

**MINUTES**  
**CORPORATE AND COMMUNITY SERVICES COMMITTEE**

**November 21, 2007**

A meeting was held at the County Building at 1:00 p.m. on the above date.

Present

Chair D. McGugan, Warden Jim Burns. Members: D. Boushy, L. Napper, C. Jamieson, P. Gilliland, A. Gillis, G. Perry and T. Case. Ms. S. Murray and Mr. W. Petryschuk attended for Libraries, Museums and Gallery Lambton matters. Also Ms. C. Thayer, General Manager, Community Services; Mr. J. Innes, Corporate Manager, Financial Services/Treasurer and Mr. R. G. Van Horne, Chief Administrative Officer.

Absent

None.

**LIBRARIES**

Part B, Item 4 - General Manager's Report

#1: Petryschuk/Napper: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 2 - Donations

#2: Gillis/Perry: That the donations be gratefully accepted and that thank you letters be sent in accordance with the County's Recognition Policy.

Carried.

**MUSEUMS**

Part B, Item 4 - General Manager's Report

#3: Perry/Gilliland: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 2 - Donations

#4: Burns/Perry: That the donations be gratefully accepted and that thank you letters be sent in accordance with the County's Recognition Policy.

Carried.

Part C, Item 3 - Collection Management

#5: Petryschuk/Gillis: That the Curator's Collection Management Report be accepted as presented.

Carried.

**GALLERY LAMBTON**

Part B, Item 4 - General Manager's Report

#6: Napper/Petryschuk: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 2 - Donations

#7: Jamieson/Murray: That the donations be gratefully accepted and that thank you letters be sent in accordance with the County's Recognition Policy.

Carried.

**HOUSING SERVICES DEPARTMENT**

Part B, Item 4 - General Manager's Report

#8: Perry/Gillis: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 1 a) and b) - Correspondence 11-9-07 and 1-8-07

#9: Case/Gilliland: That correspondence 11-8-07 and 11-9-07 be received and filed.

Carried.

Part C, Item 1 c) - Correspondence 11-13-07

#10: Jamieson/Gillis: That the Manitoulin-Sudbury District Social Services Administration Board's resolution be supported.

Carried.

**SENIOR SERVICES DEPARTMENT**

Part B, Item 4 - General Manager's Report

#11: Gillis/Burns: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 2 - Donations

#12: Perry/Gillis: That the donations be gratefully accepted and that thank you letters be sent in accordance with the County's Recognition Policy.

Carried.

**EMERGENCY MEDICAL SERVICES DEPARTMENT**

Part B, Item 4 - General Manager's Report

#13: Gilliland/Napper: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 2 - Spare Ambulance

#14: Jamieson/Perry: That the next available use ambulance be donated to the Fire College in return for HAZ MAT training for the EMS staff.

Carried.

**INFORMATION TECHNOLOGY SERVICES DEPARTMENT**

Part B, Item 4 - General Manager's Report

#15: Gillis/Boushy: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

**HUMAN RESOURCES SERVICES DEPARTMENT**

Part B, Item 4 - General Manager's Report

#16: Gillis/Boushy: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

**FINANCE DEPARTMENT (including Provincial Offences Administration)**

Part B, Item 4 - General Manager's Report

#17: Perry/Gillis: That the General Manager's Report as set out in Part B be accepted as presented.

Carried.

Part C, Item 1 - 3<sup>rd</sup> Quarter 2007 Budget to Actual Report

#18: Case/Perry: That the County's unallocated surplus at December 31 resulting from its 2007 activities be credited to the Working capital Reserve.

Carried.

Part C, Item 2 - Tax Free Allowance Portion of Councillors' Remuneration

#19: Jamieson/Perry: That the County continue its system of deeming 1/3 of the remuneration paid to its Councillors as being a tax free allowance pursuant to s.s. 255(2) of the *Municipal Act, 2001*.

Carried.

**COUNTY SOLICITOR**

Memorandum dated November 13, 2007 Regarding Bill 130 - An Act to Amend Various Acts in Relation to Municipalities

#20: Gilliland/Burns: That Council approve the attached Accountability and Transparency and Delegation of Powers and Duties policies.

Carried.

**COUNTY CLERK**

Memorandum dated November 9, 2007 Regarding the Closed Meeting Investigator

\* #21: Jamieson/Gillis: That Council appoint Mr. John Maddox operating as JGM  
\*\* Consulting as closed Meeting Investigator for a one-year term commencing on January 1<sup>st</sup>, 2008 for the County of Lambton;

That the County's budget for 2008 make provision for said fees (estimated at \$2,500.00 plus an allowance for possible investigation(s));

That the Warden and Clerk be authorized to enter into the necessary agreements; and further,

That the necessary By-Law be prepared.

Carried.

\* Delete motion #21 - see Council November 28, 2007, mot. #16 & Recorded Vote.

\*\* Appoint Ombudsman to act for the Corporation as Closed Meeting Investigator - see Council November 28, 2007, mot. #17.

Memorandum dated November 9, 2007 Regarding the 2008 ODA Plan

#22: Jamieson/Boushy: That Council approve the 2008 County of Lambton Accessibility Plan.

Carried.

**OTHER BUSINESS**

Memorandum dated November 21, 2007 Regarding a Grant Request - The Inn of the Good Shepherd

#23: Gillis/Boushy: That the Committee approve the request for a grant of \$37,524.00 as submitted.

Carried.

Memorandum dated November 14, 2007 Regarding Compliance with Corporate Policy #106 (Grant Policy) - Grant Request from The Inn of the Good Shepherd

The report was received by the Committee for its information.

In-Camera

#24: Burns/Perry: That the Chair declare the Committee go in-camera to discuss a matter concerning labour relations and employee negotiations.

Carried.

**HUMAN RESOURCES SERVICES**

Memorandum dated November 21, 2007 Regarding the Tentative Agreement - Canadian Union of Public Employees (CUPE) 2926

#25: Burns/Perry: That the Committee recommend to County Council that Council ratify the tentative agreement reached on November 7, 2007 with CUPE 2926.

Carried.

Open Meeting

The Chair declared that the Committee go back into open meeting.

Re: Council Restructuring Report dated November 7, 2007

The Committee considered the Council Restructuring Report dated November 7, 2007. A discussion was held. No motions were made.

Adjournment

The Chair declared the meeting adjourned.

Time: 3:00 p.m.

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Don McGugan  
Chair

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Ronald G. Van Horne  
Secretary