the actual costs of Social Housing in the Service Manager area.

Recommendation

That the County of Lambton endorse the City of Kingston’s resolution.

PART C **Other Matters Requiring a Motion (continued)**

- b) 4-7-05 Letter received February 22, 2005 from Ministry of Public Infrastructure Renewal informing the Service Manager that the Government has committed to providing funding enhancements for projects approved under the Affordable Housing Program – Community Rental Housing Funding.

Recommendation

That correspondence 4-7-05 be received and filed.

2. KAPS Resource Centre

In 1994 the former Sarnia & Lambton Housing Authority removed a three bedroom row housing unit located at 375A Kathleen Avenue, Sarnia from the Ontario Housing Corporation rental stock. This unit was rented to the Eastland Gardens Tenant Association to be used as a resource centre for children, adults and seniors.

Community agencies such as The Golden K Kiwanis Club, St. Clair Child and Youth Services and YMCA of Sarnia-Lambton provided assistance and programs to the tenants. In 2002 the YMCA of Sarnia-Lambton withdrew their programs from the KAPS Resource Centre and the Eastland Garden Tenant Association dissolved returning possession of 375A Kathleen Avenue to the County of Lambton. Since 2002 the only program operating out this address has been a half day pre school program provided by the St. Clair Child and Youth Services. The location has been provided rent free and the Housing Services Department has paid the utility costs.

In April, 2004 staff of the Housing Services Department initiated a meeting with tenants and Community partners to determine needs and possible partnerships for the continued operation of this Resource Centre.

Lighthouse North has presented a proposal for the use of this location.

Lighthouse North is an incorporated not for profit organization approved as a charity providing a residential recovery program for adult survivors of childhood sexual abuse. According to Health Canada childhood abuse has a tremendous impact on the lives of victims. It leads to physical and mental health complications, long-term mental health issues and problems with relationships and social functioning. Lighthouse North combines Residential Recovery for the survivor, participation of friends and family to encourage healing of the family unit, education and advocacy efforts to raise awareness and teach prevention and intervention.

PART C **Other Matters Requiring a Motion (continued)**

Lighthouse North is requesting Lambton County donate the use of two, three bedroom row housing units. Five to eight participants will live in one unit. Career planning, training, individual and group counseling, product production, administration and intake/transitional functions will operate out of the second unit. Lighthouse North plans to relocate all operations in the 3rd year to a larger facility. Lighthouse North wishes to phase in the program and is requesting possession of one unit effective May 1, 2005 for the operation of programs. Depending on the success of their fund raising abilities the residential program would follow in six to eight months.

Recommendation

That the Housing Services Department lease one three bedroom row housing unit located at 375A Kathleen Avenue to Lighthouse North for a period of one year. Rent to be \$1.00 per month plus utilities for a total monthly rent of \$58.00.

COMMUNITY SERVICES DIVISION
GENERAL MANAGER'S REPORT

March 16, 2005

SENIOR SERVICES DEPARTMENT

PART A **Follow-up from Previous Month(s)**

1. Meals Program

Motion #33, County Council, February 2, 2005: *That motion #25 of the Community Services/Information Technology Committee minutes dated January 19, 2005 be referred back to the Committee, to allow input from the stakeholders and that it be brought back to the next regular meeting of County Council for further consideration.*

Motion #25, Community Services/Information Technology January 19, 2005: *That consistent pricing be implemented in all Homes' meal programs (hot and frozen) as well as visitors' and apartment meals, and that the following price increases take effect April 1, 2005:*

- *The price of an entrée increase to \$5.00;*
- *The price of soup increase to \$1.00;*
- *The price of a dessert increase to \$1.00;*
- *The price of an "All Inclusive Meal" increase to \$6.75; and further,*

That the production costs be reviewed annually by the dietary supervisors in order to ensure that the selling price covers the costs of producing the meals.

Report attached outlines feedback received from the stakeholders.

Recommendation

That consistent pricing be implemented in all Homes' meal programs (hot and frozen) as well as visitors' and apartment meals, and that the following price increases take effect as of July 1, 2005:

- The price of an entrée increase to \$5.00.
- The price of soup increase to \$1.00.
- The price of a dessert increase to \$1.00.
- That the price of an "All Inclusive Meal" increase to \$6.75 and; further,

That a fee reduction process be developed in conjunction with Red Cross and LEO to allow a reduction in the cost of meals based on financial need and, further

That production costs be reviewed annually by the dietary supervisors in order to ensure that the selling price covers the costs of producing the meals.

PART B **Monthly Activities (continued)**

- e) LHIN’s Bulletin No. 7/February 15, 2005

The latest LHIN’s bulletin indicates that to date, the Ministry has received more than 800 applications for LHIN board members. Work is continuing in the selection of the chair and two members of each of the boards, the remaining members will be recruited in the coming months.

4. General Manager’s Report

Recommendation

That the General Manager’s Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

- a) 4-12-05 The Ministry of Health and Long-Term Care confirming a one time grant to replace diagnostic and medical equipment. Each Home received the following:

| | |
|--------------------------------|--------------|
| Marshall Gowland Manor | \$ 65,834.00 |
| Lambton Meadowview Villa | \$ 65,312.00 |
| North Lambton Rest Home | \$ 45,979.00 |

The requested turn around time for these expenditures was relatively short (12 days). Staff worked in conjunction with the Purchasing Coordinator to ensure the purchasing policy procedures were followed as closely as possible, given the time restraints and the following equipment was purchased with the funds:

- 3 Respironics Pulse Oximeters 2,142
- 3 Spot Vital Sign machines 4,800
- 4 Thermoscan thermometers 1,000
- 8 Alternating Pressure Mattressess 20,500
- 81 Pressure Pedic Mattressess 29,079
- 3 Genair Accuturn Mattressess 14,997
- 10 Symmetric Aire Matressess 12,800
- 1 Hydromassage tub 24,481
- 1 Hydrosonic tub & scale 26,937
- 2 Century tubs 21,830

PART C Other Matters Requiring a Motion (continued)

Recommendation

That the County send a letter of thanks to the Ministry for the additional funding.

- b) 4-9-05 Letter dated February 23, 2005 from the Ministry of Health and Long-Term Care in response to the County’s letter requesting additional details regarding the creation of the Local Health Integration Networks (LHINs).

The letter indicates that many of the specific details for the creation and implementation of the LHINS are still being developed. It also notes that the Ministry is analyzing the feedback received from stakeholder correspondence and the community workshops regarding the LHIN’s boundaries and that they may be further refined based on this input. In addition it notes that the LHIN’s boards will be bound by performance agreements with the ministry and that they will also be accountable to the local community.

Recommendation

That correspondence item 4-9-05 be received and filed.

2. Donations

The following memorial donations have been received:

| | |
|---|-----------|
| Lambton Meadowview Villa | \$ 260.00 |
| Alzheimer Adult Enrichment Centre | \$ 295.00 |

Recommendation

That these donations be gratefully accepted and that a thank you letter be sent in accordance with the County’s recognition policy.

PART B **Monthly Activities (continued)**

c) Judson Stores Meeting

Lambton EMS attended a meeting in Waterloo Region to meet with Ministry of Health officials regarding the status of Judson and its new role. The meeting was designed for service providers to present feedback on the new model and to receive information regarding the services Judson will provide in terms of purchasing and support.

d) Chemical, Biological, Radiological and Nuclear Conference (CBRN)

Staff attended a CBRN conference hosted by York Region EMS and the Ministry of Health and Long Term Care. The conference was the first of its kind in Ontario and was well attended. Issues discussed were, Weapons of Mass destruction, Terrorism, CBRN Events, Emergency Response and recovery to CBRN events.

e) Peterborough Flood Presentation

Staff attended a presentation on the Peterborough flood which was hosted by the Sarnia Fire and Rescue service. The discussion surrounded planning, response and recovery from this disaster.

4. General Manager's Report

Recommendation

That the General Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Correspondence

a) 4-10-05 Correspondence received from the County of Frontenac Re: Employment Standards Act and Ministry of Labour ruling. The County of Frontenac has been fined under the Employment Standards Act for non-compliance with the section regarding meal breaks for their Paramedic staff. Under current legislation Paramedic staff is not exempt from this clause of the Act similar to Police and Fire agencies. This issue directly affects every EMS providers in the Province of Ontario.

PART C **Other Matters Requiring a Motion (continued)**

Recommendation

That the County of Lambton endorse the County of Frontenac's resolution to petition the Province of Ontario, through the Minister of Labour, to amend Ontario Regulation 285/01 to include an exemption for paramedics in the employment of municipalities across the Province of Ontario.

- b) 4-11-05 Letter dated November 3, 2004 received from the Township of Warwick. The Township is prepared to donate a piece of land to the County for the establishment of a future EMS station in Watford.

Currently EMS shares quarters with the Fire Department in Watford. The EMS crew occupies the second floor of the station and pays an annual rent of \$6,000. Four new ambulance stations have been constructed in Lambton since the service was downloaded in 2001 (Grand Bend, Petrolia, Brigden and Sarnia). In addition, the County owns the EMS stations in Forest and Corunna and shares space with the Fire Department in Thedford. The construction of a new base in Watford was included in the 2005 capital budget; however it did not make the final list based on its score.

Recommendation

That the matter be referred again to the 2006 capital scoring process for further consideration.

PART B **Monthly Activities (continued)**

The Implementation of eGenda has been delayed one month as staff receives additional training and final changes to the software setup occur. It is expected that eGenda will begin to be used during the first Committee meetings following budget approval.

4. Corporate Manager's Report

Recommendation

That the Corporate Manager's Report as set out in Part A and Part B be accepted as presented.

PART C **Other Matters Requiring a Motion**

1. Lambton County Wide Area Network (WAN)

Attached is a memorandum dated March 8, 2005 regarding the Lambton County Area Network (WAN).

Recommendation

1. That the Committee recommend to Council that it accept the recommendation from the CKLAG Executive Committee that the proposal from MaXess be accepted in principle.
2. That staff be directed to finalize a contract with MaXess for the provision of a new Wide Area Network to be completed by January 1, 2007.