

# Lambton County Community Services Housing Services Department Policy and Procedure Manual

SUBJECT: Utility Charge for Use of Air Conditioners		INDEX NO.: 2.010
EFFECTIVE: January 1, 2005	APPROVED: Nov. 24, 2004	REVISED: Nov. 8, 2005

**Policy: (Ont. Reg 298/01 s.51; TPA Sec132.1)**

The County of Lambton requires all households residing in units owned by the County of Lambton and where the hydro costs are paid by the County of Lambton to pay an additional utility charge for the use of air conditioners. The intent of this policy is to recover a portion of hydro costs related to the use of air conditioners.

**Procedure:**

Households using or intending to use an air conditioner must install the air conditioners in a safe and appropriate manner, using proper insulation.

Households using or intending to use air conditioners will be required to pay \$5.00 per air conditioner, in addition to their rent-geared-to-income assisted rent, each month.

Upon move-in, households will be required to complete Form 3-10: Utility Charge for the Use of Air Conditioners.

Existing households acquiring air conditioner(s) after move in are required to notify the Housing Services Department immediately and the charge will be applied beginning the first day of the next full month.

Households failing to notify the Housing Services Department of the use of air conditioners will be required to pay the charge retroactively to date of move-in or January 1<sup>st</sup> of the current year, whichever is the later date.

It is the responsibility of the household to notify the Housing Services Department when permanently removing existing air conditioners. The charge will be removed from the tenant account effective the first day of the next full month.