

MINUTES

County of Lambton
Meeting for the Committee "Infrastructure & Development/Social & Health
Services Committee"
on
Wednesday June 21, 2006 09:00 AM
Committee Room #1
Chair: Jim Foubister

Orders of the Day:

PRESENTATIONS
COMMUNITY HEALTH SERVICES
SOCIAL SERVICES
PUBLIC WORKS AND FACILITIES SERVICES
PLANNING & DEVELOPMENT/BUILDING
SERVICES
OTHER BUSINESS

A meeting was held at the County Building at 9:00 a.m. on the above date.

Present: Chair J. Foubister, Warden Jim Burns. Members: Wm. Bilton, C. Jamieson, J. Dedecker and B. MacDougall. Also Mr. J. Kutyba, General Manager, Infrastructure and Development Services; Mr. D. Posliff, Manager, Planning and Development Services; Mr. G. Millar, Manager, Public Works; Mr. J. Jilek, Manager, Building Services; Mr. G. Leenhouts, Facilities Services Coordinator; Mr. K. Dick, General Manager, Social and Health Services; Mr. A. Taylor, Manager, Environmental Health and Prevention Services; Dr. C. Greensmith, Acting Medical Officer of Health; Ms. C. Dunn, Environmental Health Specialist; Ms. L. Ross, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.
Absent: T. Case, D. Kirkland and M. Bradley .

COMMUNITY HEALTH SERVICES

PRESENTATIONS (Refer to Part C, Item 3 - Sex Ratios in Lambton County (1981 - 2001) Report -

Dr. Christopher Greensmith, Acting Medical Officer of Health, and Ms. Crystal Dunn, Environmental Health Specialist, spoke to the Committee regarding the Lambton County - Sex Ratio Summary Report.

#1: MacDougall/Burns: That Community Health Services Department staff continue to monitor reproductive outcomes in all Lambton County communities; and further,

That the Community Health Services Department liaise with other researchers conducting studies in Lambton County regarding reproductive outcomes, including those conducted with the Aamjiwnaang First Nation community; and finally,

That the Sex Ratios in Lambton County (1981 - 2001) Report, dated June 21, 2006 be received as information.

Carried.

Part B, Item 4 - General Manager's Report

#2: Dedecker/MacDougall: That the General Manager's Report as set out in Part A and Part B be accepted as presented.

Carried.

Part C, Item 1 a) and b) - Correspondence 7-5-06 and 7-6-06

#3: Dedecker/Bilton: That correspondence 7-5-06 be noted and filed; and further,

That we support the resolution from the Regional Municipality of York (correspondence 7-6-06) regarding the family physician shortage.

Carried.

Part C, Item 1 c) - Correspondence 7-8-06

#4: MacDougall/Burns: That we support the motion of Senator Mac Harb, calling on the government to make Canada smoke-free in all workplaces and public spaces under federal jurisdiction.

Carried.

Part C, Item 1 d) - Correspondence 7-10-06

#5: Dedecker/Jamieson: That correspondence 7-10-06 be noted and filed.

Carried.

Part C, Item 1 e) - Correspondence 7-11-06

#6: Burns/MacDougall: That correspondence 7-11-06 be noted and filed.

Carried.

Part C, Item 2 - Smoke-Free Ontario - 2006 Budget

#7: MacDougall/Bilton: That County Council direct staff to recruit the following additional staff on a time-limited basis ending December 31, 2007, to fulfill the requirements of the Smoke-Free Ontario scope of service, subject to continued 100% funding as follows:

- a) Two (2) F.T.E. Health Promotion Officers (one working in the capacity as a Youth Advisor and the other to carry out the public education components and other duties as described within the scope of service);
- b) One (1) (.5 F.T.E) Program support;
- c) Seven (7) casual part-time Youth Peer Leaders;
- d) One (1) casual part-time Test Shopper.

Carried.

SOCIAL SERVICES

Part B, Item 4 - General Manager's Report

#8: Dedecker/MacDougall: That the General Manager's Report as set out in Part A and Part B be accepted as presented.

Carried.

Part C, Item 1 a) and b) - Correspondence 7-1-06 and 7-3-06

#9: Jamieson/Burns: That correspondence 7-1-06 and 7-3-06 be noted and filed.

Carried.

Part C, Item 2 - Ontario Works - Employment Assistance Funding

#10: Dedecker/Jamieson: That the County of Lambton place \$210,000.00 in reserve to cover the levy contribution of social assistance expenditures associated with unforeseen caseload fluctuations.

Carried.

Part C, Item 3 - Ontario Disability Support - Employment Assistance

#11: MacDougall/Bilton: That staff be authorized to recruit one (1) F.T.E. Caseworker, effective August 2006; and further,

That the need for the Caseworker position be assessed during the 2008 budget year, once information on provincial funding and actual program savings is known; and finally,

That the Joint Implementation Plan, dated June 21, 2006, be received as information.

Carried.

Part C, Item 4 - Best Start - Update

#12: Bilton/Dedecker: That the Best Start report, dated June 21, 2006, be accepted as presented.

Carried.

PUBLIC WORKS AND FACILITIES SERVICES

Part A, Item 1 - Motion #6 of the Infrastructure and Development/Social and Health Services Committee Minutes dated May 17, 2006 Regarding the Installation of Stop Signs along Lakeshore Road between Telfer Sideroad and Modeland Road

#13: Jamieson/MacDougall: That the County not investigate further the installation of traffic calming measures on Lakeshore Road (County Road #7), between Telfer Sideroad and Modeland Road (County Road #27); and further,

That staff correspond with Ms. Tanya Lee on the matter.

Carried.

Part B, Item 4 - General Manager's Report

#14: Bilton/Jamieson: That the General Manager's Report as set out in Part A and Part B be accepted as presented.

Carried.

Part C, Item 1 a) - Correspondence 7-9-06

#15: Jamieson/Bilton: That the County of Lambton support the Association of Municipalities of Ontario / Association of Municipal Recycling Coordinators proposal for a Provincial Household Hazardous Waste and Special Waste Strategy; and further,

That Lambton encourage the Minister of Environment to implement the recommendations contained therein.

Carried.

Part C, Item 2 - Disposal of Lands - Former Township of Plympton

#16: Jamieson/Burns: That Part of Lot 9, Concession IX, in the former Township of Plympton, be deemed surplus to the County's needs;

That the lands be disposed of in accordance with the provisions of the Municipal Act, 2002; and further,

That because of the small size and location of the parcel, the transfer be exempted from the Notice Provisions for Public Bodies under the County By-Law.

Carried.

Part C, Item 3 - No Parking Request - Confederation Line (County Road #25)

#17: Dedecker/Bilton: That the "No Parking" zone along the south side of Confederation Line (County Road #25), be extended to include the frontage of John Crane Canada Ltd.; and further,

That the appropriate By-Law be presented to County Council for its consideration.

Carried.

Part C, Item 4 - No Parking Request - London Line (County Road #22)

#18: Dedecker/MacDougall: That the request for a "No Parking" zone at 1926 London Line (County Road #22) be denied; and further,

That staff inform Mrs. Gagne of the County's decision and reasons for denying her request.

Carried.

PLANNING & DEVELOPMENT/BUILDING SERVICES

Part A, Item 1 - Motion #9 of the Infrastructure and Development/Social and Health Services Committee Minutes dated May 17, 2006 Regarding Source Water Protection Planning

#19: Jamieson/MacDougall: That the County of Lambton not take an active role in the preparation of the Source Water Protection Plan for the Ausable Bayfield and Maitland Valley Partnership and defer to the Municipality of Lambton Shores to represent its interest in participating.

Carried.

Part B, Item 4 - General Manager's Report

#20: Burns/Bilton: That the General Manager's Report as set out in Part A and Part B be accepted as presented.

Carried.

Part C, Item 1 a) - Correspondence 7-7-06

#21: Jamieson/MacDougall: That staff be authorized to proceed with the hiring of an additional Building Inspector (1 F.T.E.), to be assigned to the Township of St. Clair.

Carried.

Part C, Item 2 - Establishment of an Agricultural Advisory Committee

#22: MacDougall/Jamieson: That staff be directed to proceed with a general terms of reference and procedures for an "Agricultural Advisory Committee".

Carried.

Part C, Item 3 - Conservation Authority Approval Policy

#23: Dedecker/MacDougall: That the policy respecting the proposed application approval process for properties that are located within lands regulated by the Conservation Authority, be adopted and implemented immediately; and further,

That this policy be circulated to local Municipalities.

Carried.

Part C, Item 4 - Permit Fee Changes - Class Four Septic Systems

** #24: Jamieson/Burns: That this item be tabled until the next meeting of the Committee to be held August 23rd, 2006.

Carried.

** Lift from the table motion #24 of the Infrastructure and Development/Social and Health Services Committee minutes dated June 21, 2006 regarding permit fee changes – see Infrastructure and Development/Social and Health Services Committee August 23, 2006, mot. #13.

*** That By-Law #30 of 2003, Paragraph 5, be amended to hereby include:

- Class 4: A septic tank replacement only \$250.00;
- Class 4: A leaching bed replacement only \$250.00.

- see Infrastructure and Development/Social and Health Services Committee August 23, 2006, mot. #14.

NEW BUSINESS

The Committee was brought up to date regarding the deadlines for COMRIF Intake III.

#25: MacDougall/Jamieson: That the County of Lambton identify as its highest priority, the County Road #22 (London Line) Improvement Project; and further,

That this project be submitted as the County's COMRIF (Canada-Ontario Municipal Rural Infrastructure Fund) Intake III submission (applications due September 13, 2006).

Carried.

OTHER BUSINESS -

Core Services Report - Phase II b) - Infrastructure and Development Services Division

Mr. Jim Kutyba, General Manager, Infrastructure and Development Services, presented the Core Services Report - Phase II b) for the Infrastructure and Development Services Division.

INFRASTRUCTURE AND DEVELOPMENT SERVICES DIVISION

PUBLIC WORKS DEPARTMENT

#26: MacDougall/Bilton: That, since staff have reviewed the recent Road Management System assessment (commenced November 1996 and completed June 1999) on alternative sources of service delivery pertaining to County and local municipal roads, we recommend that no further action be taken.

Carried.

#27: Bilton/Jamieson: That staff, during the next term of Council (2007-2010), undertake an update of the 1998 Roads Designation Study to evaluate whether the County Road System, as defined, still meets the parameters of the 1998 Study.

Carried.

#28: Jamieson/Burns: That the Public Works Department explore options to fund the disposal of municipal solid waste (levy vs. user pay) once the County agreement with the City of Sarnia expires (~2008).

Carried.

#29: Jamieson/Bilton: That the Public Works Department continue to explore opportunities to improve operating efficiencies through the benchmarking initiatives, industry established best practices as well as pursue Federal and Provincial funding opportunities as they arise.

Carried.

#30: Jamieson/Burns: That staff continue to seek improvements to the Household Hazardous Waste collection program in order to improve service to Lambton ratepayers while being mindful of the cost of such improvements.

Carried.

FACILITIES SERVICES DEPARTMENT

#31: Bilton/MacDougall: That Option 3 (Status Quo) be recommended, as it provides the best (cost-effective, efficient) model for the delivery of services for the Facilities component of the County operation.

Carried.

PLANNING AND DEVELOPMENT SERVICES DEPARTMENT

#32: Bilton/MacDougall: That the current service delivery model of the County providing County and local planning advisory services be maintained, as it provides the best combination of access, service and efficiency.

Carried.

#33: Jamieson/Burns: That the Planning and Development Services Department continue to explore with its municipal partners, the possibility of providing new or increased office hours for planners in the local municipal offices, and any other means of further increasing local access to our services.

Carried.

#34: MacDougall/Burns: That, pursuant to motion #11 at the March 15, 2006 Budget meeting of the Infrastructure and Development/Social and Health Services Committee, "the County and the City work together in 2006 and explore the potential for rationalization of services, including the potential for a consolidation of both departments".

Carried.

#35: MacDougall/Burns: That the long-standing direct linkages between the Planning and Building Services Departments be maintained in order to continue offering comprehensive, "one-window" development services to the residents of Lambton County.

Carried.

BUILDING SERVICES DEPARTMENT

* #36: MacDougall/Jamieson: That the following steps be considered a prerequisite to the implementation of the balance of the recommendations:

- a) Discussion of the new model with all local Municipalities;
- b) Acceptance and agreement by all local Municipalities;
- c) Review of business practices by a consultant to determine full costs and including permit fee review, revenue projections and best service delivery model at the local and County level; and,
- d) Perform necessary ground work and planning for target start-up commencing in 2008.

Carried.

#37: MacDougall/Bilton: That Council consider the Regional Service Delivery Model alternative, and consider consolidation of existing County and Sarnia Building Services Departments in conjunction with planning consolidation. Regional service should be administered at local "service centres" to provide the desired level of customer service. The single tier regional approach also provides uniform and consistent interpretation of codes, By-Laws and regulations regarding permit issuance, enforcement and input to planning applications. Existing County and Sarnia Building staff would be utilized with little disruption to service.

Carried.

#38: Bilton/Burns: That delivery of Building Services should be based on a one-tier "one window approach" to provide optimum service. The one window approach should consist of a core group located in a central geographic location for the area they have jurisdiction. The core group includes administrative support, permit administration, plan review, inspection and enforcement. The core group would provide administration and enforcement of property standards including enforcement of zoning, County and local By-Laws.

Carried.

* Support motion #36 items a) and b), and table the balance of the items, so that items a) and b) can first be circulated to local Municipalities for their feedback – see Council July 5, 2006, mot. #9.

#39: MacDougall/Jamieson: That building permit fees be the same across the County. Currently, building permit fees vary from one Municipality to the next.

Carried.

#40: MacDougall/Bilton: That interpretation and enforcement should be consistently applied across the entire County. The one-tier approach maintains consistency.

Carried.

#41: Burns/MacDougall: That the delivery of building services and enforcement be based on a full cost recovery model. Under the existing fee structure, ratepayers are subsidizing building permit fees in the County.

Carried.

#42: Bilton/Burns: That the linkage between the building services function and the planning function be direct.

Carried.

Adjournment

The Chair declared the meeting adjourned. The next meeting will be held on Wednesday, August 23rd, 2006 at 9:00 a.m. at the County Building.

Time: 11:05 a.m.

Jim Foubister
Chair

Ronald G. Van Horne
Secretary